

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**January 24th, 2011
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

- | | |
|--|-----------------|
| 1. Approve Minutes From December 27th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Justin Green |
| 4. Jail Furlough/Transports Update | Justin Green |
| 5. Agenda Items for Next Meeting | Committee |
| 6. Determine Date of Next Meeting (2/28/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
January 24, 2012

Present: Kalene Engel, Steve Buswell, Jerry Obieglo, Sharon Summers, Justin Green

Minutes by: Kalene Engel

Call to Order: 1:35 p.m.

Approval of Minutes from Prior Meeting: Approved without changes.

- **CARE Updates:** The CARE Coordinators were not present as they were attending Motivational Interviewing Training so updates were provided by the rest of the committee. Kalene reported that she had just submitted the Quarter 9 Progress Report and that things continued to go well. Jerry noted that the GED offering for non-incarcerated CARE clients sparked additional interest in the CARE Program by some eligible applicants. Jerry noted that scheduling CARE classes in the jail continued to be problematic because many inmates were released on Sentence to Service (STS) or Huber during the time the classes were offered. Steve noted that the original purpose of Huber was to allow an incarcerated inmate the opportunity to retain a job that he or she had held prior to incarceration. For some, it has now become an excuse to get out of jail to do STS (even if they haven't yet been sentenced) or to make limited attempts to find employment. Jerry noted that some of the people released on Huber are ill prepared to find employment, either because of lack of education (GED) or job search skills or both. He would like to see that the Huber/STS release program include a requirement that, unless the inmate already has a high school diploma or GED, the inmate must attend and complete GED programming. He would also like the program to include a requirement that, unless the inmate already has a job, the inmate must go through some job skills classes. The committee concurred and discussed ways that this could be implemented. Kalene will contact Mark Schultz of the Workforce Center to see if he would be willing and able to offer a series of classes. She will also talk to Sally about getting this item placed on the next Judge's Meeting agenda for Jerry and Steve to discuss.
- **Pretrial Services Update:** Kalene and Kevin Burke met with the judges earlier this month about the new bail evaluation form. The judges approved the form and it will be implemented in early February. The judges seemed open to granting the screener release authority for certain offenses. The workgroup will continue to work on the work plan, but some of the items will be placed on hold while Kalene works on the drug court grant application.
- **Jail Furloughs:** The jail furlough group is in place and has processed two furlough requests for sentenced inmates. From the jail staff's perspective, this is working well.
- **Jail Transports:** Concerns continue to exist about the use of sheriff transports for convenience purposes versus a public safety reason. The jail will be compiling statistics regarding reasons for transports and possibly refer the data to the Courts Committee for further review and consideration.

Adjournment: 2:30 p.m.

Next Meeting: February 28, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**February 28, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

A G E N D A

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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|--|-----------------|
| 1. Approve Minutes From January 24 th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Justin Green |
| 4. Jail Furlough/Transports Update | Justin Green |
| 5. Drug Court Update | Kalene Engel |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (3/27/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
February 28, 2012

Present: Kalene Engel, Victor Souders, Latrisha Green, Justin Green, Tessa Loken, Aarah Saugen, and Sharon Summers

Minutes by: Anne Drazkowski

Call to Order: 1:35 p.m.

Approval of Minutes from Prior Meeting: Approved without changes.

- **CARE Updates:** There are currently 54 clients; CARE Staff will soon be discussing graduations/terminations of existing clients. GED instruction services have been set up for CARE clients outside of the jail with Arvid Mortensen. However, he has been having an issue with cancellations and lack of clientele. This poses an issue because Arvid reserves time to be there 3 days a week and he cannot be paid unless clients show up. Also, at the last JJA meeting Jerry expressed concern about people being released from jail for work that have never had a job and are not prepared to find work. There were issues with them not being able to fill out job applications and lacking in the social skills needed to maintain employment. This was reflecting badly on the jail and causing issues for other inmates looking for work. Jerry will be changing the jail policy to require classes for those who do not have a GED and/or the job or job seeking skills necessary to find and keep employment. The judges approve of this policy change. Tessa Loken knows of a man from La Crosse who offers classes to improve job skills and literacy. She will provide his name to CARE Staff. Kalene will arrange a meeting between jail staff, CARE Staff and STS Crew Leaders to discuss what type of classes should be offered/required.
- **Pretrial Services Update:** Training for the new bail evaluation form was held on February 2nd and the form is now being used. The new public defender application form has been approved by Judge Thompson. Training was held last week on that form. Once the current supply of public defender application forms are gone, the new form can be used.
- **Jail Furlough/Transports:** There have been issues with proper procedure not being followed. Applications have been going straight to Court Administration rather than filtering through the jail furlough committee first.
- **Drug Court Update:** Training for the drug court will be held on March 19-23 in Minneapolis. The application for the grant is almost completed.

Adjournment: 2:00 p.m.

Next Meeting: March 27, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**March 27, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

A G E N D A

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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|--|-----------------|
| 1. Approve Minutes From February 28th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Justin Green |
| 4. Jail Furlough/Transports/Classes Update | Kalene Engel |
| 5. Drug Court Update | Kalene Engel |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (4/24/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council

Jail & Jail Alternatives Meeting

March 27, 2012

Present: Kalene Engel, Victor Souders, Latrisha Green, Justin Green, Jerry Obieglo, Tessa Loken, Judy Gilow, and Sharon Summers.

Minutes by: Anne Drazkowski

Call to Order: 1:33 p.m.

Approval of Minutes from Prior Meeting: Approved without changes.

- **CARE Updates:** The CARE program currently has 54 clients with 12 graduating this quarter. A video is in the works which is being made to inform inmates who wish to participate in the STS or work release program on what is expected of them with their participation in the programs. GED classes are still being held, but Arvid is having trouble getting clients to show up. To help address this, the CARE staff will call their clients to remind them of the classes. The CARE program is looking at getting one or more interns.
- **Pretrial Services Update:** The new bail evaluation form was approved by the judges and is now being used. Some changes were made to help ensure all information was being verified, as well as identifying whether or not the person is a veteran. The public defender screening tool has been approved and will be implemented April 1st. The jail is encountering some problems with the new version because they want to incorporate it with their booking packet, but the document is two sided and is not able to be printed at the jail. One solution to this problem is to laminate the second page of the document (which provides directions on filling out the form) and make it available for everyone to read. Another option is to create a video that introduces bail evaluations and public defender screening forms. The video would walk people through the forms to minimize the number of forms filled out incorrectly. There has also been discussion on creating an authorization to verify the information on the forms to help ensure the accuracy of the information. The next step is to plan a meeting to discuss the different monitoring devices.
- **Jail Furlough/Transports:** Previous issues with furlough requests have been addressed and the process is now running smoothly. The forms are provided at the jail and then given to Jerry who sends them to the necessary recipients. There was discussion about adding furloughs to the jail video that is being re-done so that inmates know how to file a furlough request properly. Jerry talked to the judges about participants dropping out of the GED program once they are granted STS or work release. The judges endorsed his desire to make attendance at GED classes a condition of being allowed STS or work release.
- **Drug Court Update:** The grant proposal has been submitted. Training was held last week for the Drug Court team members. The training appeared to be very helpful and well received. According to Judge Buytendorp there will be two team meetings to discuss policies and procedures and then a meeting with the whole workgroup will be planned. The goal is to have the Drug Court running by October.

Adjournment: 2:12 p.m.

Next Meeting: April 24, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**April 24, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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|--|-----------------|
| 1. Approve Minutes From March 27 th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Justin Green |
| 4. Jail Furlough/Transports/Classes Update | Kalene Engel |
| 5. Drug Court Update | Kalene Engel |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (5/22/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
April 24, 2012

Present: Victor Souders, Latrisha Green, Justin Green & Tessa Loken.

Minutes by: Anne Drazkowski

Call to Order: 1:32 p.m.

Approval of Minutes from Prior Meeting: Approved without changes.

- **CARE Updates:** During the last reporting period (which ended March 31st), there were 9 new clients and 12 graduations. So far this quarter there are 3 new clients. Currently, there are 47 active clients and 20 graduates.
- **Pretrial Services Update:** On May 2, 2012, during the May CJCC meeting, WatchGuard will be coming to put on a presentation on monitoring devices. The members from pre-trial services will be invited to the meeting. Vic is also working on getting Midwest Monitoring to come and put on a presentation on May 16, 2012. A meeting date has not yet been determined for the pre-trial service meeting.
- **Jail Furlough/Transports:** The new furlough/transportation policy continues to work well. Occasional problems have been addressed by the judges and the jail staff.
- **Drug Court Update:** The Drug Court team members have been holding meetings every two weeks. Once a month the team members will meet with the Drug Court Advisory Committee. Due to the overlap between the Drug Court and the CARE program, there was discussion about suggesting a closer relationship between CARE and the Drug Court, possibly by adding a CARE staff person to the team or in some other form of affiliation.

Adjournment: 1:43 p.m.

Next Meeting: May 22, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**May 22, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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| 1. Approve Minutes From April 24th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Justin Green |
| 4. Jail Furlough/Transports/Classes Update | Kalene Engel |
| 5. Drug Court Update | Kalene Engel |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (6/26/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
May 22, 2012

The May Jail & Jail Alternatives meeting was postponed until the June 26, 2012 meeting.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**June 26, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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|---|-----------------|
| 1. Approve Minutes From May 22nd ^{April 24, 2012} Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Kalene Engel |
| 4. Drug Court Update | Kalene Engel |
| 5. Fresh Start Rules Issues | Latrisha Green |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (7/24/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
June 26, 2012

Present: Latrisha Green, Kalene Engel, Karen Bunkowski, Anne Drazkowski.

Minutes by: Anne Drazkowski

Call to Order: 1:32 p.m.

Approval of Minutes from Prior Meeting: Minutes from the April 24, 2012 meeting were approved without changes.

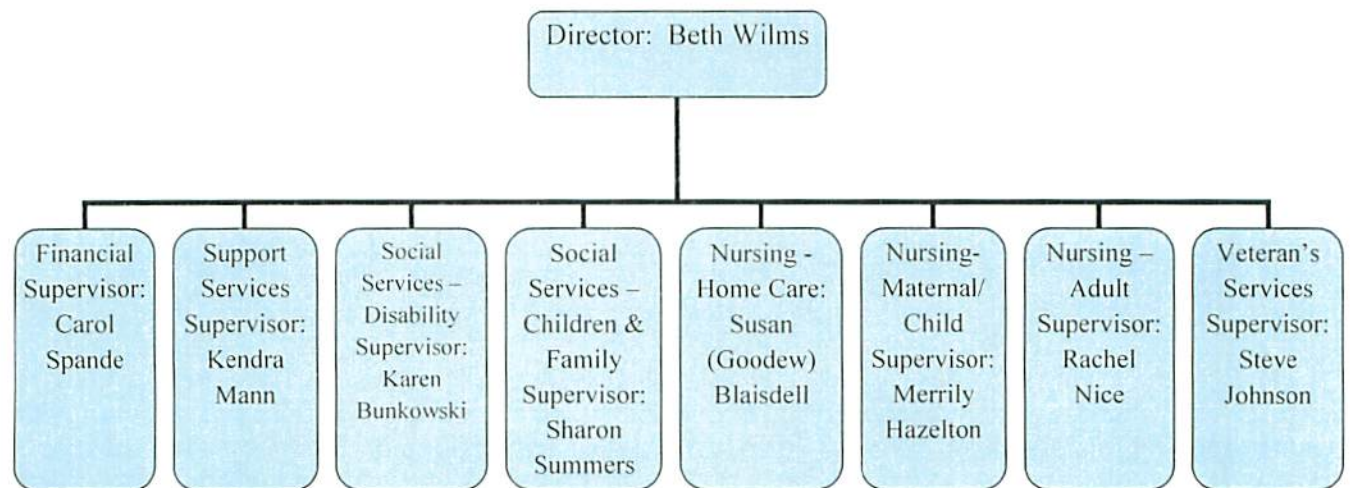
- **CARE Updates:** There are currently 50 CARE clients with a total of 20 graduates. CARE will be e-mailing completed CARE Plans to the CARE Team and the offender's DOC agent. If a specific DOC agent has been assigned, that DOC agent will be invited to the CARE meeting where the client's CARE plan is being discussed. An evaluation of the CARE program is also in progress. Tom Weber has been meeting with members of the CARE team and is working on a report evaluating both procedures and outcome data. The funds of the first CARE grant are almost exhausted. However, we received a CARE Grant extension last year of around \$130,000 and were recently notified that we received another \$100,000 in funding. These grants should provide sufficient funding to last through the end of 2013. This will result in 4 years of grant funding for the CARE program, but this funding cannot be expected in the following years. This raises the issue of sustainability and the JJA, as the advisory committee for CARE, needs to begin looking at ways to sustain the CARE program without grant funds.
- **Pretrial Services Update:** A meeting is scheduled for July 16, 2012 at 8:00 a.m. in the Kensington Banquet Room. A new pretrial bail evaluation form was created to aid in the evaluation process and it has proven successful. The committee recently had 3 vendors come and demonstrate ways to monitor someone released with conditions. Two of these presentations were GPS-based, while one was an in-person tracking system. Kalene will summarize the information provided by the vendors and the committee will discuss this at the next meeting. All of the judges have been invited to attend the next meeting, as they have the final decision of whether to allow the release. A pretrial release program could impact some of the concerns raised regarding furloughs including liability, transportation and, most recently, medical insurance coverage. At a recent Courts Committee Meeting, Kathryn Jargo explained that those who are released on furlough are disqualified from Medical Assistance which covers expenses such as counseling and prescription medications. The biggest concern is for those who require medications or medical care to maintain their new lifestyle achieved through treatment. If they are unable to continue with the necessary measures to maintain their new lifestyle the work done in treatment may become ineffective.
- **Drug Court Update:** The Drug Court team continues to meet and work on their policies and procedures manual. Once the manual is completed the team will reconvene with the rest of the workgroup and provide an update. Kalene has been watching for updates on the grant awards and will provide updates as soon as they are available.
- **Fresh Start Rules Issues:** Potential issues have been identified relative to the rental agreement used in the Fresh Start program. There are some requirements in the rental agreement which need to be changed to comply with state Group Resident Housing rules. This has created concern between the CARE program, DOC, Community Services, and Fresh Start board. Fresh Start is designed to help in rehabilitation and therefore, additional rules and regulations are necessary to encourage this

rehabilitation. DOC and CARE make placement decisions based upon suitability of the proposed home and rules/regulations are taken into consideration. Currently, there are 4 mandates from the State which the Fresh Start rental agreement is not in compliance with and will need to be adjusted to continue to receive funding:

1. All recipients have to have 24/7 access to the facility;
2. They must be provided 3 meals per day, 7 days a week;
3. Recipients cannot be forced to engage in any religious activities; and
4. Recipients cannot be charged a \$25.00 deposit fee for a key card.

If Fresh Start is unable to use certain restrictions, other involved agencies may need to impose rules/conditions to keep the participant on track to rehabilitation. Currently, Fresh Start and Community Services are working on revising the lease agreement.

Other: Karen Bunkowski also explained the management structure for Winona County Community Services to help clarify some confusion. Julie Thompson's position of Program Manager was eliminated, but replaced with a Social Services Supervisor position which is reflected in the diagram below:



- **Agenda for the Next Meeting:** Fresh Start Rules Issues; Pretrial Services Program update; Drug Court Update

Adjournment: 2:14 p.m.

Next Meeting: July 24, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**July 24, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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| 1. Approve Minutes From June 26 th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Kalene Engel |
| 4. Drug Court Update | Kalene Engel |
| 5. Fresh Start Rules Issues | Latrishia Green |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (8/28/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
July 24, 2012

Present: Justin Green, Latrisha Green, Kalene Engel, Sharon Summers, Vic Souders, Joannette Robertson, Amy Moe, Anne Drazkowski.

Minutes by: Anne Drazkowski

Call to Order: 1:33 p.m.

Approval of Minutes from Prior Meeting: Minutes from the June 26, 2012 meeting were approved with the following change: add Sharon Summers' last name onto the organizational chart.

- **CARE Updates:** CARE is finishing up its 11th quarter reports which are due at the end of the month. There are currently 51 clients in the current quarter with 3 pending. The CARE program has exhausted the funds from the first grant and is now starting to use funds from the second grant. Tom Weber continues to work on the evaluation report, which should be finished within the next couple of months. CARE received 2 interns from Winona State; they are doing very well. Members of the CARE staff and CARE Team met with Steve Peinovich from the Buffalo and Pepin County Criminal Justice Coordinating Council to discuss the CARE Program. Vic attended a Transition Coalition meeting and seminar in Rochester where he learned that our CARE program was very well known and respected.
- **Pretrial Services Update:** A workgroup meeting was held on July 16th to discuss pretrial services with the judges. Until the judges indicate their preferences, the project cannot move forward. . Two judges attended and spoke to their preferences. Judge Thompson emphasized that whatever method is adopted must be affordable to everyone. After hearing about the options, the judges expressed support for a pretrial service program that provided an affordable way to monitor conditions of release.. The data collected last year must be updated to pinpoint the number of people who likely would be under pre-trial supervision. Justin and Kalene will also schedule a meeting with Justice Sanctions to find out more detailed information about their program—which is a day reporting program that could serve as a model for a Winona program. Then, the next step will be to develop a program design and talk to Duane about funding.
- **Drug Court Update:** There are no new updates.
- **Fresh Start Rules Issues:** Fresh Start is waiting for a letter from Kristin Davis from the State of Minnesota to find out what rules Fresh Start needs to be following. The committee also discussed researching similar entities to see how they provide structure while staying within the boundaries of state and local laws and rules. Vic will solicit information about house rules from Transition Coalition members that provide housing.

Adjournment: 2:13 p.m.

Next Meeting: August 28, 2012 at 1:30 p.m.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**August 28, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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| 1. Approve Minutes From July 24 th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Kalene Engel |
| 4. Drug Court Update | Kalene Engel |
| 5. Fresh Start Rules Issues | Latrishia Green |
| 6. Agenda Items for Next Meeting | Committee |
| 7. Determine Date of Next Meeting (9/25/2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council

Jail & Jail Alternatives Meeting

August 28, 2012

Present: Justin Green, Latrisha Green, Kalene Engel, Vic Souders, Joannette Robertson, Kathryn Jargo, Judy Gilow

Minutes by: Kalene Engel

Call to Order: 1:33 p.m.

Approval of Minutes from Prior Meeting: Minutes from the July 24, 2012 were approved without changes.

- **CARE Updates:** Kristin Lail, State Grant Manager, will be conducting a site visit to Winona on September 19, 2012 where she will attend a CARE Team Meeting and meet with CARE Staff. Tom Weber's evaluation report should be available by the end of the month. Attached are updated statistics on recidivism which were not available at the time of the last JJA Meeting.
- **Pretrial Services Update:** Kalene and Justin visited Jane Klekamp of La Crosse County on August 10, 2012 to learn more detail about the pretrial services program, Justice Sanctions. Some interesting points that were raised included the fact that there are no bondsmen (by statute) in Wisconsin and that La Crosse County got rid of its Huber Center after Justice Sanctions was up and running. Kalene was asked to share her notes on the visit with the Winona County judges.
- **Drug Court Update:** We got the grant!
- **Fresh Start Rules Issues:** There is a meeting scheduled for August 31st at the County Office Building between Community Services and Fresh Start reps to discuss (and hopefully resolve) the rules issues.
- **Work Release/STS Issues:** Issues have arisen with inmates abusing the privileges of STS and Work Release. Because Jerry Obieglo was unable to attend the meeting, formal discussion of this issue was tabled until the next meeting.
- **Strategic Planning:** After reviewing the committee charge, committee members reviewed last year's goals. Progress was made on all of the goals except the ACH Assessment. For next year, the committee will continue with work on all of the same goals/projects except monitoring of the regional jail concept. The furlough/transportation issue will combine with the work release/STS issue and become "special releases from jail" issues.

Adjournment: 2:20 p.m.

Next Meeting: September 25, 2012 at 1:30 p.m. at Kensington Banquet Room.

Recidivism Rate of Current CARE Clients

04/01/12-6/31/12

To track recidivism rates, we focused on convictions, bookings into the jail and jail bed days consumed, with the jail bed days being the most reliable measure of recidivism. To provide a fair comparison, we tracked data for each client, backwards and forwards for the same length of time, starting with the client CARE Admission date. For example, if a CARE Client had been enrolled in the program for six quarters, we reported pre-CARE data for that client for the six quarters prior to that client's CARE admission date. Because new (11th quarter) clients have not yet completed a quarter in the CARE Program, there is no "post-CARE" data to report. Therefore, recidivism rates are only reported for those clients who entered CARE through and including the 10th quarter (3/31/12).

Recidivism Measure	Pre-CARE	Post-CARE
Total Number of Convictions	92 convictions	27 convictions
Total Number of Bookings	74 clients resulting in 139 bookings	34 clients resulting in 74 bookings
Total Number of Jail Bed Days	8732 jail bed days	2525 jail bed days
Average Number of Jail Bed Days per client	118 jail bed days	34 jail bed days

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**September 25, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

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| 1. Approve Minutes From August 28th Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Kalene Engel |
| 4. Fresh Start Rules Issues | Latrishia Green |
| 5. STS Huber Privileges | Jerry Obieglo |
| 6. Strategic Planning | Justin Green |
| 7. Agenda Items for Next Meeting | Committee |
| 8. Determine Date of Next Meeting (October 23, 2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Every fall, the CJCC reviews its strategic plan and evaluates progress made on committee initiatives. The plan for the JJA Committee is attached. At the August and September JJA Committee meetings, we will consider the progress we made on our objectives for the year, and develop goals and strategies for the next 12 months. The report will be made to the CJCC at its October meeting.



STRATEGIC PLANNING FOR 2013

Planning Task List:

- (1) Review committee charge;
- (2) Review and evaluate past goals and accomplishments;
- (3) Determine future goals/projects.

Committee Charges:

- **Community Outreach and Diversity:** To educate the public about initiatives, programs, and services supported by the CJCC; build an atmosphere of respect and inclusion toward the Criminal Justice System regardless of culture or background; and identify community concerns that are related to the responsibilities of the CJCC and prepare a detailed, proactive public relations plan to address those concerns.
- **Courts:** The Courts Committee will search for strategies and procedures that will enable the courts to function more effectively and at reasonable cost to the taxpayer while upholding due process and the rule of law
- **Crime Prevention:** To encourage the prevention of crime through coordinated and concentrated efforts, and through programs and functions that encourage citizen involvement and participation, to preserve safe environments and communities for the citizens of Winona County.
- **Jail and Jail Alternatives:** The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process.
- **Juvenile Justice:** To encourage an effective juvenile justice system that promotes the well-being of youth while holding youth accountable for their actions and promoting public safety.

Goals/Projects for 2012 (from last year's Strategic Planning Session):

- **Community Outreach & Diversity**
 - Continue Community Resource Outreach—participating in existing events in the community
 - Continue Law Day event(s)
 - Continue County Fair event
 - Continue Synthetic Drug Presentations
 - Continue Legislative Outreach
 - Expand Human Rights Commission to county

- **Courts Committee:**
 - E-charging/citations and e-filing
 - Substance abuse courts
 - Discovery/data exchange
 - Continued communication between justice system partners

- **Crime Prevention Committee**
 - Passage of county-wide social host ordinance
 - Completion of the After School Activities survey and implementation of recommendations that flow from that survey
 - Development and implementation of the Operation Fake-Out Program
 - Expansion of Restorative Justice on campus
 - Increased sexual assault education

- **Jail and Jail Alternatives**
 - CARE Program sustainability
 - Develop Pre-Trial Services Program
 - Resolve jail furlough and transportation issues
 - Monitor discussions about a regional jail
 - Monitor Advanced Correctional Healthcare Program

- **Juvenile Justice Committee**
 - Local, non-secure foster care options
 - Coordination of transition circles with Family Group Decision-Making
 - Review obligations/services provided by out-of-home placement facilities
 - Re-entry services for 18-year old delinquents
 - Streamline juvenile transport process

Goals/Projects for 2013:

Winona County Criminal Justice Coordinating Council

Jail & Jail Alternatives Meeting

September 25, 2012

Present: Justin Green, Latrisha Green, Kalene Engel, Vic Souders, Amy Moe, Jerry Obieglo

Minutes by: Vic Souders

Call to Order: 1:35 p.m.

Approval of Minutes from Prior Meeting: Minutes from the August 28, 2012 were approved without changes.

- **CARE Updates:** CARE has 54 current clients with one pending. Kristin Lail, the state grant manager was down for a site visit, met with Kalene, and observed a CARE Team meeting. The policy and procedure manual was updated to reflect that Drug Court participants are eligible for CARE.
- **Pretrial Services Update:** Kalene and Justin are currently writing a program proposal for Winona County and will present the proposal when it is completed.
- **Fresh Start Rules Issues:** One provision of the covenant was rewritten and the document has been emailed to County Administrator Duane Herbert.
- **STS/ Huber/ Work Release /Furlough Issues:** Several rule changes and clarifications have occurred:
 - **STS:** The STS rules have always banned smoking while performing service. New penalties for breaking that rule are being enforced by jail staff. An inmate who is caught smoking or with cigarettes will be removed from STS for the remainder of his or her sentence. An inmate caught smuggling cigarettes will have the privilege of STS permanently revoked. An inmate caught with cigarettes while on STS may also incur a loss of up to 6 days of accrued good time.
 - **Huber:** Huber will only be ordered for inmates who have a job at the time of incarceration. Inmates who have had "trust" issues with the court or jail such as failure to appear, failure to return at the appointed time or wandering from an approved route may be required to wear a GPS tracking ankle bracelet while absent from the jail. Inmates with certain "high risk" charges such as Domestic Assault may also be required to wear an ankle bracelet.
 - **Work Search:** Work Search must be specifically ordered by the court. Inmates who have "trust" issues in the past with either the court or jail are at risk of not being permitted work search.
 - **GPS:** Inmates released on a short furlough such as holidays or milestone events may be required to wear a GPS tracking ankle bracelet at the discretion of jail staff. A land-line telephone is no longer required for the bracelet to operate.
- **Strategic Planning:** The Committee will report to the CJCC that progress was made on all of the goals from last year except for the ACH Assessment. Progress has also been made on the furlough/transportation /STS/ Huber issues and will be monitored for new obstacles. Additionally, the committee will continue with work on all of the same goals/projects except monitoring of the regional jail concept.

Adjournment: 2:15 p.m.

Next Meeting: October 23, 2012 at 1:30 p.m. at Kensington Banquet Room.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**October 23, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

A G E N D A

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

- | | |
|--|-----------------|
| 1. Approve Minutes From September 25 Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Workgroup Update | Kalene Engel |
| 4. Strategic Planning Update | Justin Green |
| 5. Agenda Items for Next Meeting | Committee |
| 6. Determine Date of Next Meeting (November 27, 2012 at 1:30 p.m.) | Committee |

Items to Bring to Meeting: This agenda

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
October 23, 2012

Present: Justin Green, Latrisha Green, Kalene Engel, Vic Souders, Judy Gilow

Minutes by: Kalene Engel

Call to Order: 1:35 p.m.

Approval of Minutes from Prior Meeting: Minutes from the September 25 were approved without changes.

- **CARE Updates:** CARE has 53 clients. Quarterly reporting for the 12th quarter of operation was submitted to the Minnesota Office of Justice Programs. When compiling the recidivism data, Vic noticed a significant increase in the number of total jail bed days spent in jail by former clients. It seems like the number of arrests and bookings are approximately the same, but the length of time in jail has increased. Most of these individuals return to jail for probation violations. Vic intends to research this issue to try and determine the reason for this increase. Others suggested that he also try and determine what other consequences resulted from the jail stay (such as loss of an apartment, loss of job, etc.) and whether there were any alternatives to incarceration.
- **Pretrial Services Update:** The next meeting of the workgroup is scheduled for Friday, October 26th at 1:30 p.m. Kalene has invited Duane Hebert to attend and discuss funding issues relative to the program. A pretrial services webinar will be played at 2:00 p.m.
- **Strategic Planning:** The approved strategic planning initiatives include (1) CARE Program oversight and sustainability; (2) develop pretrial services program; (3) special releases from jail issues and (4) ACH evaluation/assessment. Suggestions for the ACH evaluation/assessment included (1) obtaining opinion information about the effectiveness of the program from individuals who could compare it to the previous system; (2) evaluating cost/cost savings of the program—both direct costs and indirect; (3) evaluating the measures that the jail would use to measure effectiveness, i.e. fewer calls to emergency personnel; and (4) evaluation of procedures (are there clear policies and are they being followed). Vic agreed to chair a workgroup on this issue.

Adjournment: 1:55 p.m.

Next Meeting: November 27, 2012 at 1:30 p.m. at Kensington Banquet Room.

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
November 27, 2012

The November Jail & Jail Alternatives meeting was postponed until the 12/17/2012 meeting.

**CRIMINAL JUSTICE COORDINATING COUNCIL
JAIL & JAIL ALTERNATIVES COMMITTEE**

**December 18, 2012
1:30 p.m. – 3:00 p.m.**

**Kensington Building
Lower Level Banquet Room**

AGENDA

"The Jail and Jail Alternatives Committee will recommend alternatives to incarceration for the criminal justice system to consider. The Committee will research, evaluate and recommend programming designed to facilitate change in the individual and thus prevent future involvement in the criminal justice process".

- | | |
|--|-----------------|
| 1. Approve Minutes From October 23rd Meeting | Committee |
| 2. CARE Staff & Team Updates | CARE Staff/Team |
| 3. Pre-Trial Services Update | Kalene Engel |
| 4. ACH Evaluation | Justin Green |
| 5. Agenda Items for Next Meeting | Committee |
| 6. Determine Date of Next Meeting | Committee |

Items to Bring to Meeting: This agenda 1/28/13

Winona County Criminal Justice Coordinating Council
Jail & Jail Alternatives Meeting
December 18, 2012

Present: Justin Green, Latrisha Green, Kalene Engel, Vic Souders, Judy Gilow

Minutes by: Kalene Engel

Call to Order: 1:35 p.m.

Approval of Minutes from Prior Meeting: Minutes from the October 23, 2012 were approved without changes.

Change Meeting Time: From now on the meeting time will be changed to noon on the 4th Tuesday of each month.

- **CARE Updates:** There are 58 clients and three are pending. CARE has started to have office hours at Fresh Start this week. They will also try to get back into the jail for regular office hours, but need to coordinate with the jail programming schedule. CARE is also going to be offering classes at the Fresh Start—Express Personnel and Todd Hoffe have already committed to presenting at the classes. A private donor funded some small Christmas gifts (gloves, hats, box of candy) for 20 CARE clients. The two Drug Court clients are also CARE clients.
- **Pretrial Services Update:** A program proposal has been drafted, but there needs to be buy-in from key stakeholders and the County Board. One concern is the cost and reliability of the monitoring options. As of January 8, 2013, all inmates on unsupervised release from the Winona County Jail will be on GPS. The Juvenile Justice Committee will also be recommending the use of GPS as an alternative way to monitor juveniles. A new vendor, CamSystems, is able to provide the GPS units and monitoring at a lower cost than the other providers which are currently used. Since GPS monitoring would be an important component of a pretrial services program, the committee decided to defer its proposal for a pretrial services system until the results of the jail's new program and the juvenile delinquent monitoring are better known. In the meantime, Kalene will attempt to work with others in gathering additional data regarding potential numbers of pretrial services clients.
- **ACH Evaluation:** Vic is chairing this workgroup. After reviewing the draft evaluation proposal that Justin drafted, Vic will pull together a workgroup to begin the evaluation process.

Adjournment: 2:26 p.m.

Next Meeting: January 29, 2013 at noon at Kensington Banquet Room.