

**Community Outreach and Diversity (COD) Subcommittee of the Winona County Criminal  
Justice Coordinating Council**

**Agenda for February 28, 2008 Meeting-12 Noon-1PM  
Jury Rm #2 Winona County Courthouse**

- I. Greetings and Member update as to activities of interest to subcommittee.
- II. New Agenda Items
- III. Action Possibilities:
  - A. Community Forums and Joint programs with other Winona County entities such as:  
Winona City Human Rights Commission Outreach
  - B. Speakers Bureau- Rich McCluer
  - C. Visit to Legislative Offices
  - D. Regular Newspaper Column
- IV. Future Agenda Items
- V. Next Meeting: March 27, 2008.

2/28/08

COD subcommittee with  
Fatima Said

email  
resume

→ Advisory Board in 861 - Diversity  
→ Human Rights Comm. Diversity club

→ Project Fine office in St. Charles  
30% diversity  
Open House - April 10th @ 5 PM.

[ Winona County Diversity - June 4th  
@ WCCWC - agenda

Project Fine. Diversity youth group

Contact leg. offices + sched. Capitol Doz visit  
like Winona County  
[ Leadership / Diversity / Outreach  
Program for youth in Winona.

Citizenship classes - Project Fine.

Bills legislature

English as official lang.

Draft minutes  
use a binder  
to column

Draft column.

- email to each member.  
• assign columns to all.

**Community Outreach and Diversity (COD) Subcommittee of the  
Winona County Criminal Justice Coordinating Council**

**Agenda for March 27, 2008 Meeting-12 Noon-1PM  
Jury Rm #2 Winona County Courthouse**

- I. Greetings and Introductions-
  - A. Introduction of Kalene Engel
  - B. Member update as to activities of interest to committee
    - 1. Project Fine Open House in St. Charles- Fatima Said
    - 2. Unity Week at WSU-Alex Hines
    - 3. Other member updates
  
- II. Action Possibilities
  - A. Speakers Bureau and Letters to Groups- Carmaine Sturino
  - B. Community Forums and Joint Programs/Co-Sponsorship with other entities
  - C. Regular Newspaper Column
  - D. Legislative Offices Visit
  - E. Personal Coach for Offenders-Carmaine Sturino
  - F. Info Clearinghouse-Creating Information Reference Source/Contact Information – brochures, website
  
- III. Future Agenda Items
  
- IV. Future Meetings- Always on the Last Thursday of the Month at 12 Noon- BYOL- in Jury Room #2 unless otherwise noticed.

## CJCC – Community Outreach and Diversity Subcommittee

3/27/08

Members present: Karin Sonneman, Sally Cumiskey, Carmaine Sturino, Rich McCluer, Kevin Kearney, Fatima Saied, Kalene Engel (CJCC Coordinator).

- Meetings will be Last Thursday of Month at noon.
- Introduction of Kalene
- Member update as to activities
  - Fatima:
    - Open House Event:
      - Open House on 4/10 in St. Charles b/c they opened new office there.
      - Over 30% diverse partnership
      - Partnership with Winona Diocese and City
      - Time: 5pm to 7pm; program at 5:30
      - Would like all members to attend
      - Justin Green is Board Chair
      - Fatima will e-mail the address; Main Street in Whitewater Ave., St. Charles
    - Winona County purchased diversity training through Project FINE
      - Training runs at least 3 hours
      - Alex will be presenting on culture
    - CJCC Planning Meeting
      - 6/4/08 – Full Day Strategic Planning; part of which is diversity issues
      - This committee should be discussing what should be covered
      - Would like to have Alex Hines do culture presentation on the morning of the CJCC Strategic Planning
    - Winona Public Library had a presentation yesterday about 150 years of statehood and Fatima spoke on subject of immigration – Fairly good attendance
  - Alex
    - not present to discuss Unity Week at WSU; he will e-mail information to Karin
  - Sally:
    - presented handout on victim's week that Cami O'Laughlin – Crime Victim Coordinator is presenting.
    - Human Rights commission is handing out flyers at low-income housing projects (HR Meeting is a standing meeting on 2<sup>nd</sup> Tuesday)
  - Carmaine:
    - Woman who is interested in trying to help adult offenders who are repeatedly in the system
  - Kevin Kearney
    - His position is Community Liaison with WPD
    - Feels we need to explore a lot of the programs, etc.
    - He's seen a great transition the last couple years; which is very positive
    - Does a lot of Neighborhood Watch Groups.
  - Kalene
    - Stated that we are trying to organize information
    - Trying to gather information about community resources and create a database of information to find out what might be useful

- Karin
  - Karin is one of the Winona Co Ambassadors for the Sesquicentennial; is involved in the Winona Capital for the Day (will be Capitol for the day on 5/16). As part of that, they'll have a reconciliation ceremony with the Native American population (a special ceremony). Kevin also added that there's a gathering at noon for a public forum at the Levee with Bandshell events through the evening. Goal is to get the community together. This presents an opportunity for cultural gathering

## II. Action Possibilities

### A. Speakers Bureau and Letters to Groups

- Chuck indicates that he has already spoken to different groups (not as a member of the CJCC). Would like to have information about speaking engagements listed on website.
- Carmaine drafted letter to send to service groups.
- Purpose is to educate people on the Criminal Justice System and to go out to educate people and explain our services to them. Build an atmosphere of respect and inclusion regardless of the cultural background of the person.
- Kevin wonders if we need to bring up the history of the judicial system insofar as getting people to understand why they should respect the system, etc.
- Carmaine says that with some cultures what they think is acceptable behavior is what we would bring them into court for
- One of Fatima's goals is to educate and share a background and why the system works this way or that way. She'd like to be able to bring speakers from the CJCC to talk about why the system works the way it does
- Carmaine mentioned that there's a Victim's Book regarding how to deal with cultural differences in crime.
- Fatima: takes a lot of time/effort to get people to understand why we do things the way we do here (when their culture is set up differently and wouldn't necessarily punish that behavior).
- KE suggested possible videotaping criminal justice process excerpts and
- What is what we are asking – if you know of a way of which we can ask for assistance?
- KE suggested sending out a letter – what do we do and what kind of things are we looking for from our perspective. Can use that to develop programs?
- Carmaine indicated we'd like to have a recurring date info as far as when the meetings are.
- Kevin wonders if we need to be able to have an idea about what we are doing.

\*Karin asked if people would want to go to the legislature. Karin, Sally and Fatima, Chuck would be interested in going. Karin will try for 4/11.

Carmaine feels that there should be a driver's license educational program for St. Charles. Fatima indicated that she would see if she could find funding. This is an issue that affects many people.

Next Meeting is 4/24/08. Last Thursday of April.

Meeting adjourned 1:05 P.M.

**National Crime Victims' Rights Week, April 13-19, 2008  
"Justice for Victims, Justice for All"**

**Winona County Events:**

**Monday, April 14<sup>th</sup>** – U.S. Postal Inspection Service Inspector Tom Cudahy will give a community presentation on **Identity Theft**  
**Courtroom #1, Winona County Courthouse**  
**(located at 171 W. Third St.)** **7:00 p.m.**

**Tuesday, April 15<sup>th</sup>** – **"Neighborhood Watch Success Stories"** and **"Navigating the Criminal Justice System"**. Community Liaison Officer Kevin Kearney and leaders from local Neighborhood Watch groups will speak on recent successes and the importance of neighborhood watch.

Victim panelists will present their insights on the criminal justice system.  
**Courtroom #1, Winona County Courthouse**  
**(located at 171 W. Third St.)** **7:00 – 9:00 p.m.**

**Wednesday, April 16<sup>th</sup>** - Law enforcement or Advocate training.

**Thursday, April 17<sup>th</sup>** - **Take Back the Night Rally.**  
**Windom Park** **6:00 p.m.**

**Friday, April 18<sup>th</sup>** – **Restorative Justice Role Play**  
**Riverway School, Minnesota City**

If you have any questions regarding NCVRW events, please contact Cami O'Laughlin, Winona County Victim Services Coordinator, at 507/457-6586 or [colaughlin@co.winona.mn.us](mailto:colaughlin@co.winona.mn.us) -OR- Eryn Redig, Women's Resource Center Advocate, at 507/452-4440 or [eryn@wrcofwinona.org](mailto:eryn@wrcofwinona.org).

**Community Outreach and Diversity (COD) Subcommittee of the  
Winona County Criminal Justice Coordinating Council**

**Agenda for April 24, 2008 Meeting-12 Noon-1PM  
Jury Rm #2 Winona County Courthouse**

- I. Greetings and Introductions-
- II. Review of April 18, 2008 Legislative Delegation Visit-**Karin, Fatima, Kevin, Rich, and Kalene**
  - A. Press Release Approval-**Karin and Kalene**
  - B. Model Legislature- May 16, 2008- Capitol for a Day Activity - **Karin**
    1. Support and Testify on Behalf of a Bill to fund Criminal Justice System- Courts, Public Safety Agencies, Corrections and Public Defenders Office. (Based on Suggestion by Rep. Pelowski during our Legislative Visit).
    2. Form Small Working Group of Subcom to develop legislation and work with Rep. Pelowski's Model Legislature and meet several times before May 16th.
    3. Bring as Motion to Council for Action at May 7<sup>th</sup> Meeting.
- III. Update of Information Letter Results - **Kalene**
- IV. Future Meetings- Always on the Last Thursday of the Month at 12 Noon- BYOL- in Jury Room #2 unless otherwise noticed.

CJCC – COMMUNITY OUTREACH AND DIVERSITY SUBCOMMITTEE

MINUTES OF 4/24/08 MEETING

Members present: Karin Sonneman, Sally Cumiskey, Carmaine Sturino, Rich McCluer, Fatima Said, Kalene Engel (CJCC Coordinator). Minutes by Kalene Engel.

I. Greetings and Introductions.

II. Review of 4/18/08 Legislative Visit: Karin, Rich, Fatima and Kalene reported on the Legislative Visit. Met with Pelowski, Ropes and Drazkowski and the news is bleak. Pelowski stated that we should have started this effort back in 2004 and that the court system had not been vocal enough about the need for aid. Rich suggested that we do a follow-up letter to the legislators who are in committee on the Omnibus bill and he, Karin and Carmaine will get together to draft a letter.

A. Press Release Approval: The proposed press release was distributed and revised. Kalene will send it to the Winona Post and Winona Daily News for publication.

B. Model Legislature 5/16/08: Gene Pelowski will be conducting a Model Legislature with high school students at Winona City Hall on 5/16/08, when Winona is Capital for a Day. He suggested that the CJCC testify on behalf of a bill to increase funding for the criminal justice system. Rich made a motion, seconded by Karin, that the CJCC participate in the Model Legislature. Motion passed unanimously.

C. Form Working Group to Develop Legislation: Carmaine, Rich and Karin volunteered to serve on a work group to develop legislation and coordinate the testimony before the model legislature. Rich noted that the Winona Co. Bar Association also contributed to the Model Legislature and he could testify on behalf of the Bar Association. Karin will contact Gene's aide to find out what we need to do and will do so before our next CJCC meeting on May 7, 2008.

D. Bring Model Legislature as Motion before CJCC: We will add the Model Legislature as a goal for the COD committee and Karin will bring a Motion before the CJCC on 5/7/08 to participate in the Model Legislature.

III. Update of Information Letter Results: Kalene reported on the results of the information letter which was sent to various community resource groups on April 11, 2008. She and her staff have begin contacting the recipients and have started to compile a chart of responses. They will continue to work on this and will have updated information for the 5/7/08 CJCC meeting. Committee members suggested that the letter be sent out to additional groups, as follows: Rock Solid, Volunteer Services, HRA, Chamber of Commerce, Winona School District, Winona Catholic Schools, Hope Lutheran; and Winona Senior Friendship Center. Kalene will take care of sending those additional letters out and will send to additional groups as requested by the Committee.

IV. Additional Items (not on Agenda):

a. Legal Education Materials at Courthouse: Kalene asked whether it would be helpful/possible to have some educational legal resource brochures available for people who have pro se matters (such as landlord-tenant or conciliation court issues) so that they do not take up unnecessary amounts of time from the court administration staff in asking questions. Sally indicated that the law library has such materials so Kalene will coordinate with the law library to ensure that those materials are accessible.

b. County Fair: Kalene checked into the cost for a County Fair booth. There is interest in doing a booth; however, we likely would not receive funding from the County in order to pay for a booth or handouts (like pens). Rich stated that he was at a Public Defender's booth at the State Fair and found it to be a useful experience. Kalene suggested that we table the issue for this year and re-visit it next year, once we have more to report about what the CJCC has done and will continue to do.

Meeting adjourned 1:00 p.m.

Next Meeting will be held on May 29, 2008 at noon in Jury Room #2 unless otherwise noticed.



On Friday April 18, a delegation from the Winona County Criminal Justice Coordinating Council (CJCC) went to the State Capitol to meet with local legislators to discuss the impact of State budget proposals on the Winona County criminal justice system, including the court system, public safety, and corrections. Winona County Bar Association President Richmond McCluer, Assistant Public Defender Karin Sonneman, CJCC Coordinator Kalene Engel, Project FINE Executive Director Fatima Said, and Winona City Police/Community Liaison Officer Kevin Kearney met with Representative Gene Pelowski, Representative Steve Drazkowski, and Senator Sharon Erickson-Ropes.

Under current proposals being considered by the Legislature and the Governor's office, the courts, corrections programs, public safety agencies, and public defender services will all experience significant loss of funding statewide as well as in Winona County, in what are already underfunded essential government services. Essential court services are already affected by present underfunding: the Winona County Court Administration office in Winona County closed on Wednesday mornings, and a hiring freeze has been imposed in the public defender's office while caseloads increase. Further cuts in funding will result in further erosion of essential services in all areas of the criminal justice system.

Local legislators may be reached at:

Rep. Ken Tschumper (651) 296-9278  
Rep. Steve Drazkowski (651) 296-2273  
Rep. Gene Pelowski (651) 296-8637  
Senator Sharon Erickson-Ropes (651) 296-5649  
Senator Steve Murphy (651) 296-4264

Also contact the Governor's Office at  
Telephone: (651) 296-3391  
Toll Free: (800) 657-3717  
Facsimile: (651) 296-2089  
E-mail: [tim.pawlenty@state.mn.us](mailto:tim.pawlenty@state.mn.us)

## WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL COMMUNITY OUTREACH AND DIVERSITY

**Purpose:**

- To inform, reach out and go to the community as a whole as well as bring people in to be informed and learn about the criminal justice/court system. (09-27-07)
- Educate people on the Criminal Justice System and build an atmosphere of respect and inclusion within that system, regardless of the cultural background of that person. (4-24-08)

<u>Issue</u>	<u>Goals</u>	<u>Objectives</u>	<u>Date</u>
Issues identify a problem area that can be corrected.	Goals should address a specific area of an issue. Goals should be reachable and have an end. Goals break down large problems into a series of manageable situations.	Objectives are measures used to ensure you reach your goals. They need to be measurable and should have time limits associated.	When item was 1 <sup>st</sup> mentioned in minutes
Educate the public to the criminal justice process	Look for opportunities to join with other groups participate in events involving community outreach and diversity	Develop a letter to send to service groups. Send the letter to service groups. Follow up with the service groups through phone calls to see where the need for assistance is.	9-27-07
	Contacting service groups to offer speakers	Develop a plan for offering the assistance. Contact the speaker's bureau.	9-27-07
	Information clearinghouse	Develop a database of service providers. Develop a website for sharing information Develop brochures and other literature for distribution.	10-25-07 11-15-07
	Institute a public mock trial case		10-25-07 11-15-07
	Community Forums		10-25-07
	Regular newspaper column		3-27-08
Lack of funding	Visit members of the Legislature	Form a delegation to meet with State Legislatures. Meet with the legislatures. (4-18-08)	2-28-08

**CRIMINAL JUSTICE COORDINATING COMMITTEE  
COMMUNITY OUTREACH AND DIVERSITY  
RESOURCE CONTACT FOLLOW UP LIST**

<b>Group</b>	<b>Contact</b>	<b>Phone</b>	<b>Type</b>	<b>Brief Description</b>	<b>Need</b>	<b>Called</b>
Big Brothers/Big Sisters of Greater Winona	Lisa Lundquist	454-2227				
Catholic Charities	Mary Borgen	457-2270	Varied			No Answer 4-23
Community Based Services	Mary Koop	454-7155				
Family Group Decision Making	Jen Quarberg	457-6200	Juvenile	Free service used to assist transition back home after placement.	Probation could utilize the program.	Spoke to Jen 4-23
Hiawatha Valley Mental Health Center	Julie Hanson	454-4341		On MH Commission		
Hoffe Counseling	Todd Hoffe	494-0900	Juvenile	Counseling service		Spoke to 4-17
Home and Community Options Inc.	Dennis Theede	452-1021	D/D	Works with developmental disabilities	Several suggestions	Left message 4-23 Spoke to 4-24
Inclusion & Diversity WSU	Alex Hines	457-5595				
Miller Academic Mentoring Program	Vanessa Schoen	494-1148	Juvenile	Free academic help and mentoring for at-risk youth		Left Message 4-23 Spoke with Vanessa 4-23
Nancy Harms Personal Coach	Nancy Harms	450-6333	Adult	Personal Coach	Fee based	Spoke to 4-18
People First of Winona	Cheryl Ghionzoli	457-0662				
Senior Mentor Program; Page Education Foundation	Patrice Howard	(612) 332-0406				
United Way of the Greater Winona Area	Beth Forkner Moe	452-4624				
WAPS-Community Education and Adult	Judy Root	494-0900				

Literacy						
Winona County Collaborative	Dina Bishara	452-4624				
Winona County Restorative Justice	Joyce Packard	457-6457				
Winona Human Rights Commission	Chuck Ripley	457-5595				
Winona ORC Industries	Bill Harris	4521855				
Women's Resource Center	Lori Woodward	452-4500	Adult			Left message 4-23
SMRLS	Mary Stoos	454-6660	Adult	Free limited legal assistance to low income people in SE MN	In service presentation to staff about CJCC	Spoke to 4-23

**Community Outreach and Diversity (COD) Subcommittee of the  
Winona County Criminal Justice Coordinating Council**

**Agenda for May 29, 2008 Meeting  
12 Noon-1PM**

**Conference Room-1<sup>st</sup> Floor of Winona County Courthouse**

- I. Greetings and Updates on Member Activities of Interest to Subcom
- II. Updates and Review of Most Recent Subcom Projects:
  - A. Capitol for a Day Testimony-Recap
    1. Future Action Proposal-Continue to Promote Stable Funding Source for Courts, Corrections, Public Safety, and Public Defenders-10 Cents a Drink?  
-go to III below.
  - B. Information Survey Letter-More results
    1. Future Action Proposal-Follow-through ideas-go to III below.
- III. Discussion on Our Goals/Mission-The Strategic Planning Session on June 4<sup>th</sup> for Council: Committee Summary in Website:

*Educate the public about initiatives, programs, and services supported by the CJCC.*

*Identify community concerns that are related to the responsibilities of the CJCC.*

*Prepare a detailed, proactive public relations plan that will promote CJCC activities and initiatives.*
- IV. Next Meeting- June 26<sup>th</sup> at 12 Noon- BYOL.

Notes and Scribble Space:



## CJCC – COMMUNITY OUTREACH AND DIVERSITY SUBCOMMITTEE

### MINUTES OF 5/29/08 MEETING

Members present: Karin Sonneman, Sally Cumiskey, Carmaine Sturino, Fatima Said, Kalene Engel (CJCC Coordinator).  
Minutes by Kalene Engel.

#### I. Greetings and Updates on Member Activities.

- Fatima announced that there will be a Diversity Luncheon in the Purple Rooms of Kryszko Commons of Winona State University on June 23, 2008 from 11 a.m. to 1 p.m. The focus of the luncheon will be on building an inclusive community. The CJCC COD committee will be receiving an invitation from Alex Hines, who is arranging the luncheon. Other community groups, such as Project FINE and the Human Rights Commission, will also be represented and someone from each group will be asked to speak for a few minutes on behalf of the group.
- Project FINE is having its annual fundraiser, Taste of International Cuisine, at Signature Events Center on July 27, 2008 from 4:30 p.m. to 7:00 p.m. Fatima passed around a flyer on this and noted that this event is particularly meaningful as there are some new Winona residents who have just passed their citizenship tests. Fatima asks that everyone consider buying a ticket or table and that this event be mentioned to the CJCC by the COD committee at the next regular CJCC meeting.
- Sally and Fatima, both of whom are ex officio members of the Winona Human Rights Commission, mentioned that the commission would like to have county-wide collaboration so that it can handle issues arising in other areas within the County. Right now, its jurisdiction is limited to the City of Winona and it is sponsored by the City of Winona. Chuck Ripley, the Chairperson, has been in communication with the Olmsted County HRC and will be receiving information on how the City of Rochester HRC evolved into the Olmsted County HRC. Sally felt that this might be something the CJCC would want to address at its 6/4/08 Strategic Planning Session. Kalene noted that the Council members would have the ability at that meeting to prioritize goals and initiatives and if this issue was something that they wanted to accomplish, they should express that at the meeting. Kalene also asked Sally to provide her with more information about the WHRC so that information was available at the 6/4/08 should any Council members want to have further information on it.
- Karin noted that the Dakota Homecoming is the 1<sup>st</sup> full week in June
- Karin also noted that AAUW is having a program about legal issues as they affect non-English speaking individuals. Karin has been asked by Assistant County Attorney Susan Cooper to present at this program. It will be held on November 8<sup>th</sup>.

#### II. Update and Review of Most Recent Subcommittee Projects:

- A. **Capitol for a Day:** Karin recapped the Dime-A-Drink testimony given by her, Rich McCluer and Michelle Davis at the Model Legislature. She also passed around the CJCC website page on the Model Legislature. The bill passed with a modification to allow 75% of the 1<sup>st</sup> years' revenue from the Dime-a-Drink tax to go back to the State to balance its budget, with the remaining amount for that year—and future years—dedicated to the courts/public safety. Karin felt that we made good inroads with Gene Pelowski as a result of the event. Gene encouraged Karin to talk to the local bar association to try and get a stable funding for the courts.

A discussion then ensued as to whether and how this committee should assume the lead role on budget issues/lobbying efforts. Kalene noted that at least one other CJCC committee has extensively discussed budget issues (Case Scheduling) and that the upcoming Strategic Planning Session would be a good time to define how the budget issues would be addressed within the context of the CJCC—whether it is a separate committee or a workgroup of one of the existing committees. Carmaine expressed interest in serving on that committee.

- B. **Information Survey Letter:** Kalene passed around a chart showing the results that we have received from the Community Resource Letter that was sent out in April. Many of those responding wanted to know more about what CJCC wanted to accomplish, but others had some very specific suggestions as to how the CJCC could help (see Resource Contact Follow-Up List). For example, Scott Hannon felt that the local schools (not just colleges) should be represented on the COD Committee.

III. **Discussion on Goals/Mission:** See I.A. above. Kalene noted that the goals/mission listed on the agenda were taken from either the Bylaws or some early CJCC formation documents. Carmaine felt that our committee was perhaps moving in a different direction than what was stated on the agenda—which, she noted, was not a bad thing. Kalene noted that the purpose of the Strategic Planning Session was to revisit these issues and, if necessary, re-define and restructure. Therefore, this issue was essentially tabled until after the 6/4/08 CJCC meeting.

IV. **Other:**

- Kalene mentioned that she (and Fatima, on behalf of Project FINE) had recently attended a grant seminar hosted by the Winona Community Foundation (WCF). The WCF is offering grants of up to \$5,000 for the current grant cycle for community projects. If chosen to receive a grant, the grantee would have to raise matching funds (equal to the amount of the grant) by September 15<sup>th</sup>. The deadline for a letter of application is June 9<sup>th</sup>.
- Karin, who is teaching Juvenile Justice at Winona State this fall, would like to develop a program in the community regarding juvenile crime and delinquency. She had passed around information about a juvenile crime program being used in Minneapolis which has had some success. She thought that perhaps we could partner with the schools in creating such a program.
- As a follow-up to last month's discussion on legal information materials, Kalen (with help from Sally and the law librarian) re-worked the "What Court Staff Can (and Cannot) Do For You?" and the two conciliation court brochures. The law librarian has also reorganized the various brochures/handouts available in the law library and Kalene made an insert for the "What Court Staff . . ." brochure which details what is available. The goal in doing this was to make the information more accessible to the public and to save court admin staff time in attempting to answer questions which could be answered by reference to the existing law library materials.

Meeting adjourned 1:10 p.m.

Next Meeting will be held on June 26, 2008 at noon in Jury Room #2 unless otherwise noticed.

**CRIMINAL JUSTICE COORDINATING COMMITTEE  
COMMUNITY OUTREACH AND DIVERSITY  
RESOURCE CONTACT FOLLOW UP LIST**

Group and Contact	Response to Letter
<b>Big Brothers/Big Sisters of Greater Winona</b>  Lisa Lundquist	5/5/08 She would like more information about what it is that COD does or could do for the BB/BS program. I suggested there might be the opportunity for some education/outreach. She thought of the several times a year the "Big's" get together for training; keeping kids OUT of the system emphasis. Lisa also brought up a program called "Coach What Counts" a partnership between Restorative Justice, Catholic Charities and BB/BS for mentoring kids with one or more parents incarcerated. Could be an interesting program, an opportunity to explain the system to youth?
<b>Catholic Charities</b> Mary Borgen/Jennifer Halberg	I was recently forwarded an email that you had sent to my co-worker, Mary Borgen, regarding the COD committee. You made reference to our Coach what Counts program in which we recruit mentors for children who have a parent in prison. Would it be possible for you to meet with me and Angelique Flack, our Winona County Program Coordinator, to learn more about the COD committee?
<b>Community Based Services</b> Mary Koop	Mary is not sure how COD could help.
<b>Cotter High School</b> Dr. Craig Junker	Left Message on 5-27
<b>Family Group Decision Making</b> Jen Quarberg	4/23/08 Family group decision making (free service) is used to assist transition of youth back home after placement. Communication between family members is important; the family (with assistance of FGDM) develops a plan to make the transition home easier. The program could be a onetime thing or they could continue with families who need to take smaller steps. Concerns: Probation could recommend the program. It is being underutilized.
<b>Hiawatha Valley Mental Health Center</b> Julie Hanson	5/6/08 E-mail sent, on Mental Health Committee, perhaps someone from there could approach her.
<b>Hoffe Counseling</b> Todd Hoffe	4/17/08 Willing to help where he can. He is in Winona one day a week and works mostly with children and young teens. I told him what we are looking for; community input, people who work directly with the justice system often see where there are problem relating to their areas and have great ideas. I told him more information will be forthcoming, possibly after the June 4 meeting. Concerns: Believes there need to be more programs to deal with Juveniles in the system. He has some ideas, but is going to wait a bit to see the direction of the Council.
<b>Home and Community Options Inc.</b>  Dennis Theede	4/23/08 There are no concrete tools for problem solving. They don't cross paths often with CJ but usually has had good support in the CJ community. Protocol should be the same "Often times we find certain systems that go overboard in accommodating". Some overreaction from law enforcement. Would prefer more "normalization" not special treatment. 60% of clients are in semi-independent living situations. Has to be an individualized approach, but for certain actions there has to be consequences. County Protection and vulnerable adult-off hours; Mandated by law to report certain things even though they seem small. Dispatch seems to have an attitude of trivializing the mandated reporting. They need to know these things are necessary to report. Suggestions: 1) Police should not patronize, but handle situations on a case by case basis. Police will often not know the level of social functioning when they respond to a call, so will occasionally go overboard "overly nice" when what the person really needs is a reaction from the police like "you or I" would receive. 2) The attitude of dispatcher trivializes things when reporting mandated items may be perceived as small matters.
<b>Hope Lutheran High School</b> William Schatte	Left message 5-27
<b>Inclusion &amp; Diversity WSU</b> Alex Hines	At Winona State my office plans, schedules and coordinates events around issues of diversity, culture, social injustices and inequities, and racism and discrimination. My question would be; how can we collaborate with the City and County of Winona, Project FINE, Winona Human Rights Commission, 861 School District Diversity Committee and Winona Unified to educate our community on the aforementioned issues?
<b>Miller Academic Mentoring Program</b> Vanessa Schoen	4/23/08 Great idea, needs more input from schools. Not much else, can't think of a way to partner.
<b>Nancy Harms</b> Personal Coach	4/23/08 Nancy is certainly willing to help where she can. She has looked into receiving government funding for her services as a personal coach she can help people involved with corrections to become better people and that would help reduce the recidivism rate. Fee based coach to help people improve their lives.
<b>People First of Winona</b> Cheryl Ghionzoli	4/23/08 No answer, 5/01/08 No answer 5/19/08 No Answer
<b>Project FINE</b> Fatima Said	I hope that collaboration with COD will assist P.FINE: * In educating newcomers about justice system, providing classes about American Justice System.* Refugees and immigrants will gain greater familiarity with system and how it functions, to overcoming barriers to accessing justice system. * Newcomers will accomplish their goals when they make contacts with justice system. * Also, our partnership will help building an atmosphere of respect and inclusion among all in our community.
<b>Rock Solid</b> Greg Moser	He's not sure how the two could work together. Would like more information. I let him know after the strategic planning session there will be more information available.



Senior Mentor Program; Page Education Foundation Patrice Howard	Based out of the cities, does not work much within Winona County
SMRLS Mary Stocs	4/23/08 COD could do an in-house training for SMRLS staff
Student Senate Cultural Diversity Committee Rotney O'Shea	Not sure the contact is still correct on this. No phone number, only an e-mail address.
The Poverty Roundtable Justin Green	Assistance and support with starting a jail program to reduce recidivism; help released inmates receive the support necessary to make themselves productive members of society.
United Way of the Greater Winona Area Beth Forkner Moe	4/24/08 Left message. United Way could let other members know of the purpose of the CJCC and of the COD Committee
Victim Services Cami O'Laughlin	There may be issues within the court system, but improving the court system as a whole (fixing scheduling, continuances) will be a help to Victim's Services.
WAPS-Community Education and Adult Literacy Judy Root	5/1/08 Information passed to Judy by Margaret Schild. Judy and others are looking at the information and will phone back with questions.
Winona Area Chamber of Commerce Della Schmidt	Left message on 5-28.
Winona Area Public Schools Dr. Scott Hannon	5/5/08 Received mail; "I note on the CJCC member listing as well as the subcommittee members there is <u>nobody</u> representing the schools of Winona: K-12 → post secondary. Some of the people on the committee are far removed from the student population. 1/2 of Winona! K-12 = 4700, WSU=7-8000, SMU 2500, Tech=750-1000. To me this is a credibility issue with the committee. (Alex Hines is on the staff of W.S.U.)" 5/8/08 There seems to be a sector not represented. He suggests someone from the K-12 grades and perhaps someone from post secondary for adequate representation on committee. I asked for suggestions of people who might be in a position to assist a committee. Could be an assistant principal or Deb Moe, (a coordinator, already works with at risk kids.) Kelly Sonsalla or Mark Anderson. Sandy Blank or Scott Walk (non-public education) would be people that he would recommend.
Winona County Child Abuse and Neglect Prevention Council Margaret Schild	She will send the letter to Curriculum Director Sue Roerich and Linda Jacobs at Community Ed. She would be happy to help facilitate education programs through community Ed. They could provide rooms, line up registration. They have the infrastructure in place to provide those services. They facilitate Parents Forever. People often say they come in too late in the process. We have a truancy committee-has been working on educating parents on the law and on a standardized process. A Parole officer contacted them about what programs they offer; she thought parole officers might be a good resource for the outreach portion of COD.
Winona County Collaborative Dina Bishara	On maternity leave. She will not be director of Winona County Collaborative when she returns, the program has shifted to the Department of Human Services, Connie Schoh.
Winona County Restorative Justice Joyce Packard	(per e-mail) "One way in which we see that services could improve would be for our conferencing diversion program. Currently it is months before we receive the cases. It would be beneficial for the juveniles involved to be held accountable as quickly as possible in order for this process to be really effective. If there is anything that we could do to expedite this process we are more than willing to do it.
Winona Housing and Redevelopment Authority Jody Kirby	Not sure what we could do for HRA, we spoke a bit more. She let out that they are getting a Neighborhood Watch group together at the Towers. Kevin Kearney. Outreach: Speakers Bureau might at some point in the future utilized. But, now she knows the CJCC is here and may want to communicate with COD at a later date.
Winona Human Rights Commission Chuck Ripley	Left Message 5-27. I think it might be best to E-mail him since the semester is finished.
Winona ORC Industries Bill Harris	Left message on 5-27
Winona Senior Friendship Center Malia Storovich	Left message 5-27 (Chat and Chew is a program they have to discuss local items of interest, once a month they have a guest speaker from the WPD)
Winona Volunteer Service Sandra Burke	Did discuss with staff. Nothing at this time. Kay, is the client services coordinator. If something does come up they will give a call. They look forward to seeing a follow up in the paper regarding what the CJCC can and will do (goals).
Women's Resource Center Lori Woodward	(per e-mail) "Many times we find that those who are court ordered to attend a CAM program have long waiting periods before they register and begin the classes. Is there a way to facilitate this process so it would be quicker?"
Winona State University Health Education Kelli McClintick	(per e-mail) Thank you for your email. I have been out of the office for a summer break - but would be interested in speaking with you when I return in July. What ways are you interested in partnering?

**THE THIRD ANNUAL**  
*Taste of International Cuisine*

*Hosted by Project FINE at Visions Event Center in Winona*

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**SUNDAY ❖ JULY 27, 2008 ❖ 4:30 — 7:00 P.M.**

**VISIONS EVENT CENTER AT SIGNATURES RESTAURANT**

**22852 COUNTY ROAD 17 IN WINONA, MINNESOTA**

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*Spend a summer evening enjoying international cuisine, music, entertainment, friendship, and cultural sharing.*

*The third annual Taste of International Cuisine supports Project FINE and its mission: Welcoming and integrating newcomers into our community*

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**TICKETS:**

***Single Patron: \$100***

***Patron Table (Seats 6): \$500***

**Tickets may be purchased from the Project FINE office, the Winona Senior Center, Project FINE Welcome Center in St. Charles, MN, or a Project FINE board member.**

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*For information, call 507.452.4100*

**Project  
FINE**

**COMMUNITY OUTREACH & DIVERSITY (COD) SUBCOMMITTEE OF THE  
WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- ▶ Minutes for Thursday, June 26, 2008
- ▶ Next Meeting: Thursday, July, 31, 2008

**COMMITTEE MEMBERS PRESENT:**

Karin Sonneman (Committee Chair); Vic Souders (Assistant to Kalene Engel, CJCC Coordinator); Sally Cumiskey; Kevin Kearney; Alex Hines; and Carmaine Sturino.

**TOPICS OF DISCUSSION:**

- I. Committee name will remain "Community Outreach & Diversity"
- II. Carmaine Sturino will keep minutes & email scheduling reminders 2wks prior
- III. Meeting date will remain the last Thursday of the month unless it conflicts with other committees who are changing their dates; meeting will continue to be held in the First Floor Conference Room of the Courthouse unless otherwise noted
- IV. Subcommittee Goals "Handout" discussed about 2/3 of items
  - a. Expand pool of court interpreters
    - i. The Court is only allowed to use Certified Interpreters and the SCT provides a list
    - ii. State pays for these interpreters immediately prior to, during, and after hearing
    - iii. Idea: Could Fatima coordinate the necessary language courses with the certification needed?
    - iv. Idea: Coordinate an internship program for credit at local colleges; Alex to check on with career services and course descriptions
    - v. Idea: place link of requirements for interpreters on CJCC website
  - b. Utilize student interns
    - i. Court Admin is already doing this (some issues re: new contracts for interns given that court admin are now state employees)
    - ii. Possible difficulty in hiring interns during time of budget crisis and lay-offs
    - iii. Idea: Alex, similar to above, will look into what majors exist and what majors may be able to assist the court system
    - iv. Idea: contact Mary Stoos?
    - v. Idea: Kalene is already be working on this as she loves the idea

- c. Coordinate State wide stakeholder networks with similar goals (i.e. budget)
  - i. Idea: This is my home; <http://www.hrusa.org/thisismyhome/> (A Minnesota Human Rights Education Experience)
  - ii. Idea: Pacer Institute which addresses educational and legal issues
  - iii. Idea: Talk with the community as they are the individuals who talk with legislators
  - iv. Idea: look into other county's that have councils similar to ours, Vic stated that he may have web links to their websites, idea would be to not re-invent the wheel; Sally previously sent out an email to other counties to identify what their councils were like
  - v. Idea: 8-6-1 is already planning a Statewide/Regional conference
  
- d. State reimbursement for probation/parole violators
  - i. This is not appropriate for our committee's efforts
  
- e. Review statewide criminal justice system policies ...
  - i. Idea: seek clarification from large council as to goal; on radar for now, no immediate action to be taken
  - ii. Conversation was had re: budget cuts (payable misdemeanors, minor consumption)
  - iii. Idea: appropriate for Judicial Council?
  
- f. "ride-a-long"
  - i. would be easy to arrange
  - ii. would be good outreach to the public
  - iii. on radar as do-able
  
- g. Compose a weekly newspaper column
  - i. Idea: quarterly would work best, coordinate through entire CJCC (each committee chair would take a turn), a rotating schedule for writing a letter to the editor; possibly our committee could be the clearinghouse
  - ii. Karin will:
    - 1. email Rusty Cunningham
    - 2. draft July guest editorial
    - 3. invite subcommittee chairs
  - iii. Idea: Combine weekly newspaper column; promote CJCC through fairs, etc; and Speaker's Bureau into one subcommittee goal
    - 1. include freshman orientation, community contact list
  - iv. Alex will: coordinate calendar of events
    - 1. ex: tunnel of oppression, social justice project,
  - v. Karin will: create master calendar

- V. Adding Committee Member
  - a. Karin will contact the "council of churches" ("ministerium?")
  - b. Idea: school rep? contact Scott Hannon
    - i. discussion of how they have been invited in the past and do not attend meetings
  
- VI. Community Resource List
  - a. Going well
  
- VII. Legislative Communication
  - a. Our committee should continue to focus on both:
    - i. Outreach in local community, and
    - ii. Senate/House (budget issues)
  
- VIII. Video
  - a. We now have a DVD which contains:
    - i. Defendant's Rights for Petty Misdemeanors, Misdemeanors, and Gross Misdemeanors in Somali, Hmong & Spanish
  - b. Carmaine will review DVD and make sure it operates with court room electronics
  
- IX. Association of Minnesota Counties (AMC)
  - a. Carmaine made contact with Ryan Erdmann, he is a policy analyst for AMC and works primarily on county issues of public safety and criminal justice
  - b. Carmaine to find out 'what he gets paid to do?'
  
- X. Juvenile Justice
  - a. Idea: work on determining/ finding out what resources exist for juveniles who are involved in the criminal justice system

**MINUTES BY: CMS**

**MEETING ADJOURNED: 1:10?**

**NEXT MEETING: July 31, 2008**

**Community Outreach and Diversity (COD) Subcommittee of the  
Winona County Criminal Justice Coordinating Council**

Agenda for July 31, 2008 Meeting  
12 Noon-1PM

~~Conference Room 1<sup>st</sup> Floor~~ of Winona County Courthouse  
July Room # 2

- I. Greetings
- II. Strategic Planning Meeting Outcome as it Affects Subcom:

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**D. Subcom Goals-Planning Document**

E. Adding Members-School rep

- III. Community Resource List-Outreach ↗
- IV. ~~Legislative Resource List~~ / Continuing Legislative Contact-not just during session
- V. Spanish Matter
- VI. Next Meeting- .

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Notes and Scribble Space:



**COMMUNITY OUTREACH & DIVERSITY (COD) SUBCOMMITTEE OF THE  
WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- ▶ Minutes for Thursday, July 31, 2008
- ▶ Next Meeting: Thursday, August 28, 2008

**COMMITTEE MEMBERS PRESENT:**

Karin Sonneman (Committee Chair); Sally Cumiskey; Kevin Kearney; Rich McCluer; Lynn Theurer and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator and Cassie, Lynn's Intern

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Continuation of Subcommittee Goals "Handout"
  - a. Cross Training for Law Enforcement
    - i. This goal should be transferred to the Jail Alternatives or the Crime Prevention subcommittees; (*Kalene* will notify Craig Brooks of our decision.);
    - ii. Lynn Theurer discussed a new Domestic Violence 'task force' following recent county survey; meeting October 7, 2008 at 7:00 a.m. Perkins.
  - b. Promote CJCC
    - i. Our group felt that this topic coincides with our previous decision to publish quarterly column in newspaper (Chuck wrote one for today and is attached to this email);
    - ii. Even though the county fair is 12 months away, we need to start working on this now; *Carmaine* to contact Dave Brand about sharing booth space with the WCSO and Public Health.
  - c. Evidenced Based Practice Training

- i. *Kalene* will obtain a summary of what training is currently available, contact is Mark Carey;
  - ii. We would like to arrange/host event and to get the schools involved; need at least 200 people to attend for a free presentation, otherwise there would be a cost.
- d. Mock Trial
  - i. *Sally* will talk with Chuck about this; otherwise it will remain on our back burner (High school? College? Public?);
  - ii. Similar to idea we had early on when committee wanted to make presentations to the public about how the 'system' works.
- e. Community Cultural Competence
- f. CJCC Cultural Competence
  - i. These 2 categories should be combined;
  - ii. The Strategic Planning lunch diversity planning has already been completed;
  - iii. Members of our committee also attended Project Fine's presentation;
  - iv. At the August 6, 2008 large council meeting there will be a Human Right's Commission presentation w/ Chuck Ripley;
  - v. *Sally* has on her own been developing a Spanish speaking course for some of her staff on Thursdays from 4:30 p.m. – 5:30 p.m.; if others are interested, they should let her know;
  - vi. *Fatima* has been working with the City of Winona re: language learning (Rosetta Stone software);
  - vii. *Sally* will approach Community Ed coordinator.
- g. Clearing House
  - i. Our group has already completed this task.
- h. Neutral Justice System
  - i. This is a long range goal, but always a task.
- i. Crime Prevention
  - i. This should go to the Crime Prevention Sub-committee with Kevin Kearney and Tom Williams.
- j. Speaker's Bureau
  - i. As a basis for our speech, we may use the Legislative Proposal which was put together for our legislative visit earlier this year; idea is that we want to know what we are able to talk about before we send letters out to groups asking to appear!;
  - ii. *Rich* will obtain the contact names from the animal clubs and forward to *Kalene* before the next meeting;



iii. The idea is that we could send out letters to the various groups with what we could speak about and then if they make a request, we will find someone to go and made the speech.

k. Human Right's Commission

i. Will be addressed at the large council meeting on August 8, 2008.

II. Adding Members

a. Scott Hannon has provided Karin with three names as a school representative, *Karin* will obtain more information about these individuals;

b. *Carmaine* will contact Justin Green for new diocese member that speaks Spanish.

III. Community Resource List – Outreach

a. Item 1: Community Resource List

i. *Kalene* will contact those already on our established list about speaking to main committee; including the independent school district; Community Education; WRC; Big Brother's Big Sisters; Catholic Charities; Volunteer Services, etc.

b. Item 2: Resource List for Use of Committee

i. *Kalene* has created this and is attached.

IV. County Meeting with Local Legislators

a. Sally made a report to the committee regarding Tuesday, July 29 meeting regarding Court Admin and the Public Defender's Office:

i. Legislator's would like to know (*Karin* will work with *Karen Duncan* on):

1. What is the possible effect of a possible \$1.7 – \$2 billion deficit?
2. What mandates can we get rid of?
3. What services can be combined?
4. Under what circumstances could taxes be raised?
5. What is the impact of this last session regarding personnel & fees?

b. It was announced that if you got money during the last budget, you will not get money this year (this leads us to believe that since we did not get money last year, we should not expect to get more cuts this year!, with no real expectation we will get any \$);

c. Rep. Pellowski would like to see our group participate in the Model Legislature next year as we did this year.

V. Continuing Legislative Contact – not just during session

a. *Karin* will contact the appropriate offices to find out when a good time would be to make a fall visit;

- b. Idea was raised whether we should invite a Senator / Representative to the main CJCC meeting?

VI. Spanish Classes

- a. (See above under subcommittee for cultural competence)

VII. CJCC Flow Chart

- a. Kalene discussed the flow chart attached;
- b. For our subcommittee, we will add one group which will include: newspaper column, speaker's bureau, and press releases.

VIII. Next Meeting

- a. Foreign Language Class report by Sally;
- b. Subcommittee Task for COD summarized by Carmaine.

**MINUTES BY:** CMS

**NEXT MEETING:** August 28, 2008

<b>COD Subcommittee Goals:</b>	<b>Task Completed</b>	<b>Short Term Goal</b>	<b>On-going, Long Term Goal</b>	<b>Delegate to another SC</b>	<b>Comments</b>
Expand Pool of Interpreters		x			Fatima/Alex/ web links
Utilize Student Interns for resources, transports, client support, volunteers, etc		x			Alex/Mary Stoos?
Coordinate State wide stakeholder networks to similar goals (ie budget)		x			Vic has web links
Gain State reimbursement for holding state probation & parole violators				x	
Review statewide criminal justice system policies that reward adversarial non-working relationships & system			x		seek clarification from council
Create a "ride along" or "walk in my shoes for a day" training program for CJCC members & for the public to educate each CJCC member roles			x		
Compose a weekly newspaper column		x			quarterly, rotate SubCom Karin/ Alex
Provide/arrange training and cross training for LEC, DOC, DHS on MH/CD/DV causes and response mechanisms				x	Jail Alt/ Crime Prevention
Promote CJCC locally through fairs, letters, news releases, etc	x	x	x		1/4y col,fair, press release
Arrange for NIC supported Evidence Based Practice Training with Mark Carey			x		Katene to get info
Create or expand Mock Trial Presentations			x		Sally / Chuck?
Increase community cultural competence		x	x		combine Sally/Fatima
Increase CJCC cultural competence					
Create a clearing house for information ie websites, library, etc	x				
Create a culturally neutral justice system			x		
Provide crime prevention information				x	Crime Prevention
Develop then promote a "speakers bureau"		x			Rich
Support & assist in the development of a county wide Human Rights Commission		x			

# Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

## Agenda for August 28, 2008 Meeting

12 noon to 1:00 PM – 1<sup>st</sup> Floor Conference Room – Winona County Courthouse

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group Status Reports
  - A. Summary of Goals Document- Carmaine
  - B. Committee Structure Flow Chart-Kalene
  - C. Goal: Promoting CJCC and Its Community Initiatives and Programs
    1. County Fair- Carmaine\*
    2. Evidence Based Training-Kalene *referred to Courts*
    3. Mock Trial- Sally & Kalene *- no response fr. Chuck*
    4. Speakers Bureau
      - a. Update from Interest Sheet Circulated at WWCCJC July meeting
      - b. Seek Fall Events (before November Elections)
      - c. Form Work Group/Membership
  - D. Goal: Community Cultural Competence
    1. Direction from July WCCJCC meeting: consideration of forming a Winona County Human Rights Commission
      - a. Possible Grant Opportunities to fund this endeavor
      - b. Form Work Group/Membership
    2. Foreign Language Training Programs
      - a. Update from Sally and Kalene
      - b. Form Work Group/Membership

E. Goal: Engaging and Participation in the  
Community/UtilizingCommunityResources

1. Student Intern Program-Kalene
2. Model Legislature

F. Goal: Legislative Outreach

1. Budget Impact Summaries-Karin
2. Legislative Contacts/Visit in Fall After Fair and Conventions, Before  
Elections-Karin
3. Form Work Group/Membership

IV. Committee Membership Additions:

- A. School Rep
- B. Faith Community Rep.
- G. Other Business- Reminder about October 7<sup>th</sup> Domestic Violence Task Force-  
Lynn

V. Next Meeting- September 25



**COMMUNITY OUTREACH & DIVERSITY (COD) SUBCOMMITTEE OF THE  
WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

- ▶ Minutes for Thursday, August 28, 2008
- ▶ Next Meeting: Thursday, September 25, 2008

**COMMITTEE MEMBERS PRESENT:**

Karin Sonneman (Committee Chair); Sally Cumiskey; Kevin Kearney; Fatima Said; Lynn Theurer and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved
- III. Ongoing Projects (Addressing Goals) & Work Group Status Reports
  - a. Goals Document – Carmaine will attach an updated “COD Subcommittee Goals” with each distribution of minutes. (Sent as attachment.)
  - b. Committee Structure Flow was provided by Kalene
  - c. **Goal: Promoting CJCC & its Community Initiatives Programs**
    - i. County Fair
      1. *Carmaine* will confirm with Sheriff Brand that we are able to share space with the WCSO at the 2009 Winona County Fair; the idea is that we would pay nothing to share the space but would volunteer help in covering the booth during designated times.
      2. The work group hopes to have handouts & brochures available that promote the CJCC in general and have a sign up sheet for those interested in speaking events. Financial questions were raised as to how to go about funding for give-a -ways/brochures. This group will continue to identify what costs would be incurred and then make a presentation to the large group CJCC.

3. Workgroup: Sally Cumiskey, Karin Sonneman & Carmaine Sturino.

ii. Evidence Based Training

1. After some conversation, the committee decided that this topic more appropriately belongs in the Courts Committee; *Kalene* was to relay the message.
2. (Our conversation included: possibility of DOC supervisor making presentation & the possibility of CLE for attendance.)

iii. Mock Trial

1. This was designated as a long term goal for this committee.
2. Re: Community: Group was interested in contacting people who participated in the Court House Open House two years ago in addition to the Historical Society group.
3. Re: High school Students: *Sally* is going to have discussions with Chuck & Rusty Cunningham about the Youth in Government program.

iv. Speaker's Bureau

1. COD to Arrange Speakers for local groups:
  - a. A "sign-up sheet" was passed around at the last CJCC large group meeting indicating persons interested in making presentations on specific topics.
  - b. *Kalene* will send the list of interested people (& their prepared topics) to Rich.
  - c. *Rich McCluer* will bring to the next meeting local groups who may be interested in hearing from such speakers;
  - d. Following the CJCC large group meeting, the COD committee has been authorized to arrange the speakers.
2. *Kalene* to contact Bob Sebo of Winona Radio about speaking opportunities
3. Other ideas: HBCI, Senior Groups, Historical Society, Exchange Club, brown bag lunches (?)

d. Goal: **Community Cultural Competence**

i. Winona Human Rights Commission:

1. At the last CJCC large group, a presentation was made by Chuck Ripley of the Winona Human Rights Commission; the idea is to expand the HRC that operates for the City of Winona, to include the surrounding areas or rather the County of Winona as a whole. It was decided that the COD

committee would be responsible for preparing an overall estimated budget to be presented to the CJCC large group at a later date.

2. Proposed workgroup: Chuck Ripley, Fatima Said, Sally Cumiskey, Kevin Kearney, Craig Brooks and Carmaine Sturino would be established.
  - a. The workgroup would include input from Winona's Mayor Jerry Miller, County Administrator Bob Reinert and Winona City Manager Eric Sorenson.
3. *Kalene* to contact Chuck Ripley regarding proposed work group and grant opportunities.

ii. Foreign Language Training Programs

1. Sally contacted Community Education and the cost per course per student is \$58
2. Our hope is to find grant money which would pay for foreign language training for county employees at no cost to the employee; rather it would be sponsored by the CJCC.
3. Workgroup: Fatima Said, Sally Cumiskey & Karin Sonneman.
  - a. The workgroup would like to have a presentation ready for the CJCC large group's October meeting.
  - b. *Kalene* will make efforts to find applicable grants.
4. Project Fine is applying for a grant at this time for foreign language training. *Fatima* will report back to the COD group on the following:
  - a. Is Martha \_\_\_\_\_, St. Charles school teacher interested in being involved in the CJCC task at hand?
  - b. What is the cost for teacher, books, and any necessary materials?
  - c. How many students are required before a class may be held?
  - d. How many sessions (or what would be the duration) of classes presented?

e. **Goal: Engaging & Participating in the Community/Utilizing Community Resources**

i. "Gathering of Community Diversity Committees"

1. idea is to have a breakfast at WSU with all groups with similar missions in the Winona area
2. *Alex* is trying to coordinate the following groups: Winona Unified, the Winona Human Rights Commission, the Winona 861 School District and the Maplewood Tenants Association.



ii. Student Interns

1. Kalene has secured space in the Kensington Building (at no cost to the CJCC) for use by student interns. It is currently being used by a paralegal student intern and a certified student attorney from the Public Defender's Office whom Karin is supervising;
2. Dr. Mary Kesler of WSU would like to coordinate psychology student interns (who would get credit, not \$)
3. Other individuals/groups interested:
  - a. Tom Weber, CJCC statistics
  - b. Lynn Theurer, Public Health
  - c. Fatima Said, Project Fine
4. Workgroup: Rena Patterson, Mark Norman, Mary Stoos, Sue Landowski, Mary Kesler and a contact yet to be determined from St. Mary's.

f. Goal: **Legislative Outreach**

- i. Monday, September 22, Minnesota Legislative Forum 7pm, City Council Chambers

IV. Committee Membership Additions

- a. *Karin* will contact Eduardo Fortini, Director of Youth Ministry
- b. *Karin* will also contact Scott Hannon about a school representative

V. Upcoming Events

- a. Tuesday, October 7, 2008 at 7:00 a.m.; Winona County Sexual & Domestic Violence Prevention Committee presents the Winona County Action Plan for the Primary Prevention of Sexual and Domestic/Relationship Violence
- b. Please see the August 8, 2008 email from Alex Hines with upcoming diversity events. (Sent as attachment.)
- c. Please see the August 5, 2008 news release from Lynn Theurer. (Sent as attachment.)

**MINUTES BY:** CMS

**NEXT MEETING:** September 25, 2008

# Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

## Agenda for September 25, 2008 Meeting

12 noon to 1:00 PM – 1<sup>st</sup> Floor Conference Room – Winona  
County Courthouse

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group  
Status Reports
  - A. Summary of Goals Document- Carmaine
  - B. Committee Structure Flow Chart-Kalene
  - C. Goal: Promoting CJCC and Its Community Initiatives and Programs
    1. Domestic Abuse Task Force Breakfast-10/7-Lynn
    2. County Fair- Carmaine-Workgroup-Sally, Karin  
and Carmaine
    3. Speakers Bureau

- a. Update from Interest Sheet Circulated at  
WWCCJC July meeting
- b. Seek Fall Events (before November Elections)-  
Rich
- c. Upcoming events:
  1. Kalene and Karin on Bob Sebo Radio Show  
9/26
  2. Carmaine and Karin speak to Winona Senior  
High classes on Juvenile Rights 10/13

**D. Goal: Community Cultural Competence**

1. Update on Winona Human Rights Commission-  
Sally, Fatima and Kevin
2. Diversity Breakfast-Planning Mtg? on 9/30 from  
11:30 to 2 @ WSU; Breakfast on 10/27 @ 7AM @  
WSU
3. Foreign Language Training Programs for County  
Employees-workgroup formed of Fatima, Sally,  
and Karin.

**E. Goal: Engaging and Participation in the  
Community/Utilizing Community Resources**

- 
1. Youth in Government Program- Sally
  2. Student Intern Program-Workgroup-Rena  
Patterson, Mark Norman, Mary Stoos, Sue  
Landowski, Mary Kesler, someone from St.  
Mary's University-Kalene report
  3. Model Legislature

F. Goal: Legislative Outreach-Karin

1. Legislative Handbook/Talking Points Notebook in  
the works-to include

A. Description of WCCJCC and  
Membership

B. MN House and Senate Committee  
Membership and Structure Info with  
our local House and Senate reps.  
contact info.

C. Budget Impact Summaries

2. Legislative Contacts/ Fall Visit
3. Form Work Group

IV. Committee Membership Additions:



A. School Rep



B. Faith Community Rep.

V. Consideration of change on meeting day- 3<sup>rd</sup> Monday at noon?



**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Thursday, September 25, 2008
- Next Meeting: Thursday, November 27, 2008

**COMMITTEE MEMBERS PRESENT:** Karin Sonneman, Fatima Said, Kevin Kearney, Sally Cumiskey, and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator and Chuck Ripley

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved
- III. Ongoing Projects
  - a. County Fair: We will revisit this topic in Spring; Carmaine Sturino has spoken with Dave Brand and as long as we are willing to help 'man the booth' and be associated with law enforcement he does not see a problem with our group sharing space with him to promote our Committee and the greater Council.
  - b. Speaker's Bureau: We would like to establish our Committee as the go-to for scheduling purposes and necessary arrangements when people in the community are looking for a speaker represented by or affiliated with the CJCC; similarly, if members within the Council would like to make presentations in the community, we would like to assist with scheduling type issues. Our goal is to document and retain 'data' presented during community outreach efforts associated with the Council.
  - c. Cultural Competence: Dr. Ripley made a brief presentation to our Committee on the success that seems to be taking place between the City Administrator and County Administration regarding increasing the 'jurisdiction' of the City Human Rights Commission to also include Winona County as a larger body. A likely avenue includes a City Ordinance which will keep what exists, but allow for the addition of a County representative and a matching budget. (Sally sent a similar email to our Committee on Friday, September 19, 2008 at 3:56 p.m.)

- d. Foreign Language Training Goals: The Committee decided to make this a long-term goal. It was felt that a type of 'interest survey' should be completed first to determine the interest level before we invest too much time into possible grants, out of pocket costs, scheduling hours for class outside of employment hours, etc.
- e. Engaging & Participation in the Community/Utilizing Resources: Our Committee identified at least six programs in this area:
  - i. Youth in Government through Winona County (Mock trial type program directed by Chuck Maclean in the past) (identified as a short term goal);
  - ii. Public Presentation as had been contemplated at the early meetings of this Committee (identified as a long term goal);
  - iii. Courthouse Open House (identified as a long term goal);
  - iv. Student Interns (identified as an immediate goal)(*Kalene Engel* currently organizing a meeting time for interested students and staff);and
  - v. Model Legislature (intent to do similar presentation as was done this year at the Capital for a Day program);
    - 1. **A Workgroup has been formed which includes the following individuals:** Judge Thompson, Sally Cumiskey, Rich McCluer, Michelle Davis, and Bruce Nelson.
    - 2. Current Ideas:
      - a. Dime-a-Drink
      - b. Certifying Misdemeanors as Petty Misdemeanors and addressing the issue of the Defendant's right to a Jury Trial
- f. Legislative Outreach: Committee felt that the matter of inviting local representatives to a Council meeting following November's election would be a meaningful use of all parties' time. *Karin Sonneman* was to present to Council and report back to our Committee at October meeting. Question was (1) Do we invite the representatives to the meeting so they can observe all that is happening and have a discussion time set after the meeting? Or (2) Do we ask the Council to put this on the December / January Agenda and speak with the representatives during the Council meeting?
  - i. One proposal was to: present the idea to the Council in October; have it as an Action Item in November; and to have the Presentation in December.

IV. Committee Membership

- a. *Karin Sonneman* will contact Faith Based and School Representatives about joining our Committee

V. Consideration of change of meeting date

- a. Too many Committees, too many meetings, too many... We will discuss more at the October meeting!

MINUTES BY: CMS

NEXT MEETING: Thursday, November 27, 2008

<b>COD Subcommittee Goals:</b>	<b>Task Completed</b>	<b>Short Term Goal</b>	<b>On-going, Long Term Goal</b>	<b>Delegate to another SC</b>	<b>Comments</b>
Expand Pool of Interpreters		x			Fatima/Alex/ web links
Coordinate State wide stakeholder networks to similar goals (ie budget)		x			Vic has web links
Gain State reimbursement for holding state probation & parole violators				x	
Review statewide criminal justice system policies that reward adversarial non-working relationships & system			x		seek clarification from council
Create a "ride along" or "walk in my shoes for a day" training program for CJCC members & for the public to educate each CJCC member roles			x		
Compose a weekly newspaper column		x			quarterly, rotate SubCom Karin/ Alex
Provide/arrange training and cross training for LEC, DOC, DHS on MH/CD/DV causes and response mechanisms				x	Jail All/ Crime Prevention
Promote CJCC locally through fairs, letters, news releases, etc	x	x	x		1/4y col,fair, press release County Fair Work Group
Arrange for NIC supported Evidence Based Practice Training with Mark Carey				x	referred to Court Com
<b>LEGISLATIVE OUTREACH:</b>					
Youth in Gov't, Mock Trial		x			Sally / Chuck?
Public Presentation			x		
Courthouse Open House			x		
Student Interns		x			Intern Work Group
Model Legislature 2009			x		
Increase community cultural competence		x	x		(combine all 3 goals)
Increase CJCC cultural competence			x		For. Lang. Work Group
Support & assist in the development of a county wide Human Rights Commission		x			HRC Work Group
Create a clearing house for information ie websites, library, etc	x				
Create a culturally neutral justice system			x		
Provide crime prevention information				x	Crime Prevention
Develop then promote a "speakers bureau"		x			Rich
<b>COD Subcommittee Goals:</b>	<b>Task Completed</b>	<b>Short Term Goal</b>	<b>On-going, Long Term Goal</b>	<b>Delegate to another SC</b>	<b>Comments</b>



# Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

## Agenda for October 30, 2008 Meeting

12 noon to 1:00 PM – 1<sup>st</sup> Floor Conference Room – Winona County Courthouse

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group Status Reports
  - A. Summary of Goals Document- Carmaine
  - B. Committee Structure Flow Chart-Kalene
  - C. Goal: Promoting CJCC and Its Community Initiatives and Programs
    1. Domestic Abuse Task Force Breakfast-10/7-Follow-Up
    2. County Fair-just like a field harvested- lying fallow until spring.
    3. Speakers Bureau:
      - a. Kalene and Karin on Bob Sebo Radio Show 9/26
      - b. Judge Thompson, Carmaine and Karin spoke to Winona Senior High classes on in October
  - D. Goal: Community Cultural Competence
    1. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
    2. Diversity Breakfast-Follow-up (Sally, Fatima, Alex were involved in planning; Sally MC'd, Fatima and Karin were speakers, Carmaine, Kalene and Rusty were in attendance).
      - a. City of Winona Proclamation Review-attached to agenda materials

E. Goal: Engaging and Participation in the Community/UtilizingCommunityResources

1. Student Intern Program Updates- -Kalene report
2. Model Legislature-Spring 2009

F. Goal: Legislative Outreach-Karin

1. Legislative Handbook/Talking Points Notebook in the works-to include

- A. Description of WCCJCC and Membership
- B. MN House and Senate Committee Membership and Structure Info with our local House and Senate reps. contact info.
- C. Budget Impact Summaries

2. Legislative Contacts

- A. January CJCC Meeting Invite-Karin
- B. Legislative Visit to St. Paul in advance or during 2009 session-Karin
- C. Form Work Group

3. Follow-Up on Association of MN Counties Rep- Carmaine

- IV. Consideration of change of meeting day for November and December since last Thursdays of those months are holidays.



**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL  
JUSTICE COORDINATING COUNCIL**

- Minutes for Thursday, October 30, 2008
- Next Meeting: TUESDAY, NOVEMBER 11, 2008\*

**COMMITTEE MEMBERS PRESENT:** Karin Sonneman, Fatima Said, Rich McCluer and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved with changes:
  - a. The COD Subcommittee Goals worksheet, under "Legislative Outreach" should also include our own Legislative Visit & Ongoing contact with our Legislators.
- III. Ongoing Projects
  - a. Committee Structure Flow Chart: Kalene continues to update the CJCC website with new subcommittees and workgroups
  - b. Mission Statement: Committee members are to consider adopting the following language:
    - i. "Educate the public about initiatives, programs, and services supported by the CJCC; build an atmosphere of respect and inclusion toward the Criminal Justice System regardless of culture or background; and identify community concerns that are related to the responsibilities of the CJCC and prepare a detailed, proactive public relations plan to address those concerns."
  - c. PROMOTING CJCC & ITS COMMUNITY INITIATIVES & PROGRAMS
    - i. Domestic Abuse Task Force Breakfast: Karin and Carmaine attended this breakfast on October 7, 2008. Carmaine will follow up after the group meets on Tuesday, November 4<sup>th</sup> as she is on that committee.

- ii. County Fair: The Committee would like to take advantage of bargain deals to promote the CJCC at the Fair. Kalene will discuss the financial 'discretion' this Committee has as we need to be approved to make a purchase before the great deals are advertised.
  - iii. Speaker's Bureau: Karin & Kalene spoke on the Bob Sebo Radio Show on September 26, 2008. Karin & Carmaine spoke to a Winona Senior High class on the issue of Juvenile's rights on October 13, 2008. Judge Thompson also presented to a Winona Senior High class in the month of October.
    - 1. IDEA: After the first of the year, our Committee could write specific letters to schools in the Winona Community including specific presentations we are prepared to make if requested.
  - iv. AAUW panel: Karin will be presenting as part of a panel on Equity in the law, addressing among other things, immigration & its consequences on Saturday, November 8, 2008.
  - v. DL Return Program: Carmaine will contact DOC Agent Kevin Burke and will try to coordinate with Fatima a general Driver License Information Brochure or Presentation to assist individuals before they find themselves in traffic court. (However, it was not certain which Committee would 'sponsor' this event.)
- d. **COMMUNITY CULTURAL COMPETENCE:**
- i. Human Rights Commission: This remains a work in progress.
  - ii. Domestic Abuse Task Force Breakfast: Carmaine will follow up after the group's Tuesday, November 4<sup>th</sup> as she is now on that committee.
  - iii. Diversity Breakfast: Sally and Fatima were presented awards for their ongoing contributions of Community Service and Karin made a presentation on the CJCC. Kalene, Sally, Fatima, Rusty, Alex & Carmaine were in attendance. The breakfast was held on Monday, October 27, 2008.
    - 1. Our Committee discussed the handout which was distributed at the breakfast. Please review it and upon approval it will be forwarded to Alex Hines. (Attached)
    - 2. IDEA: Fatima (on behalf of Alex) brought up the idea of a ½ day retreat, possibly in Rochester; to be discussed more.
    - 3. IDEA: Fatima (on behalf of Alex) brought up the possibility of having a 2-day diversity program in the Winona Area using the strengths of those who presented at the Diversity Breakfast.
  - iv. City of Winona Proclamation: Please read through the Proclamation and be prepared to discuss at our next meeting.
- e. **ENGAGING & PARTICIPATION IN THE COMMUNITY /UTILIZING COMMUNITY RESOURCES**
- i. Student Intern Program: A meeting will be held on Monday, November 3, 2008. Dr. Mary Kessler has also agreed to Chair this Subcommittee.
  - ii. Diversity Within Our Committee:

1. IDEA: Members of our Committee would volunteer their own specific talents to bring the youth of Winona together; Rich/Karate; Kalene/Volleyball; Karin/Choir; etc.
- iii. **Model Legislature:** This is something that remains on our to-do list.
  1. IDEA: Find statistics which would show how many files would be removed from the already full court calendar by converting misdemeanors to petty-misdemeanors.
- f. **LEGISLATIVE OUTREACH**
  - i. This is an on-going task;
  - ii. Per the Agenda for this month, local legislators will be invited to the January CJCC meeting;
  - iii. Karin wants to schedule a legislative visit to St.Paul before the 2009 session;
  - iv. Carmaine has been communicating with Ryan Erdman from the Association of Minnesota Counties; she will continue to do so and will bring any correspondence back to the Committee for discussion. Rich will help draft language to be used in our response to Mr. Erdmann's most recent email.
- g. **CHANGE OF MEETING DATE**
  - i. The next third Thursdays of the month are Thanksgiving and Christmas, therefore we will meet on:
    1. **TUESDAY, NOVEMBER 18, 2008, and**
    2. **TUESDAY, DECEMBER 16, 2008.**
- h. **ATTACHMENTS**
  - i. Subcommittee Goals Worksheet
  - ii. Diversity Breakfast Brain Storm
  - iii. City of Winona Proclamation
  - iv. Letter to Association of MN Counties Rep

**MINUTES BY: CMS**

**NEXT MEETING: TUESDAY, NOVEMBER 18, 2008**

october

COD Subcommittee Goals:	Task Completed	Short Term Goal	On-going, Long Term Goal	Delegate to another SC	Comments
Expand Pool of Interpreters		x			Fatima/Alex/ web links
Coordinate State wide stakeholder networks to similar goals (ie budget)		x			Vic has web links
Gain State reimbursement for holding state probation & parole violators				x	
Review statewide criminal justice system policies that reward adversarial non-working relationships & system			x		seek clarification from council
Create a "ride along" or "walk in my shoes for a day" training program for CJCC members & for the public to educate each CJCC member roles			x		
Compose a weekly newspaper column		x			quarterly, rotate SubCom Karin/ Alex
Provide/arrange training and cross training for LEC, DOC, DHS on MH/CD/DV causes and response mechanisms				x	Jail All/ Crime Prevention
Promote CJCC locally through fairs, letters, news releases, etc	x	x	x		1/4y col, fair, press release County Fair Work Group
Arrange for NIC supported Evidence Based Practice Training with Mark Carey				x	referred to Court Com
<b>LEGISLATIVE OUTREACH:</b>					
Youth in Gov't, Mock Trial		x			Sally / Chuck?
Public Presentation			x		
Courthouse Open House			x		
Student Interns		x			Intern Work Group
Model Legislature 2009			x		
Pre-Session Legislative Visit		x			
Ongoing Contact with Legislators		x			

Increase community cultural competence		x	x		(combine all 3 goals)
Increase CJCC cultural competence			x		For. Lang. Work Group
Support & assist in the development of a county wide Human Rights Commission		x			HRC Work Group
Create a clearing house for information ie websites, library, etc	x				
Create a culturally neutral justice system			x		
Provide crime prevention information				x	Crime Prevention

Develop then promote a "speakers bureau"	x			Rich
<b>COD Subcommittee Goals:</b>	<b>Task</b>	<b>Short Term</b>	<b>On-going, Long</b>	<b>Delegate to</b>
	<b>Completed</b>	<b>Goal</b>	<b>Term Goal</b>	<b>Comments</b>
				<b>another SC</b>

Association of Minnesota Counties  
Public Safety Policy Committee  
Attn: Ryan Erdmann

Dear Mr. Erdmann,

Thank you again for taking the time to help our Committee better understand your role as a liaison between Minnesota Counties on the issues of Public Safety and the Minnesota State Capitol. Following our meeting last Thursday, our Committee wanted to continue working with you; our primary goal is to fully reveal to you the importance of what our Council is all about. As a matter of fact, while our agenda may appear to be isolated to Winona County residents, in fact, we are addressing issues affecting all counties in Minnesota as no one has been spared budget cuts during this tough time. The Winona County Criminal Justice Coordinating Council brings together the participating agencies in the criminal justice system with representatives of local governments and the public. Through a coordinated system of approaching the juvenile and criminal justice systems management and practices in Winona County, as well as exploring innovative solutions, the Council seeks to provide an efficient and effective criminal justice system that is fair and just, that provides for the public's safety and makes the best use of the public's funds. The Council may also serve to showcase the many unique strategies that the Council has implemented to effectively manage the criminal justice system and offer the Council's experiences as lessons to other jurisdictions interested in learning more about how to establish a supervisory workgroup or enhance their own criminal justice management practices. Please take the time to review the information I have included. We would be interested in whether you have a response which would include working with our Council here in Winona, Minnesota. Attached to this email are both the website to the main CJCC and its brochure.



**BRAINSTORM – TO BE SHARED ON THE NEW 'INCLUSIVE COMMUNITY LISTSERV'**

- 1. WHAT DO YOU THINK WE CAN DO AS A COMMUNITY TO WORK TOGETHER TO BUILD INCLUSIVENESS?**
  - a. Identify mutual goals & resources within our community;
  - b. Collaborate in on-going efforts; and
  - c. Promote each other.
  
- 2. WHAT NEEDS AND GOALS DOES YOUR ORGANIZATION HAVE DIFFICULTY IN MEETING?**
  - a. Time, Funding, Getting our message out.
  
- 3. HOW COULD OTHER GROUPS, THE CITY OF WINONA, OR THE COUNTY OF WINONA HELP YOU MEET THOSE NEEDS AND GOALS?**
  - a. Improve contact information on each other's organizations;
  - b. Share resources among those present at the Breakfast;
  - c. Be more diverse than the color of skin, i.e.: in the areas of Religion, GLBT, Chemically Dependent, Mentally or Physically Ill; and Home & Community Options; and
  - d. Fundraising.
  
- 4. WHAT HAVE BEEN THE GREATEST SUCCESSES OF YOUR ORGANIZATION?**
  - a. Dialogue between people who were previously isolated; and
  - b. Asking for help when help is needed.
  
- 5. WHAT HAVE BEEN THE GREATEST SUCCESSES OF OTHER ORGANIZATIONS IN WINONA WORKING TOWARDS INCLUSION?**
  - a. Project Fine;
  - b. Human Rights Expansion to County level; and
  - c. Community Center Reading Program for our Youth.

# Community Outreach and Diversity Committee

## Of the Winona County Criminal Justice Coordinating Council

### Agenda for November 18, 2008 Meeting

12 noon to 1:00 PM – 1<sup>st</sup> Floor Conference Room – Winona County Courthouse

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group Status Reports
  - A. Summary of Goals Document- Carmaine
  - B. Committee Structure Flow Chart-Kalene
  - C. Goal: Promoting CJCC and Its Community Initiatives and Programs
    1. Domestic Abuse Task Force Follow-Up –December 8 meeting
    2. County Fair-just like a field harvested- lying fallow until spring.
    3. Speakers Bureau
      1. Karin and Judge Leahy were speakers at November 8 AAUW Program on Equity and the Law
  - D. Goal: Community Cultural Competence
    1. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
      - a. Diversity Breakfast-Follow-up
  - E. Goal: Engaging and Participation in the Community/UtilizingCommunityResources
    1. Student Intern Program Updates- -Kalene report
    2. Model Legislature-December 3
  - F. Goal: Legislative Outreach-Karin
    1. Legislative Handbook/Talking Points Notebook in the works
    2. Legislative Contacts
      - A. Joint Meeting w/ County Board and Legislators
      - B. Legislative Visit to St. Paul during 2009 session
    3. Follow-Up on Association of MN Counties Rep- Carmaine
  - G. Next Meeting: December 16<sup>th</sup> ?

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, November 18, 2008
- Next Meeting: Tuesday, December 16, 2008

**COMMITTEE MEMBERS PRESENT:** Karin Sonneman, Fatima Said, Sally Cumiskey, Alex Hines and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Ongoing Projects:
  - a. Promoting CJCC & Its Community Initiatives
    - i. Domestic Abuse Task Force Follow Up
      1. Prevention of Community Violence breakfast was Nov. 7, 2008 @ Perkins
      2. As a representative of CJCC, Karin will attend the follow up meeting on December 8, 2008 at 3:45-5:00 PM at the Winona County Community Health Services Library. (Carmaine will be there as well as she is on the Committee.)
    - ii. Speaker's Bureau
      1. On November 8, 2008 Karin & Judge Leahy spoke at the American Association of University Women; the topic was Equity in the Law.
        - a. Karin will present again on Feb 14, 2009 on Title 9
      2. Meth Video
        - a. This topic will go on next month's agenda; Idea is to include this as a topic for presenters when they go out into the public for presentations.
        - b. Reminder that we would like to send letters out to the Community with topics we have speaker's prepared to discuss

3. **Refugee Immigrants**
    - a. On Dec. 20<sup>th</sup> there will be a Criminal Justice Systems presentation sponsored by Project Fine, several CJCC members will be present to participate.
  4. **News Releases**
    - a. Sally (and possibly others) will meet with Rusty Cunningham to explore ways in which our CJCC and COD press releases can get published.
  5. On Monday November 24, Sally Cumiskey will be working with Mary Stoos' students as they explore the Winona County Courthouse
- b. **Community Cultural Competence**
- i. **Diversity Breakfast:**
    1. Our brain storm list was sent in from the Diversity Breakfast
    2. There is an idea for a half day or full day retreat to continue the networking from the Diversity Breakfast
    3. Craig Brooks sent out a Listserv with individuals from the breakfast; Carmaine is to be the secretary for our group, Kalene will forward the email.
  - ii. **HRC:**
    1. Sally will email Bob Reinert regarding progress on the HRC, it sounds like there is a proposal for current Ad Hoc members to become full voting members. There is also a proposal to change the residency requirement to an employment requirement as far geographically qualifying to be on the Commission.
- c. **Engaging & Participation in the Community/ Utilizing Community Resources**
- i. **Student Interns**
    1. There are 3 new student interns who are assisting the public defender's office
    2. Unfortunately, Dr. Kessler is ill and will not be able to continue with us (we are sorry to hear of this)
    3. There is an idea to sponsor an event where all interns (possibly including HRC interns) could meet each other
    4. Alex proposed that we look into Federal internship programs where the student could get paid for their internship but would not lose aid money towards their tuition
      - a. Contact: Greg Peterson, Financial Aid at WSU (St.Mary's and SE Tech have the same opportunities)
  - ii. Southeast Teach is starting a Criminal Justice Program
  - iii. Vic is going to be attending a Federal Grant Writing Workshop soon
- d. **Legislative Outreach**
- i. On Friday December 5, Karin and possible others from CJCC will attend the Model Legislature with Gene Pellowski

- ii. Judge Thompson's "dime-a-drink" idea can be found around the State, Lynn will be in contact with Claudia Brewington; a Ramsey County Public Health Lobbyist
- iii. CJCC large group decided not to invite local Legislators to our December 3, 2008 CJCC meeting
  - 1. Sally will email Bob Reinert about when would be a good time for CJCC members to attend the County Board meeting; hopefully at the same time the Legislators do.
- iv. Legislative Visit:
  - 1. For our next Legislative Visit, we would like to schedule a time to meet with the Governor
  - 2. We are thinking early February of 2009
  - 3. Karin is to report on possible dates
- v. MN Counties:
  - 1. Karin will review draft letter so that we can get it sent to Ryan Erdmann, the public safety lobbyist. Lynn also commented that we may want to contact Jim Mulder or CC: him in our letter to Mr. Erdmann.
- vi. City Proclamation
  - 1. Sally & Fatima will discuss at the next HRC updates that need to be made and will then report back to our group

#### **IV. Next Month's Agenda**

- a. Meth Video becomes part of Speaker's Bureau?
- b. Federal Work Study program for interns?
- c. Do we want to meet in various places throughout Winona County?
- d. No MN Driver's License citations – do we want to get involved?
- e. Possible dates for our Legislative Visit?

**MINUTES BY: CMS**

**NEXT MEETING: TUESDAY, DECEMBER 16, 2008**

# Community Outreach and Diversity Committee

## Of the Winona County Criminal Justice Coordinating Council

### Agenda for December 16, 2008 Meeting

12 noon to 1:00 PM – 1<sup>st</sup> Floor Conference Room – Winona  
County Courthouse

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group  
Status Reports
  - A. Summary of Goals Document- Carmaine
  - B. Committee Structure Flow Chart-Kalene
  - C. Goal: Promoting CJCC and Its Community Initiatives and  
Programs
    1. Domestic Abuse Task Force Follow-Up –  
December 8 meeting
  - D. Goal: Community Cultural Competence
    1. Update on Winona Human Rights Commission-  
Sally, Fatima and Kevin
      - a. Diversity Breakfast-Follow-up
    2. December 20 Event

**E. Goal: Engaging and Participation in the  
Community/UtilizingCommunityResources**

- 1. Student Intern Program Updates- -Kalene report**
- 2. Model Legislature-December 5**

**F. Goal: Legislative Outreach-Karin**

- 1. Legislative Handbook/Talking Points Notebook in  
the works**
- 2. Legislative Contacts**
  - A. Joint Meeting w/ County Board and Legislators**
  - B. Legislative Visit to St. Paul during 2009 session**
- 3. Follow-Up on Association of MN Counties Rep-  
Carmaine**

**G. Next Meeting: January ?**

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY  
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, December 16, 2008
- Next Meeting: **Tuesday, January 20, 2009**

**COMMITTEE MEMBERS PRESENT:** Karin Sonneman, Fatima Said, Sally Cumiskey, Lynn Theurer, Kevin Kearney and Carmaine Sturino.

**ALSO PRESENT:** Kalene Engel, CJCC Coordinator

**COMMITTEE MEMBERS:**

Karin Sonneman, Committee Chair  
Sally Cumiskey  
Fatima Said  
Kevin Kearney  
Alex Hines  
Lynn Theurer  
Rich McCluer  
Rusty Cunningham  
Justin Green  
Carmaine Sturino

**TOPICS OF DISCUSSION:**

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Ongoing Projects:
  - a. Summary of Goals Document
    - i. There were no changes following our last meeting.
  - b. Committee Structure Flow Chart
    - i. The CJCC Website is updated frequently rather than creating handouts for all members.
  - c. **GOAL: Promoting CJCC & Its Community Initiatives**
    - i. **Winona County Community Health Services (CHS) Community Violence Committee**
      1. Karin (CJCC Rep) and Carmaine (Steering Committee Member) attended the December 8<sup>th</sup> meeting.
        - a. In the future, Carmaine will attend as both CJCC Rep and Committee Member
      2. COD will not form a work group at this time; however, in the event the 'Domestic Abuse Task Force' asks for our support or assistance in the future, we will consider forming a work group at that time.
- d. **GOAL: Community Cultural Competence**



- i. HRC:
  1. At the present, the group is waiting for feedback from the County Attorney's Office;
  2. Fatima & Sally will then try to meet with the City Administrator, the County Administrator and various Council members.
  3. The next task is to gather public support.
- ii. Project Fine's Criminal Justice Seminar, Dec. 20, 2008
  1. Various members of the CJCC will attend and make presentations on their role in the criminal justice system.
    - a. IDEA: HBC to videotape, give us a copy and permission to use, and later use it in our speaker series
  2. Kevin Kearney asked for input as to his presentation to be made that day.
- iii. Project Fine's Report to the Community, Feb. 3, 2009
- e. GOAL: Engaging and Participation in the Community/Utilizing Community Resources
  - i. Student Interns
    1. Carmaine Sturino has volunteered to organize the initial meeting (and possibly those thereafter) of school contacts to coordinate a "clearing house" for students wanting to do internships within Winona County and for County Offices looking for student assistance with certain projects. The first meeting shall take place in January of 2009.
  - ii. Model Legislature, Friday Dec. 5, 2008
    1. Karin Sonneman and Michelle Davis testified to the Tax Committee on Judge Thompson's 'Dime -a-Drink' proposal as a source of revenue for the Court System, including the Public Defender's Office.
      - a. During this time, Karin was able to speak Rep. Gene Pelowski about some issues facing Winona County at this time. Mr. Pelowski stressed the importance of presenting to the Governor how the system is/will be "harmed" by future cuts or the current budget crisis.
- f. GOAL: Legislative Outreach
  - i. Legislative Handbook / Talking Points
    1. Karin has volunteered to prepare and present a CJCC -COD talking points handout at the January CJCC Council meeting as an Agenda Item(if approved). Topics of discussion are:
      - a. Judge Thompson's Dime-a-Drink Proposal with revenue to go the Court System and Public Defenders
      - b. Certifying Misdemeanors as Petty Misdemeanors and remove the Public Defender eligibility and right to a Jury Trial

- c. Certifying 1/2009 payable list as petty misdemeanors to remove the Public Defender eligibility and right to a Jury Trial.
    - d. De-Criminalizing NO MN DL for undocumented workers
    - e. Others?
  - 2. Precedent Setting Examples:
    - a. The liquor industry should be held as accountable as the tobacco industry now is;
    - b. Gas taxes increased .10 cents over night, no one noticed and everyone still bought gas;
    - c. The Governor has approved 'user fees' while he has denied increased taxation; and
    - d. We should make our presentation in ways that:
      - i. Show the harm currently being suffered due to budget cuts; and
      - ii. Show how increased revenue would enhance the criminal justice system.
- ii. Senator Sharon Ropes
  - 1. Attended the CJCC Council December 2008 meeting; she encouraged all "locals" to identify how they are burdened due to the budget crises.
- iii. Public Health
  - 1. Lynn Theurer will alert our group as to upcoming dates for the Public Health Committee
    - a. GOAL: Attend &/or testify at a Committee Hearing
- iv. Legislative Visit
  - 1. Tentatively set for Friday, February 13, 2009. If enough people are interested, we may consider taking a bus. Invitation will be made 'public' at January CJCC meeting.
  - 2. We would also like for a prosecutor to attend.
- v. League of Women Voters
  - 1. Has invited local legislators to attend their January 8, 2008 meeting at 7:00 p.m.; the location has yet to be decided.
- vi. Judicial Council's List of Priorities
  - 1. Sally commented that Courts and Court Administrator's are in the process of making a list of "priorities". It is hard to cut back services that are required by statute. Sally will present us with some general ideas of how these cuts will affect the general citizen.
    - a. Ex: Credit Reports, Judgment Searches, Conciliation Court.
- vii. Kevin Kearney
  - 1. Stated that he would also like to have a "talking points" handbook available to him as he does much public speaking within our community.

**g. Next Month's Agenda Possibilities**

- i. Meth Video part of Speaker's Bureau**
- ii. Schedule COD meetings at other Winona County locations**
- iii. Schedule future COD meeting dates**
- iv. Try to set date to testify at Legislative Committee's**
- v. Explore ways to get Press Releases published**
- vi. Find out what date Legislators will be meeting with Winona County Board**
- vii. Review letter to AMC (Ryan Erdman letter Karin to review)**

**MINUTES BY: CMS**

**NEXT MEETING: Tuesday, January 20, 2009**