



CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
January 23, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 1/23/12 meeting.
4. GENERAL BUSINESS
 1. Crime Free Multi-Housing Update (Kevin K)
 2. Operation Fake-Out Update (Kevin K)
 3. Presentation on After School Activities Survey (Aurea)
 4. Open Discussion

Set Next Meeting February 20, 2012 at 2:30 PM

ADJOURN

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
January 23, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Dave Brand, Burt Mohs, Gerry Krage, Christina Davenport, Travis Volkman, Brandon Harris (for Dan English), Aurea Osgood, Jennifer Pfefferle, Missy Dierks, Kevin O'Laughlin, Kevin Kearney, Tim Parker, Vicki English, Anne Drazkowski (for Kalene Engel).

1. **Call to Order:** 2:31 p.m.
2. **Agenda for January 23, 2012 Meeting:** Approved without changes.
3. **Minutes from December 19, 2011 Meeting:** Approved without changes.
4. **Crime-Free Multi Housing (Kevin Kearney):** MN Crime Free Multi-Housing Program offers a three-phase certification program for rental properties of all sizes, including single family rental homes. The first phase is the completion of an 8 hour program taught by law enforcement and fire personnel as well as guest speakers. Phase two of the program is inspection by law enforcement. The last phase is an apartment crime watch phase where a law enforcement agency would conduct a meeting for residents at the property and inform them on general safety principles and crime prevention. Once all of the phases are completed, the property manager receives a gold certificate which shows full certification. Kevin will continue to look into this.
5. **Operation Fake-Out (Kevin Kearney):** The grant comes in two phases. The first phase ended January 1st, 2012 and the number of hours put into the program were on the low end. Therefore, enforcement is going to begin soon with more bar checks and officers in uniform or street clothes helping to check ID's.
6. **After School Program (Aurea Osgood & Jennifer Pfefferle):** Aurea Osgood and Jennifer Pfefferle from Winona State attended the meeting to report back on the after school program surveys. The results of the surveys can be found in the attached handout. One of the main barriers to after school programs is cost. The return rate from the parents and teachers was much lower than expected. The presenters offered many suggestions on things that could be changed to provide better results such as surveying the organizers of after school programs, making the questions more understandable to the students, and controlling the timing of when the surveys are distributed.
7. **Open Discussion:**
 - a. **House Fires Meetings:** A second meeting was held regarding the possible arsonist in Winona. Jim from the fire department feels that the media has driven the possible arsonist underground or to seek help.
 - b. **Presentation at Viterbo:** A presentation for law enforcement only will be held at 2:00 p.m. at Viterbo University on January 31st. It is based on lessons learned from school shootings and also experiences from Vietnam. A public session entitled "Stop Teaching Our Kids to Kill" will be presented at Viterbo at 7:00 p.m. on January 31st.
 - c. **Bar Tavern League:** There is a new application for phones called "Sniff It Deals" which provides all of the specials of restaurants and bars in Winona. This application shows the drink specials of Winona bars and has brought attention to the return of all-you-can-drink specials.

Adjourned: 3:26 p.m.

Next meeting: February 20, 2012 at 2:30 p.m.

CHAPTER ONE



WHAT IS THE CRIME FREE MULTI-HOUSING PROGRAM?

WHERE IT BEGAN

The Crime Free Multi-Housing Program began in Mesa, Arizona in July of 1992. It has spread across the United States to Canada in a very short time. It is designed to be a partnership between law enforcement, property managers and residents.

HOW IT WORKS

The CRIME FREE MULTI-HOUSING PROGRAM is a unique, three-phase certification program for rental properties of all sizes, including single family rental homes. The first phase is the completion of an eight-hour program taught by law enforcement and fire personnel, and guest speakers. Frequently, the guest speakers will also attend to address specific topics relating to lease properties. This law enforcement-sponsored program is designed to be very easy, yet extremely effective at reducing criminal activity in rental properties.

The CRIME FREE MULTI-HOUSING PROGRAM addresses these topics:

- Understanding Crime Prevention
- C.P.T.E.D. Concepts
- The Application Process
- Common Sense Self-Defense
- Rules and Leases
- Active Property Management
- Combating Crime Problems
- Working with Law Enforcement
- Dealing with Non-Compliance
- Partnership with the Fire Department

Typically, the CRIME FREE MULTI-HOUSING PROGRAM is taught during a single eight-hour day. Some law enforcement agencies will sponsor two four-hour training sessions. The program is designed to be flexible, as many communities have differing needs.

WHO SHOULD ATTEND

Property owners, managers, leasing staff, maintenance personnel and others in the management team should attend the entire 8-hour training program. It is also recommended that law enforcement officers attend the training to understand the civil nature of rental communities and to establish rapport with managers of rental properties.

PHASE ONE: TRAINING

After completion of the eight-hour training program, each participant will receive a certificate which has been signed by the chief law enforcement official of that community. The certificate is also signed by the program coordinator of the CRIME FREE MULTI-HOUSING PROGRAM, who sponsors the training.

This green certificate is to be immediately framed and displayed in the leasing office or in a prominent place where applicants are sure to see it. Prospective residents should be told as soon as possible that the property management is working with law enforcement to keep the community healthy. If there is no leasing office, a certificate can be displayed in a 3-ring notebook with other materials used in the CRIME FREE MULTI-HOUSING PROGRAM. The manager or owner should show the notebook to prospective residents.

Participating managers should also begin immediate implementation of the Crime Free Lease Addendum, which is the backbone of the CRIME FREE MULTI-HOUSING PROGRAM. This addendum to the lease cites specific actions that will be taken by management if a resident, or somebody under the resident's control, is involved in criminal or dangerous activity on or near the lease property.

If the management is conducting a background check that includes credit and criminal information, the applicant should be informed before they turn in the application or pay any fees or deposits. It is important to develop office policies to ensure this.

PHASE TWO: C.P.T.E.D. INSPECTION

In the second phase of the program, a representative of the law enforcement agency will inspect the lease program to assess the physical security and general appearance of the property. If the property meets the agency's requirements, they will be given a second certificate signed by the chief law enforcement official.

This red certificate will certify the property has met the minimum-security requirements of the CRIME FREE MULTI-HOUSING PROGRAM. The minimum security requirements are:

- Deadbolt locks
- 180° eye-viewer
- Anti-lift and slide on sliding glass doors
- Adequate security lighting
- Landscaping for visual lines
- Visible address posted on each building and apartment door
- High security strike plate with 3" screws

PHASE THREE: APARTMENT CRIME WATCH

In the third phase of the program, the sponsoring law enforcement agency will conduct an Apartment Crime Watch meeting for residents of the property. This will include information about general safety principles and crime prevention. This will also give law enforcement the opportunity to explain the CRIME FREE MULTI-HOUSING PROGRAM to the residents.

Management is responsible for providing food, non-alcoholic beverages and any entertainment for this event. It is also recommended that property managers raffle door prizes as an added incentive to draw residents to the meeting. It is necessary to conduct at least one (1) meeting per year to maintain membership in the CRIME FREE MULTI-HOUSING PROGRAM.

A blue certificate will be issued after the Crime Watch meeting with the residents to demonstrate that management is committed, and has completed all three (3) phases of the program. (The phases can be done out of order - gold shows all three have been completed.)

FULL CERTIFICATION

Once all phases have been completed, the property manager will receive a gold certificate. (This certificate is the only certificate that has an expiration date. (It is renewed each year after the subsequent Crime Watch meeting has been held.))

After completion of all three phases, management can post the CRIME FREE MULTI-HOUSING PROGRAM signs on the property. It is recommended that one sign be posted at each entrance to the property where prospective residents will see them.

SIGN REGISTRATION

There may be a one-time registration fee for each sign to cover costs. Check with your law enforcement agency for that amount. **The sign is the property of the sponsoring law enforcement agency and permission to display the sign can be revoked if the property is sold or the management no longer wishes to participate in the CRIME FREE MULTI-HOUSING PROGRAM.**

An added incentive to reach full certification is the use of the **CRIME FREE MULTI-HOUSING PROGRAM** logo in all appropriate advertisements, as well as on company letterheads, business cards and associated paperwork.



This logo has achieved a very high level of recognition in the United States and Canada. It has proven very effective in attracting honest residents looking for safe housing. It has worked equally well to discourage those looking for an apartment unit for conducting criminal activities.

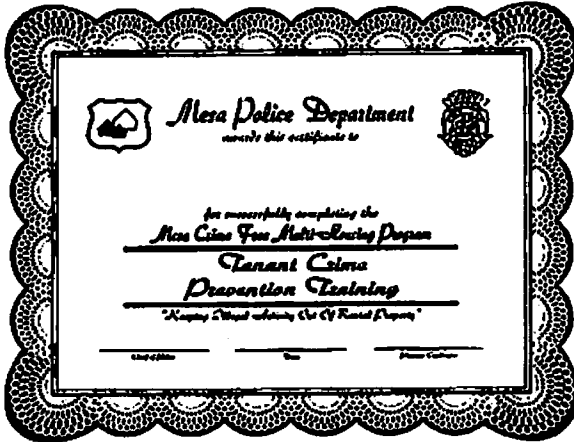
It is the responsibility of the management to maintain and replace all lost or damaged signs. Contact the Crime Free Program Coordinator if this occurs.



Phase I Certificate

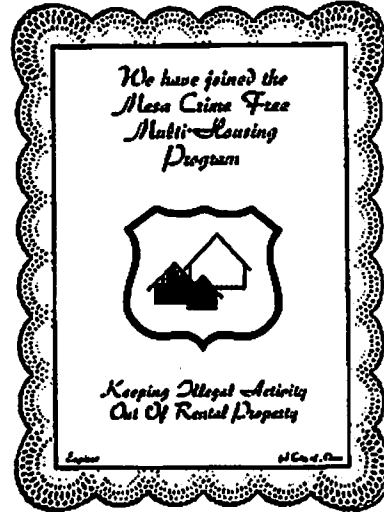


Phase II Certificate



Phase III Certificate

Annual Certificate




Crime Free Multi-Housing Sign



Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
February 27, 2012
2:30 p.m. at The Kensington Banquet Room



Present: Gerry Krage, Travis Volkman, Brandon Harris (for Dan English), Kevin O'Laughlin, Kevin Kearney, Vicki English, Burt Mohs, Kalene Engel

1. **Call to Order:** 2:32 p.m.
2. **Minutes from January 23, 2012:** Approved without changes.
3. **City Ordinance on Bicycling:** The City of Winona recently passed a new ordinance on biking, which generated much discussion among committee members. Gerry asked Vicki whether education on this topic could be incorporated into the orientation sessions at Winona State.
4. **Adult Cooling Down Location:** Travis mentioned a recent incident where an individual was involved in a verbal altercation with a neighbor and refused to stay away from the scene, despite warnings from the police to do so. Police felt that having the ability to remove the individual from the scene (like by taking the person to jail for a while) would defuse the situation. However, because the individual was cited for only a misdemeanor violation, the jail would not accept them. The individual persisted and ultimately took action that resulted in felony charges and a trip to the jail. Travis wondered what the legalities were for holding someone so they could cool down. Kevin O. will look into this.
5. **Social Host Ordinance (SHO):** Kevin O. left the meeting for court prior to the discussion of this item. Kalene will follow up with Karin and Christina of the County Attorney's Office to find out the current status of the countywide adoption of the SHO.
6. **Foot Patrols (Vicki English):** There will again be increased foot patrols from law enforcement from mid-April to the end of Mayo at Winona State. This was done last fall and was successful. The City and WSU each pay ½ of the cost for this.
7. **Restorative Justice (Vicki English):** WSU is continuing to work with the County Attorney's Office about Restorative Justice. Currently, they are researching best practices. Vicki is confident that there will be a Restorative Justice Program for WSU, SMU and SE Tech.
8. **Operation Fake-Out (Kevin Kearney):** Kevin is having a difficult time with the enforcement phase due to staff shortages on 2nd and 3rd shifts. He hopes to be back to full staff in a few weeks so he can get officers to assist with enforcement.

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9. **Scams (Kevin Kearney):** Scams has been a topic discussed by the Community Outreach & Diversity Committee. Kevin has done presentations on scams and has a scam brochure available for distribution.
 10. **Level 3 Offender Release:** A Level 3 Sex Offender from Houston County will soon be released to Winona, where he will reside at Fresh Start. Concern was expressed about having a non-county resident with a significant criminal history released to Winona. Kalene noted that the DOC and Fresh Start had discussed this issue approximately a year ago whereby an agreement was reached that Fresh Start would accept offenders only from this DOC District (which includes Houston, Winona and Wabasha). Concerns were also expressed about the level of supervision at Fresh Start so Kalene will talk to Rena about arrange a meeting between DOC and Fresh Start.
 11. **After School Program:** While the After School Program was interesting, it did not present a compelling case for establishing new programs for youth. The results of the survey were forwarded to Justin Green, who planned to share it with the United Way, which is changing its focus to youth.

Adjourned: 3:35 p.m.

Next meeting: March 26, 2012 at 2:30 p.m.



Crime Prevention Committee
March 19, 2012

The March Crime Prevention Committee meeting was postponed until the April 16, 2012 meeting.



CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
April 16th, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 4/16/12 meeting.
4. GENERAL BUSINESS
 1. Crime Free Multi-Housing Update (Kevin K)
 2. Crime-Mapping (Travis)
 3. Drug Court Update (Kalene)
 4. Misdemeanor Arrests (Travis/Kevin O.)
 5. Social Host Update (Christina/Kevin O.)
 6. ARMER/800 MHz Radio Transition (Travis)
 7. Open Discussion


Set Next Meeting May 21st, 2012 at 2:30 PM

ADJOURN


Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
April 16, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Brandon Harris (for Dan English), Kevin O'Laughlin, Kevin Kearney, Vicki English, Burt Mohs, Kalene Engel, Dave Brand, Christina Davenport, Jessica Radke, Audrey Bauer

1. **Call to Order:** 2:30 p.m.
2. **Minutes from February 27, 2012:** Approved without changes.
3. **Agenda for April 16, 2012:** Vicki English asked to add an item for Shatter the Silence; otherwise approved without changes.
4. **Crime Free Multi-Housing:** Gerry Krage was not present to discuss any updates. Kalene noted that there was a Winona landlord association group meeting on Thursday at the Kensington. She suggested that we provide brochures for distribution at this meeting (if approved by the organizers) to see if there was interest by that group in a CFMH initiative. Kevin K. will provide Kalene with some brochures.
5. **Crime Mapping:** At one time, this committee was close to recommending that we enter into an agreement with CrimeReports.com for crime mapping services. Several things happened to prevent that including difficulty engaging CIS in the process (due the fact that they were dealing with e-Charging issues) and the possibility of changing law enforcement software (which would already include CrimeReports.com). The mapping services could be a good crime prevention tool, would raise community awareness and could help with policing decisions (i.e. where to concentrate officers). Travis will re-initiate contact with CrimeReports to determine if there have been any pricing or other changes since the committee last reviewed this issue.
6. **Drug Court Update:** Kalene reported that, in March, the drug court grant was submitted and team of eight people from Winona County attending Drug Court Planning Initiative Training. The Drug Court Team is working on developing a policy and procedures manual. Chris Cichosz will likely be the law enforcement officer involved with Drug Court.
7. **Misdemeanor Arrests/Cooling Off Periods:** Kevin O. reported that he spoke with Steve Buswell at the jail regarding when the jail would take someone on a misdemeanor arrest and was told that it depends on the circumstances. Rule 6.01 of the Rules of Criminal Procedure would authorize an arrest to prevent bodily injury or future crime or if the proposed arrestee would not respond to a citation. Kevin O. is getting a copy of some Hennepin County materials on misdemeanor arrests. Dave B. will also work on this issue with his staff. All agreed that communication was very important to determine when a misdemeanor arrest would be appropriate.


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8. **Social Host:** No updates were available. Kevin O. stated that the County Attorney's Office would provide an update at the May meeting.
 9. **Law Enforcement Radio System:** Winona County law enforcement agencies are all switching to newer, higher frequency radios. These radios provide clearer transmissions, shared frequencies, multi-jurisdictional use and some encrypted channels. Existing scanners will not work once the patch between the old system and the new system is removed.
 10. **Shatter the Silence:** A group at WSU has produced a poster called "Shatter the Silence" which is posted in bathrooms and other areas on campus. The intent of the poster is to inform people about what sexual assault is and is not and what to do if it occurs. Implicit in the poster is the message "we encourage you to report sexual assault." The Committee was interested in seeing if this message/poster could be used to reach out to other groups. Options presented included posting the poster in local bars or partnering with the Sexual Assault Interagency Council. Vicki will discuss this with the group who produced it and report back to the committee.

11. **Other:**

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- This Thursday is the Take Back the Night event at WSU from 6pm to 8pm
 - There is a panel discussion tonight at SMU regarding sexual assault
 - There was a bar pub crawl last weekend (which was uneventful) and another planned for this weekend. Midwest Music Festival and Earth Day are also this weekend. Officers will be conducting Operation Fake Out enforcement this weekend as well.
 - Kevin will be doing alcohol retailer training during the second half of the summer

Adjourned: 3:20 p.m.

Next meeting: May 21 at 2:30 p.m.





CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
May 21st, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 5/21/12 meeting.
4. GENERAL BUSINESS
 1. Crime-Mapping (Travis)
 2. Drug Court Update (Kalene)
 3. Misdemeanor Arrests (Travis/Kevin O.)
 4. Social Host Update (Christina/Kevin O.)
 5. Open Discussion

Set Next Meeting June 18th, 2012 at 2:30 PM

ADJOURN

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
May 21, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Brandon Harris (for Dan English), Kevin Kearney, Christina Davenport, Audrey Bauer, Gerry Krage, Annie Drazkowski (for Kalene Engel).

1. **Call to Order:** 2:31 p.m.
2. **Minutes from April 16, 2012:** Postponed until June 26, 2012 Meeting.
3. **Agenda for May 21, 2012:** Approved without changes.
4. **Crime Mapping:** Travis Volkman contacted the Winona Daily News regarding funding for crime mapping, but has not yet heard back from them. Travis also discussed that there is a new LEAN project going on in Winona and that LETG might be covered under this project. Therefore, Travis would like to go forward with the crime mapping over LETG. However, if the Winona Daily News does not want to fund crime mapping the idea will be dropped due to a lack of funding.
5. **Drug Court Update:** Postponed until next meeting.
6. **Misdemeanor Arrests/Cooling Off Periods:** Currently, there is nothing established which determines whether or not an officer can make an arrest for a misdemeanor offense. In these situations it would be helpful for the officer to have some type of written guidelines or general procedures on whether or not the situation qualifies for an arrest. Gerry Krage suggested having an open clause where it leaves the decision up to the discretion of the officer. Travis Volkman will contact Steve Buswell to see what his opinion is on what is appropriate for the situation.
7. **Social Host:** This is still an issue which is being looked into. The main issue is that there haven't been enough votes to pass the ordinance. The main concern among the Board is that they don't want the wording to be so broad that people are being penalized for parties occurring on their property which they don't even know about. However, there is concern that this complaint is being used by residents when the real issue is that property owners don't want to be told what to do on their own land. Christina Davenport is going to check to see if this issue can be taken off the agenda for the next meeting.

Adjourned: 2:55 p.m.

Next meeting: June 26, 2:30 p.m.

Crime Prevention Committee
June 18, 2012

The June Crime Prevention Committee meeting was postponed until the July 16, 2012 meeting.

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
July 16, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Kalene Engel, Gerry Krage, Kevin O'Laughlin, and Anne Draskowski.

1. **Call to Order:** 2:32 p.m.
2. **Minutes from May 21, 2012:** Approved without changes.
3. **Agenda for July 16, 2012:** Approved without changes.
4. **Crime Mapping:** Travis was not able to get a response from Winona Daily News in regard to funding for Crime Reports. Because there is a possibility that crime mapping may be incorporated into future case management software for law enforcement, Travis is going to hold off on searching for funding for now.
5. **Social Host:** Karin is meeting with Duane Hebert today to discuss, among other things, the Social Host Ordinance.
6. **Crime Free Multi-Housing (CFMH):** Gerry feels that we are already utilizing some of the CFMH techniques and wants to discuss this more with Kevin Kearney.
7. **Restorative Justice on Campus:** Kevin O. stated that his office had been working with Winona State on Restorative Justice geared towards college aged people. The goal of this is to get this age group to recognize and understand how their conduct affects the community as a whole. A proposed new section has been added to the misdemeanor program for certain types of offenses. With such offenses, the individual charged would have to meet with a community group rather than just a probation officer.
8. **Payables:** Kevin O. noted that the Supreme Court is taking comments on payables. Discussion was had on sending a letter to express concern about "minor consumptions" remaining on the payables list, as we had once done in the past. Some felt that such offenses should no longer be a payable offense after a certain number of violations.
9. **Other:** Gerry reported receiving a complaint about a couple of gentleman, who claimed to live at Fresh Start, causing a disturbance at a local restaurant downtown. Discussion was had on the recent re-evaluation of the Fresh Start lease and need for further discussions to be held to determine ways to provide structure for the clients which also comply with State laws.

Adjourned: 3:30 p.m.

Next meeting: August 20, 2:30 p.m.



CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
August 20th, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 7/16/12 meeting.
4. GENERAL BUSINESS
 1. MADD Update/Ideas (Christina)
 2. Pawn Shop Tracking (Travis)
 3. Strategic Planning (Travis)
 4. Distracted/Obstructed Driving (Kalene/Travis)
 5. Payable Offenses Update
 6. *Community Resp Council*
 7. *Open Business*

Set Next Meeting September 17th, 2012 at 2:30 PM

ADJOURN

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
August 20, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Kalene Engel, Gerry Krage, Kevin O'Laughlin, Christina Davenport, Stephanie Nuttall, Angie Bauer.

1. **Call to Order:** 2:32 p.m.
2. **Minutes from July 16, 2012:** Approved without changes.
3. **Agenda for August 20, 2012:** Approved without changes.
4. **MADD Update/Ideas:** Christina Davenport and Cami O'Laughlin attended a MADD conference in Los Angeles. Drugged driving is a prominent concern of MADD. During the conference, attendees worked on community goals. To that end, Christina had two questions: (1) Do local bars offer (or still offer) free soda for designated drivers; and (2) Does the Tavern League provide funding for sober cabs? No one present knew the answer, although it was felt that it varied from bar to bar. At present, the local MADD Chapter does victim impact panels, but is open to other ideas. Possible activities included a Spanish speaking MADD panel, more involvement in pre-prom activities, approaching the Tavern League about the two questions listed earlier. Travis will invite Laverne Hauschildt to the next Crime Prevention meeting to further discuss these ideas.
5. **Pawn Shop Tracking:** Travis talked with a few investigators who felt that tracking stolen equipment through pawn shop records was pretty difficult. Some time ago, an ordinance was proposed which required purchasers of scrap metal and used guns/electronics, etc. to have greater accountability. Law enforcement would appreciate another look at this issue and ordinance.
6. **Crime Mapping:** This item has been put on hold pending the results of the LEAN project through the County.
7. **Distracted/Obstructed Driving:** This item was brought up at the Community Outreach and Diversity Committee and referred to Crime Prevention for consideration. Recently, there have been criminal charges arising out of distracted (such as texting) or obstructed (such as an occluded windshield) incident. The County Attorney's Office would like to have increased public awareness of the dangers of distracted/obstructed driving.
8. **Community Responsibility Panel:** Stephanie Nuttall discussed the Community Responsibility Panel which started in this committee as the "Restorative Justice on Campus" project. The program is now part of the County Attorney's Diversion Program and offers a Restorative Justice approach to offenses that impact the community, such as a social host violation or loud party violation. An advisory board has been set and panel members have been selected. Training will occur in mid-September and the program

should be up and running by the end of September. Winona State is on board with the program and SMU and Southeast Tech have been asked if they want to participate.

9. **Strategic Planning:** After reviewing the committee charge, committee members felt that it was sufficient and did not need to be changed. In reviewing last years' goals/projects, we have completed the After School Activities survey and Operation Fake-Out Program. The expansion of Restorative Justice on Campus has developed into the Community Responsibility Council (mentioned hereafter) and the passage of the county-wide social host ordinance is ongoing, but on the back burner. A speaker from the state gave a presentation on increased sexual assault awareness. Goals/projects identified for next year include (1) pawn shop tracking ordinance; (2) increased education/awareness of dangers of distracted/obstructed driving; (3) county wide social host ordinance; (4) Community Responsibility Council; (5) increased education/awareness of dangers associated with alcohol/chemical use (including both traffic and non-traffic, such as sexual assault).
10. **Payables:** Although we discussed writing a letter to the Judicial Council expressing the opinion that "minor consumptions" be removed from the payables list, the deadline for comment had passed prior to our last meeting.

Adjourned: 3:32 p.m.

Next meeting: September 17, 2:30 p.m.

Rights & Responsibilities

Serving on the CRC

DRAFT

Winona County
Misdemeanor Diversion Program

Community Responsibility Council

Community member positions on the CRC are for a term of six months, and terms may be renewed for up to a total of four consecutive terms. Community members are appointed by the Advisory Board, which meets quarterly.

Community members are expected to attend training on the CRC process and all CRC meetings.

Community members interested in serving as a community representative on the CRC must complete an application. Applications are available for download or online completion on the Diversion website:

www.co.winona.mn.us/Winona_County/Diversion

Applications are also available by contacting the Diversion Coordinator or Winona County Attorney's Office.

Applications that are not completed online should be submitted to the Winona County Attorney's Office, directed to the attention of the Diversion Coordinator.

Winona County Attorney's Office
Karin L. Sonneman,
County Attorney

171 West Third Street
Winona, MN 55987

Phone: (507) 457-6310
Fax: (507) 454-9375

Diversion Coordinator:
Stephanie E. Nuttall

E-Mail: Diversion@co.winona.mn.us

Voicemail: (507) 457-190

www.co.winona.mn.us/Winona_County/Diversion

What is the Community Responsibility Council?

The Community Responsibility Council (CRC) is part of the Winona County Misdemeanor Diversion Program. The CRC provides a restorative approach for addressing the impact of crime on the community. The CRC is intended to promote justice and resolution for victims, reparation for the community, and accountability, personal development, and reintegration of the offender into productive community life.

The CRC is made up of up to three community representatives, and representatives from law enforcement, probation, and the local universities. The offender, CRC, and any victim that wishes to participate are guided through the restorative justice process by a trained facilitator. Council members engage in dialogue with offenders and victims to determine what happened, who was harmed, and how the harm can be repaired.

Process

1. Application for Diversion Program

Offenders wishing to participate in the Diversion Program must complete an application to do so. Applications are available online, at court, or by contacting the prosecutor or Diversion Coordinator.

2. Eligibility Review

Applications are reviewed for a determination of eligibility. Offenders who have been deemed eligible are assigned to a Diversion track.

Offenders charged with:

Social Host	Furnishing Alcohol
Loud Party	Disorderly Conduct
Barking Dog	Public Urination

or other offenses impacting the community, will be assigned to the CRC track.

3. Process

- A. The Diversion Coordinator notifies the offender of the Council meeting date and time—if the offender is unable to attend that meeting, they must contact the Diversion Coordinator. An offender who declines to participate will have prosecution against them reinstated.
- B. The Diversion Coordinator contacts any identifiable victim and invites their participation—victims who wish to participate must notify the Diversion Coordinator of their intent by the date provided
- C. The Facilitator contacts the offender and any victims to ensure an understanding of expectations and process.

Process

4. Community Responsibility Council

The Facilitator guides the participants through a process that includes:

- A. Addressing the Issue—all parties are given an opportunity to discuss what happened and how it impacts the community.
- B. Admission and Agreement—the parties determine what should be done to address the harm and complete an Admission & Agreement, which will be the terms of the offender's Diversion.

An offender who fails to attend the Council meeting will be returned to court.

5. Diversion Program

The Agreement will be supervised by the Department of Corrections. The offender will have up to six months to comply with the terms of that Agreement.

6. Outcomes

- A. Successful—If the offender meets all conditions of the Agreement, they will be successfully discharged from the Diversion Program and the charge(s) will be dismissed.
- B. Unsuccessful—If the offender fails to meet any condition of the Agreement, they will be unsuccessfully discharged from the Diversion Program and prosecution will be reinstated. The offender will be mailed a letter with a new court date. Terms of the Diversion Program that the offender has completed will not be credited toward a later sentence if prosecution is reinstated.



CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
September 17th, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 8/20/12 meeting.
4. GENERAL BUSINESS
 1. MADD Update/Ideas (Christina)
 2. Pawn Shop Tracking (Travis)
 3. Strategic Planning (Travis)
 4. Restorative Justice Collaboration Update (Vicki)
 5. Policing Campus Communities


Set Next Meeting October 15th, 2012 at 2:30 PM

ADJOURN

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
September 17, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Gerry Krage, Kevin O'Laughlin, Christina Davenport, Bert Mohs, Nicole Draheim, Vicki English, Dave Brand, Kevin Kearney.

1. **Call to Order:** 2:36 p.m.
2. **Minutes from August 20, 2012:** Approved without changes.
3. **Agenda for September 17, 2012:** Approved without changes.
4. **MADD Update/Ideas:** MADD member Lavern Hauschildt was unable to attend this month and so all MADD materials will be placed on next month's agenda.
5. **Pawn Shop Tracking:** Travis did more research on the Automated Pawn System that has been implemented in over 260 Minnesota agencies. Travis is going to look more into specific ordinances that have been enacted in other jurisdictions as well as how many businesses would be affected if an ordinance would be implemented. Information will be brought to the next Crime Prevention meeting.
6. **Strategic Planning:** Members continued discussion on the previously identified goals for the committee in the coming year. Some discussion was had on the various aspects of alcohol related issues facing our community including promoting sober friends when people go out drinking. Goals/projects identified for next year include (1) pawn shop tracking ordinance; (2) increased education/awareness of dangers of distracted/obstructed driving; (3) county wide social host ordinance; (4) Community Responsibility Council; (5) increased education/awareness of dangers associated with alcohol/chemical use (including both traffic and non-traffic, such as sexual assault). (6) Curbing Binge Drink Specials
7. **Community Responsibility Panel Update:** Vicki updated the group on the upcoming venture with the Community Responsibility Panel. She predicted that the program may begin as early as 10/09/2012. Vicki stated that she has been told by numerous community members that this year's vandalism has been the worst in memory. Gerry mentioned that he has heard and seen that there is a large problem with people throwing trash onto the streets and sidewalks. Gerry mentioned that there may be a lack of a "community" feeling amongst students and visitors in the city. Vicki mentioned that there was going to be a meeting on 9/18/12 in Maxwell 158 featuring various community leaders to discuss the recent rise in the aforementioned problems.
8. **Policing a Campus Community :** Kevin K. mentioned that he recently attended a meeting featuring numerous campus communities in Minnesota where the various police departments spoke on what types of programs they have in place to deal with problems



associated with campus communities. Kevin stated it was very interesting to see what is working for others and what may work in our area. One ordinance that caught Kevin's attention was an ordinance dealing with "Disruptive Intoxication". This ordinance allows police to enforce intoxicated behavior that may not quite fit into regular statutes that are currently on the books. Kevin K. also mentioned that he was informed of a drink special ordinance that was implemented in St. Cloud that curbed the all-you-can-drink specials. Gerry asked Kevin to bring more information on these ordinances at the next meeting.

Adjourned: 3:32 p.m.

Next meeting: October 15, 2:30 p.m.





CJCC Crime Prevention Subcommittee
Meeting Agenda

Kensington (Lower Level Meeting Room)
Winona, MN 55987

MEETING DATE-MONDAY
October 15th, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 10/15/12 meeting.
4. GENERAL BUSINESS
 1. Neighborhood Vandalism (Vicki)
 2. MADD Update/Ideas (Christina, LaVern Hauschildt)
 3. Strategic Planning Update (Travis)

Set Next Meeting November 19th, 2012 at 2:30 PM

ADJOURN

Student
services

Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
October 15, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Christina Davenport, Vicki English, Kalene Engel, LaVern Hauschildt (President of Winona County MADD), Thomas Schram

Minutes by Thomas Schram

1. **Call to Order:** 2:36 p.m.
2. **Minutes from September 17, 2012:** Approved with the following correction: change Community Responsibility Council to Community Responsibility Panel.
3. **Agenda for October 15, 2012:** Approved with the following addition: discussion of Campus Community Partnerships meeting.
4. GENERAL BUSINESS
 - A. **Neighborhood Vandalism (Vicki English):** According to current neighborhood residents, this year has been the worst year in the past six years relative to vandalism and disruptive behavior. When residents attempt to speak with individuals who are being too loud, or otherwise disruptive, they are treated with disrespect. In an attempt to mitigate the problem, Winona State is looking to offer more late-night programming. The student-led University Programming and Activities Committee (UPAC) will take the lead. The movie theatre re-opening for late night showings should also help. No matter what, these activities need to end late enough at night to keep students occupied. A meeting was held on September 18th between community members, city officials, and police officials, and there is another scheduled for November 1st, from 6:30 p.m until 8 p.m. Vicki is also in the process of organizing a post-homecoming community and downtown clean-up.
 - B. **Campus Community Partnerships (Kalene Engel):** A Campus Community Partnerships meeting was held recently. Representatives from all three colleges, the police department, the County Attorney's Office, the landlord association and the community attended. These meetings are hosted and led by WSU Vice President of Student Life, Dr. Connie Gores, and at least two are held a year. Much of the meeting focused on the negative behaviors associated with drinking, and how best to curtail those. Since this committee (and others) are also looking at similar issues, there is a need for coordination to make sure duplication of efforts is avoided. One topic covered was Community Responsibility Panel, which could be used as a way to instill a sense of responsibility for behaviors affecting the community. This year, Winona State paid an extra \$10,000 for increased foot patrols by police officers. Foot patrols this fall were difficult, as several officers were out on medical leave and there was not a great demand for the overtime associated with foot patrols. In the spring,

the police department will likely partner with other law enforcement officers for personnel to cover foot patrols. The impact of the social host ordinance was discussed. The ordinance has helped combat, but has not stopped, the large house parties it targets. Vicki English feels that stronger neighborhood groups would help decrease bad behaviors by young people. Some landlords include automatic fines in their leases if police are called to one of their rentals. Kevin Kearney stated that the CJCC was looking into a city ordinance against drink specials. Kevin also discussed alcohol retailer training, which brought up a discussion about how best to combat the prevalence fake IDs. The University also related that it has increased sanctions for misconduct during Homecoming in an effort to control behavior.

- C. MADD Update/Ideas (LaVern Hauschildt):** LaVern Hauschildt, current co-president of the Winona Chapter of MADD, discussed the services MADD provides/supports in this area. The main thing that the chapter does is host victim's impact panels. Panels are held six times a year at the hospital. An average of 40 people attend each panel; most are court ordered. The attendance fee, which is primary funding for the local chapter, is currently \$40, but will increase to \$50 very soon. All speakers are volunteers. The panel lasts approximately two hours. Vicki English wondered whether the Winona State Office of Student Conduct could send students to attend victim impact panels. LaVern stated that the panel is mainly directed at drunk driving, but that the message being sent goes beyond that. LaVern also says that the local MADD chapter has 4 members, and as such is slightly limited in what they can do. Statewide, there are only 12 or 13 MADD chapters. Christina suggested looking into Spanish speaking MADD panels. Vicki suggested working with Project FINE in setting up such a program. Travis asked if MADD would be interested in helping to fund the cost of posters advertising designated driver programs in the bars and LaVern stated that would be a possibility. Christina also suggests doing an awareness walk in the spring and LaVern relates that the state office does those things, but locally there would need to be outside help organizing any such event.

- D. Strategic Planning Update (Travis): Discussion of Strategic Planning** was moved to the next meeting.

Adjourned: 3:51 p.m.

Next meeting: November 19, 2012 at 2:30 p.m.



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Winona, MN 55987

MEETING DATE-MONDAY
November 19th, 2012 at 2:30 p.m.

1. Call to order-----2:30 p.m.
2. Review/approve minutes from prior meeting.
3. Review/revise/approve Agenda for 11/19/2012 meeting.
4. GENERAL BUSINESS
 - 1.
 2. Policing Campus Communities (Kevin K.)
 3. Crime Free Multi-Housing (Kevin K.)
 4. 2012 Crime Data (Crime Mapping) (Kevin K.)
 5. Community Responsibility Counvil (Travis)

Set Next Meeting December 17th, 2012 at 2:30 PM

ADJOURN


Crime Prevention Committee Meeting
Winona County Criminal Justice Coordinating Council
November 19, 2012
2:30 p.m. at The Kensington Banquet Room

Present: Travis Volkman, Kevin O'Laughlin, Christina Davenport, Bert Mohs, Kevin Kearney.

1. **Call to Order:** 2:32 p.m.
2. **Agenda for November 19, 2012:** Approved without changes.
3. **Policing Campus Communities:** Kevin K. handed out materials he received from a recent conference that included powerpoint slides and copies of various ordinances that other campus communities use to deal with the unique issues facing such departments. One ordinance that is of interest for the Winona area is an ordinance entitled "Disruptive Intoxication". This ordinance assists law enforcement in dealing with people that may not otherwise fall under disorderly conduct charges and yet are a problem. Other ideas that were discussed at the conference included various community members going door-to-door during move in week to advise new students about laws and ordinances.
4. **Crime Free Multi-Housing:** This item was tabled until a further date to reach out to absent group members.
5. **2012 Crime Data (Crime Mapping):** Kevin handed out a map that he was given by the City of Winona GIS department that shows that they are tracking and plotting on a map locations of various types of police calls. Discussion was had regarding the chart and how it would compare to the crime mapping project that was being looked at by the group previously. It was pointed out how difficult it is to quantify and label certain types of calls and how important it is to have standards across all individuals that place information on the map.
6. **Community Responsibility Panel Update:** Vicki English was not in attendance but wished to pass along that the newly formed Community Responsibility Panel had their first panel meeting involving 3 subjects that were brought in front of the group. Vicki passed along that the meeting went well and another meeting was being planned in the near future.

Adjourned: 3:10 p.m.

Next meeting: December 17, 2:30 p.m.



Crime Prevention Committee
December 17, 2012

The Crime Prevention Committee did not meet in December, 2012.

