

Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

Agenda for January 20, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse
conference room



The Inauguration

- I. Greetings
- II. Minutes Review and approval
- III. Ongoing Projects (Addressing Goals) and Work Group
Status Reports
 - A. Summary of Goals Document- Carmaine
 - B. Committee Structure Flow Chart-Kalene
 - C. Goal: Promoting CJCC and Its Community Initiatives and
Programs
 1. Domestic Abuse Task Force Follow-Up -Carmaine
 - D. Goal: Community Cultural Competence
 1. Update on Winona Human Rights Commission-
Sally, Fatima and Kevin
 2. December 20 Event-Winona County Court
System-Fatima

3. February 3 Project Fine Annual Report to
Community-Fatima

E. Goal: Engaging and Participation in the
Community/Utilizing Community Resources

1. Student Intern Program Updates- -Kalene report
2. Speaker's Bureau-Meth Video
3. Schedule COD meetings in other parts of
Winona County

F. Goal: Legislative Outreach-Karin

1. Legislative Handbook/Talking Points Notebook
DONE!
2. Legislative Visit to St. Paul-February 13, 2009-List
of attendees
3. Legislative Initiatives-Dime-A-Drink (Karin);
Driver's License for
Immigrants(Carmaine);Certifying Misd. as
Petty's;new payable list (Sally)
4. Follow-Up on Association of MN Counties Rep-
Carmaine
5. Testifying at Legislature
6. Update on Justice Coalition and SE MN Group
(Jan. 30 mtg)

G.Next Meeting: Every Third Tuesday of the Month-Noon
to 1-Lower Level of Courthouse-February 17th



**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY
CRIMINAL JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, January 20, 2009
- Next Meeting: **Tuesday, February 17, 2009**

COMMITTEE MEMBERS PRESENT: Karin Sonneman, Sally Cumiskey, Fatima Said, Carmaine Sturino

ALSO PRESENT: Kalene Engel, CJCC Coordinator and Karen Duncan, Chief Public Defender – 3rd Judicial District

COMMITTEE MEMBERS:


Karin Sonneman, Committee Chair
Sally Cumiskey
Fatima Said
Kevin Kearney
Alex Hines
Lynn Theurer
Rich McCluer
Rusty Cunningham
Justin Green
Carmaine Sturino

TOPICS OF DISCUSSION:

- I. Greetings
- II. Minutes were reviewed & approved without changes
- III. Ongoing Projects:
 - a. Summary of Goals Document
 - i. An updated 'COD Committee Goals' worksheet was provided (attached)
 - ii. Possible new tasks for COD:
 1. Find common goals with other groups/agencies within Winona County, some examples:
 - a. Women in Business
 - b. AAUW
 - c. Neighborhood Watch
 - d. 8-6-1- School District
 - e. Chamber of Commerce
 - i. *Carmaine* will contact to find out when this group meets

2. *Kalene* has a list of local groups with contact information she will bring to the February meeting.
 3. Promote a continual dialogue with relationships formed at the Diversity Breakfast.
 4. Present on how those in the community with civil law questions (conciliation court, landlord tenant, debt collection, etc.) are affected by our budget crises.
 - a. *Carmaine* will email Alex to see what kind of follow up can be done from the "brain storm" feedback forms individuals were asked to provide.
- b. **GOAL: Promoting CJCC & Its Community Initiatives**
- i. Winona County Community Health Services (CHS) Community Violence Committee
 1. *Carmaine* is a member of the Committee and reported that there are two independent groups merging in addition to the original Committee; the Community Involvement Team and the Coalition Partners group. The next meeting date is Tuesday, February 10, 2009.
- c. **GOAL: Community Cultural Competence**
- i. HRC:
 1. The 'Joint Powers' Agreement is expected to be processed through Department heads in the near future.
 - ii. Project Fine's Criminal Justice Seminar, Dec. 20, 2008
 1. Court Administration, Law Enforcement, the County Attorney's Office, Department of Corrections and the Public Defender's Office all volunteered time for this very successful event; at least 60 people were in attendance which was amazing given the weather conditions.
 2. *Carmaine* is writing a letter for the newspaper.
 3. *Kalene* videotaped the event for the Speaker's Bureau
 - iii. Project Fine's Report to the Community, Feb. 3, 2009
 1. *Karin*, *Sally*, *Carmaine* and *Kalene* plan to attend.
- d. **GOAL: Engaging and Participation in the Community/Utilizing Community Resources**
- i. Student Interns
 1. *Carmaine* will be chairing a Student Intern Workgroup on Monday, January 26th, in the lower level banquet room of the Kensington.

- ii. Model Legislature, Friday, February 13, 2009
 - 1. Karin has seen to it that members of the COD and CJCC will travel to St. Paul to meet with the following regarding our budget crises:
 - a. 9:00 Representative Drazkowski
 - b. 9:45 Senator Ropes
 - c. 10:30 Representative Pelowski
 - d. 11:15 Senator Murphy
 - iii. Speakers Bureau
 - 1. Kalene presented us with a draft letter which will be sent to the schools. (attached)
- e. GOAL: Legislative Outreach
- i. Legislative Handbook / Talking Points
 - 1. Dime-a-drink : Karin has created and distributed her Legislative Handbook! (GREAT JOB KARIN!)
 - a. Per the December CJCC meeting, Chuck Maclean may provide Karin with text regarding the budget's impact on the County level.
 - i. *Sally* is going to email Chuck to see where he is at with drafting his portion to be included.
 - 2. NO MN DL: has now been addressed in both the Court's Committee and the COD Committee
 - a. Carmaine discussed briefly that there are two main issues that need to be addressed:
 - i. DL Return Program for immigrants who once had a license and/or are eligible to obtain a MN DL, and
 - ii. Legislative Changes needed to amend documentation required for undocumented workers to obtain initial MN DL.
- f. GOAL: Committee members discussed Judge Thompson's proposal to have another open house; possibly we could connect with the Historical Society for grant opportunities.
 - i. *Sally* was going to follow up with Mark Peterson on the idea.
- g. Justice Coalition and SE MN Group
 - i. Karen Duncan gave a report from the last meeting where SMRLS and Olmsted County spoke with the legislators about our budget challenges, the plan for future meetings is to:
 - 1. Identify the problem, and
 - 2. Identify a proposed solution.
 - a. (if you have any of either for her, please let her know!)



ii. Karen stated that the 'dime-a-drink' proposal had not been brought up, but that it could be at the next meeting on January 31, 2009.

h. Next Month's Agenda Possibilities:

- i. Courthouse Open House Ideas
- ii. Schedule COD meetings at other Winona County locations
- iii. Explore ways to get Press Releases published
- iv. Find out what date Legislators will be meeting with Winona County Board
- v. Review letter to AMC (Ryan Erdman letter Karin to review)

MINUTES BY: CMS

NEXT MEETING: Tuesday, February 17, 2009



Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

Agenda for February 17, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Courthouse Open House Project- Guest-Mark Peterson-Winona County Historical Society
- III. Ongoing Projects (Addressing Goals) and Work Group Status Reports
 - A. Summary of Goals Document (revise)- Carmaine
 - B. Committee Structure Flow Chart-Kalene
 - C. Goal: Promoting CJCC and Its Community Initiatives and Programs
 1. Domestic Abuse Task Force Follow-Up -Carmaine
 - D. Goal: Community Cultural Competence
 1. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
 2. Recap-February 3 Project Fine Annual Report to Community-Fatima
 3. Creating a workgroup focusing on No MN DL/Driver's License Return Program- Carmaine
 - E. Goal: Engaging and Participation in the Community/UtilizingCommunityResources
 1. Student Intern Program Updates-SMU Peace and Justice Club- -Kalene report
 2. Speaker's Bureau
 3. Schedule COD meetings in other parts of Winona County
 4. Courthouse Open House-See above.
 - F. Goal: Legislative Outreach-Karin
 1. Legislative Visit to St. Paul-February 13, 2009-List of attendees
 2. Follow-Up on Association of MN Counties Rep- Carmaine
 3. Testifying at Legislature
 4. February 20 twon Hall; Feb. 18 at Lexington
 5. Community Forum Idea (Steele County success)
 - G. Other Items: List of Local Groups; Civil Law presentation)landlord, debt collection)
 - H. Next Meeting: Every Third Tuesday of the Month-Noon to 1-Lower Level of Courthouse-March 17

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, February 17, 2009
- Next Meeting: Tuesday, March 17, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (chair), Kevin Kearney, Rusty Cunningham, Fatima Said, Sally Cumiskey, Lynn Theurer, Carmaine Sturino

ALSO PRESENT: Kalene Engel, CJCC Coordinator; Mark Peterson, Winona County Historical Society; Vicki English, WSU Community Liaison; Intern from WSU.

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair
Sally Cumiskey
Fatima Said
Kevin Kearney
Alex Hines
Lynn Theurer
Rich McCluer
Rusty Cunningham
Justin Green
Carmaine Sturino

TOPICS OF DISCUSSION:

- I. Greetings
- II. Courthouse Open House Project
 - a. Mark Peterson from the Winona County Historical Society, Inc. was a guest as we continue to explore the idea of an open house for the court house. Here are the highlight's of our discussion:
 - i. The Historical Society is willing to partner with COD & CJCC;
 - ii. The COD would like to include a diversity element to the open house, welcoming new-comers to the area;
 - iii. This fall is a proposed target for the event, but not the 2nd weekend of September as it's the Cemetery Walk;
 - iv. Workgroup formed: Sally, Mark Peterson, Kevin Kearney, Karin Sonneman and Kalene Engel, (if others have ideas, please contact a work group member);
 - v. Karin is working on a grant opportunity through the Winona Foundation; and
 - vi. We will need a fiscal agent regarding funds for the project.
- III. Minutes were reviewed & approved

IV. Ongoing Projects

a. PROMOTING CJCC & ITS COMMUNITY INITIATIVES & PROGRAMS

- i. At our next meeting we will start working on the County Fair

b. COMMUNITY CULTURAL COMPETENCE:

- i. HRC: The powers that be are still waiting for paperwork regarding the HRC and progress that is being made regarding inclusion of the County to the already existing City HRC;
- ii. Project Fine: Project Fine's Report to the Community was a success;
- iii. Diversity Breakfast: Alex Hines has asked that we consider potential meeting dates for a follow up to the Diversity Breakfast that COD was a part of;
 1. dates suggested are: Thurs April 2 (evening), Sat April 4 (morning), and Wed April 8 (evening); and
- iv. No MN DL: Workgroup approved: Carmaine will contact those interested and begin working on: identify how No MN DL/No Insurance affects our court calendar; clinics for those eligible for No DL program and; Legislative initiatives for those not eligible.

c. ENGAGING & PARTICIPATION IN THE COMMUNITY /UTILIZING COMMUNITY RESOURCES

- i. Student Intern Workgroup: Carmaine chaired the first Student Intern Workgroup Meeting, good turnout and website already has been created by coordinator Kalene Engel;
- ii. Speaker's Bureau: Kalene brought a list of Winona County groups, and some additions were made in the meeting (*attached*)
 1. It is anticipated that a letter will be sent to each of these groups indicating speakers and topics the CJCC has available; and
- iii. Speaker's Bureau: Carmaine spoke to a St. Mary's University class on the topic of "Juvenile Court System" as a speaker's bureau event.

d. LEGISLATIVE OUTREACH

- i. Feb 13 Legislative Visit: Karin reported on the groups visit (Karin Sonneman, Chuck Maclean, Sally Cumiskey, Fatima Said, Lynn Theurer, Kalene Engel and Judy Gilow); visits were made with:
 1. Rep. Drazkowski
 2. Sen. Erickson-Ropes
 3. Rep. Pelowski
 4. A representative of Sen. Murphy
 5. A representative of the Governor's Office, and
 6. A representative of Sen. Leo Foley's
- ii. Second Visit?: Karin discussed the idea of targeting specific committee meetings that we could attend yet this session;

- iii. Feb 20th: Winona Town Hall Meeting, 3:30 @ City Hall;
 - 1. Please attend!
 - a. Comment on the reality of the Governor's Budget;
 - b. Identify the impact of reduced funding over the past 7 years;
and
 - c. What specific services will we not be able to provide in the future?
 - iv. Community Forum: The group discussed the idea of hosting a forum to an invited group based on those we have addressed through the Speaker's Bureau as well as the public;

V. Next Month's Agenda's Possibilities

- a. County Fair workgroup to meet?
- b. Speaker's Bureau – Chamber of Commerce event?
- c. Community Forum Planning?
- d. **Hold a bake sale for the Criminal Justice System*



MINUTES BY: CMS

NEXT MEETING: TUESDAY, MARCH 17, 2009

Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council:

Agenda for March 17, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room



- I. Greetings- Minutes Review and approval
- II. Winona County Fair-Guest-Sheriff Dave Brand
- III. Ongoing Projects (Addressing Goals) and Work Group Status Reports
 - A. Summary of Goals Document and Committee Structure Flow Chart-need to review and update-be prepared to address at April Meeting
 - B. **Goal: Promoting CJCC and Its Community Initiatives and Programs**
 1. Domestic Abuse Task Force Follow-Up -Carmaine
 2. Workgroup on No MN DL/Driver's License Return Program- Carmaine
 - C. **Goal: Community Cultural Competence**
 3. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
 4. Diversity Breakfast Follow-Up- A Retreat- Fatima and Alex
 5. Upcoming Spanish Class- Sally and Kalene
 - D. **Goal: Engaging and Participation in the Community/UtilizingCommunityResources**
 1. Student Intern Program Updates -Kalene
 2. Speaker's Bureau-review of engagements in last month-see below
 3. Schedule COD meetings in other parts of Winona County
 4. Courthouse Open House-Awaiting Grant Application Review.
 - E. **Goal: Legislative Outreach**
 1. Court, PD and Public Safety Budget presentations and opportunities for meeting with public and local legislators: Event Summaries- Rotary Club Meeting-March 18; March 15 Winona County DFL Annual Dinner; March 12- Winona Civic Association-March 11; Neighborhood Watch;Feb. 20-Legislative Town Hall- Karin Feb 25 Kiwanas
 2. Community Forum Idea-form work group
 - F. Next Meeting: Every Third Tuesday of the Month-Noon to 1-Lower Level of Courthouse-April 21, 2009

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, March 17, 2009
- Next Meeting: Tuesday, April 21, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (chair), Sally Cumiskey; Mena Kaehler; Carmaine Sturino; Kevin Kearney and Fatima Said.

ALSO PRESENT: Sheriff Dave Brand, Kalene Engel (CJCC Coordinator).

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair
Sally Cumiskey
Fatima Said
Kevin Kearney
Alex Hines
Lynn Theurer
Rich McCluer
Rusty Cunningham
Justin Green
Carmaine Sturino

TOPICS OF DISCUSSION:

- I. Greetings
 - a. Minutes were approved without changes

- II. Winona County Fair
 - a. Sheriff Dave Brand spoke to the tradition of the booth:
 - i. Portion = law enforcement;
 - ii. Portion = DARE; and
 - iii. Additional portion this year = CJCC (& its included agencies)
 1. Will be okay for CJCC members to provide handouts, make collages, etc.;
 2. In return, CJCC will need to help cover the booth during certain hours to make sure someone is always present
 - a. *Agenda item: scheduling of the County Fair Booth*
 - b. It is possible a sign up list for those interested could be circulated at the April CJCC meeting.

III. Ongoing Projects

- a. Summary of goals: a handout ("COD Committee Goals") was provided,
 - i. *Agenda Item: committee members are to review and bring specific ideas to April meeting*

- b. Promoting CJCC and Its Community Initiatives & Programs
 - i. Domestic Abuse Task Force:
 1. April 1, 2009 Task Force Meeting
 2. April 22, 2009 event "Stop Violence Before it Starts: Prevention of Sexual & Domestic Violence in Our Community"

 - ii. No MN DL workgroup:
 1. Will be having its first meeting on Thursday, March 26, 2009
 - a. *Agenda Item: a report from this workgroup will be made in April*

- c. Community Cultural Competence
 - i. HRC:
 1. At the time we met, there were on-going conversations between the Winona City Attorney and Winona County Attorney regarding possible ordinance changes to achieve compliance;
 2. COD members felt that if agreement could not be reached between the City and County Attorneys, that it may be appropriate to seek assistance at the State level.
 3. Kalene will provide interested COD members with an informational packet on the HRC to include history, statutory language, attempts to combine City/County

 - ii. Diversity Breakfast Follow up:
 1. (please note, the following information was provided after our meeting, but is relevant to dates before our next meeting, so I am taking the privilege of including it at this time for your benefit)
 - a. Wed, April 8, 2009, 5-8 p.m. @Winona State, Purple Room 106

 - iii. Spanish Class:
 1. Thursday 4/2 – 5/7/2009; 6:00 – 7:00 p.m. @ WSH - 119 \$39
 - a. Pre-registration is required

- d. Engaging & Participating in the Community/Utilizing Community Resources
 - i. Student Intern Program

1. This workgroup will be meeting on Monday, March 23, 2009
 - a. *Agenda Item: a report from this workgroup will be made in April*
 2. The website is very impressive, user friendly and up & running;
 3. We are hoping to find more agencies in need of student interns and/or volunteers.
- ii. Speaker's Bureau (see below)
 - iii. Schedule COD committee meetings in other areas of Winona County
 1. *Agenda item: possible COD meeting at CountyFair?*
 - iv. Courthouse Open House
 1. Karin will be meeting with the powers that be regarding her grant application

Legislative Outreach

- v. Review of presentations made in February & March was made.
- vi. Community Forum:
 1. Workgroup: Mena, Karin & Kevin Kearney
 - a. *Agenda Item: a report from this workgroup will be made in April*

IV. MINUTES BY: CMS

NEXT MEETING: TUESDAY, APRIL 21, 2009

COD Committee Goals:

- **Expand Pool of Interpreters**
- **Utilize Student Interns for resources, transports, client support, volunteers, etc**
- **Coordinate State wide stakeholder networks to similar goals (ie budget)**
- **Gain State reimbursement for holding state probation & parole violators**
- **Review statewide criminal justice system policies that reward adversarial non-working relationships & system**
- **Create a "ride along" or "walk in my shoes for a day" training program for CJCC members & for the public to educate each CJCC member roles**
- **Compose a weekly newspaper column (Changed to quarterly)**
- **Provide/arrange training and cross training for LEC, DOC, DHS on MH/CD/DV causes and response mechanisms**
- **Promote CJCC locally through fairs, letters, news releases, etc**
- **Arrange for NIC supported Evidence Based Practice Training with Mark Carey**
- **Create or expand Mock Trial Presentations**
- **Increase community cultural competence**
- **Increase CJCC cultural competence**
- **Create a clearing house for information ie websites, library, etc**
- **Create a culturally neutral justice system**
- **Provide crime prevention information**
- **Develop then promote a "speakers bureau"**
- **Support & assist in the development of a county wide Human Rights Commission**

Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council:

Agenda for April 21, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Ongoing Projects (Addressing Goals) and Work Group Status Reports
 - A. Summary of Goals Document-Review at April Meeting and Committee Structure Flow Chart
 - B. Goal: Promoting CJCC and its Community Initiatives and Programs
 - 1. Domestic Abuse Task Force Follow-Up –Carmaine
 - 2. *Workgroup on No MN DL/Driver's License Return Program- Carmaine*
 - 3. Winona County Fair-Sign-Up to Staff Booth
 - C. Goal: Community Cultural Competence
 - 1. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
 - 2. Diversity Breakfast Follow-Up- A Retreat- Fatima and Alex
 - D. Goal: Engaging and Participation in the Community/UtilizingCommunityResources
 - 1. Student Intern Program Updates -Kalene
 - 2. Speaker's Bureau
 - 3. *Schedule COD meetings in other parts of Winona County*
 - 4. Courthouse Open House-Awaiting Grant Application Review.
 - 5. *Owantonna-Produced Teen Drinking/Driving Video-Should we form a work group to make school presentations at middle school and high school levels-in combination with pre-prom drinking and driving educational activities and/or as stand-alone presentation with discussion panel, etc.?*
 - E. Goal: Legislative Outreach
 - 1. Court, PD and Public Safety Budget –Activity this week; dime-a-drink legislation (See Proposed House Tax Bill).
 - 2. *Community Forum -Update.*
 - F. Next Meeting: Every Third Tuesday of the Month-Noon to 1-Lower Level of Courthouse-May 19, 2009

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, April 21, 2009
- Next Meeting: Tuesday, May 19, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (Chair), Fatima Said, Alex Hines, Sally Cumiskey, Kevin Kearney, Carmaine Sturino

ALSO PRESENT: Kalene Engel, CJCC Coordinator

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair
Sally Cumiskey
Fatima Said
Kevin Kearney
Alex Hines
Lynn Theurer
Rich McCluer
Rusty Cunningham
Justin Green
Mena Koehler
Carmaine Sturino

TOPICS OF DISCUSSION:

- I. Greetings & Approval of Minutes
- II. Ongoing Projects
 - a. **Summary of Goals Document**
 - i. Discussion Point: creating a "ride along" or "walk in my shoes for a day" program; talking points included:
 1. Who is the targeted audience?
 - a. Public vs. CJCC members,
 - b. School shadow program,
 - c. Neighborhood watch,
 - d. Tenant association,
 - e. Business community, etc.
 2. Could we incorporate a public media announcement?
 3. Could post a sign-up sheet at the open house? (i.e. this is not an immediate rush type of project)
 4. Goal would be to help others 'trust' the system (public education), and if possible, fund the system(business community) and
 5. Some believed project to be too time consuming.

b. Goal: Promoting CJCC and its Community Initiatives and Programs

- i. *Domestic Abuse Task Force*: Dep't of Health and associated committees within Winona County are hosting community wide event Wednesday, April 22nd, "Stop it Now"
 1. Several members of COD are also on committee's related to the event and have put time into planning and preparation.
- ii. *Workgroup on No Mn DL*: meeting is to be held Friday, May 1, 2009.
- iii. *Winona County Fair*:
 1. Lynn would like to be included on the sign-up list if she is not already!

c. Goal: Community Cultural Competence

- i. *HRC*: Communications between Rich Blahnik and Chuck MacLean are being had back and forth; Sally will continue to keep us updated.
- ii. *Diversity Breakfast*: Alex would like to see this take place in the month of May, possible on a week night from 5:00p.m. – 8:00 p.m.; it would be a collaborative effort from all groups that attended the initial breakfast.

d. Goal: Engaging and Participation in the Community/Utilizing Community Resources


- i. *Student Intern Program Update*:
 1. Student interns have been very helpful to Court Administration and the Public Defender's Office, they will be missed now that we are facing a summer "gap"
- ii. *Speaker's Bureau*:
 1. Karin is speaking to the League of Women Voters 5/7/2009
- iii. *Schedule COD meetings in other parts of Winona County*:
- iv. *Courthouse Open House*:
 1. Mock Trial: Sally will follow up with Chuck MacLean in general.
 - a. Idea: host prior to prom (dwi, drugs, domestic, etc.)
- v. *Teen work group*:
 1. WSHS: Possibility of doing a presentation to the WSHS during an open forum or symposium would target approx. 200 – 400 students; Kalene will re-contact the school with topics covered within our Speaker's Bureau; a meeting of this committee will be held on April 27, 2009 and Karin plans to attend.
 2. Middle School: contact would be Dave Chapman
 3. Parochial and Montessori: we need a contact

e. Goal: Legislative Outreach:

- i. *Court, PD and Public Safety Budget*:
- ii. *Community Forum*:

III. Next Month's Agenda's Possibilities

- a. Cover items not covered at April meeting;
- b. Courthouse open house featuring a "prom" type mock trial;

- 
- c. Ride -a-long, do we want to ask CJCC council members if they would be interested in such a project? (They would volunteer to have a member of the public shadow them);
and
 - d. Location of COD meeting during County Fair?

MINUTES BY: CMS

NEXT MEETING: TUESDAY, MAY 19, 2009



COD Committee Goals:

- **Expand Pool of Interpreters**
- **Utilize Student Interns for resources, transports, client support, volunteers, etc**
- **Coordinate State wide stakeholder networks to similar goals (ie budget)**
- **Gain State reimbursement for holding state probation & parole violators**
- **Review statewide criminal justice system policies that reward adversarial non-working relationships & system**
- **Create a "ride along" or "walk in my shoes for a day" training program for CJCC members & for the public to educate each CJCC member roles**
- **Compose a weekly newspaper column (Changed to quarterly)**
- **Provide/arrange training and cross training for LEC, DOC, DHS on MH/CD/DV causes and response mechanisms**
- **Promote CJCC locally through fairs, letters, news releases, etc**
- **Arrange for NIC supported Evidence Based Practice Training with Mark Carey**
- **Create or expand Mock Trial Presentations**
- **Increase community cultural competence**
- **Increase CJCC cultural competence**
- **Create a clearing house for information ie websites, library, etc**
- **Create a culturally neutral justice system**
- **Provide crime prevention information**
- **Develop then promote a "speakers bureau"**
- **Support & assist in the development of a county wide Human Rights Commission**

	A	B	C	D	E	F	G	H	I
1			2009 Regular Session, Proposed House Omnibus Tax Act, HF 2323 DE 1						
2			(Dollars in Thousands)						
3									
4	HF	Author	General Fund Tax Revenue Changes				Planning	Planning	Planning
5			Note: Positive #s reflect revenue gains, negative #s reflect revenue reductions				FY 12	FY 13	Biennium
6				FY 10	FY 11	Biennium			
8			Sales & Use Tax						
84									
85	1980	Davis	Impose Tax on Specified Digital Products	1,380	1,790	3,170	2,150	2,490	4,640
86									
88	1664	Mullery	Disallow the Occasional Sales Exemption for Watercraft, ATVs, and Snowmobiles	5,100	5,400	10,500	5,600	5,700	11,300
89									
97	1583	Gardner	Modify Heating Fuel Exemption	4,440	4,720	9,160	4,960	5,200	10,160
98									
98	401	Solberg	Modifies the Definition of Affiliated Entity to include "Solicitor" for Nexus Purposes	10,600	12,400	23,000	14,200	16,400	30,600
99									
99	1782	Lenczewski	Modification to Formula for the Dedication of Sales Tax on Motor Vehicle Leases To Transportation Funds (Impact of Credit Repeal and Timing Change)	(29,400)	(28,000)	(57,400)	(35,800)	(37,200)	(73,000)
100			Sales Tax Changes - Total	(7,880)	(3,690)	(11,570)	(8,890)	(7,410)	(16,300)
101									
102			Special Taxes						
103									
103	2123	Clark	Increase Alcoholic Beverage Tax Rates for Beer, Spirits, Malt Beverages, and Wines.						
104			Alcohol Excise Tax Revenue	38,022	42,124	80,146	42,773	43,419	86,192
105									
105			Sales Tax on Alcohol (due to price increase)	1,267	1,402	2,669	1,422	1,441	2,863
106									
106			Current Law Gross Receipts Tax on Alcohol (due to price increase)	531	539	1,070	546	554	1,100
107									
107			Proposed Gross Receipts Tax Increase of 2.5% to 5.0%	58,542	66,717	125,259	70,001	72,956	142,957
108			Alcohol Excise Tax Subtotal	98,362	110,782	209,144	114,742	118,370	233,112
109									
109	1896	Murphy	Increase Cigarette Tax Rate from \$1.23 per pack to \$1.77 per pack, by 54 cents.						
110			Cigarette Excise Tax Revenue	100,008	107,300	207,308	105,520	103,766	209,286
111									
111			Floor Stocks Tax	10,800	0	10,800	0	0	0
112									
112			Sales Tax on Cigarettes (adjustment for in-lieu sales tax with rate increase)	1,833	1,989	3,822	1,962	1,932	3,894
113									
113			Cigarette Refunds	(3,200)	(3,700)	(6,900)	(3,700)	(3,700)	(7,400)
114									

Of the Winona County Criminal Justice Coordinating Council

Agenda for May 19, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Ongoing Projects (Addressing Goals) and Work Group Status Reports:

ACTION ITEMS FOR TODAY:

1. Form Winona County Fair Workgroup- FAIR IS JULY 8-12 ST. CHARLES
2. Form Courthouse Open House Workgroup- PLAN SEPT. 2009 DATE
3. Form "Walk in My Shoes" Workgroup- start in Fall 2009 and ongoing?

A. Summary of Goals Document and Committee Structure Flow Chart

B. Goal: Promoting CJCC and Its Community Initiatives and Programs

1. Domestic Abuse Task Force Follow-Up-April 22nd Event – Carmaine and Lynn
2. Workgroup on No MN DL/Driver's License Return Program-May 1st Mtg- Carmaine
3. *Action Item (See Above): Form Work Group for Winona County Fair Booth-Joint Project with Sheriff's Office*

C. Goal: Community Cultural Competence

4. Update on Winona Human Rights Commission- Sally, Fatima and Kevin
5. Diversity Breakfast Follow-Up- A Retreat- Fatima and Alex

D. Goal: Engaging and Participation in the Community/Utilizing Community Resources

1. Student Intern Program Updates -Kalene
2. Speaker's Bureau-Presentations on CJCC at April 27 District 861 Diversity Committee and May 7 League of Women Voters Meeting.
3. Schedule COD meetings in other parts of Winona County
4. *Action Item (See above): Form Courthouse Open House Work Group.*
5. *Owantonna-Produced Teen Drinking/Driving Video- Should we form a work group?* Pre-Prom and/or stand alone presentation to middle and high school students. Follow-up from April 27, 2009 District 861 Diversity Committee meeting-Karin. Sally: follow-up w/ Chuck MacLean on mock trial event-status?
6. *Action Item (see above): Form Work Group for Walk in My Shoes Program*
7. *New Item: Equal Access to Justice Program (Community Forums)- Judge Thompson mentioned this at the May CJCC meeting*

E. Goal: Legislative Outreach: Court, PD and Public Safety Budget-
Session Ends w/ Governor indicating he will use unallottment
powers to balance budget.

F. Next Meeting: June 16, 2009 (Every Third Tuesday of the Month-
Noon to 1)

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, May 19, 2009
- Next Meeting: Tuesday, June 16, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (Chair), Fatima Said, Sally Cumiskey, Kevin Kearney, Lynn Theurer, Carmaine Sturino

ALSO PRESENT: Vic Souders, Engel Law Office

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair
Judge Jeffrey Thompson
Sally Cumiskey
Fatima Said
Kevin Kearney
Alex Hines
Lynn Theurer

Rusty Cunningham
Justin Green
Mena Koehler
Rich McCluer
Carmaine Sturino

TOPICS OF DISCUSSION:

I. Greetings & Approval of Minutes

II. ACTION ITEMS:

i. Winona County Fair:

1. *WORKGROUP:*

a. Tasks:

- i. Create survey, include tear off portion for contact info to be entered into drawing; (Sally/Fatima)
- ii. Obtain give-a-ways for drawing on last day; (Vic/Kalene)
- iii. Display group photo on Karin's easel; (Kalene/Karin)
- iv. Display CJCC Organizational Structure poster; (Vic)
- v. Provide CJCC & Project Fine brochures (approx. 250); (Vic/Fatima) and
- vi. Provide information on:
 - 1. Speaker's Bureau,
 - 2. Courthouse Open House, and
 - 3. Walk in My Shoes (if approved)

2. *SIGN UP SHEET:*

- a. Steve Buswell, Mena Koehler, Sally Cumiskey, Chuck MacLean, Lynn Theurer, Kalene Engel, Judy Gilow, Karin Sonneman & Fatima Said.
- b. Karin will contact Dave Brand to obtain list of time blocks where help is needed (on the presumption it would be evening/weekend hours)

ii. **Courthouse Open House:**

1. *WORKGROUP: Any willing members of the COD Subcommittee or public*

a. **Meeting of the "Breakfast Club" Wednesday May 27th @ 7:30 a.m.
Country Kitchen**

- i. (will start every 2 weeks, then accelerate to 1x/week)
- ii. Others who may be interested:
 1. Mark Peterson (collect newspaper articles relevant to case that Historical Society may have catalogued from WDN)
 2. Ann Drazkowski
 3. Janice Trueck
 4. Dr. Retzinger
 5. Theatre Dep't Contacts
 6. County Volunteers
 7. Winona Daily News

b. **Goals:**

- i. Play: Governor acts in response to Winona house of prostitution during early 1940's
 1. Hire someone to write script w/ Lynn's assistance?
 2. Interpreters provided through Project Fine
 3. Costumes through budget money
- ii. Tours:
 1. Learning Stations
 2. Puzzle pieces
 3. Walk in my Shoes info (if approved)
 4. Speaker's Bureau info
- iii. Wedding:
- iv. Programs:
- v. Date: potential dates are Sunday Sept. 27th or Oct. 4th

iii. **Walk in My Shoes:**

1. Carmaine will work on:

- a. Asking CJCC members if they are interested in participating, if yes:
 - i. Provide info at County Fair, and
 - ii. Provide info at Open house.

- b. **Goal: Promoting CJCC and Its Committee Structure Flow Chart**
 - i. **Domestic Abuse Task Force:** approx 80 people showed up at April event; 7 new people are interested, and the Steering Committee continues to work on new projects.
 - ii. **No MN DL:** meeting was re-scheduled due to St. Charles' Fire and absences. Group will consider combining the issue of No Mn DI to general immigration issues.
- c. **Goal: Community Cultural Competence**
 - i. **HRC:** There has been no response from the County Attorney's Office
 - ii. **Diversity Breakfast:** Fatima will continue to work with Alex and relay the details to COD members.
- d. **Goal: Engaging & Participation in the Community/Utilizing Community Resources**
 - i. **Speaker's Bureau:** Karin spoke to both the District 861 Diversity Committee and the League of Women Voters

III. Next Month's Agenda's Possibilities:

- a. Location of COD Meeting during County Fair;
- b. Judge Thompson's Idea for a Community Forum;
- c. Freshman Orientation, Alcohol and the Criminal Justice System (loud party, jury selection, etc.)?
 - i. Orientation week prior to freshman classes at WSU
 - ii. Freshman 1 credit class opportunities
 - iii. ST. Mary's?
 - iv. Tech?, and
- d. "Prom" Mock Trial at end of next school year?

MINUTES BY: CMS

NEXT MEETING: TUESDAY, JUNE 16, 2009

Community Justice Committee

Of the Winona County Criminal Justice Coordinating Council

Agenda for June 16, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Ongoing Projects (Addressing Goals) and Work Group Status Reports:

ACTION ITEMS FOR TODAY:

1. Winona County Fair- FAIR IS JULY 9-12 ST. CHARLES-Sign Up Time slots. Survey Drafting, Fair Displays and Handouts.
 2. Courthouse Open House- Updates on Action Since May 27 Meeting
 3. Brief Intro and Discussion on New Grant Opportunity – Recovery Act-Byrne Justice Assistance Grants
 4. Brief Intro and Discussion on Constitution Project Report “Justice Denied” – a national review of indigent defense services (public defenders, court-appointed lawyers).
- A. Summary of Goals Document and Committee Structure Flow Chart**
- B. Goal: Promoting CICC and its Community Initiatives and Programs**
1. Domestic Abuse Task Force Update- Carmaine and Lynn
 2. Workgroup on No MN DL/Driver’s License Return Program-Update- Carmaine
 3. Work Group for Winona County Fair Booth-Joint Project with Sheriff’s Office
- C. Goal: Community Cultural Competence**
5. Update on Winona Human Rights Commission-Sally, Fatima and Kevin
 6. Diversity Breakfast Follow-Up- A Retreat- Fatima and Alex
- D. Goal: Engaging and Participation in the Community/Utilizing Community Resources**
1. Student Intern Program Updates -Kalene
 2. Speaker’s Bureau-Updates
 3. Schedule COD meetings in other parts of Winona County
 4. Courthouse Open House Work Group.
 5. Owantonna-Produced Teen Drinking/Driving Video-Consider work group in the fall: Pre-Prom and/or stand alone presentation to middle and high school students. Follow-up from April 27, 2009 District 861 Diversity Committee meeting-
 6. Walk in My Shoes Program-await County Fair Survey results
 7. Combined Items: Equal Access to Justice Program (Community Forums)- Judge Thompson mentioned this at the May CJCC meeting and “Justice Denied” report. Perhaps look at Grant Program Opportunities to address Funding cuts and increased caseload pressures on provision of indigent defense services.
- E. Goal: Legislative Outreach: Court, PD and Public Safety Budget-Session Ends w/ Governor indicating he will use unallotment powers to balance budget-still waiting that outcome.**
- F. Next Meeting: July 21, 2009 (Every Third Tuesday of the Month-Noon to 1)**

COD Meeting: 06.26.08 12:00 till 1:00 Karin handed out the Action Plan

Agenda was not printed, but basically is:

1. Name change-
 - a. The name COD reflects what we are about- the group wants to go back to COD.
2. Recording secretary-
 - a. Carmaine (standing meeting place is Courthouse) She will also send out notice to everyone two weeks in advance of the COD meeting
3. Consider date change?
 - a. Maybe...depends on what CJCC does, and workgroups can meet other times.
4. Action plan-went through the Action Plan and talked about 2/3 of the issues.
 - a. Expand Pool of Interpreters-
 - i. Talk with Fatima about some of her people taking the courses needed.
 - ii. Use students if they take the needed courses and certifications
 - iii. Connect our website to mncourts.gov interpreter page.
 - b. Utilize Students interns for resources
 - i. Students as interpreters
 - ii. Sally mentioned union difficulties in brining in interns when people are being laid off.
 - iii. Alex will compare WSU, St. Mary's and the Tech School programs and see where they overlap and could be useful.
 - c. Coordinate State Wide Stakeholders
 - i. Alex mentioned thisismyhome.org and the Pacer Institute. He will send links to these sites.
 - ii. We were asked to compile a list of other CJCC's within the State
 - d. Review Statewide criminal Justice system policies that reward adversarial/non working relationships.
 - i. Sort of along the lines of the Judicial Council, keep this one on the Radar
 - e. Create a Walk in My Shoes/Judicial ride-along
 - i. Keep This one on the Radar too
 - f. Create a weekly newspaper column Combine with Promote CJCC locally
 - i. It was decided at this point to make the column quarterly. COD would recruit other committee chairs to write as well as outside parties with collateral interests.
 - g. Combine Increase community cultural awareness with increase CJCC cultural awareness.
5. Adding a member,
 - a. they want to invite a school Rep and someone from the Council of Churches
6. Community resource list
 - a. list-going well.
7. Leg ride along idea.
 - a. Karin's "baby", time was running out.

COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL

- Minutes for Tuesday, June 16, 2009
- Next Meeting: Tuesday, July 21, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (Chair), Fatima Said, Kevin Kearney, Lynn Theurer, Carmaine Sturino

ALSO PRESENT: Kalene Engel, Engel Law Office, CJCC Coordinator

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair

Judge Jeffrey Thompson

Sally Cumiskey

Fatima Said

Kevin Kearney

Alex Hines

Lynn Theurer

Rusty Cunningham

Justin Green

Mena Koehler

Rich McCluer

Carmaine Sturino

TOPICS OF DISCUSSION:

I. Greetings & Approval of Minutes

II. ACTION ITEMS:

i. Winona County Fair:

1. Discussion was had regarding items that needed to be finalized prior to the fair such as: survey, survey box, Project Fine display board, sucker pull with freebies, sign-up sheet, Renee Rumpca working on display board, & shirts for people to wear while working in booth (thanks to Kalene!)

ii. Courthouse Open House:

1. Next meeting dates:
 - a. 7/2/2009 7:30 a.m. @ Country Kitchen (members to draft grant opportunity for coffee price reduction!)
 - b. 7/21/2009 12noon @ lower level of Courthouse;
 - c. 8/6/2009 7:30 a.m. @ location to be determined, Karin N/A
2. Timeline Achievements: *See Courthouse Open House Minutes*

iii. Grant Opportunities:

1. *See attached "June grant attachment"*
2. There may be several different ways this type of grant could benefit CJCC as a whole, or the separate agencies within (job creation, efficiency in the criminal justice system & "purpose areas")

iv. Equal Access to Justice Program (Community Forums)

1. Karin referred to past conversations with Judge Thompson where he has indicated he would be interested in such a venture here in Winona County;
2. Karin shared with group an email from Rich McCluer, citing an AP article
3. Does this committee want to move forward with such a project?
4. *See attached email from Rich McCluer*

MINUTES BY: CMS

NEXT MEETING: TUESDAY, JULY 21, 2009

Please review the attached RFP; this item will be on the 7/1/09 CJCC Meeting Agenda. I suggest that Committee Chairs also include this on your upcoming Committee agenda for discussion.

Deadline for applications is 7/23/09. Award amounts will range from \$25,000-\$400,000 over a two year period; no match is required.

All grants awarded through this funding process must address the following goals:

- hire, rehire or maintain staff
- employ best practices
- improve the criminal justice system
- address one of the JAG purpose areas listed on page 2-3 of the RFP.

From: MN Office of Justice Programs [mailto:debi.reynolds@ojp.ccsend.com] **On Behalf Of** MN Office of Justice Programs

Sent: Monday, June 15, 2009 11:52 AM

To: kalene@engellawoffice.com

Subject: Recovery Act: Byrne Justice Assistance Grants Request for Proposals Now Available

MN DEPARTMENT OF PUBLIC SAFETY

Office of Justice Programs



Recovery Act: Byrne Justice Assistance Grants Request for Proposals Now Available

Posted: June 15, 2009

The solicitation is available for download at:

- <http://www.ojp.state.mn.us/funding/JAGrecovery/index.htm>

The Minnesota Office of Justice Programs (OJP), Department of Public Safety, is requesting proposals for criminal justice systems improvement projects with funding from the 2009 American Recovery and Reinvestment Act (ARRA), Edward Byrne Memorial Justice Assistance Grant (JAG) funds.

\$16 million is available including \$5,500,000 for grants to state agencies and \$10,500,000 for grants to local entities. Applications must be submitted electronically via the Web Enabled Grants Operations (WEGO) system at

<http://www.wego.dps.state.mn.us> by **4:00 p.m. Thursday, July 23, 2009.**
For questions contact: Tricia Hummel at 651-201-7320 or tricia.hummel@state.mn.us

There will be two workshops offered for potential Recovery Act Justice Assistance Grant applicants. These application workshops will provide an overview of the RFP and an opportunity to ask questions of staff. These workshops will not offer any additional information other what will be found in the RFP or Frequently Asked Questions (FAQs) that will be posted and regularly updated on the OJP website.

No pre-registration is required; space is limited to 100 at each location.

Friday, June 19th
9:30 – 11:30am

Monday, June 22nd
1:00 – 3:00pm

Holiday Inn Burnsville
14201 Nicollet Avenue South
Burnsville, MN 55337
952-435-2100
www.hiburnsville.com

Holiday Inn Alexandria
5637 Hwy. 29 South
Alexandria, MN 56308
320-763-6577
www.hialexandria.com

For more information on the application workshops, contact Kristin Lail at 651-201-7322 or Kristin.Lail@state.mn.us

Visit <http://www.ojp.state.mn.us> for information on other Recovery Act funding.



**THE COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE
WINONA COUNTY CRIMINAL JUSTICE COORDINATING COUNCIL**

A virtual meeting was held during July, 2009. No Minutes were taken.



Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

Agenda for August 18, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Ongoing Projects (Addressing Goals) and Work Group Status Reports:

MAIN ITEMS FOR TODAY:

1. *Winona County Fair- FAIR WAS JULY 8-12 ST. CHARLES-Thanks to everyone who staffed the booth.*
2. *MAIN FOCUS OF MEETING: October 4th Courthouse Open House- Updates on Action Since August 6 Meeting-Next full meeting is August 27th 7:30 AM at Country Kitchen*

For the balance of the agenda for COD meeting the items below can be briefly reviewed if we have time:

- A. **Summary of Goals Document and Committee Structure Flow Chart**
- B. **Goal: Promoting CJCC and Its Community Initiatives and Programs**
 1. Domestic Abuse Task Force Update- Carmaine and Lynn
 2. Workgroup on No MN DL/Driver's License Return Program-Update- Carmaine
- C. **Goal: Community Cultural Competence**
 3. Winona Human Rights Commission-
 4. Diversity Breakfast Follow-Up-
- D. **Goal: Engaging and Participation in the Community/UtilizingCommunityResources**
 1. Student Intern Program Updates for Fall
 2. Speaker's Bureau-Updates
 3. Schedule COD meetings in other parts of Winona County
 4. ***Courthouse Open House Work Group.***
 5. Owantonna-Produced Teen Drinking/Driving Video-Consider work group in the fall: Pre-Prom and/or stand alone presentation to middle and high school students. Follow-up from April 27, 2009 District 861 Diversity Committee meeting-Keep on horizon
 6. Walk in My Shoes Program-County Fair Survey results
 7. Combined Items: Equal Access to Justice Program (Community Forums)- Judge Thompson mentioned this at the May CJCC meeting and "Justice Denied" report. Perhaps look at Grant Program Opportunities to address Funding cuts and increased caseload pressures on provision of indigent defense services.
- E. **Goal: Legislative Outreach: 2010 Session**
- F. **Next Meeting: September 15, 2009 (Every Third Tuesday of the Month-Noon to 1)**

COURTHOUSE OPEN HOUSE WORK GROUP AGENDA

August 18, 2009 MEETING AT COD Meeting

(1) Timeline Review:

- a. June
 - i. Obtain County Board approval-DONE !
- b. July
 - i. Select case & draft a script-A writers group is industriously at work
 - ii. Designate Learning Stations
- c. August
 - i. Recruit Players
 - ii. Recruit Hmong & Spanish interpreters
 - iii. Recruit Volunteer Guides
 - iv. Create signage & script for each station
 - v. Draft & create Open House Guidebook
 - vi. Coordinate puzzle creation
 - vii. Arrange security
- d. September
 - i. Rehearsal
 - ii. Train & supervise volunteer guides
 - iii. Coordinate sales table
 - iv. Coordinate drink & cookies table
- e. October 4th – Open House 11:00 a.m. – 5:00 p.m.

(2) Task Assignments-Updates:

- a. **Vignette:** *Judge Thompson, Lynn Theurer & Jennifer Weaver-*
- b. **Learning Stations:** *Kevin Kearney, Sally Cumiskey, Carmaine Sturino-*
- c. **Volunteer Recruitment and Coordination:** *Ann Drazkowski-*
- d. **Sales Table-Kalene and Jennifer:**
- e. **Draft & create Open House Guidebook:** *Kalene and Carmaine*
- f. **Drink & Cookie Table:**
- g. **Arrange Security:** *Sally (Sheriff Dave Brand)*
- h. **Publicity-Karin-** *Pat Mutter and Winona tourism bureau are willing to help publicize the event. We can send out press releases and ask local papers for stories leading up to event. Put up posters in Visitor Center on Huff Street. Get in local tourism newspaper that is run in fall.*
- i. **Music at Open House-Karin-***will contact Winona Senior High School(Cindy Johnson is director) string quartet group that played at Supreme Court visit.*
- j. **Budget:** *Karin-Revised Budget Proposal was attached to august 6 meeting materials*

**COMMUNITY OUTREACH & DIVERSITY (COD) COMMITTEE OF THE WINONA COUNTY CRIMINAL
JUSTICE COORDINATING COUNCIL**

- Minutes for Tuesday, August 18, 2009
- Next Meeting: Tuesday, September 15, 2009

COMMITTEE MEMBERS PRESENT: Karin Sonneman (Chair), Judge Jeffrey D. Thompson, Sally Cumiskey, Lynn Theurer, Fatima Said & Carmaine Sturino

ALSO PRESENT: Kalene Engel, Engel Law Office, CJCC Coordinator

COMMITTEE MEMBERS:

Karin Sonneman, Committee Chair

Judge Jeffrey Thompson

Sally Cumiskey

Fatima Said

Kevin Kearney

Alex Hines

Lynn Theurer

Rusty Cunningham

Justin Green

Mena Koehler

Rich McCluer

Carmaine Sturino

TOPICS OF DISCUSSION:

- I. Greetings & Approval of Minutes
- II. Proposed Agenda Items to be Considered Following Open House:
 - a. Survey results from County Fair;
 - i. *Huge success as an outreach project!*
 - b. Do we want to encourage a new student representative for the CJCC?;
 - c. Judge Thompson inquired if there was interest for one of us to attend the Equal Access Committee he currently sits on;
 - d. Start working on the "Walk in my shoes day";
- III. ACTION ITEMS:
 - i. Judge Thompson & Lynn summarized the progress of the Vignette;
 - ii. General Comments were had as to the following:
 1. Learning Stations,
 2. Dairy Barn,
 3. Security,
 4. Publicity,
 5. Restorative Justice,
 6. Music, and
 7. T-shirts

- iii. Karin reminded everyone to keep her closely informed of budget requests/needs.
- iv. *Minutes summarizing these Action Items can be obtained through Carmaine Sturino or Kalene Engel.*

MINUTES BY: CMS

NEXT MEETING: Tuesday, September 15, 2009 (Open House: Sept. 24, 7:30 a.m. @ Country Kitchen)



Due to the demands of the Courthouse Open House program on October 4, 2009 (of which the majority of COD Committee Members are Workgroup Members), the COD Committee did not meet during September 2009.

Community Outreach and Diversity Committee

Of the Winona County Criminal Justice Coordinating Council

Agenda for October 20, 2009 Meeting 12 noon to 1 PM 1st floor Courthouse conference room

- I. Greetings- Minutes Review and approval
- II. Ongoing Projects (Addressing Goals) and Work Group Status Reports:

MAIN ITEMS FOR TODAY:

1. ***Courthouse Open House- A Big Success and Thanks You's***
 - A. ***A Community Thank you for the papers "letter to the editor" with a note about "The End of the Line" DVD's being available for sale for \$10 with proceeds going to CJCC programming .***
2. ***Bylaw Draft - Public Members-CJCC Council directed COD to work on this issue- Create a workgroup to address it before our next COD meeting?***
3. ***Selecting a New COD Committee Chair***
4. ***Consideration of new time and day for our monthly COD meetings: 7:30 AM Breakfast meeting?***

For the balance of the agenda for COD meeting the items below can be briefly reviewed if we have time:

- A. **Goal: Promoting CJCC and Its Community Initiatives and Programs**
 1. Domestic Abuse Task Force Update- Carmaine and Lynn
 2. Workgroup on No MN DL/Driver's License Return Program-Update- Carmaine
- B. **Goal: Community Cultural Competence**
 1. Winona Human Rights Commission-Update
- C. **Goal: Engaging and Participation in the Community/UtilizingCommunityResources**
 1. Student Intern Program Updates for Fall
 2. Speaker's Bureau-Updates
 3. Schedule COD meetings in other parts of Winona County
 4. Walk in My Shoes Program-County Fair Survey results
 5. Combined Items: Equal Access to Justice Program (Community Forums).
- D. **Goal: Legislative Outreach: 2010 Session**
- E. **Next Meeting: ?**

Community Outreach & Diversity

October 2009 Minutes

A meeting was held on 10/20/09 at the Courthouse Lower Level Conference Room. The meeting was a wrap-up of the Courthouse Open House. At the meeting, Carmaine Sturino was also elected as the new Chairperson of the committee. The meeting date was changed to the 2nd Wednesday of the month starting at 7:30 a.m. at Billy's Kensington Café. However, because of the Veteran's Day holiday, the November meeting will be held on November 12, 2009.

DRAFT

The Winona County Criminal Justice Coordinating Council (CJCC) and its Community Outreach and Diversity Committee want to thank the over 550 visitors who attended the Winona County Courthouse Open House on October 4, 2009, making it a wonderful community event and celebration. The Open House featured fourteen learning stations on a self-guided tour, including behind-the-scenes glimpses at portions of the Courthouse not typically open to the public. Participants in the tour used a "passport" to collect stamps at each station, after which they received either a magnet or puzzle of the courthouse.

The highlight of the day was the performance of "The End of the Line"—an original play written by J.D. Thompson, Sarah Elmquist and Lynn Theurer. "The End of the Line" was based upon actual events which occurred in the 1940s. For decades, West Second Street was home to a string of "Houses of Ill Repute"—commonly known as "The Winona Line." In an effort to crack down on crime, Governor Harold Stassen ordered the State Bureau of Criminal Apprehension to raid "the Line" and close it down. "The End of the Line" was such a popular feature of the Open House that a third show was added to accommodate the demand. Because we have had requests for them, DVD recordings of "The End of the Line" play performance are available for \$10 each. T-Shirts of the "Winona Courthouse Gargoyles" are also available for \$10 each. Proceeds from these sales will go to fund CJCC programs. To order, please _____.

The Courthouse Open House event was sponsored, in part, by a grant from the Winona Foundation. Co-sponsors of the event were the Winona County Historical Society and Minnesota Rural Partners. We want to thank our other sponsors and contributors as well: Billy's Kensington Café, Bill Baker, Midtown Foods, Tom Hoffman, Winona County American Dairy Association Dairy Barn, La Boutique, Sheila Murray, Hy-Vee, Schwan's Foods, Costumes International, Wal-Mart and Project Fine.

Finally, this event could not have been possible without the over 80 people who devoted countless hours of volunteer time to this project, including our tour guides, registration and sales table volunteers, "The End of the Line" cast, directors and writers, and the Open House Committee Members. Thank you to everyone who contributed to the Courthouse Open House event to make it a smashing success!

Karin Sonneman

Chair of the Courthouse Open House Committee and the Community Outreach and Diversity Committee of the CJCC.

2007 BYLAWS:

Section B: Representative Members

There are two voting public at-large members of the CJCC. The members must reside in Winona County. The term of service will be two years with opportunity for renewal of the two-year term for up to three times subject to consensus of the full CJCC. Members will not be paid per diem.

The process for selection of the public at-large members will be:

- The approved application form is to be completed and submitted timely.
- All applications received timely will be reviewed by the Hiring and Bylaws Subcommittee.
- Interviews will be conducted by the Hiring and Bylaws Subcommittee.
- A recommendation for any vacancy will be made by the Hiring and Bylaws Subcommittee to the full CJCC.
- The full CJCC will vote on approval of any member.

BYLAWS
COUNTY OF WINONA
CRIMINAL JUSTICE COORDINATING COUNCIL

June 2007; rev. October 2009

Article I: Name

The name of this organization is the Winona County Criminal Justice Coordinating Council, hereinafter referred to as the CJCC.

Article II: Authority

The Winona County Board of Commissioners established the CJCC on June 5, 2007. The CJCC shall be under the direct supervisory authority of the Winona County Administrator.

Article III: Purpose, Vision, Mission and Power

Section A: Vision

The Criminal Justice Coordinating Council brings together the participating agencies in the criminal justice system with representatives of local governments and the public. The Council seeks to assure for Winona County a criminal justice system that is fair and just, that provides for the public's safety, offers real opportunities for individuals to change the direction of their lives through rehabilitation and makes the best use of the public's funds.

Section B: Mission

To accomplish its vision, the Council will work systematically and cooperatively to review the elements of the criminal justice system and take an innovative approach to developing and evaluating proposals for change.

Section C: Power of the CJCC:

The CJCC has no power to make or to order changes in the criminal justice system. It brings decision makers together in an environment of collaboration where all can see the benefits of change.

Article IV: Members

Section A: Ex-officio members

There are sixteen ex-officio members of the CJCC.

State of Minnesota

- District Court Judge, selected by the local District Court Judges
- District Court Administrator
- Minnesota Department of Corrections – District Supervisor
- District Public Defender's Office – Public Defender, selected by Chief Public Defender

County of Winona

- Board of Commissioners, one member chosen by the Board
- County Administrator
- Sheriff
- Jail Administrator
- Director, Winona County Department of Human Services
- Winona County Attorney
- Director, Winona County Community Health Services

City of Winona

- Winona City Attorney
- Chief, Winona Police Department
- Winona City Council, one member chosen by the Council

Private Defense Bar & Private Bar Generally

- Winona County Bar Association, one member chosen by the Association

Other City/Municipality Representation

- Chief, Goodview Police Department

Section B: Public Members and Input

1. **Voting members:** There are three voting public members of the CJCC. The members must live, work or attend school in Winona County. The term of service for public members will be two years renewable. There are no term limits on public members and they will not be paid for their service. The Hiring and Bylaws Committee will seek applications for public members, screen and interview applicants and make recommendations to the full CJCC which will make the final decision.
2. **Public input:** CJCC meetings are open to members of the public. Members of the public wishing to bring concerns or ideas to the attention of the CJCC may do so by contacting any CJCC member (public or otherwise) and having that member relay those concerns or ideas to the CJCC. At the discretion of the Chairperson, members of the public may speak at a CJCC meeting.

Section C: Removal/Resignation of Members

1. **Removal:** As hereinafter noted, CJCC members may designate proxies to represent them at Council meetings. When the director of a department is an ex-officio member, the director may name a "permanent" proxy. Ex-officio members cannot be removed except through amendments of the Bylaws. The Executive Director will notify an ex-officio member if a designated proxy is routinely unable to attend Council or committee meetings and request the appointment of a new proxy. Public members who no longer meet the qualifications for membership or who cannot attend Council and/or committee meetings may be removed by the Executive Committee. The Hiring and Bylaws Committee will fill vacancies among the public members through the process described in Article IV, Section B..
2. **Resignation:** Public members may resign by means of a letter to the Chair of the CJCC. The CJCC shall direct the Hiring and Bylaws Committee to fill the vacancy according to Article IV, Section B.

Article V: Meetings

Section A: Regular Meetings

The CJCC meets on the first Wednesday of the month at 12:00 P.M. The membership may, by consensus, change the meeting date for a single month or permanently. A quorum shall consist of a majority of Council members, including proxies.

Section B: Proxies

CJCC members may designate a person to represent them at CJCC meetings.

Section C: Conduct of Meetings

Council meetings will be run informally by the Chair pursuant to an established agenda. A member may place an item on the agenda by notifying the Executive Director at least 10 days prior to the next scheduled meeting. Additional agenda items not submitted by the deadline may be added to the agenda at the time of the meeting subject to consensus of the full Council.

Section D: Voting

The CJCC acts by consensus, votes are not taken.

Section E: Convening Special Meetings

The Executive Committee of the CJCC may convene a special meeting by sending written notice to all members at least 48 hours in advance. The notice must include an agenda which cannot then be amended to include additional items.

Article VI: Officers

Section A: Officers

The Officers of the Council shall consist of a Chair and Vice-Chair, who shall be chosen by the CJCC annually at the October meeting. The Chair and Vice-Chair must be CJCC members, and may be renewed in office without limit.

Section B: Duties

The Chair shall preside at all CJCC meetings. The Vice Chair shall preside in the absence of the chair.

Article VII: Executive Director

An Executive Director shall be responsible for the Council's daily management and operation. The Executive Director provides the continuity of leadership necessary for the CJCC to accomplish its vision and goals.

Article VIII: Committees & Workgroups

Section A: Purpose

To expedite and facilitate the business of the CJCC and the orderly and efficient consideration of matters coming before it, the Council may create Committees as it deems necessary. Committees may, in turn, create Workgroups to perform the work of Committees.

Section B: Membership of Committees and Workgroups

All Committees of the Council shall be chaired by a Council member. Membership of Administrative Committees shall be as designated in Section C. Membership of Working Committees and Workgroups shall be as determined by the Chair of the Committee and may include both CJCC and non-CJCC members.

Section C: Administrative Committees

The following administrative committees are established with the following duties and membership:

1. Executive Committee:

- a. **Duties:** The Executive Committee shall provide leadership in the planning and implementation of the Council goals. Specific duties include, but are not limited to the following:
 - i. Planning the agenda of CJCC meetings;
 - ii. Review, revise and recommend to the Council an annual budget for the Council's operations
 - iii. Reviewing requests made for Council resources, developing alternatives when appropriate and making recommendations to the CJCC for responding to such requests;

- iv. Considering and approving requests for letters of support by the CJCC for grant applications;
- v. Organizing strategic planning sessions for the CJCC;
- vi. Reviewing and making recommendations regarding other matters delegated to it by the CJCC.
- vii. Removal of public members pursuant to Article IV.C.

b. **Membership:** CJCC Chairperson, CJCC Vice-Chairperson; County Administrator; CJCC Executive Director

2. **Hiring and Bylaws Committee:**

- a. **Duties:** The Hiring and Bylaws Committee shall be responsible for the recruiting of public members as described in Article IV, Section B, the employment of staff and the revision of bylaws. Specific duties include, but are not limited to the following:
 - i. Developing and maintaining a job description for staff support positions, reviewing applications and interviewing candidates and recommending candidates to the full CJCC.
 - ii. Interviewing and recommending public members to the full CJCC.
 - iii. Reviewing and recommending updates to the bylaws.

b. **Membership:** County Administrator; Court Administrator, Minnesota Department of Corrections, District Supervisor.

Section C: Working Committees

The following working committees are established with the following committee charges:

1. **Community Outreach and Diversity:** Educate the public about initiatives, programs, and services supported by the CJCC, build an atmosphere of respect and inclusion in the community toward the Criminal Justice System regardless of culture or background, identify community concerns that are related to the responsibilities of the CJCC, and prepare a detailed, proactive public relations plan to inform the public, address specific community concerns and mobilize support for efforts to strengthen the criminal justice system.
2. **Courts Committee:** Make court case scheduling and case management more effective, efficient, and convenient.
3. **Crime Prevention:** Encourage crime prevention efforts through coordinated and concentrated programs and activities that encourage citizen involvement and participation and preserve safe environments and communities for the residents of Winona County.
4. **Jail and Jail Alternatives:** Recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process.
5. **Data Information:** Collect and disseminate justice system data that drive the decision-making processes and produce measureable outcomes.

Section D: Committee Reporting

The Chair of each Working Committee shall designate a reporter to take minutes at each Committee meeting and to promptly furnish completed minutes to CJCC staff for circulation to the Council. The Chair or designee shall also provide a brief summary of the work of the Committee and its workgroups at the monthly CJCC meeting.

Section E: Ad Hoc Committees:

The CJCC shall have the authority to establish ad hoc committees when a consensus believes that to do so will advance the mission and vision of the Council. Each ad hoc committee will be charged with specific goals and purposes and a prescribed period of time for completion of the project.

Article IX: Amendment of Bylaws

The Bylaws may be amended by a consensus of the Council at any Council meeting. Proposed amendments to the Bylaws are to be included on the agenda of a regularly scheduled meeting of the CJCC.

Community Outreach & Diversity Committee of the Winona County CJCC

AGENDA

Thursday, November 12, 2009: 7:30 a.m.

Billy's Café, Located in the Kensington

1. **Committee Management**
 - a. Select Note Taker
 - b. Review Committee Membership
 - * Chair: Carmaine Sturino, 507/474-6440, sturino@hbc.com
 - c. Refresher of COD Charge & Goals (attached)
 - d. Review of Minutes from October 2009 Meeting

2. **Review of representation through COD Members**
 - a. Human Rights Commission, Sally Cumiskey
 - b. *Winona County Sexual & Domestic/Relationship Violence Prevention Committee, Lynn Theurer (keep/toss/refer to Crime Prevention?)*
 - c. Neighborhood Watch, Kevin Kearney
 - d. Equal Access to Justice, Third District Committee, Judge Thompson

3. **Review of representation through other CJCC Committees**

4. **Review of Speakers Bureau Events**

5. **Possible Projects for 2010 Calendar Year**
 - a. (November) Habitat For Humanity, Women Build Team Leaders, kick-off

 - b. (January) Legislative Visit: St. Paul, MN
 - i. Prohibition of Minor Consumption Citations being 'payables'
 - ii. Shortfalls of current & proposed budget for Court System
 - iii. PD reimbursement: (attached)
 1. for employed individuals, &
 2. by parents for represented children

- c. *(Feb/March) St. Charles Immigrant Population*
 - i. *(keep/toss/refer to Crime Prevention?)*
 - ii. *What the law is, how to obtain DL if eligible, public transportation relevant to local employers if not eligible & possible work group on DL legislation*

- d. *(March) 2010 Census*

- e. *(April) High school Students: Mock car accident (keep/toss/refer to Crime Prevention?)*

- f. *(June) Dakota Reconciliation*

- g. *(July) Winona County Fair*

- h. **General:**
 - i. *Reaching out to our youth through Restorative Justice (attachment);*
 - ii. *Walk in my shoes program; &*
 - iii. *Identity Fraud presentation w/ free paper shredding available (keep/toss/refer to Crime Prevention?)*

6. **Next Meeting Dates:**

- a. **Wednesday, 12/9/2009, 7:30 a.m. @ Billy's**
- b. **Wednesday, 1/13/2010, 7:30 a.m. @ Billy's**

7. **Thank you for being here!**

Community Outreach and Diversity Committee of the Winona County Criminal Justice Coordinating Council (CJCC) - November 12, 2009 Meeting Minutes. Held at the Kensington in Winona.

Members Present: Kevin Kearney, Sally Cumiskey, Fatima Said, Lynn Theurer, Judge Jeffrey Thompson, Karin Sonneman, Kalene Engel (Exec. Dir. CJCC), Carmaine Sturino (COD Chair).

Guests: A visiting delegation from South Korea's Administrative Courts including judges and court administration (8 member delegation).

1. Greetings and Introductions. Guests and Members enjoyed a lovely light breakfast.
2. No minutes from October meeting (it was a wrap-up of the Courthouse Open House).
3. Representation of COD members on other entities:
 - A. *Human Rights Commission*: Sally, Kevin and Fatima. Recent session on predatory lending was summarized as well as other topics the HRC has presented in the community.
 - B. *Winona Sexual Assault and Domestic Violence Prevention Committee*: Lynn and Carmaine. November 12 meeting on prevention from a public health perspective. Lynn asks that this topic remain on the COD committee rather than crime prevention committee of CJCC. The South Korean Delegation had questions about the domestic violence topic and there was an exchange of information about the legal and public health aspects of the topic in our two countries.
 - C. *Neighborhood Watch*: Kevin. Kevin discussed the outreach activities of this group including the Bullying classes that were scheduled. Neighborhood watch is a work group under the crime prevention committee. Kevin also discussed the Alcohol Compliance Education classes. The South Korean Delegation described how they had cyber-bullying laws. This led to a discussion of the status of similar proposals in Minnesota.
 - D. *Equal Access to Justice*: Judge Thompson is the Assistant Chief Judge of the Third Judicial District and will be chairman of this committee in the spring. He explained the structure of the judiciary in Minnesota to the South Korean delegation. One goal of the Equal Access to Justice Committee will be to reach out to the Somali community in Rochester. Fatima indicated to the South Korean Delegation that we work together as a partnership to accomplish many tasks.

The recorder had to leave the meeting at this point to go to court.

Next Meeting will be held: December 15, 2009 at 7:30 a.m. in The Kensington

Submitted by: *Karin Sonneman*



SOUTH KOREA SOCCER-WATCH THE WORLD CUP 2010!

Community Outreach & Diversity Committee of the Winona County CJCC

AGENDA

Wednesday, December 9, 2009; 7:30 a.m.

Billy's Café, Located in the Kensington

1. Committee Management
 - a. Review of Minutes from October 2009 Meeting
 - b. Review Committee Membership

2. Review:
 - a. Representation through COD Members in the community
 - b. Representation through CJCC Committee/Workgroup work
 - c. Representation through Speakers Bureau events

3. Projects:
 - a. 2010 Census - Guest: Bob Bambenek, Winona County Recorder
 - i. Combine with a St. Charles event?
 - b. Habitat For Humanity, Karin
 - c. Legislative Visit, Karin
 - i. Shortfalls of current & proposed budget for Court System
 - ii. PD reimbursement: (attached)
 1. for employed individuals, &
 2. by parents for represented children
 - d. Review November COD Agenda

4. Next Meeting Date:
 - a. Wednesday, 1/13/2010, 7:30 a.m. @ Billy's

5. Thank you for being here!

YOUTH RECEIVING SERVICES IN WINONA COUNTY

(Collection of programs is a work still in progress)

- i. Restorative Justice:
 1. Transition Circle
 2. Diversion Program
 3. Recovery Circle
 4. Mentoring Program
 5. Truancy Circles
- ii. Department of Corrections:
 1. Intensive/Delinquency/Petty Supervision
 2. Excellent Adventure
 3. Moral Recognition Therapy Programs
- iii. Department of Human Services:
 1. Family Group Decision Making
 2. Family Group Conferencing
 3. Tracking
- iv. Winona Youth Home:
 1. Independent Living Skills
 2. Shelter Care
 3. Residential
- v. Todd Hoffe:
 1. Adolescent Chemical Dependency Services

2009 MN Statute 611.20 Subsequent Ability to Pay Counsel

Subd. 4. Employed defendants. A court shall order a defendant who is employed when a public defender is appointed, or who becomes employed while represented by a public defender, to reimburse the state for the cost of the public defender. If reimbursement is required under this subdivision, the court shall order the reimbursement when a public defender is first appointed or as soon as possible after the court determines that reimbursement is required. The court may accept partial reimbursement from the defendant if the defendant's financial circumstances warrant a reduced reimbursement schedule. The court may consider the guidelines in subdivision 6 in determining a defendant's reimbursement schedule. If a defendant does not agree to make payments, the court may order the defendant's employer to withhold a percentage of the defendant's income to be turned over to the court. The percentage to be withheld may be determined under subdivision 6. ... In determining a defendant's reimbursement schedule, the court may derive a specific dollar amount per month by multiplying the defendant's net income by the percent indicated by the following guidelines:

Net Income Per Month of Defendant	Number of Dependents Not Including Defendant				
	4 or more	3	2	1	0
\$200 and below	Percentage based on the ability of the defendant to pay as determined by the court				
\$200 - 350	8%	9.5%	11%	12.5%	14%
\$351 - 500	9%	11%	12.5%	14%	15%
\$501 - 650	10%	12%	14%	15%	17%
\$651 - 800	11%	13.5%	15.5%	17%	19%
\$801 and above	12%	14.5%	17%	19%	20%

MN Rules of Juvenile Procedure

Rule 3. Right to Counsel

Rule 3.06 Eligibility for Court Appointed Counsel at Public Expense

Subdivision 1. When Parent or Child Cannot Afford to Retain Counsel. A child and his parent(s) are financially unable to obtain counsel if the child is unable to obtain adequate representation without substantial hardship for the child or the child's family. The court shall inquire to determine the financial eligibility of a child for the appointment of counsel. The ability to pay part of the cost of adequate representation shall not preclude the appointment of counsel for the child.

Subd. 2. When Parent Can Afford to Retain Counsel. If the parent(s) of a child can afford to retain counsel in whole or in part and have not retained counsel for the child, and the child cannot afford to retain counsel, the child is entitled to representation by counsel appointed by the court at public expense. After giving the parent(s) a reasonable opportunity to be heard, the court may order that service of counsel shall be at the parent(s)'s expense in whole or in part depending upon their ability to pay.

Refresher of Community Outreach & Diversity (COD) Charge & Goals
(Meets second Wednesday of the month, Billy's Café, Located in the
Kensington)

I. <http://www.winonacountycjcc.org/>

- i. (Meets first Wednesday of the month, Lower level of the
Kensington)

II. COD Charge

- i. To educate the public about initiatives, programs & services
supported by the CJCC:
- ii. Build an atmosphere of respect & inclusion toward the Criminal
Justice System regardless of culture or background; &
- iii. Identify community concerns that are related to the
responsibilities of the CJCC & prepare a detailed, proactive public
relations plan to address those concerns.

III. COD Goals

- i. Expand CJCC engagement & participation in the community
 1. Maintain the Speaker's Bureau;
 2. Coordinate at least one public outreach event each quarter
such;
 3. Release or contribute to a bi-monthly statement to media
- ii. Increase community cultural competence of the criminal justice
system
 1. Recruit a member to participate & establish a presence in
the Equal Access to Justice Committee;
 2. Promote increased accuracy of the underreported
population in the 2010 census.



Women Build Team Leaders

Mission: Habitat's Women's Build program is designed to help eliminate poverty housing by building homes and communities. It is our desire that the HFH-Winona County Women's Build would:

1. Raise awareness for the need for additional affordable housing.
2. Raise additional resources (volunteers and donations) to support our building efforts.
3. Empower women to become more involved in our mission.
4. Serve additional families who have a need for a simple decent and affordable home.

Team Leader Responsibilities:

- Goal for each team to raise \$5,000 by May 1 and contribute 100 volunteer hours.
- Coordinate fundraising efforts and submit a fundraising plan to Habitat.
 - We want to coordinate all fundraising events to prevent duplicate solicitation of local businesses.
 - Fundraising can come from individuals, your employers, your churches, friends, family and personal contacts.
 - The Steering committee will solicit major donors and event sponsors.
 - In-kind donations can be accepted – with approval from our Construction Manager or Executive Director.
- Recruit team members. There is no limit to the size of your team.
- Schedule work days for your team.
 - Women Build work days will be established in January.
- Team photos will be featured on the worksite, on our website and in Women Build programs.

Collaborative Fundraising Events:

T-Shirts will be for sale \$15 each

Wrist Bands will be for sale \$2 each

Sign a 2 x 4 for \$1.00 (in February)

Groundbreaking – May 2010

Habitat Italian Dinner – Friday, May 14

(silent auction items to raise funds specifically for Women Build)

July – Fundraising Special Event

Wednesday, August 11, 7-8AM Gateway to Hope Breakfast

**Tuesday, November 17, Team Leader informational lunch 12-1 at Central Lutheran Church
259 W Wabasha St**



Women Build 2010 Timeline

November – recruit Team Leaders

December – family selected

January – kick off event (information for all team members & participants)

February – Paint 2x4's pink and sell signatures for \$1.00, (2x 4's to be used inside home)

April – Construction training sessions, Photos of team members

May – Groundbreaking celebration
Begin foundation construction
Mother's Day 9, (make a donation in honor or memory of a special women in your life)
Italian dinner & silent auction, Friday, May 14

June – Roof & Framing
Steamboat Days parade, Sunday, June 20

July – Water tight & Subcontractors
Special women's fundraising event with guest speaker

August- Exterior Finish
Gateway to Hope Breakfast August 11 at 7AM
Goodview Days parade

September- Exterior Finish

October-

November- Insulation & Drywall
Thanksgiving Nov 25

December- Mud & Tape
Christmas Dec 24

January/February – Interior Finish (paint, flooring doors, trim, cabinets, countertops)

April – Closing

June-Landscaping

Community Outreach & Diversity Committee of the Winona County CJCC

AGENDA

²³
Wednesday, December 9, 2009; 7:30 a.m.

Billy's Café, Located in the Kensington

1. Committee Management
 - a. Review of Minutes from October 2009 Meeting
 - b. Review Committee Membership

2. Review:
 - a. Representation through COD Members in the community
 - b. Representation through CJCC Committee/Workgroup work
 - c. Representation through Speakers Bureau events

3. Projects:
 - a. 2010 Census - Guest: Bob Bambenek, Winona County Recorder
 - i. Combine with a St. Charles event?
 - b. Habitat For Humanity, Karin
 - c. Legislative Visit, Karin
 - i. Shortfalls of current & proposed budget for Court System
 - ii. PD reimbursement: (attached)
 1. for employed individuals, &
 2. by parents for represented children
 - d. Review November COD Agenda

4. Misc.
 - a. Kudos to COD from the South Korean Delegation!

5. Next Meeting Date:
 - a. Wednesday, 1/13/2010, 7:30 a.m. @ Billy's

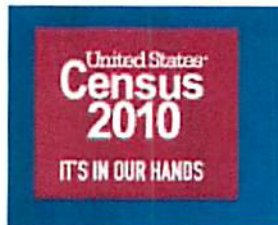
6. Thank you for being here!

Community Outreach and Diversity Committee of the Winona County Criminal Justice Coordinating Council (CJCC) – December 23, 2009 7:30 AM Meeting Minutes. Held at the Kensington in Winona.

Members Present: Sally Cumiskey, Lynn Theurer, Judge Jeffrey Thompson, Karin Sonneman, Kalene Engel (Exec. Dir. CJCC), Carmaine Sturino (COD Chair).

Guests: *Bob Bambenek, Winona County Recorder*

1. Greetings and Introductions.
2. November 2009 Minutes approved
3. Updates on Activities of COD members in other related organizations:
 - A. *Interns*: General discussion. Guest Bob Bambenek mentioned that the County Recorder's Office has a paid internship position available.
 - B. *Winona Sexual Assault and Domestic Violence Prevention Committee*: Lynn and Carmaine. February 11 and February 25 Speaker Bureau Training sessions (4 hours).
 - C. *Clean Hotel Program*: Effort to discourage porn pay for view offerings in hotels.
4. 2010 Census- Guest Bob Bambenek, Winona County Recorder, presented an in-depth discussion of the 2010 Census. April 1st 2010 is Census Day and the goal is a nationwide effort to count everyone. Census forms will be mailed in March and the effort will be to get all people counted starting April 1st with the count continuing the rest of the year. Bob informed us that people are counted where they are on the census day unless you specifically say you want to be counted where you want to be counted. There are specific initiatives to get accurate counts of immigrant populations and students who attend college in Winona County. If forms are not returned, the census workers will be going out to get people counted. A congressional seat in Minnesota is at risk so getting an accurate count is crucial. When the census numbers go down, perception and actual response is a downward economic turn. Less people means less funding. The census questionnaire is 10 questions long. There is a community meeting scheduled for January 13 at 8:30 and 1 PM at the Riverport Inn in Winona. COD committee will be participating in this meeting and the census effort as an outreach activity of the CJCC.
5. **Next Meeting will be held on January 13, 2010 at 8AM at the Riverport Inn prior to the 8:30 Census Meeting**



Submitted by: *Karin Sonneman*

Go to : 2010.census.gov for info on the 2010 Census

This is the official form for all the people at this address.
It is quick and easy, and your answers are protected by law.

Use a blue or black pen.

Start here

The Census must count every person living in the United States on April 1, 2010.

Before you answer Question 1, count the people living in this house, apartment, or mobile home using our guidelines.

- Count all people, including babies, who live and sleep here most of the time.

The Census Bureau also conducts counts in institutions and other places, so:

- Do not count anyone living away either at college or in the Armed Forces.
- Do not count anyone in a nursing home, jail, prison, detention facility, etc., on April 1, 2010.
- Leave these people off your form, even if they will return to live here after they leave college, the nursing home, the military, jail, etc. Otherwise, they may be counted twice.

The Census must also include people without a permanent place to stay, so:

- If someone who has no permanent place to stay is staying here on April 1, 2010, count that person. Otherwise, he or she may be missed in the census.

How many people were living or staying in this house, apartment, or mobile home on April 1, 2010?

Number of people =

2. Were there any **additional** people staying here April 1, 2010 that you **did not include** in Question 1? Mark all that apply.

- Children, such as newborn babies or foster children
- Relatives, such as adult children, cousins, or in-laws
- Nonrelatives, such as roommates or live-in baby sitters
- People staying here temporarily
- No additional people

3. Is this house, apartment, or mobile home — Mark ONE box.

- Owned by you or someone in this household with a mortgage or loan? *Include home equity loans.*
- Owned by you or someone in this household free and clear (without a mortgage or loan)?
- Rented?
- Occupied without payment of rent?

4. What is your telephone number? We may call if we don't understand an answer.

Area Code + Number

- -

OMB No. 0607-0919-C: Approval Expires 12/31/2011.

D-61 (1-15-2009)

5. Please provide information for each person living here. Start with a person living here who owns or rents this house, apartment, or mobile home. If the owner or renter lives somewhere else, start with any adult living here. This will be Person 1.

What is Person 1's name? Print name below.

Last Name

First Name MI

6. What is Person 1's sex? Mark ONE box.

- Male Female

7. What is Person 1's age and what is Person 1's date of birth? Please report babies as age 0 when the child is less than 1 year old.

Print numbers in boxes.

Age on April 1, 2010 Month Day Year of birth

→ NOTE: Please answer BOTH Question 8 about Hispanic origin and Question 9 about race. For this census, Hispanic origins are not races.

8. Is Person 1 of Hispanic, Latino, or Spanish origin?

- No, not of Hispanic, Latino, or Spanish origin
- Yes, Mexican, Mexican Am., Chicano
- Yes, Puerto Rican
- Yes, Cuban
- Yes, another Hispanic, Latino, or Spanish origin — Print origin, for example, Argentinean, Colombian, Dominican, Nicaraguan, Salvadoran, Spaniard, and so on. ↗

9. What is Person 1's race? Mark one or more boxes.

- White
- Black, African Am., or Negro
- American Indian or Alaska Native — Print name of enrolled or principal tribe. ↗

- Asian Indian Japanese Native Hawaiian
- Chinese Korean Guamanian or Chamorro
- Filipino Vietnamese Samoan
- Other Asian — Print race, for example, Hmong, Laotian, Thai, Pakistani, Cambodian, and so on. ↗
- Other Pacific Islander — Print race, for example, Fijian, Tongan, and so on. ↗

- Some other race — Print race. ↗

10. Does Person 1 sometimes live or stay somewhere else?

- No Yes — Mark all that apply.

- In college housing For child custody
- In the military In jail or prison
- At a seasonal or second residence In a nursing home
- For another reason

→ If more people were counted in Question 1, continue with Person 2.

Snowbirds: What You Need to Know

Usual Address

- The Census counts residents at their "usual" address
- You decide which is your usual address
- By using a Minnesota address, you benefit your home state of Minnesota

Questionnaires will be delivered to ALL addresses nationwide

- The Census will mail questionnaires in mid-March to regular mailing addresses (for example, 123 Elm Street)
- Minnesota snowbirds will receive Census questionnaires at both their Minnesota and snowbird addresses
- The Census Bureau will hand-deliver questionnaires to the addresses of persons with non-home delivery, such as a P.O. Box, RFD or Star Route
- The Post Office will NOT forward Census questionnaires

Snowbirds who consider themselves Minnesota residents MUST respond to the questionnaire delivered to their Minnesota address

- Do NOT answer the questionnaire that is delivered to a temporary residence (Arizona, Florida, Texas, etc.)
- Wait to answer in Minnesota
 - Answer the questionnaire you receive at your usual residence
 - If you didn't receive a questionnaire in Minnesota, request one from a Questionnaire Assistance Center or directly from the Census Bureau

*Information Courtesy of www.mn2010census.org

10 QUESTIONS MINUTES

TO DEFINE WHO WE ARE AS A NATION

The Census: A Snapshot

- **What:** The census is a count of everyone residing in the United States.
- **Who:** All U.S. residents must be counted—both citizens and non citizens.
- **When:** You will receive your questionnaire in March 2010 either by U.S. mail or hand delivery. Some people in remote areas will be counted in person.
- **Why:** The U.S. Constitution requires a national census once every 10 years to count the population and determine the number of seats each state will have in the U.S. House of Representatives.
- **How:** Households should complete and mail back their questionnaires upon receipt. Households that do not respond may receive a replacement questionnaire in early April. Census takers will visit households that do not return questionnaires to take a count in person.

A Complete Count: The Importance of Census Data

- Every year, the federal government allocates more than \$400 billion to states and communities based, in part, on census data.
- Census data are used to determine locations for retail stores, schools, hospitals, new housing developments and other community facilities.
- Census data determine boundaries for state and local legislative and congressional districts.

2010 Census Questionnaire: Easy, Important and Safe

- With only 10 questions, the 2010 Census questionnaire takes approximately 10 minutes to complete. Households are asked to provide key demographic information, including: whether a housing unit is rented or owned; the address of the residence; and the names, genders, ages and races of others living in the household.

By law, the Census Bureau cannot share an individual's responses with anyone, including other federal agencies and law enforcement entities.

United States
**Census
2010**

CENSUS HISTORY

The first census took place in 1790 to determine the number of seats each state would have in the U.S. House of Representatives. The census also was created to gain a better understanding of where people lived and to establish patterns of settlement as the nation grew.

ABOUT THE CENSUS BUREAU


The Census Bureau was established in 1902. Today, in addition to administering the census of population and housing, the Census Bureau conducts more than 200 annual surveys, including the American Community Survey, the Current Population Survey and economic censuses every five years.



**We move
forward when
you send it
back!**


2010 Census Key Dates

February - March 2010



Census questionnaires are mailed or delivered to households.


March - April 2010



Be Counted program is implemented. Census questionnaires are available at select public sites for individuals who did not receive one by mail.


April 1, 2010 CENSUS DAY

May - July 2010




Census takers visit households that did not return a questionnaire by mail.

Dec. 31, 2010



By law, the Census Bureau delivers population counts to the President.

March 2011



By law, the Census Bureau completes delivery of redistricting data to states.

Frequently Asked Questions

1. Q. Who should fill out the census questionnaire?

A. The individual in whose name the housing unit is owned or rented should complete the questionnaire on behalf of every person living in the residence, including relatives and non-relatives.

2. Q. How will the 2010 Census differ from previous censuses?

A. In 2010, every residence will receive a short questionnaire of just 10 questions. More detailed socioeconomic information previously collected through the decennial census will be asked of a small percentage of the population through the annual American Community Survey. To learn more about the American Community Survey, visit www.census.gov.

3. Q. How are census data used?

A. Census data determine the number of seats each state will have in the U.S. House of Representatives. Census data also can help determine the allocation of federal funds for community services, such as school lunch programs and senior citizen centers, and new construction, such as highways and hospitals.

4. Q. What kind of assistance is available to help people complete the questionnaire?

A. 2010 Census questionnaire language assistance guides are available in a variety of languages. Questionnaire Assistance Centers (QAC) will also assist those unable to read or understand the questionnaire. Large-print questionnaires are available to the visually impaired upon request, and a Teletext Device for the Deaf (TDD) program will help the hearing impaired. Contact your Regional Census Center for more details about the types of assistance available and for QAC locations.

5. Q. How does the Census Bureau count people without a permanent residence?

A. Census Bureau workers undertake extensive operations to take in-person counts of people living in group quarters, such as college dormitories, military barracks, nursing homes and shelters, as well as those who have been displaced by natural disasters.

For more information about the
2010 Census, go to 2010census.gov.



2010 CENSUS
IT'S IN OUR HANDS