



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

MEETING DATE-*TUESDAY*  
January 19, 2010 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 1/18/10 meeting.
4. Update on Best Practices - Kevin
5. Status of Social Host Ordinance – Gerry/Kevin
6. Tavern League Update – Dan
7. New items, future projects.

Set Next Meeting

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**January 19, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Gerry Krage, Bert Mohs, Vicki English, Travis Volkman, Kevin O'Laughlin, Dan English, Kalene Engel.

1. Call to Order

2. Minutes & Agenda: approved without changes.

3. Best Practices: (Gerry): Kevin sent around the revised Best Practice Program materials, which included a list of what is covered in the Alcohol Server Awareness Training. Included in the training is diffusing situations without violence. Monica Hennessey Mohan is going to be sending out the draft of the Best Practices to all liquor license holders so they can have a meeting to discuss this, if they desire. One thing that was removed from the draft was the reduction in the license fee, because the fees have already been approved until 2011. Kevin O'Laughlin pointed out that it may be helpful to add a line in Benefit #2 to clarify that this relates only to the civil administrative penalty and has nothing to do with criminal penalties.

4. Social Host Ordinance: (Gerry): Kevin K. and Monica were going to talk about the Social Host Ordinance. It is moving through the system but is not yet before the Council. Kevin O. notes that Section E talks about enforcement by the City of Winona Police Officers. He suggests that this be made broader to include licensed peace officers.

5. Downtown Tavern League (Dan): There still hasn't been a good snapshot of the effect on the AUCD special because of holidays, etc. One bar owner thought another bar owner might be doing \$1/drink sales. The comments about the AUCD specials are that you can only order one drink at a time; the drinks are small and they are somewhat watered down. The places also get crowded so it could be difficult to get over-served during those specials. At the Community Partnership Meeting, Dan hopes to talk about obtaining another bus for the Safe Rides from Winona State because there is overcrowding on the buses. The Tavern League also talked about meeting once a month on a Sunday morning to sweep the downtown areas, trying to make it a fun event.

6. New Items/Future Projects: Kevin O. suggested possibly better engaging the community to get involved to build solid cases. Gerry noted that it usually takes some problem or issue to get the citizens of the community energized about an issue. Vicki talked about her efforts to organize get-togethers prior to the start of the school year to get neighbors to know each other. There are existing community associations in different areas in the City. Along with the concern about reluctance to report crimes is the potential for vigilantism. This may be something that the new Drug Task Force will want to be involved in—Kevin O. will talk to the people on the Task Force. Kevin O. also brought up the possible issue of sexual assault underreporting on campus, potentially being handled in-house as opposed to being reported to law enforcement. The reason this came up is because the local statistics are not in line with national statistics. Vicki will inquire of Winona State representatives as to how these things are handled at WSU—both with incidents on campus and off-campus. Kevin O. noted that Anne Scharmach is the best person to speak with regarding statistics and national v. local trends. He will ask Anne if she can come to the next Crime Prevention Meeting.

6. Journal 3:15 p.m.

Next Meeting: February 15, 2010 at 2:30 p.m. at Kensington Banquet Room

**PURPOSE:**

The Best Practices Program is a joint effort by the City of Winona, school officials, local businesses, and alcohol vendors to eliminate dangerous and illegal sales of alcohol. Best Practices is a voluntary program offered to liquor license holders within the city. The program offers incentives to the licensees to undertake certain practices believed helpful in avoiding sales to under-aged buyers and overly intoxicated patrons.

**BENEFITS OF PARTICIPATION:**

Liquor establishments that participate in the Best Practices Program will receive two benefits:

Benefit #1: The availability of regularly scheduled, city-provided training at no cost. This training will review liquor laws and city ordinances, how to detect fake identifications and other pertinent information regarding alcohol sales. Training of employees is typically required by liquor license insurance companies and can result in premium discounts.

Benefit #2: Reduced penalties if a violation occurs. The City Council has established presumptive penalties that will be imposed for an illegal sale to an under-aged buyer(s). A participating establishment will be given the advantage of a different set of presumptive penalties with reduced consequences. The following shows the presumptive civil penalties:

**For non-participants:**

<i>ON-SALE/OFF-SALE LIQUOR VIOLATION GUIDELINES</i>					
Violation	Off-Sale Penalty	On-Sale Penalty			
		1-4 Violators	5-10 Violators	11-19 Violators	20+ Violators
First	\$300	\$300	\$500 + 10 Days Suspension	\$1,000 + 30 Days Suspension	\$2,000 + 60 Days Suspension
Second	\$600 + 5 Days Suspension	\$600 + 5 Days Suspension	\$1,000 + 30 Days Suspension	\$2,000 + 60 Days Suspension	License Revoked
Third	\$1,000 + 30 Days Suspension	\$1,000 + 30 Days Suspension	\$2,000 + 60 Days Suspension	License Revoked	
<b>5 Business days to pay fine            3 Year Sliding Window            Policy Violation = Increased Checks by Police</b>					



## For participants in the Best Practices Program

ON-SALE/OFF-SALE LIQUOR VIOLATION GUIDELINES for Participants in Best Practices					
Violation	Off-Sale	On-Sale Penalty			
	Penalty	1-4 Violators	5-10 Violators	11-19 Violators	20+ Violators
First	\$250	\$250	\$500 + 10 Days Suspension Stayed	\$1000 + 30 Days Suspension Stayed	\$2,000 + 60 Days Suspension Stayed
Second	\$500 + 5 Days Suspension Stayed	\$500 + 5 Days Suspension Stayed	\$1,000 + 10 Days Suspension	\$2,000 + 30 Days Suspension	\$3000 + 60 Days Suspension
Third	Return to Regular	Penalty Grid	Off Best Practices	For One Year	
<b>5 Business days to pay fine</b> <b>3 Year Sliding Window</b> <b>Policy Violation = Increased Checks by Police</b>					

### PARTICIPATION:

A licensee will be given the option to participate in the program at the time a license is issued and then annually at the time of license renewal. To participate in the program a licensee must sign the Best Practices Program Agreement and then undertake sufficient activities from the list below. The first four items are mandatory; and a minimum of 4 of the 7 electives are required.

The city will conduct spot checks of the participants to determine compliance.

#### Mandatory

Selected	Item Description
X	Minimum 75% of employees trained in Alcohol Retailer Training provided by the Police Department.
X	Internal documented program in place for on-going training of new and current selling employees
X	Policy requiring identification checks of all individuals appearing to be 40 or under
X	Permit inspections of records to ensure criteria is being met

#### Electives (Must choose minimum of 4)

Selected	Item Description
	Annual meeting between designated Operating Managers and Department Personnel
	Participation in TIPS training program- 75% of selling employees certified
	Approved internal compliance check program
	Internal Employee reward program (program for rewarding employees who catch underage persons attempting to purchase)
	Automated identification card scanner system
	Pre-arrangement to work with Police on preventing secondary sales (sales outside store to under-aged buyers)
	Pre-arrangement to work with Police on identifying and confiscating fake ID's

## **MANDATORY CATEGORIES:**

- a) **External Training** – A participant in the Best Practices Program must have at least 75% of their employees attend training provided by the Winona Police Department. Classes will be held regularly throughout the year at various times convenient for attendees, and will be approximately 2 hours long. Information on upcoming training classes (location, date and times) will be mailed to all license holders.
- b) **Internal Training** – Establishment must also have a program in place for on-going training of new and current employees. This program shall have written policy and procedure, with an "Employee Agreement" form to be kept on file at the establishment.
- c) **Identification Checks** – The establishment must check the identification of all individuals who order alcoholic beverages or attempt to purchase alcohol who appear to be under the age of 40 years of age. People who do not have identification cannot be served or sold alcohol, regardless of their apparent age. The establishment must post signs announcing this policy.
- d) **Checks can be conducted to monitor compliance to the Best Practices Program.**

The licensee must choose a minimum of 4 of the following Electives

## **ELECTIVE CATEGORIES:**

- a) **Annual Meeting** – Operating Managers must agree to meet with Winona Police Department personnel once a year to review and evaluate their policies.
- b) **Employee Training** – The establishment will participate in the TIPS training program with a minimum of 75% of their employees certified.
- c) **Internal Compliance** – The establishment will conduct compliance checks testing their own employees in making sure they are trained properly.
- d) **Reward Program** – The establishment will create a program to reward employees who successfully refuse to serve/sell to an under-aged buyer. The rewards should be provided any time this occurs, not just during official compliance checks. The rewards may be in any form or amount chosen by the establishment.
- e) **Identification Scanners** – A number of vendors offer reasonably priced scanning machines to check identification. The establishment will use this system for all purchases of alcoholic beverages.
- f) **Work with the Police Department** – Assist Law Enforcement in combating:
  - 1. Adult Providers of alcohol to under-aged buyers
  - 2. Fake ID's

**A Best Practices review panel, consisting of the Compliance Coordinator, Best Practices vendors, and city staff, will review and make recommended improvements as required.**

**Please complete, sign, and return the attached Best Practices Program Agreement to the City Clerk.**



**CITY OF WINONA  
BEST PRACTICES PROGRAM APPLICATION**

We choose to NOT participate in the Best Practices Program. \_\_\_\_\_  
Signature of Applicant

Name of Business: \_\_\_\_\_

Business Address: \_\_\_\_\_

Manager's Name: \_\_\_\_\_ Business Phone \_\_\_\_\_

This business, operation in the City of Winona with the above mentioned license, agrees to be a Best Practices establishment. We understand we must select at least (4) four of the elective below. The first four items are mandatory. The City will conduct spot checks regarding our participation to determine compliance.

Mandatory	Item Description
X	Minimum 75% of employees trained in Alcohol Retailer Training provided by the Police Department.
X	Internal documented program in place for on-going training of new and current selling employees
X	Policy requiring identification checks of all individuals appearing to be 40 or under
X	Permit inspections of records to ensure criteria is being met

Electives	Select Minimum of 4
	Annual meeting between designated Operating Managers and Department Personnel
	Participation in TIPS training program- 75% of selling employees certified
	Approved internal compliance check program
	Internal Employee reward program (program for rewarding employees who catch underage persons attempting to purchase)
	Automated identification card scanner system
	Pre-arrangement to work with Police on preventing secondary sales (sales outside store to under-aged buyers)
	Pre-arrangement to work with Police on identifying and confiscating fake ID's

Agreement dated this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

For the Alcohol License Holder:  
\_\_\_\_\_

For the City of Winona:  
\_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

# Alcohol Server Awareness Training

## Topics Include:

Over-serving Prevention

Underage access Prevention

Alcohol education:   Definitions  
                                  Common behaviors  
                                  Criminal penalties  
                                  Civil penalties  
                                  Minnesota Laws/City ordinances  
                                  Signs of Intoxication  
                                  Cutting off the customer

Diffusing situations without violence

Alcohol Compliance Checks

Minnesota ID's

Wisconsin ID's

Identification verification

Other Types of legal ID's

Fake ID recognition

Confiscation of Fake, Borrowed or Underage ID's

\*Participants of this training will receive a certificate of participation.

\*\*Classes will be presented by the Winona Police Department  
Sponsored by the City of Winona and Winona County Community Health,  
In conjunction with the Minnesota Department of Public Safety  
Alcohol and Gambling Enforcement Division



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-TUESDAY  
February 16, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 2/15/10 meeting.
4. Update on Best Practices - Kevin
5. Tavern League Update – Dan
6. Tip 411 – Kalene/Gerry
7. New items, future projects.

Set Next Meeting

ADJOURN



**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**February 16, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Gerry Krage, Vicki English, Travis Volkman, Anne Scharmach, Kalene Engel, Kevin O'Laughlin, Dan English, Kevin Kearney.

1. Call to Order: 2:32 PM
2. Minutes & Agenda: approved without changes.
3. Best Practices: (Kevin, Gerry): There was a meeting last week with many of the liquor license holders, mostly positive feedback received from those in attendance. The City will put together information that was gathered at the meeting and send it out with license renewal applications in April. The City Council may vote on the issue as early as March.
4. Downtown Tavern League (Dan): Dan inquired with Anne and Kevin as to if there has been a reduction in problems with the bar crowds in the mornings. Dan stated that there is a concern that a local establishment is hosting nightclub parties that are believed to be having a large amount of underage subjects inside. Kevin stated that the business has been meeting with the Police Department on how to crack down with some of the problems at the business.
5. Tip 411: (Kalene, Gerry) Kalene brought up information regarding software entitled "Tip 411". It is software that allows citizens to anonymously report crimes to authorities similarly to Crime Stoppers now. There is a fee of \$100.00 a month with a 24 month contract. A second software application entitled "Crime Reports" allows for an agency's records management system (CIS for Winona County) to seamlessly supply information to the vendor's software that can then be placed online for citizens and police to observe on a map. Anne stated that Winona Police currently use a crime mapping tool for their staff to be able to track trends in crimes. Kevin stated he had some concerns with some of the information that is currently on the Crime Reports website. Some of the concerns were how the information is kept up to date and how many sources are being used for a given area. Kalene stated she will look into the two companies further to report back with more information in the future.
6. Restorative Justice at WSU: (Vicky, Kevin) Vicky spoke about the possibility of restorative justice work being required for students that are cited for loud party. Kevin stated that he is in the early stages of working with Vicky and John Ferden about what offenses should be included in having restorative justice meetings or work. Anne stated how she had some of her problem renters meet with her and WSU officials about some of the problems they were causing in their neighborhood. Anne stated she believed that the meeting was a real eye opener for her renters and considered it a success. Vicky stated she will be meeting with the Dean of Students on Thursday to discuss the potential for requiring community service or other requirements for students that receive citations or complaints against them.
7. Sexual Assault Reporting from Campuses: (Anne) Anne stated she spoke with both WSU and SMU campus security directors to get an idea of how many assaults are happening on campus and not being reported. Both campuses reported that they keep statistics whenever an RA or security officer is informed of an assault. Both campuses stated that if a student goes to a counselor, the student may elect to not have the information shared with law enforcement or security.

Adjourned 3:49 p.m.

Next Meeting: March 15, 2010 at 2:30 p.m. at Kensington Banquet Room



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-TUESDAY  
March 15, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 3/15/10 meeting.
4. Update on Best Practices - Kevin
5. Countywide Social Host Liability – Gerry
6. Tavern League Update – Dan
7. Crime Reports – Kalene/Gerry
8. Restorative Justice - Kevin
9. New items, future projects.

Set Next Meeting

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**March 15, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Vicki English, Travis Volkman, Kalene Engel, Kevin O'Laughlin, Kevin Kearney, Jessica Radke, Joyce Packard

1. Call to Order: 2:29 PM
2. Minutes & Agenda: approved without changes.
3. Update on Best Practices: (Kevin O.): Meeting with City Council tonight. Sounds as though it should be approved without any problems. Kevin will then set up training dates for interested employees.
4. Countywide Social Host: (Kalene): Kalene asked on behalf of Gerry Krage about getting the Crime Prevention Committee's support in allowing Gerry to speak with the County Attorney's Office regarding implementing the Social Host ordinance county wide. All were in favor.
5. Crime Reports: (Kalene) Kalene spoke with Winona County Planning Department about mapping for crime reports. Other agencies have used the mapping capabilities to go into the community to show actual crime spots for support. There were questions about the capabilities of the software. Discussion was tabled until the next meeting. Kalene was going to attempt to set up a demo with the software company for the next meeting.
6. Restorative Justice: (Kevin K., Vicki) Vicki stated that Winona State is possibly going to be having a full-time conduct officer in the future as opposed to the current half-time position. The whole restorative justice idea at Winona State is still in the very early stages of development. Kevin stated his vision for the programs at Winona State may include having the offender have a meeting with members of the community, the home owner (if property damage is included), police, and Winona State staff amongst others. It was suggested that contact be made with Chris Miner from UW-River Falls about the programs they have in place as they currently have restorative justice practices in place that seem to be in line with the vision of what Winona may wish to have.
7. New Items: No new items for discussion

Adjourned 3:18 p.m.

Next Meeting: April 19, 2010 at 2:30 p.m. at Kensington Banquet Room

**CrimeReports.com Research**  
**KME 3.4.10**

Contact Name	Reason Purchased	Satisfaction	Other
Heather Miller Sparta PD (608) 269-3122	-they had some extra grant money to use up so they purchased both CrimeReports (including Command Central) and Tip411 -they were also trying to promote more community awareness of crimes—for example, they had a rash of breaking and enterings and the community did not believe it so they hoped to create more awareness	-word of mouth on street and from media is that no one is using CrimeReports -they only have about 20 people registered for alerts—and they had hoped to get at last ¼ of their population of 10K to sign up -not even the police officers are using crime reports; though the Chief is apparently using Command Central to report to the alderman about crime in their neighborhood -if they hadn't received grant money, they would not have purchased it and do not intend to renew it after their 3-year subscription is up	-have had it since 1/10 -there are only 10 codes for crimes on crime reports; therefore, you have to condense all of your crimes into those 10 codes -they have received only 1 tip from Tip411—citizens do not believe that it is truly anonymous
Captain Robert Kluntz Elk River PD (763) 635-1203	-wanted to give citizens/businesses access to what was going on in the community (communication tool) -wanted to be able to track trends	-they really like the software, especially Command Central which they use internally -very quick setup -they can choose what they want to report -they promote this at every public event at which they are asked to present/have a booth, etc.	-have had it for a couple years -When asked about the number of sex offenders that show up on the report, he stated that he thinks that many of those are from other states, where reporting is less restrictive than MN -he feels that there are more good people out there than bad and isn't concerned about people trying to use the software to target "soft spots"
Chief Ashbeck West Salem PD (608) 786-0407	-they wanted a crime mapping tool	-quick set up -Very easy uploads -pleased, in general, but not sure whether they would pay the regular price for it.	-have had it since 1/10 -you have to match their pre-determined list of crimes -they were able to negotiate with vendor to get software for the "university" price of \$40/month -Salesperson is Tanner Staub (801) 828-2729

**Cost of Crime Reports:**

Up to \$50K citizens: \$99/month  
Over 50K citizens: \$199/month  
Universities: \$40/month

**From:** [Kalene Engel](#)  
**To:** [Kalene@Engellawoffice.com](mailto:Kalene@Engellawoffice.com)  
**Subject:** FW: Crime Mapping  
**Date:** Tuesday, March 09, 2010 11:29:28 AM  
**Attachments:** [County Sample Website.bmp](#)

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**From:** Nick Meyers  
**Sent:** Tuesday, March 09, 2010 11:29:04 AM  
**To:** Kalene Engel  
**Subject:** Crime Mapping  
**Auto forwarded by a Rule**

Kalene,

With our current GIS system in place we could create a GIS Viewer, but it would not be practical for us to update more than once a month because of the time involved in obtaining the data, geocoding the crimes to the real world locations and refreshing the website. The process for updating would be to get a monthly list of crimes from the Dispatch CAD system and sort the data to make sure all the records are complete. Then we would need to geocode (process for finding geographic coordinates) and then add the layer to the map and refresh the Website to display the updated data.

If the County was to create a Crime Website, Initially there will be a lot of time to set up the website and get the geocoder established. This could take upwards of a week or more to set up depending on the amount of customization needed. A County website would probably have the ability to add more searches and tools as well as other County Data that crime reports does not have, but it would be up to the committee to decide how in-depth this needs to be. You mentioned having the ability to have email alerts for residents in areas that are experiencing increased levels of crime activity. For us to do that it would take more programming experience than I have, so I am not sure we could do that without a consultant.

The link below is a Crime Website for the City of Fridley. I am confident that we could create something with similar functionality for Winona County.

<http://geoserver.ci.fridley.mn.us/geomoose/fridleypolice.html>

I have attached an image that shows a sample of a GIS Viewer I am currently developing for Recreation purposes and would be more than willing to do something for similar for Crime.

Let me know if you have any questions.

Thanks,

*Nick Meyers* | GIS Analyst | Winona County Planning Department  
Office 507.457.6506 | Fax 507.454.9378 | [nmeyers@co.winona.mn.us](mailto:nmeyers@co.winona.mn.us)



**Date:** Wednesday, March 31st, 2010

**Time:** 4:00 p.m. to 5:30 p.m.

**Location:** Central United Methodist Church  
114 West Broadway Street, Winona, MN

## Restorative Justice Program Anger Management Training

**Trainer:** Kris Sather, B.S. in Criminal Justice, B.A. in Psychology and M.S. in Community Counseling. Kris has worked at the Hiawatha Valley Mental Health Center. She worked with EBD students facilitating groups and has experience working with both individuals and families in a counseling setting. She currently works for the Department of Corrections with an intensive juvenile caseload.

Through the training, Kris will offer de-escalation techniques in working with juveniles who have anger issues. She will be sharing both her knowledge and experience with everyone who attends.

### **Meeting room:**

The Youth Room

### **Directions:**

- It is the parking lot across from the Winona Public Library parking lot.
- Use back entrance and go down the stairs to the Youth Room.

Date: Wednesday, March 31st, 2010

Time: 4:00 p.m. to 5:30 p.m.

Location: Central United Methodist Church  
114 West Broadway Street, Winona, MN

# Anger Management Training Restorative Justice Program

Meeting Room  
The Youth Room

## Directions:

- It is the parking lot across from the Winona Public Library parking lot.
- Use back entrance and go down the stairs to the Youth Room.

Trainer: This trainer is a Clinical Justice S.A. in Psychology and M.S. in Community Counseling. She has worked at the Blawie Valley Mental Health Center. She worked with 180 students facilitating groups and has experience working with both individuals and families in a counseling setting. She currently works for the Department of Corrections with an intensive in-custody program.

Through the training, she will offer de-escalation techniques in working with juveniles who have anger issues. She will be sharing both her knowledge and experience with everyone who attends.



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-MONDAY**  
**April 19, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 4/12/10 meeting.
4. Update on Best Practices and Social Host for City and County – Kevin and Gerry
5. Tavern League Update – Dan
6. Crime Report – Kalene
7. Restorative Justice – Vicki and Kevin K.
8. New items, future projects.

Set Next Meeting

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**April 19, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Vicki English, Travis Volkman, Kalene Engel, Justin Wesley, Dan English, Kevin Kearney, Gerry Krage

1. **Call to Order:** 2:32 PM
2. **Minutes & Agenda:** approved without changes.
3. **CrimeReports.com:** Kalene arranged for a CrimeReports.com demonstration by a CrimeReports.com representative. Crime Reports is a three year old company that works with 800 law enforcements department nationally. The purpose of CrimeReports.com is to share incident data with the public in a controlled manner. CrimeReports.com has software that pulls data automatically from the law enforcement agency and pushes it out to CrimeReports.com, which interfaces with Google Maps. Citizens can receive e-mail alerts of crimes and can also provide e-mail tips. The cost ranges from \$99/mo (agencies with less than 50,000 population) to \$199 (over 100,000 population). There is a 30-day evaluation period during which the data is visible internally, but not to the general public. Sex offender data is obtained from the State. A separate module called Command Central is available for internal use by law enforcement departments. The company has never been in litigation with respect to the wrong/erroneous data being made available.

After the CrimeReports demonstration, committee members discussed some concerns they had about the software, including the following: cost, misreporting, causing embarrassment for perpetrators of minor offenses that would not otherwise be newsworthy, lack of unified dispatch system county-wide and desire to have more control over the flow of data, rather than allowing a third party to do so. Dan English will speak with Patrick Thorsell at St. Marys University to see if this might be a project that the students would want to undertake. Kevin Kearney will talk to a member of the Rochester Police Department about its crime reporting software.

4. **Restorative Justice:** Vicki reported that Kevin Kearney did a great job of promoting a Restorative Justice program to President Ramaley at Winona State University and the idea is moving forward. A meeting between Duane Hebert, Connie Gores, Vicki English and Jon Ferden will take place on May 3, 2010. Duane provided some information for the other three to review and also stated that there could be grant funds available. Mark Norman has also been contacted, apparently with the idea that the Sociology/Criminal Justice Departments might be involved. Other successful college Restorative Justice programs are also being consulted. Kevin does not believe that this program is intended to be a diversion program, but rather something that is in addition to criminal sanctions.
5. **Social Host/Best Practices:** Gerry Krage and Kevin Kearney gave a presentation on the Social Host Ordinance and Best Practices to the County Board. Gerry had also talked to Chuck MacLean prior to the meeting, but Mr. MacLean wasn't at the Board Meeting. Conceptually, the Board embraced the idea of making these programs countywide, but had questions about how they could roll it out to the rest of the county. Travis noted that a social host ordinance had also been proposed at the state legislature this session.
6. **Tavern League:** The Tavern League meets tomorrow night at 5:30 at the Mesaba Room at City Hall. They will discuss a downtown clean-up day and may try to collaborate this with the City of Winona, which is also planning a similar effort. Vicki English is also coordinating the annual Spruce Up Winona Day on Thursday, in which WSU, SMU and Southeast Tech students volunteer to do chores for senior citizens and pick up trash.

The Tavern League will also look at ID scanners which enhance identification cards to show watermarks and other markings. Travis requested that Dan ask the bars if they would be willing to hang posters for the Sexual Assault Interagency Council. Kevin reported that the recent alcohol compliance checks went very well with only 2 violations out of 60 checks. During the last check, there were 14 violations out of 70 checks. Kevin would like to look into a better way to identify fake IDs.

7. **New Items:** No new items for discussion

Adjourned 3:30 p.m.

Next Meeting: May 17 at 2:30 p.m. at Kensington Banquet Room





CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-MONDAY**  
**May 17, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 5/17/10 meeting.
4. New committee chair/Elect new secretary
5. Update on Best Practices and Social Host for City, County, and Goodview – Kevin K., Travis
6. Tavern League Update – Dan
7. Crime Reports/Tracking – Dan, Kevin K., Travis
8. Restorative Justice – Vicki and Kevin K.
9. New items, future projects.

Set Next Meeting

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**May 17, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Vicki English, Travis Volkman, Kalene Engel, Dan English, Kevin Kearney

1. **Call to Order:** 2:33 PM
2. **Minutes & Agenda:** approved without changes.
3. **New Committee Chair/Secretary:** Gerry Krage stepped down from the CJCC and the Crime Prevention Committee because of new employment which prevented him from attending daytime meetings. He enjoyed his service on the Council and Committee and the Committee expressed its thanks to him for his tremendous leadership. Travis Volkman of the Goodview Police Department has agreed to assume the position of chair. Kalene Engel will keep minutes until a new recording secretary is appointed or volunteers.
4. **Predatory Offender Release:** The unexpected release of a Level 3 Sex Offender from a treatment facility into our community gave rise to a potential crime prevention concern. This individual was brought to the police department on graduation weekend with literally no place to go and no forewarning of his release. Fortunately, Kevin Kearney was able to make arrangements for him to be placed at Fresh Start. However, this occurrence highlights the need for advance notification of and release planning for individuals re-entering the community from jail or prison. Of particular concern is the issue of housing. Kalene passed out brochures and explained the services offered by the CARE Program, noting that the Jail and Jail Alternatives (JJA) Committee was already working on the issue of expanding housing opportunities for this population. The Committee agreed that she should communicate the Crime Prevention Committees concern about this issue and desire to have the JJA Committee not only continue to look into housing options, but also explore what can be done to ensure advance notification of releases.
5. **Best Practices/Social Host Ordinance:** Best Practices enrollment forms have been sent out to license holders and the response is positive. Goodview City Council is considering adoption of a Social Host Ordinance. This issue was referred by the City Council to the City Administrator and Police Chief. The county-wide Social Host Ordinance is being evaluated by the Winona County Attorney's Office.
6. **Tavern League:** The Tavern League is going to join forces with the Downtown Revitalization Committee and Carlos Espinosa (City Planning Department) to hold three "clean-up the downtown" days in Winona. The tentative dates are June 6<sup>th</sup>, June 26<sup>th</sup> and July 10<sup>th</sup>. The Tavern League owners and employees and members of the Downtown Revitalization Committee will be working from approximately 9 a.m. to 11 a.m. The Committee suggested notifying the media of this effort. Vicki English noted that WSU is considering the formation of a club that does such cleanups, though nothing official has been established yet. There are already groups that help with cleaning up various blocks around campus. Another suggestion was to get the fraternities and sororities to band together for such an effort.
7. **Crime Reports:** Kevin Kearney had not had a chance to speak with a Rochester Police Department rep about Rochester's crime reporting site. Dan English did talk to Patrick Thorsell at SMU and he said SMU does not have the students available to undertake such a project. Since funding is the main issue, Dan English suggested possibly selling advertising space on a website.
8. **Restorative Justice:** Duane Hebert and Jessica Radke met with WSU reps Connie Gores, Jon Ferden, Karen Johnson and Vicki English to discuss Restorative Justice possibilities. Winona County Restorative Justice is willing to provide training to WSU and were going to provide possible dates for such a training.

Criteria for admission were discussed. Cases involving violent crimes or sexual assault would not be appropriate for this process. Vicki does not view this as a diversion process, but a restorative process. Travis Volkman would like to know how the River Falls Restorative Justice Program works on the River Falls campus.

9. **New Items/Future Projects**: Kalene noted that the CJCC would be holding another Strategic Planning Session and would be evaluating and prioritizing issues for its committees to work on. She encouraged members to let her know about any issues or projects (whether for this Committee or another) to place before the CJCC.

Adjourned 3:30 p.m.

Next Meeting: June 21, 2010 at 2:30 p.m. at Kensington Banquet Room



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-MONDAY**  
**June 21<sup>st</sup>, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 6/21/10 meeting.
4. Elect new/temporary secretary
5. Update on Best Practices and Social Host for City, County, and Goodview – Kevin K., Travis
6. Tavern League Update – Dan
7. Crime Reports/Tracking –Kevin K., Travis
8. Restorative Justice – Vicki and Travis
9. New items, future projects.

Set Next Meeting

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**June 21, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Travis Volkman, Dave Brand, Kevin O'Laughlin, Dan English, Kevin Kearney.

1. **Call to Order:** 2:32 PM
2. **Minutes & Agenda:** approved without changes.
3. **CrimeReports.com:** Travis reported that Nolan Rosenkrans approached him after the last CJCC meeting and started to discuss the Winona Daily News' website software capabilities regarding the ability to map crimes. Nolan stated the Billings Gazette website (owned by WDN parent company Lee Enterprises) has the crime mapping software operating on their website <http://www.billingsgazette.com/app/crimewatch/map/>. Travis asked the group if we should ask WDN staff to come and present their software at the July Crime Prevention meeting to see if it is something that may fit our wishes. Travis suggested Sandy Warnke be invited as well as she is the records management software administrator for Winona County's CIS software.
4. **Restorative Justice:** Travis stated that he was in contact with Jessica Radke about how the restorative justice program is evolving at Winona State University. Jessica stated that Winona County Restorative Justice has been meeting with WSU officials about the proposed program and are still in the planning stages. Travis stated that he will see if Jessica can make the next Crime Prevention Committee meeting to update the group on their ideas.
- Social Host/Best Practices:** Kevin K. reported that he has heard positive feedback about Best Practices and will be communicating with bar owners soon about training. Kevin ran a training session for the groups that were involved in working the beverage garden for Steamboat Days. Travis stated he recently was in Chicago where the bars appeared to be asking for identification from all patrons regardless of their age. Dan stated that that idea takes a lot of pressure off of the bouncers however he believed the regulars in Winona that are obviously of age may be frustrated with the new idea. Travis reported that the City of Goodview adopted the Social Host ordinance. The county was set to have an open meeting on 6/22/10 to discuss their version of the proposed ordinance.
6. **Tavern League:** Dan reported that the first of three downtown cleanups was not well attended. Dan stated he believed there were only five or six individuals present but hoped more would participate in the future cleanups. Travis asked if there was any public appreciations being done by the city for the businesses that participated to which Dan stated he believed there may have been some radio ads but he wasn't sure.
7. **New Items:** Travis advised the group that the City of Goodview is looking to upgrade the camera system at LaCanne Park due to a recent rise in problems in the area. The city also approved budgeting for more patrols in the area.

Kevin K. stated that the City of Winona will be having National Night Out on August 26<sup>th</sup>. Kevin also stated that Crime Stoppers would most likely be putting out information to seek leads on the recent vandalism at St. Mary's University.

Adjourned 3:30 p.m.

Next Meeting: July 19 at 2:30 p.m. at Kensington Banquet Room





CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

**MEETING DATE-MONDAY  
July 19, 2010 at 2:30 p.m.**

1. Call to order-----2:30 p.m.
2. Review/Approve minutes from prior meeting.
3. Review/Revise/Approve Agenda for 7/19/10 meeting.
4. Crime Reports/Tracking – Travis/WDN Staff
5. Strategic Planning – Justin Green
6. Restorative Justice/WSU Partnership Update – Vicky, Jessica/Joyce
7. New items, future projects.

Set Next Meeting *August 16, 2010*

ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**July 19, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Travis Volkman, Kevin O'Laughlin, Kevin Kearney, Jessica Radke, Nolan Rosenkrans, Nick Meyers, Sandy Warnke, Kalene Engel.

1. **Call to Order:** 2:35 PM
2. **Minutes & Agenda:** approved without changes.
3. **Crime Reports Tracking:** Travis recapped this Committee's previous efforts to evaluate the possibility of providing crime mapping/reporting. Nolan Rosenkrans then reported on the Lee Enterprise-sponsored crime mapping software which was displayed on the Billings Gazette website. The Committee viewed the website at <http://www.billingsgazette.com/app/crimewatch/map/>. Although the Winona Daily News would be interested in building its own software in collaboration with local colleges or businesses, the newspaper does not presently have the capacity to set up its own crime mapping software. In fact, the Billings Gazette crime mapping utilizes Crime Mapping (similar to the CrimeReports.com software that the committee evaluated several months ago). The Gazette hosts the software on its website and drives traffic to the Crime Mapping software through links on its on-line edition of the newspaper, offsetting the cost of doing so through advertising. Crime reporting is popular among the on-line (and print) readership, so the newspaper may be willing to pay the cost for purchasing the use of the software from one of the existing vendors. Travis believes the calls for service would generate the information to be provided to the software. It was felt that crime mapping would be of interest to parents of college students/families moving into the area, community organizations and Neighborhood Watch groups and universities. Kevin O. noted that he wanted to make sure that, if this committee went ahead with this project, we were fully in compliance with the Minnesota Government Data Practices Act. Concerns were raised about several areas including the following: (1) how detailed the reports would be, i.e. would it list the exact address versus the block; would it list the age of victims, etc.; how broad are the categories of crime; (2) access to the data and the ability to block the sending of certain reports; (3) fairness of allowing one media outlet to purchase this service; (4) accuracy of the rural area road names. Some of these concerns must be addressed to and answered by the vendors. Kalene will contact both CrimeReports and CrimeMapping and set up telephone conferences to discuss these issues, inviting Nick Meyers, Sandy Warnke and Kevin O'Laughlin to those conferences.
4. **Strategic Planning:** Kalene Engel distributed an evaluation form for the strategic planning process. Because of time constraints, she suggested that committee members review the form and be prepared to complete it at the next meeting.
5. **Restorative Justice:** Jessica Radke from Winona County Restorative Justice gave an update on the efforts to partner with WSU to bring Restorative Justice to campus as another alternative for campus sanctions. Jessica stated that Winona County Restorative Justice has been meeting with WSU officials about the proposed program and the concept is still in the planning stages. A training which had been scheduled for the 1<sup>st</sup> week in August has been postponed until later in the fall. Jessica has researched bringing a webinar to WSU to show how Restorative Justice can be incorporated on the college campuses. She feels there is strong support at WSU for the program. Kevin O. wants to make sure that there are safeguards in place for such a program so that any Restorative Justice involvement will not adversely affect a criminal prosecution and vice-versa. He noted that if you compel someone to participate in Restorative Justice, some statements made as a part of that process may not be admissible in a criminal trial.
6. **New Items/Future Projects:** Several members were invited to a webinar at WSU regarding "Improving Community Relations Through Off-Campus House Party Registration." Those members attending the

webinar will report back at the next Crime Prevention Meeting. Another idea mentioned was school programming/education to prevent crime. It was noted that the DARE Program for Winona Schools was substantially cut approximately 4 years ago and the school liaison officer was recently eliminated. In many schools, the DARE Officer is also the school liaison officer. This issue may be something for this committee to evaluate during the strategic planning process.

Adjourned 3:50 p.m.

Next Meeting: August 16th at 2:30 p.m. at Kensington Banquet Room

# **AGENDA**

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**August 16, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

- 1) CALL TO ORDER – 2:30 P.M.
- 2) Review/revise/approve Agenda for August 16, 2010 meeting.
- 3) Review/revise/approve draft Minutes from July 19, 2010 meeting.
- 4) Crime Mapping Update: (Kalene, Kevin)
- 5) Strategic Planning (Kalene)
- 6) WSU Webinar recap (Kalene, Kevin)
- 7) Social Host Ordinance Review (Travis)
- 8) Proposed Payables Letter (Travis)
- 9) After School Programming (Kalene)
- 10) New Items/Concerns  
    New Seattle Ordinance (Travis)
- 11) ADJOURN

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**

**August 16, 2010**

**2:30 p.m. at The Kensington Banquet Room**

Present: Travis Volkman, Kevin O'Laughlin, Kevin Kearney, Joyce Packard, Nolan Rosenkrans, David Brand, Sandy Warnke, Kalene Engel.

1. **Call to Order:** 2:35 PM
2. **Minutes & Agenda:** approved without changes.
3. **Crime Mapping Update:** Travis, Kevin O. and Kalene provided a summary of the Crime Reporting Workgroup which met on August 9, 2010 and spoke with representatives of both CrimeReports.com and CrimeMapping.com. The consensus of the workgroup participants was that CrimeMapping.com was easier to use and provided better features. CrimeMapping.com does not use Google Maps, which means that it should be more accurate because it is based upon X, Y coordinates. Security concerns of the group were addressed and it was felt that there were sufficient user controls to allow the jurisdiction to control the flow of information. CrimeMapping.com has offered a free 30-day trial period with no set-up fees and the opportunity to expand the trial if necessary. After the trial period, the cost would be \$100 per month. The committee was interested in entering into a trial period, subject to the CJCC's approval. However, one unanswered question was whether CrimeMapping.com would charge us separately for the cost and then impose an additional charge on a media outlet that would be interested in hosting a widget OR whether the amount charged to the media would essentially pay for the service. Travis will contact the CrimeMapping.com representative regarding this question and e-mail committee members with the answer. Committee members will then be asked approve placing this item on the September 1<sup>st</sup> agenda of the CJCC for approval.
4. **Strategic Planning:** Kalene distributed a completed evaluation form for the strategic planning process and asked for the committee's feedback. Changes were suggested and made and the revised document is attached to these minutes.
5. **WSU Webinar Recap:** Kevin K., Vicki and Kalene recapped the recent webinar at Winona State in which Colorado State University's "Party Registration Program" was featured. The party registration program is where university students register their upcoming party with the university. The university provides educational materials on safe partying to each registrant and also forwards the list of registrants to the Boulder police department. The benefit to the students of being registered is that if the police department receives a call regarding the party (noisy party call), instead of responding to the scene and issuing a \$1,000 noise citation, they will first call and warn the party throwers to break up the party. Although the program was interesting, attendees expressed concerns about several issues including the following: (1) the appearance that registering a party somehow endorses the fact that the students can party and drink; (2) that the \$1,000 fine in Boulder is much more than the \$100-\$150 fine in Winona so there would not be much motivation for Winona students to register; and (3) Winona has already taken many steps to combat partying (Social Host Ordinance, underage drinking grants, city ordinances regarding three strikes, landlord association sanctions). However, the committee does feel that it would be worthwhile to look into the amount of fines being imposed by other jurisdictions for noise/party ordinances. Kalene will research this and report back at the next meeting.

**Social Host Ordinance:** Kalene obtained copies of the enacted City of Winona Social Host Ordinance and the rejected Winona County Social Host Ordinance and analyzed the differences between the two. There are significant differences between the two drafts and no one on the committee was aware as to who was responsible for those changes. Kevin O. will check with his office to see if that office was responsible.



Kalene will check with County Administration. Kalene will also check as to what would need to be done to bring the matter back before the County Board.

7. **Proposed Payables Letter:** Several months ago this committee discussed sending a letter to the Judicial Council regarding the placement of minor consumption citations on the payables list. The issue was originally referred to the Community Outreach and Diversity Committee because there was a possibility that more items on the list were objectionable. However, at its last meeting, the COD Committee referred the issue back to this committee. Kalene distributed a draft letter to the Judicial Council for review by committee, which approved it. Kalene will send it to the Judicial Council by the August 30<sup>th</sup> deadline.
8. **After School Programming:** Travis had earlier circulated an article on the benefits of after school programming in reducing juvenile crime. The committee determined that it would be beneficial to have a list of the various after school programs in the area to distribute to interested parents. Kalene will work on this and report back at the next meeting.
9. **Restorative Justice Update:** Joyce reported that the reason the early August training was postponed was because WSU was in the process of hiring additional RAs to staff its new dorms. The training will be provided later this fall.
10. **National Night Out:** Kevin K. discussed the upcoming National Night Out Event on August 26, 2010. He encourages committee members to join in the "convoy" of representatives that will start at the Target store at 5 p.m. and travel to several locations.
11. **New Items/Concerns:** Travis discussed the "meathead ordinance" from Seattle that Vic Souders had forwarded to him. The essence of the ordinance was to address late night bad behaviors, primarily from those out partying.

Adjourned 4:02 p.m.

Next Meeting: September 20th at 2:30 p.m. at Kensington Banquet Room

**Crime Prevention Committee Action**

**Committee Charge:** To encourage the prevention of crime through coordinated and concentrated efforts, and through programs and functions that encourage citizen involvement and participation, to preserve safe environments and communities for the citizens of Winona County.

Goal	Strategy	Current Status/ Evaluation	Benefit to County	Tasks remaining/priority
<b>To decrease underage and binge drinking</b>	<b>Underage Drinking - ZAP Grant (\$5,000)</b>	Was applied for and administered for the period of July 2009-June 2010; resulted in increase in # of adult providers charged	Provided monetary resources to increase law enforcement of underage drinking; deterrent effect	None. Grant has ended.
	<b>Underage Drinking- EUDL Grant (\$5,000)</b>	Applied for and being administered for the period of Aug 2010- Dec 2010	Provides monetary resources to increase law enforcement of underage drinking; deterrent effect	Ongoing.
	<b>Tavern League</b>	Established with several participants but participation drops during summer months. Eliminated AUCD specials, posted signs, ↑ use of sober bus, downtown cleanups.	A cleaner and safer downtown environment; decreased crime	Increase awareness and membership; ID scanners; lighting; security cameras; funding
	<b>Best Practices</b>	Program was adopted by City Council in Spring 2010; Enrollment forms were sent out to establishments and the response was positive.	Provides free training to program participants; encourages a safe environment; deters underage drinking and sale of alcohol to minors.	Coordinate training sessions; increase awareness and membership
	<b>Social Host Ordinance</b>	Passed in the City of Winona and City of Goodview in Spring of 2010. County of Winona did not pass it.	Holds knowledgeable hosts of parties, where underage drinking is occurring, accountable. Deterrent effect.	Evaluate why County declined to pass ordinance and possibly have County re-visit decision
<b>To encourage community participating and investment of safety in their own neighborhood</b>	<b>Neighborhood Associations</b>	Community groups already exist but attendance/participation depends on whether there is a current issue/crisis. CJCC participating in National Night Out through COD Committee	Additional deterrence to crime in neighborhoods; improving neighborhood relations; safer neighborhoods	Increase attendance and support; better utilize existing groups for crime prevention efforts
	<b>Crime Mapping</b>	Researching and evaluating Crime Reports and Crime Mapping which provides geographic location of crime stats.	Create awareness of crime issues; generate interest in neighborhood groups	Secure a funding source, implement a service; determine what data to provide
	<b>Restorative Justice On Campus</b>	Have met with WSU officials about bringing the program to campus- still in planning stage. Arranged for training in the fall.	Provides WSU with alternative sanctions which encourage community participation and restoration.	Finish planning to determine what WSU is seeking; carry out training; implement program



[http://www.seattlepi.com/local/424402\\_nightlife.html](http://www.seattlepi.com/local/424402_nightlife.html)

## Rowdy partyers in Seattle face tickets

### City Council passes "nighttime disturbance" ordinance

Monday, August 2, 2010

Last updated August 3, 2010 9:41 a.m. PT

By CHRIS GRYGIEL  
SEATTLEPI.COM STAFF

The City Council on Monday passed a measure designed to help police break up rowdy late night crowds outside Seattle's bars, creating a civil infraction for "nighttime disturbances" such as making threats, too much noise and fighting.

The ordinance, which has the backing of bar and club owners, is part of a broader effort to reduce conflicts between drinking establishments and residents in more urban neighborhoods such as Belltown. Under the new law, police could write \$100 tickets to people in "nighttime zones" like downtown and Belltown who get out of hand between midnight and 5 a.m. City Councilmembers called it the "meat-head" ordinance.

People could be fined for making unreasonable noise, threatening people and fighting.

"Whenever nightlife comes up, there is no one tool that covers everything," said Councilwoman Sally Clark. "What we're trying to do today is give one tool. It won't address everything....we heard the frustration from the bar owners...we heard frustration from residents. And we've certainly heard from police."

Giving police more leeway in addressing disturbances in entertainment districts was a key goal of a commission created to address nightlife issues, City Councilman Nick Licata said.

"This is not the ultimate solution, but it is a solution that will address 80 to 90 percent of the problem (when people leave bars late at night)," Licata said.

Councilman Tim Burgess said there were concerns that the ordinance limits enforcement to specific neighborhoods and times, however he said the issue will be reviewed in six months and could be reconsidered.

Burgess said he was happy the Council was giving police the ability to combat street disorder with civil infractions, something he unsuccessfully advocated to target aggressive panhandlers.

The nighttime disturbance ordinance, which passed unanimously, is part of a broader plan from Mayor Mike McGinn which would include allowing bars to serve alcohol after 2 a.m. The state Liquor Control Board would have to sign off on any extension of bar hours. The plan also would tweak the city's noise ordinance and restrict police from investigating whether sound levels are too loud unless someone complains. A first violation would result in a warning; a second violation would result in a \$1,000 fine.

"Undesirable behavior by patrons after they leave nightlife establishments is an ongoing concern. We now have legislation that will hold disrespectful club goers accountable," McGinn said in a statement.

Councilman Bruce Harrell worried that people who hadn't started fights could be ticketed for defending themselves. He offered an unsuccessful amendment included that specified only instigators of fights be fined.

"If we're going to have a ticket scheme, let's make sure it's an effective one," he said.

Licata said he didn't think Harrell's concerns would cover many incidents police would run across. He also thought Harrell's amendment could be considered at a future date.

Harrell thought not making it clear that people who were the victims of belligerent behavior should be able to defend themselves was a mistake.

"You have a duty to duke it out. You have an ability to defend yourself (under state law)," Harrell said.

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# **AGENDA**

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**September 20, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

- 1) CALL TO ORDER – 2:30 P.M.
- 2) Review/revise/approve Agenda for September 20, 2010 meeting.
- 3) Review/revise/approve draft Minutes from August 16, 2010 meeting.
- 4) Crime Mapping Update: (Travis)
- 5) Social Host Ordinance Review (Travis)
- 6) After School Programming (Travis)
- 7) Best Practices Training Turnout (Kevin)
- 8) New Items/Concerns
  - HRA Eviction problems (Kevin)
  - MN Sex Offender Release Procedures (Travis)
- 9) ADJOURN




**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**September 20, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Kevin O'Laughlin, Kevin Kearney, Jessica Radke, Kalene Engel, Vicki English.

1. **Call to Order**: 2:43 PM
2. **Minutes & Agenda**: approved without changes.
3. **Crime Mapping Update**: The next step to implement CrimeMapping.com is to start a free 30-day trial period with no set-up fees. Before we bring this to the CJCC for approval, Travis wanted to check into funding sources for the ongoing use of the product. Darrell Ehrlick of the Winona Daily News has indicated that WDN could fund \$600 (or ½ of the yearly cost for the product). Since Travis was not at the meeting, and since the October CJCC meeting is dedicated to strategic planning, this item was tabled for further discussion at the October committee meeting.
4. **Social Host Ordinance**: Kalene checked with County Administration regarding changes made to the County's social host ordinance. According to Mr. Hebert, those changes came from the County Attorney's Office and the Sheriff. Kevin O. was unable to check with his office about those changes since Mr. Gort has left the office and Mr. Ott is out of the country. In order to get this matter back before the County Board, two Commissioners would need to endorse placing this back on a future agenda. The Committee is interested in having this matter reviewed by the County Attorney and being reconsidered by the County Board. Kevin O. noted that there are ways to accomplish the same goal (holding hosts responsible) by using existing laws and a little creativity, but also observed that the social host ordinance is a more direct way of doing this. He will take the ordinance to Tom Frost for further review.
5. **After School Programming**: Following the mention of this issue at a CJCC meeting, Craig Brooks suggested that Travis get in touch with Matt Vetter, who is a local expert in this field. Travis is making arrangements for Mr. Vetter to come and speak to this committee at a future meeting. Kalene will provide committee members with a listing of current after school activities that she and her staff compiled.
6. **Best Practices Training Turnout**: Kevin K. had a terrific turnout for the alcohol retailer training he held on September 7, 2010. Prior to the implementation of Best Practices, he usually had a total of 30 people attend the trainings. On September 7<sup>th</sup>, between the three training sessions he held, he trained 174 people. One of the trainings actually had to be moved to a larger venue. He reported that the attendees asked some very good questions and it was helpful for them to compare experiences, especially with respect to fake IDs.
7. **New Items/Concerns**:
  - a. **HRA Eviction Problem**: An issue recently arose with respect to a failed eviction proceeding in an HRA home which Kevin K. would like to discuss with the committee. He will do further research on the facts and bring that information to the next meeting for discussion.
  - b. **MN Sex Offender Release Procedures**: At the request of the CJCC, this committee has been asked to form a workgroup to talk about procedures for handling sex offenders who are released from the MN Sex Offender Program. Although no one has ever been released from the program, it seems likely to happen in the future. Kevin K and Kevin O volunteered for the committee and suggested that Michelle Rudnik or Aarah Saugen from DOC also be invited as well as a designee from Dept. of Human Services. Kalene will contact DOC and DHS regarding additional members. Kevin K. will

circulate information regarding current notification policies that the Winona Police Dept is required to follow regarding sex offenders.

 **National Night Out:** Kevin K. reported that the National Night Out Event went well and that it was great to have a contingent of local justice system representatives visit with citizens. Kevin O. was very impressed with the event and thanked Kevin K. for doing such a great job in organizing it. He also observed that it was important to encourage the communities to be proactive in crime prevention and events like this went a long way towards that effort. Vicki noted that there were more students attending these block parties than ever before.

Adjourned 3:25 p.m.

Next Meeting: October 18, 2010 at 2:30 p.m. at Kensington Banquet Room



# **AGENDA**

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**October 18, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

- 1) CALL TO ORDER – 2:30 P.M.
- 2) Review/revise/approve Agenda for October 18, 2010 meeting.
- 3) Review/revise/approve draft Minutes from September 20, 2010 meeting.
- 4) After School Programming (Dr. Matt Vetter)
- 5) CrimeMapping Update (Travis)
- 6) Social Host Ordinance Review Update (Kevin O)
- 7) HRA Eviction Problem Update (Kevin K)
- 8) MN Sex Offender Release Workgroup Update (Kalene)
- 9) New Items/Concerns
- 10) Adjourn

**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**October 19, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Kevin O'Laughlin, Joyce Packard, Kalene Engel, Vicki English, Bert Mohs, Matt Vetter, Travis Volkman

1. **Call to Order:** 2:35 PM
2. **Agenda for October 19, 2010 Meeting:** Added update on Tavern League.
3. **Minutes from September 20, 2010 Meeting:** Approved without changes.
4. **Tavern League Update (Dan English):** The Tavern League met last Wednesday. A major topic of discussion was the Best Practice Program and how that has raised awareness among bartenders. One example of this is the "power hour" rule in Winona regarding serving individuals who turn 21 starting at 12:00 a.m. on the date of their birthday. All downtown bars except for Cheaters (a new bar) have been attending these meetings.
5. **After School Programming (Matt Vetter):** One of the goals identified for this committee at the Strategic Planning Session was after school programming. Dr. Vetter, a retired St. Mary's University professor, has conducted local studies on this issue and has a special interest in this topic area. He noted that our current school schedule promotes systemic child neglect because it leaves many children unsupervised between the hours of 2:30 to 5:00 p.m. during the school year. Minnesota has the highest rate of working mothers, which exacerbates this problem. According to a survey Dr. Vetter supervised, 25% of the 6<sup>th</sup> graders in District 861 go home to an unsupervised house where there is no one older than them in the house. Less than 25% of students stay after school on a sustained basis. Studies have shown that there is a direct correlation between lack of supervision and both delinquency and lower grades. He would like to establish a "No Child Left Unsupervised" program and would love to have Winona be the model for such a program. In this way, we can get to the root of the problem before it becomes something more serious. He believes that such a program would have to start with lower grades—such as 5<sup>th</sup>-7<sup>th</sup> grade. He suggests that we start by compiling a list of existing after school programs and also conduct a survey to find out how many of these programs are being utilized and how we could increase participation. Joyce indicated that she recently had four students request a research project, so she will ask them about compiling a list of existing programs, using the list that Kalene's staff had previously compiled as a starting point. Dr. Vetter will contact Hank Rubin, WSU Dean of Education, to inquire as to whether the Bush Grant funds could be used for something like this. Vicki English will contact the WSU Sociology Department about potential interest in conducting the survey. A workgroup consisting of Dr. Vetter, Joyce and Bert was formed. Vicki will be available to answer WSU-specific questions.
6. **Crime Mapping Update :** Travis checked with CrimeMapping.com and Tom Williams of the Winona Police Department and resolved the remaining questions of built-in delays/filters to the release of data. He received approval from the Committee to recommend to the full CJCC that we begin a free 30-day trial period of Crime Mapping. The Daily News has agreed to pay ½ the cost for one year. Kalene mentioned that perhaps the Winona County Bar Association might be willing to fund the remaining portion.
7. **Social Host Ordinance:** Kalene forwarded the city versus county social host ordinance language to Mena Kaehler and asked her to identify what language she found objectionable. She has not yet heard back from Mena but will follow up with her. Kevin stated that the County Attorney's Office is waiting for the client (the County) to come back and say what they want done.

8. **HRA Eviction Problem**: This issue was tabled since Kevin K. was not present.
9. **Sex Offender Training Workgroup**: Kalene now has a list of all workgroup members and will e-mail them to schedule a meeting.
10. **Restorative Justice Update**: Jon Ferden called Joyce back to set up Restorative Justice training. This will take place in December and will involve staff and hall directors.

Adjourned 3:30 p.m.

Next Meeting: November 15, 2010 at Kensington Banquet Room



The Crime Prevention Committee did not meet in November 2010.



CJCC Crime Prevention Subcommittee  
Meeting Agenda

Kensington (Lower Level Meeting Room)  
Winona, MN 55987

MEETING DATE-MONDAY  
December 20, 2010 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 12/20/10 meeting.
4. GENERAL BUSINESS
  1. Jannine Heber will be presenting on the Minnesota Sex Offender Program
  2. Update from After School Programming Committee
  3. Update on CrimeReports.com
  4. Review Social Host issues
  5. New Items

Set Next Meeting: January 17<sup>th</sup>, 2011 at 2:30 PM

ADJOURN


**Crime Prevention Committee Meeting**  
**Winona County Criminal Justice Coordinating Council**  
**December 20, 2010**  
**2:30 p.m. at The Kensington Banquet Room**

Present: Joyce Packard, Kalene Engel, Bert Mohs, Travis Volkman, Jannine Hebert, Tom Frost, Duane Hebert, Kevin Kearney, Jessica Radke, Teresa Hebert, Justin Wesley, Michele Rudnik, Julie Thompson

1. **Call to Order:** 2:35 PM
2. **Agenda for December 20, 2010 Meeting:** Added item for Restorative Justice Update.
3. **Minutes from October 18, 2010 Meeting:** Approved without changes.
4. **Minnesota Sex Offender Presentation (Jannine Hebert):** Jannine Hebert, Executive Clinical Director for the Minnesota Sex Offender Program provided an overview of the program. She discussed its mission, vision, structure, locations, budget, referrals/population and treatment phases. The population of the program increased dramatically in 2003 as a result of the Dru Sjodin case. Prior to that time, there were approximately 20-25 referrals per year into the program; in that year there were 235. In successive years, there have been an average of approximately 150 referrals per year. In 2002, the population of the program was 199; in 2010, the population of the program is 575. The projected population for the program in 2016 is 894. The number of participants in the MSOP is only a small percentage (2-3%) of the registered sex offenders. At any given time, approximately 80% of registered sex offenders are living in the communities. The MSOP treatment program includes a Community Preparation Services (transitional) phase to acclimate the participant to living in the community. No one has been released from the program yet; however, the Special Review Board has recommended that two people be provisionally discharged from the program. The Supreme Court Appeal Panel is set to consider the first participant's request in March of 2011. When discharged, it is likely that participants will reside in the Twin Cities area, as that is where the available housing will be provided. Notification of progress and possible discharge of offenders is provided to the county of commit's Human Services department. Kevin Kearney indicated that he would like to have an education program for the public regarding sex offenders and, in particular, what kind of behaviors the public should watch out for in identifying a possible sex offender.
5. **Restorative Justice Update:** Joyce Packard and Jessica Radke provided training for 16 people at Winona State recently. WSU intends to use Restorative Justice for conduct issues, such as issues in residence halls and underage drinking. The Restorative Justice conferencing would be in addition to any criminal prosecution of that student.
6. **After School Programming Update:** A workgroup meeting was held just prior to the Crime Prevention Committee meeting. Aurea Osgood, a sociology professor at WSU, has agreed to have one of her social research classes take on this project in the fall. Members of the workgroup will continue to compile information on existing after school programs until the class begins the survey component of the project.
7. **Crime Mapping Update :** After the holidays, Crime Reports will initiate a conference call with law enforcement, IT, and GIS to start the trial period for Crime Reports.
8. **Social Host Ordinance:** This issue was tabled until the January, 2011 meeting.

Adjourned 3:36 p.m.

Next Meeting: January 17, 2010 at 2:30 p.m. at Kensington Banquet Room



Jannine Hébert MA, LP, MSOP Executive Clinical Director  
[jannine.hebert@state.mn.us](mailto:jannine.hebert@state.mn.us)  
 651.431.4377

### Minnesota Sex Offender Program

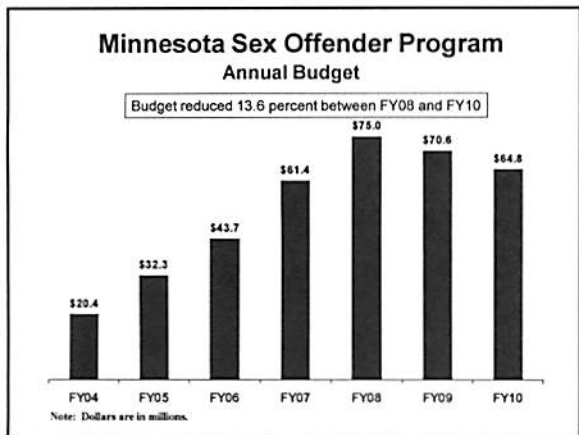
**Mission Statement**

To promote public safety by providing world class treatment and successful reintegration opportunities for civilly committed sexual abusers.

**Vision**

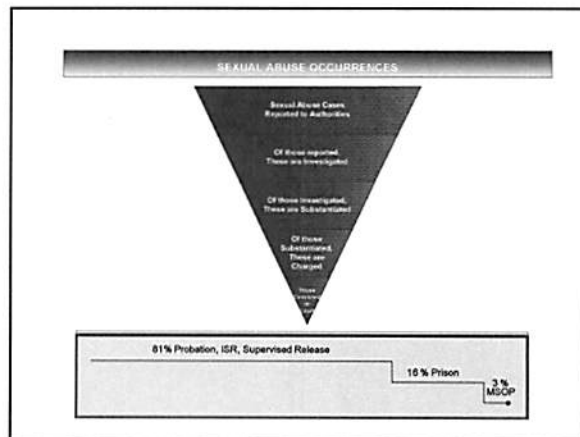
Contribute to end sexual violence!





State	Program Census (July 2009)	% Civilly Committed per capita
Arizona	60	.0002%
California	628	.0017%
Florida	665	.0002%
Illinois	366	.0029%
Iowa	80	.0026%
Kansas	190	.0042%
Massachusetts	310	.0047%
<b>Minnesota</b>	<b>523</b>	<b>.01001%</b>
Missouri	146	.0046%
Nebraska	133	.0045%
New Hampshire	1	.0003%
New Jersey	397	.0045%
New York	190	.0007%
North Dakota	55	.00057%
Pennsylvania	23	.0018%
South Carolina	118	.0028%
Texas	127	.00052%
Virginia	142	.00182%
Washington	297	.0043%
Wisconsin	383	.0068%

\*State population information was obtained from www.factfinder.census.gov on 7/14/2009. (U.S. Census Bureau)  
 Massachusetts currently has a census of 810 in their sex offender program. 300 of those are inmates with the Department of Corrections and 310 are Civilly Committed. Above percentage pertaining to Massachusetts is based on the 310 who are Civilly Committed.



### Minnesota Sex Offender Program Risk Needs Responsivity

## Risk-Needs-Responsivity

(Andrews, Bonta, Hoge)

Model for assessment and treatment of offenders



**Minnesota Sex Offender Program**  
**Risk Needs Responsivity**

**Risk Principle-**  
*asserts criminal behavior can be predicted*

- Assess risk of the offender
- Match intervention with risk of offender
- Maximize treatment effect

**Minnesota Sex Offender Program**  
**Risk Needs Responsivity**

**Needs**

- Assess and target criminogenic needs in treatment
- Criminogenic needs=dynamic risk factors
- Provision of individualized treatment

**Minnesota Sex Offender Program**  
**Sexual Offender Criminogenic needs**  
 (Dynamic Risk factors)

- Sexual preoccupation
- Deviant interests-including sexual
- Offense supportive attitudes
- Emotional congruence with children
- Poor adult attachment
- Hostility toward women
- Sexualized coping
- Poor self-regulation
- Impulsivity-recklessness
- Unstable work history
- Resistance to rules/supervision
- General hostility
- Negative social influences
- Callousness

**Minnesota Sex Offender Program**  
**Risk Needs Responsivity**

**Responsivity (the “art” of tx)**

Match style and modes of service to learning styles and abilities of client

Goals of treatment are to motivate clients and provide optimum learning conditions to develop prosocial change. Create an environment to meaningfully engage in treatment.

**Minnesota Sex Offender Program**  
**Unique Clinical Population**

- High risk for reoffense
- Patterned sexual deviance
- Personality disorders
- Mental illness
- Psychopathy

**Minnesota Sex Offender Program**  
**PCL-R**

- 37% have a score of 30 or higher
- 26% have a score of 25-29
- 37% have a score of 24 or lower



- Minnesota Sex Offender Program**  
Treatment phases
- Phase I-Orientation, engagement, self-management
  - Phase II-Disclosure, identification of abuse patterns and schemas, skill acquisition, awareness of self and others
  - Phase III-Skill application, transitions, consistent utilization of prosocial coping strategies

- Minnesota Sex Offender Program**  
Matrix Factors  
Demonstrated Meaningful Change
- Group behavior
  - Attitude toward change
  - Self-monitoring
  - Thinking errors
  - Pro-social problem solving
  - Emotional regulation
  - Interpersonal skills
  - Sexuality
  - Cooperation with rules/supervision
  - Productive use of time

- Minnesota Sex Offender Program**  
Emotional Regulation  
Phase I
- Express emotional responses proportionate to situations (neither excessive nor flattened)
  - Maintain safe, responsible behavior when experiencing strong emotions
  - Recover from difficult or intense emotions appropriately (rather than shutting down or perseverating with anger)

- Minnesota Sex Offender Program**  
Emotional Regulation  
Phase II
- Develop a healthy awareness of emotions (neither denying or suppressing)
  - Expand range and repertoire of emotional responses
  - Refrain from dwelling on emotions in a way that interferes with healthy functioning

### Minnesota Sex Offender Program Emotional Regulation Phase III

- Increase self-reliance when it comes to managing emotional responses
- Manage lifestyle and cope with events in a way that demonstrates a healthy range of adaptive schemas
- When maladaptive schemas have been triggered, use effective coping strategies to restore healthy emotional regulation relatively rapidly and without self-injurious, hostile or impulsive behavior
- Apply mindfulness skills to assist in regulating emotions and focusing attention
- Practice and generalize emotional regulation skills to environments that offer more freedom, choices and different temptations

### Minnesota Sex Offender Program Progress Reviews

- Quarterly review of treatment goals
- Annual review of Individualized Treatment Plans

### Minnesota Sex Offender Program

**Moose Lake Main:**  
(150 capacity)

Six 25 bed units  
Mentally ill  
Young Adult unit  
Assisted Living unit  
Behavioral unit  
Phase 2-Conventional Program units

**Moose Lake Complex 1:**  
(400 capacity)

Two 98 bed wings, Three 68- bed wings

Non participants, Conventional programming, holds/admissions

**MSOP/DOC site**  
50 bed program

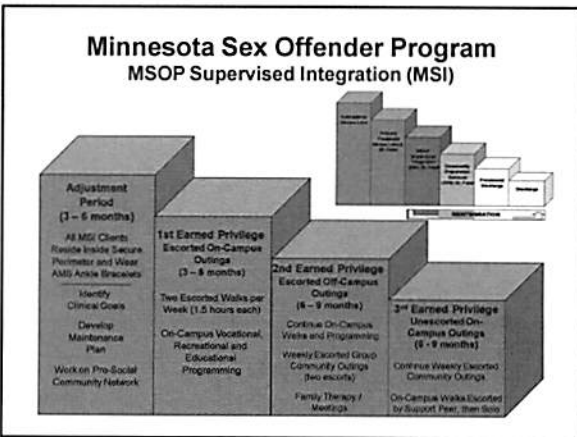
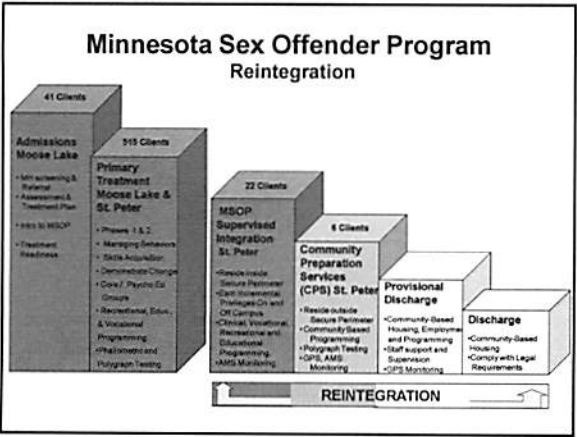
### Minnesota Sex Offender Program

**St. Peter:**

Pexton and Shantz Buildings  
Six 28-36 bed units  
(capacity 184)

**Alternative Program**  
and  
**Reintegration**

MSOP Supervised Integration (MSI)  
Community Preparation Services (CPS)



### Minnesota Sex Offender Program Community Preparation Services (CPS)

Stage 1	Stage 2	Stage 3
<b>Orientation &amp; Adjustment (1 - 3 months)</b> Reside On Campus Outside of Secure Perimeter AMS and GPS Monitoring Maintain On and Off-Campus Privileges Continue Programming and Building Pro-Social Network	<b>Maintenance &amp; Growth (3 - 9 months)</b> Escorted Group and Individual Community Outings Expand Range, Type Begin Community Outings with Single Escort Community-Based Programming	<b>Prepares for Provis. Discharge (6 - 9 months)</b> Continue Community-Based Programming Use Community Outings to Prepare for Living in the Community Strengthen Community Support Network

### Minnesota Sex Offender Program CPS – Halvorson House

### Minnesota Sex Offender Program CPS – Green Acres

### Minnesota Sex Offender Program Community Preparation Services

- Begin community-based services
- Establish support network
- Increase activity in the community
- GPS, Surveillance, OSI

### Minnesota Sex Offender Program Community Preparation Services

#### Reintegration Agreement

- GPS Monitoring
- No Alcohol, Drugs, Firearms
- Proximity to victims, minors, vulnerable adults
- Internet access, other technology
- Random testing

### Minnesota Sex Offender Program Provisional Discharge / Discharge

Provisional Discharge	Discharge
With Court Approval Halfway House then move to long-term housing Initially very hands-on support and supervision by MSCOP staff Attend community-based programming as needed GPS monitoring	With Court Approval Live in community Comply with legal requirements

### Provisional Discharge

#### Housing

- Halfway house
- Longer term housing
- Adult foster care
- Group homes

#### Community based services

- Sex Offender treatment/aftercare
- AA, NA, SAA
- Support groups

### Supervision/Case Management

- MSOP Field agents-daily contact
- GPS, Surveillance, OSI
- Coordination with county/community corrections, law enforcement
- Halfway house staff
- County case managers
- Community service agencies