

# **Juvenile Justice Committee**

## **2016 Minutes**

**Winona County Criminal Justice Coordinating Council**  
**Juvenile Justice Committee Workgroup Minutes**  
**January 21, 2016 at noon at County Office Building, Room B**

**Present:** Joshua Hessler, Rebecca Church, Kalene Engel, Beth Wilms, Phil Huerta, Drew Althoff, Teri Henderson, Kris Sather, Preston Selleck, Susan Cooper, Karen Sanness, Matt Brickl, Annie Pendl, Claire Exley

**Call to Order & Introductions**

**Approval of Agenda for Current Meeting and Minutes from Previous Meeting:** Approved without changes.

**Committee Membership:** Rebecca reached out to Bridget Klinger, the new Winona Police Department Community Liaison Officer, regarding joining the committee. Officer Klinger indicated that she would love to attend the meetings, but they conflict with another meeting (Drug Court). After discussion, the committee decided to keep the meeting schedule as is and recommended that Rebecca reach out to Officer Josh Squires to see if he would be willing to serve on the committee.

**Restorative Justice Update:**

- **Truancy:** The influx of referrals continues, which is more indicative of the more rapid response of the school districts to trancies—as opposed to a sudden epidemic of truancy. Rebecca is diverting approximately 70-80% of the cases; currently there are thirty diversions are pending as well as several truancy petitions. Drew continues to be diligent about following up with the youth and schools. His sense is that the younger kid's absences are due to the parent's issues, while the older kid's absences are due to the child's behaviors. Continued challenges include finding addressing the kid's needs on an individual basis and imposing sanctions that will actually help the child, as opposed to something like cleaning toilets. Under the current system, Drew talks to kids at least twice before they get to Rebecca. Based upon this, both Rebecca and Drew feel it is important that the sanction imposed later in the process must be more significant than the diversion.
- **Direct Referrals:** Drew inquired as to whether law enforcement could refer cases directly to Restorative Justice for handling, as it would cut down on delays between offense and disposition. The cases have been proceeding more quickly than in the past, but a direct referral would provide near immediate consequences. Due to issues with tracking referrals and ensuring that probable cause was present, the County Attorney's Office is not currently in favor of direct referrals.

**Dual Status/Crossover Youth Initiative**

- **Timeframe:** In her discussions with other parties and her research, Rebecca has learned that the development and implementation of a Dual Status/Crossover Youth Initiative is a

12-18 month process. Some components could be implemented earlier, but overall it will take some time to get the program up and running.

- MDT Teams: Attached to the December minutes was a summary chart of the various multidisciplinary teams whose main function is to address child-related issues. A question arose at that meeting as to whether some of the existing teams could be merged together. In reviewing the intended purpose of each team, as well as the persons involved, it seems like a merger is not feasible. The statutorily required MDT is being revamped under the direction of Karen Sanness and Marci Hitz. Case review may be incorporated into the MDT. Per Rebecca, one DSY county in Minnesota has both an MDT and a DSY, and views the DSY as a subcommittee of the MDT.
- Memorandums of Understanding (MOUs) and Data Sharing: There is a meeting regarding MOUs set up for February 3<sup>rd</sup>. Department Heads and other agency leaders have been invited to attend. The group will review proposed MOUs and make suggestions/corrections with the goal of having signed MOUs by the February Juvenile Justice Committee Meeting. After the agreements are in place, the next step would be to discuss data sharing.
- DSY Overview: Kalene distributed color copies of the DSY Overview Chart, noting that it was intended to be a very broad overview that could be used to illustrate the basic rationale behind the initiative as well as the expected outcomes it would achieve.
- Technical Assistance Workbook: Rebecca distributed an excerpt from the Dual Status Youth – Technical Assistance Workbook, noting that it contained recommended actions steps for the planning, design and implementation of a DSY. After discussion, committee members agree that proceeding in accordance with the Workbook was appropriate and that it would be most efficient if Rebecca reported on the committee's progress vis-à-vis the Workbook.
- Attorneys in Truancy Case: In a recent case, an attorney was appointed for a parent in a truancy case—which is unusual in Winona County. Per statute, if a child is considered for out of home placement, the child can get an attorney. One of the benefits of making a person a party in a case is that the judge can then order them to do things. This can be beneficial in cases where the issue is more educational neglect on the part of the parents than child behaviors as it can get to the root of the problem.
- IV-E Funding: Karen Sanness has had preliminary discussions with Rebecca and Kalene about IV-E funding requirements and processes. If a child is placed in a locked facility, no IV-E funding. Where IV-E funding is available, it pays for approximately 50% of the placement costs—which can amount to a significant amount of money for places like Gerard where the monthly costs are between \$8,000-\$10,000. In order to obtain IV-E funding, very specific requirements must be met, right from the beginning. Karen feels that it is important to devote time and attention to correcting/reducing the problems in the child's home environment so that a child who is in placement can return sooner, to a stable and safe environment, instead of lingering in out-of-home placement. Filing a CHIPS case at the same time as a delinquency would allow both the potential recovery of funding (IV-E), but would provide better outcomes. Previously, there were agreements

between DOC and WCCS regarding case management on such cases, but those have not been in effect for some time. In order to receive IV-E funding, anyone performing case management services would have to comply with the CHIPS requirements. Karen feels that family preservation meetings could be used more effectively.

**Other:**

- FCC Youth Night Campus Abbreviated Program: Within the new few weeks, FCC will be launching a less intensive Youth Night Campus Program, while continuing to offer the standard program. The abbreviated program is a 12 hour per week program, which will run from 4 p.m. to 7 p.m., Monday through Thursday.
- Jail Inspection: Due to a recent jail inspection, as of April 1<sup>st</sup>, the jail will no longer be able to hold juveniles—even for a few hours.

**Meeting adjourned:** 1:20 p.m.

**Next Meeting Date:** February 18, 2016 at noon at County Office Building, Conf. Room B

**Juvenile Justice Committee Meeting**  
**February 18, 2016 at 12:00**  
**Winona County Courthouse, Courtroom #2**

Present: Susan Cooper, Judy Gilow, Chris Nelson, Ron Ganrude, Rebecca Church, Kalene Engel, Kris Sather, Megan Gosse, Stephanie Nuttall, Beth Wilms, Karen Sanness, Drew Althoff, Phil Huerta, Matt Brickl, Preston Selleck, Judge Mary Leahy, Kent Russell

**Presentation by Representatives of the Stearns County on Crossover Youth Program:** Matt Engelking and Dana Erickson from the Stearns County Attorney's Office and Brenda Mahoney from the Stearns County Human Services Department gave a presentation/talk on Stearns County's Crossover Youth Program. Below is a list of facts provided during the presentation:

- They have done several presentations on crossover youth and have manuals and statistics that they frequently share. They would also be willing to travel to Winona to do a presentation.
- Referrals to the program can come from anyone, but most of them come from the County Attorney's Office or corrections. Other referral sources are schools or law enforcement.
- They have an administrative team that talks about structure and processes which meets every month to talk about how things are going and to conduct case reviews.
- The Crossover Youth Team meets every other week during a screening meeting and shares information pursuant to Minn. Stat. Sec. 626.558 (the case consultation statute for child protection).
- When cases come into the County Attorney's Office, the prosecutor contacts the Department of Human Services to get the background history on the child as far as developmental disability, mental health, child protection and any other history. They are looking at the entire history on the child, including past traumatic events, that will guide them in developing an appropriate response.
- The target population for the crossover youth program is a child aged 9-15 who is charged with a low level offense (or is facing potential charges) and has some level of involvement in services. Usually the charge is a misdemeanor assault or disorderly or similar type of offense.
- Once the child has been identified as a crossover youth, the crossover youth team meets and talks about the case. Someone is identified to present information to the team and the team works through the information to problem solve and figure out how the systems can work together to develop an appropriate response. At the meeting, someone is identified as the "lead" for that case.
- Prior to the implementation of the Crossover Youth Initiative, they were finding that the kids who were in the delinquency system and in placement ended up staying longer in placement because issues in the past or within the home prevented them from returning home sooner. Now, in Stearns County, they try to prevent the child from even getting into the delinquency system and probation.
- They have had a lot of success with not charging the youth and instead using case management.
- It's a difficult situation when a parent refuses to take a child back from placement when there is no safety risk, but that the parent simply doesn't want to parent. In these

circumstances, they might start a CHIPS proceeding, or even reduce the charges to the point where there is not enough to hold the child in detention.

- They have broken down silos through the Crossover Youth Initiative and now look at the kids as “our” children, rather than “his” or “her” child. They try to figure out what makes the most sense for the child and don’t quibble about who is going to pay for what service. The team tries to get a true picture of the child and determine who should be the “lead” based upon the history of the child.
- The team consists of representatives from disability, children’s mental health, corrections, county attorney’s office, child protection and a contracted mental health professional.
- Their program has been operation since 2012. Since that time, the corrections/delinquency numbers have decreased. As a result, they shifted trancies over to corrections. They took a look at 25 kids who were in the CY System to determine who was the lead. Out of those 25 kids, children’s mental health and developmental disability took the lead in 17 cases; child protection took the lead in 5; and juvenile delinquency took the lead in 3.
- The rates of reentry into placement dropped dramatically; during the past year their reentry rate decreased from 35% to 23%.
- Their recidivism rate for crossover youth was 3%.
- They are able to get the right kids into the right services based upon what their needs are.
- Detention costs and length of detention decreased for crossover youth.
- Initially, the program was started with no additional funding. They did receive a JJAC grant which enhanced services, but which has since gone away.
- The program is about being proactive rather than reactive.
- They experience the most success with 11-13 year old kids. Kids who are entrenched in delinquency life do not yield as good of results.
- Once the silos are broken down with smaller level cases, it becomes easier to apply the same processes to larger level offenses. They use the communication established via the crossover program as a conduit to collaborate on other issues.
- Law enforcement has been on board because they understand that ticketing the child is not always the right way to proceed.
- The main idea is to get to the root of the behaviors and deal with the issues that are causing the conduct because if they are not dealt with, the child will go deeper and deeper into the system.
- Another philosophical point is that kids should not go into the correctional system by default.
- Law enforcement and schools can be brought into the team under Minn. Stat. Sec. 626.558. For others who want to participate, a court order would probably be needed.

**Update on Information Sharing:** Agency/department heads met yesterday morning to review and discuss MOUs (memorandums of understanding) and court orders which would allow data sharing between agencies. The goal is to have signed agreements and a court order in place before the next meeting.

**Webinar:** Some members of the committee viewed a webinar on Effective Cross Systems Information Sharing – Models for Change Initiative by NaCO. The following points were made during the presentation:

1. **There are three categories of data to consider:**

1. Category 1: Information sharing for purposes of individual case planning and decision making.
2. Category 2: Data collection and sharing for law, policy and program development.
3. Category 3: Data collection and sharing for program evaluation and performance management.

2. **Principles for sharing personally identifiable information:**

1. Presumption of non-disclosure
2. Need to know
3. Sharing governed by federal and state laws
4. Due process – self incrimination

3. **Foundation for Information Sharing:**

1. Organization and Governance
2. Information Sharing Goals

4. **Workplan for Category 1 Information Sharing:**

1. Identify all agencies to be involved and share work plan
2. Identify key decision points that may require the sharing of information and map out proposed flow
3. Identify what laws and policies govern the sharing of information at each decision point.
4. Develop protections for the information that is to be shared.
5. Develop agreement and protocols for the operation of the information sharing.

Meeting adjourned at 2:00 p.m.

**Juvenile Justice Committee Meeting**  
**March 17, 2016 at 12:00**  
**County Office Building, Conference Room B**

**Present:** Matt Brickl, Phil Huerta, Teri Henderson, Josh Hessler, Madeline (Workforce Center Intern), Drew Althoff, Beth Wilms, Kris Sather, Chris Nelson, Rebecca Church, Marie Kovcesi

**Call to Order & Introductions**

**Approval of Agenda for Current Meeting and Minutes from Previous Meeting:** Approved without changes.

**Law Enforcement Member Update:** Chris Nelson from the Winona Police Department has joined our committee. Bridget Klinger will continue to be a part of the committee, however, since drug court is at the same time she will be attending those meeting and assist on this committee as she can.

**Restorative Justice Update:** Drew Althoff gave an update on how the new truancy policy has been going this year. There have been some issues that he is addressing and will continue to address this summer. There have been 44 truancy diversions, 9 of which were sent back to be filed with the court. There have been 160 intervention referrals. There is a new assistant principal at the middle school who will be working with the truanies. She was previously worked with the truancy program in Bloomington. Drew is continuing to work on getting access to the public school attendance records.

**Dual Status/Crossover Youth Initiative:** Rebecca updated the committee on the status of getting the Memorandum of Understanding (MOU) signed by all the agencies. Rebecca has received signatures from 8 of the 10 agencies. Rebecca has not received signatures from the Third Judicial District Public Defender's Office or the Lewiston Police Department. She has been with Jeff Johnson and Mike Kuehn from the Public Defender's Office and she is under the impression that they will be signing it. Rebecca has exchanged e-mails with Chief Yeiter from the Lewiston Police Department and will continue to work with him and provide him more information regarding this initiative.

Rebecca explained that the committee is in Phase 2 of the Dual Status Youth Technical Assistance Workbook. Rebecca explained that the next steps for the initiative is to start gathering data. Rebecca asked for volunteers for a data gathering sub-committee. Rebecca explained that Stephanie Nuttall from the Winona County Attorney's Office and Professor Chris Malone from Winona State University have both expressed willingness to assist with the data gathering. Beth Wilms indicated that Karen Sanness could assist on the data committee, especially with data needed from Community Services. Additionally, it was mentioned that Renee Rumpca would be a good contact person in the Department of Corrections to assist with running data reports for probation and Nichi McDonald could run reports from law enforcement.

Rebecca explained some of the main reasons for gathering this data is to confirm that there is a need for this initiative, to help shape what Winona County needs are, and to find our target population. Also, this information will be needed to explain to the County Board why we need this initiative and to help in the event there is a need to request funding.



Rebecca explained that she does not know the best way to go about gathering the data or necessarily the best way to gather and compare the data, but she is hopeful the data committee will have some helpful suggestions. Additionally, Rebecca mentioned that she can reach out to the other counties in Minnesota that have similar initiatives and find out how they went about gathering data and what data they used to find their target populations.

The committee discussed concerns about duplicating programs already in place. Rebecca explained this isn't so much a program to replace anything that is already out there, but instead to help facilitate everyone coming together to create the best plan for the best outcome for families. Rebecca explained that Restorative Justice will still be used in the same capacity that it is now and that the idea behind this initiative is different than restorative justice. Rebecca explained this initiative focuses more on families and to keep juveniles out of the court system that more need family intervention.

**Open Discussion:** Matt from FCC explained a little more about the newer Youth Night Campus program. The original YNC program runs from Monday-Friday from 4:00-9:00. There is now a Level 1 Youth Night Campus that is Monday-Thursday from 4:00-7:00. The Level 1 program is not designed specifically for juveniles with truancy issues, however, juveniles on probation for truancy have been referred to the program.

Marie Kovecsi mentioned that she has been meeting with Carol Marchand who works with children at Maplewood through a Kids 1<sup>st</sup> program. Carol is working with the children to teach them things like how to set an alarm to get up in the morning and help them learn to figure out how much time they need to get themselves ready to the bus/school. Carol is looking for donations of alarm clocks to give to these children. If you have a simple alarm clock that you are willing to donate, you can leave it in Marie's box at the Government Center.

**Juvenile Justice Committee Meeting**  
**April 21, 2016 at 12:00**  
**County Office Building, Conference Room B**

**Present:** Matt Brickl, Phil Huerta, Teri Henderson, Josh Hessler, Drew Althoff, Beth Wilms, Kris Sather, Rebecca Church, Kalene Engel, Preston Selleck, Susan Cooper

**Call to Order**

**Approval Minutes from Previous Meeting:** Approved without changes.

**Restorative Justice Update:** Truancy referrals have increased significantly this year, which may be due to more accurate reporting as opposed to an actually increase in absenteeism. The structures are in place to deal with truancy issues, but some of the schools do not fully understand the role of Restorative Justice. There has also been some turnover in administration at the schools, which also complicates the process. Drew will be working with this schools again this summer to increase understanding of and adherence to the process.

**Dual Status/Crossover Youth Initiative:** Rebecca has received signed MOUs from all participating departments/agencies. The Data Workgroup has met a few times and has a plan in place to collect data so that a target population can be defined. A County Attorney intern will be assisting with the data collection. Rebecca also reached out to Hennepin County for information about its DSY program. She has not yet received the documentation she requested, but did receive positive feedback on program benefits including increased communication and decreased placement.

**Open Discussion:**

- **Alliance for Substance Abuse Prevention (Phil Huerta):** The Community Talk on April 12, 2016 was a huge success. The next major event is a Prescription Drug Takeback event which will occur on April 30, 2016 from 10 a.m. to 2 p.m. at Community Memorial Hospital. Also occurring this spring is the Parents Who Host Campaign designed to discourage parents from hosting parties at which drugs/alcohol will be served. Questions were raised about who sponsors the Mock Trial at the high school.
- **Youth Night Campus (Matt Brickl):** Both Levels of YNC are currently full and there is a three person waiting list. The intake process consists of three steps (intake, diagnostic assessment and treatment plan meeting) and it sometimes takes several meetings to complete those steps. Therefore, the intake process can take 1- 1 ½ months. The Level 1 program is designed to be a 3-4 month program, while the Level 2 program is designed to be completed in 5-6 months. Matt reminded everyone that a youth must have a mental health diagnosis in order to qualify for YNC.

Adjourned: 12:40 p.m.

Next meeting: May 19, 2016 at noon at County Office Bldg, Room B

### **Youth Night Campus (YNC) Updates**

YNC has a capacity for 8 total clients to receive services at one time. It is important to remember that YNC is a Mental Health day treatment program, and that each client requires a mental health diagnosis to be enrolled in the program. YNC at this time has 8 referrals and with current clients already in the program this number will put our program over capacity. YNC currently is enrolling to fill capacity with the referrals sent, and once capacity is reached the remaining referrals will be placed on a waitlist for the program. The following bullet points will highlight the waitlist process as well as important referral information.

- With YNC now offering level 1 and level 2 programs, there is now an established capacity for each level set as 4 clients per program. A fifth client may be added to either level program if the trend of referrals dictates that necessity.
- For enrollment into either of the YNC programs the referrals (Legal Authority and client) must complete the following:
  - Attend intake meeting and complete intake paperwork
  - Attend Diagnostic Assessment meeting with Therapist, or have a diagnostic assessment completed within the past 6 months which meets CTSS and programming requirements. (All clients must have a Mental Health Diagnosis that meets CTSS standards to be enrolled in the program)
  - Attend the Treatment Plan and Crisis Plan signings
- The enrollment process will typically take 3-4 weeks to be completed when program referrals are less than 4 at one period in time. When more than 4 referrals are sent around the same period of time the enrollment process can take between 4-6 weeks to be completed. These are the typical time frames if clients attend each of the initial meetings listed above, with the potential for this time frame extending if meetings continue to be rescheduled due to appointment no-shows or cancellations.
- YNC program staff will attempt to schedule each meeting three times before requesting that the referral source intervene and evaluate to ensure compliance.
- YNC program staff will attempt to enroll clients based upon initial referrals dates, if compliance issues arise there is the potential that later referrals may take the place of earlier referrals if their intake process is completed sooner.
- YNC referrals that are waitlisted will complete intake, and diagnostic assessment steps for the program. Treatment and Crisis plans will be completed by YNC program staff so that once an opening is available the client will be able to start with less delay.

- Additionally, once a client is enrolled and has started the program, attendance will be monitored daily. If a client misses or refuses transport 3 consecutive days services will be suspended and YNC program staff will contact case worker to coordinate a plan for client compliance. Once that plan has been established and communicated to YNC, transport again will be provided. If the client misses or refuses transport an additional 3 consecutive days then the case worker will be notified and discharge from the program will be recommended at that time.

**Winona County Criminal Justice Coordinating Council**  
**Juvenile Justice Committee**  
**May 2016**

The Juvenile Justice Committee did not meet in May of 2016. The next meeting is on June 16, 2016 at noon at County Office Building Room B.

**Criminal Justice Coordinating Council  
Juvenile Justice Committee Minutes  
June 16, 2016 at noon  
County Office Building, Conference Room B**

**Present:** Rebecca Church, Kris Sather, Beth Wilms, Matt Brickl, Garrett Crowley, Kalene Engel, Phil Huerta, Karen Sanness

**Minutes by:** Kalene Engel

**Welcome & Call to Order:** 12:05 p.m.

**Truancy Update:** See attached update. Drew, Rebecca and WCCS representatives will be meeting on July 22<sup>nd</sup> to discuss truancy procedures.

**Mental Health Training:** Kalene reminded members that Family and Children's Center is offering an Adult Mental Health 1<sup>st</sup> Aid Class on June 22<sup>nd</sup> from 8 am – 4pm in the Kensington. There are already enough registrants to hold the training, but more spots are available.

**Dual Status Youth:** The data group has been working on compiling and analyzing data for the purposes of determining what categories of children the DSY Program will serve. Rebecca provided a list of children who had delinquency cases opened in 2015 and WCCS took that list and compared it to WCCS data to determine whether that child was also involved in WCCS services during 2015. Professor Malone then ran some data tables comparing the data sets to determine the level of involvement by criminal justice involved youth with child welfare programs. Committee members reviewed the data sets in an attempt to narrow down the possible target population for a DSY Program. Overall, the data disclosed that 44% of all juvenile delinquents who received some form of adjudication were also involved in community services programming. Karen Sanness noted that the most significant level of involvement from the Community Services perspective was CP-CM (Child Protection-Case Management). For the data being analyzed, 11 children would have fallen into that category in 2015. Another significant area of concern for Community Services is CMH-CM (Children's Mental Health Case Management). Kris noted that a lot of kids are "mobile" in that they will claim to be moving out of the area in an attempt to have the services "stop" but then do not move or move for a period of time just long enough to get the services stopped. Probation supervision transfers from jurisdiction to jurisdiction, so probation services do not stop. Kalene suggested a possible pilot program which would serve fewer individuals to start out. All agreed that an important factor was being able to get the family to participate in services (and not just the youth) so that a return to the family environment did not "un-do" all the work that the child has done relative to rehabilitation. Kalene suggested the possible use of Youth Act as another possibility for case management (along with WCCS and Probation).

Rebecca suggested that a smaller group be convened to work out the details of the program. Garrett Crowley (WCAO Intern) will compile an outline of a program. Rebecca, Karen, Matt, Garrett, Kris (and Kalene, when available) will meet as a workgroup to discuss the details. The first meeting of this workgroup will be held on June 22<sup>nd</sup> at noon.

**Meeting adjourned:** 1:03 p.m.

**Next Meeting:** July 21, 2016 at noon at County Office Building, Conf. Room. B

## **TRUANCY UPDATE (6/16/16)**

### **Early Intervention:**

- 166 referrals from all over the county and a few out of county
- Met with 73 of them over the course of the year
  - o These meetings were mostly informal meetings at the school with the student and myself. I expect that to be the same next year. Some meetings involved having parents come to the meeting as well.

*\*\* An important thing to note is the middle school referred about 30 students for problems with tardiness. After meeting with about 10 of them to start the year, it was decided not to pursue any more meetings as it is not a legal matter.*

- Based on my records, 64 of the early intervention referrals had truancy petitions filed or educational neglect filed
  - o 61 truancy petitions
  - o 3 ed. neglect
- Of the 61 truancy petitions filed:
  - o 29 offered diversion

### **Truancy Diversion**

- 45 diversion referrals
- Of the 45 diversions, I worked with 30 of them
- 8 diversions were sent back due to no contact
- 7 of them were dismissed after-the-fact due to parents reversing absences
  - o SOMETHING WE ARE WORKING ON FIXING NEXT YEAR
  - o SCHOOLS GAVE PARENTS MORE TIME THAN IS STATED IN THE ATTENDANCE POLICIES
- Of the 30 I worked with this year:
  - o 7 failed diversion and were sent to court
  - o 23 were successfully discharged at the end of the year

### **Truancy Rewards**

- 39 kids given an opportunity to earn community work service hours by simply attending school with no unexcused absences
  - o ZERO successfully earned all credit
  - o 21 of them received no credit
  - o 7 received partial credit (at least 5 hours)
  - o 10 are still on the rewards list and will resume next school year

It was a challenging year to say the least but with the help of Rebecca Church and the WCAO and Sherri Brekke and WCCS, we will be confronting many of the issues that came up this year. It can only get better.

I have a lot of hope that this will continue to get better. Schools are on board with this effort. And to their defense, they have so much to keep track of on a daily basis and attendance is only a portion of their own challenges.

Meetings with administrators throughout the county are on the agenda this summer. Sherri, Rebecca and I have already met to discuss what we need to do next year to make this more effective/efficient. We are meeting again July 22<sup>nd</sup>. Anyone who wants to join the effort can reach out to me. I just ask that you commit yourself to attending our meetings this summer.

In my experience, I have learned a lot as to what many of these students need when it comes to supporting them and also holding them accountable. I have a lot more to learn and also know a few kids slipped through the cracks.

I am happy to answer any and all questions related to this effort. You know where to find me.



**Juvenile Justice Committee Meeting**  
**July 21, 2016 at 12:00**  
**County Office Building, Conference Room B**

**Present:** Matt Brickl, Beth Wilms, Kris Sather, Rebecca Church, Bridget Klinger, Karen Sanness

**Call to Order**

**Approval Minutes from Previous Meeting:** Approved without changes.

**Restorative Justice Update:** Rebecca suggested that Restorative Justice work together with ASAP and request to speak together at the first day of school event that the students and parents attend. ASAP is potential interested in speaking to the student and parents about who they are and the upcoming events. Therefore, perhaps Restorative Justice could join them and talk about truancy briefly.

**Dual Status/Crossover Youth Initiative:** Rebecca updated the committee on the Initiative. A small group met to discuss procedures and protocols shortly have the last Juvenile Justice Meeting. During that meeting, it was discussed that Community Services could potentially be adding several cases to their case load for case management. Community Services wasn't sure if they could take on the additional work. Also, DOC stated if their court ordered probation numbers dropped too low they could be reduced in the hours they would be allowed to work on juvenile cases. Even though they would still be on the case management team of approximately the same number of juveniles, if they are not court ordered they could counted differently. Therefore, due to these two concerns, Karen Sanness suggested we look at creating Juvenile Screening Team instead.

The Juvenile Screening Team is currently made up of: Rebecca Church, assistant county attorney; Kris Sather and Teri Henderson, juvenile probation agents; Sherri Brekke, pre-trial and truancy supervisor; Lisa Bork, ongoing case manager; Matt Brickl, and representatives from FCC; and two representatives from Hiawatha mental health services. The team has met twice already.

The first meeting was to discuss what was going to be discussed, how it would run, and when it would meet. It was decided the team would meet twice a month, the 2<sup>nd</sup> and 4<sup>th</sup> Thursdays of the month at noon in the Sunshine room.

Some of the main goals of these meetings are to discuss juvenile cases that will be transferred from pre-trial to DOC supervision; issues agents observe going on within the home of the juveniles they supervise; juveniles in long-term placement who have been charged; new cases that could maybe be more child protection issues than delinquency issues; and any other juvenile/child protection issues that come up.

The second meeting the team discussed several cases.

### **Open Discussion:**

- **Family Based Services:** Beth Wilms explained that family based services has not actually been discontinued. Instead it has just changed. It will no longer be done through the schools. There will be two full-time staff from Community Services going into the homes and providing the services. Additionally, Karen Sanness will be in charge of coordinating it and a case aide will be working on the clerical work. It was explained the family based services will be more of a shorter-term program, months instead of years and more of a preventative program. Therefore, families with open CHIPS cases would not be receiving this service.

Adjourned: 12:35 p.m.

Addendum from Karen Sanness v. E-mail on 7/25/16

I just wanted to clarify in the notes about FBS. The main program that was being run through FBS was Parent Support Outreach Program (PSOP). The PSOP program is a short term prevention and early intervention program that connects families with community resources and supports. Referrals come from multiple areas. If a family has a PSOP worker and they are opening for ongoing child protection case management, then the PSOP worker has to close their case, as it is no longer prevention. In cases where there is a CHIPS case we have Family Assessment Response services that were also being provided by FBS and these services are available through the County to families under a CHIPS that can provide the parenting support and work that is needed within the family. So the statement that these services are not provided to families that are under a CHIPS is not accurate. We have to remember that Family Based Services was the name of the agency run through the schools, that had many different grant and state allocations from the county that was funding it.

**Criminal Justice Coordinating Council  
Juvenile Justice Committee  
August 18, 2016 at noon  
County Office Building, Conf. Room B**

**Present:** Matt Brickl, Justin Green, Phil Huerta, Kalene Engel, Marie Kovecsi, Sue Cooper, Rebecca Church, Beth Wilms, Karen Sanness

**Minutes by:** Kalene Engel

**Welcome & Call to Order:** 12:05 a.m.

**Approve Minutes from July meeting:** Approved without changes.

**Delinquency Screening Team Update:** The delinquency screening team has met a couple of times since the last meeting. Thus far, the team is comprised of Karen Sanness (supervisor), Lisa Bork (child protection worker), Sherri Brekke (juvenile pretrial case manager), Teri Henderson (probation), Kris Sather (probation), Rebecca Church (county attorney's office) and Matt Brickl (Family & Children's Center). Rebecca discussed the team composition at the CJCC Main Council meeting and invited other interested persons to attend. Data sharing agreements were signed for the Dual Status Youth Program. Susan Cooper suggested that the team would likely fall under the MDT (multidisciplinary team) statute and Karen has an information sharing agreement template that could be utilized. At the next team meeting, team members will review kids who are in placement.

**Juvenile Housing Issues:** Justin Green was present to obtain information on the housing needs of juveniles. He and Kalene met with area landlords last month and a couple of them have property available and are interested in discussing options. Justin posed the question, "If you could have any kind of housing you wanted for juveniles in Winona, what would you want?" The unanimous answer was "shelter care." Further details were provided, as follows:

- Shelter care is used when a child cannot return home to parents/guardians. The reasons for this could be that they have lower level offenses and/or that they have some behaviors and are waiting to get into treatment. It can be used for transitional housing when the child is returning back from treatment.
- Shelter care is an unlocked facility. Examples include Von Wald in Rochester and Hayward Group Home.
- Homeless use could possibly also be housed in a shelter care facility.
- Although availability has gotten better lately, for approximately a month in the winter, juveniles were transported to St. Cloud because there were no closer options.
- The county pays for the days in shelter care as well as transport to/from the facility. The daily rate is \$178.
- Family and Children's Center has expressed some interest in possibly providing shelter care, also.
- Winona used to have a group home but it closed because of low numbers.
- If Winona County opened a shelter care facility, other area counties (Houston, Fillmore & Wabasha) will also want to send their kids there.
- Karen noted that Von Wald and Hayward are going to be transitioning to gender-specific facilities soon.
- Karen estimates that, on any given day, there are 3-4 kids from Winona County in shelter care. Adding in area counties would increase that to 5-10. Having a local shelter care facility available could result in more placements on questionable cases.

- The State of Minnesota, Department of Human Services licenses shelter care facilities.
- Services that are typically provided in shelter care include a bed, food, 24/7 staffing, education, nursing staff (for medication monitoring) and social workers (for independent living skills and group programs (like cognitive skills)).
- Von Wald contracts with Dr. Carten to conduct psychological tests and assessments, which is very helpful to determine what the children need for services.
- Von Wald has different levels of supervision and offers activities off campus, including going to the YMCA and Youth Night Campus.
- Each kid is also working a program.
- Community Services would like to have the kids be able to continue local programs, such as those offered by FCC
- Kids can be placed in shelter care through a police hold or can be court ordered.
- The facilities are unlocked, but can have curfews.
- The company called 180 Degrees runs Von Wald.
- No shelter care facilities will take crim sex offenders.

Justin asked Karen to get him the name and contact information for the person at the State who is knowledgeable about licensing.

**Focus Areas:** Rebecca reviewed the 2015-16 areas of focus for the committee and requested input on the future areas of focus. Based upon the earlier discussion, housing/local placement options is an area of significant interest. CJI (Children's Justice Initiative) is also a possible program that could be reported on in this committee. The newly formed delinquency screening team/MDT may benefit from continued discussion/analysis in the juvenile justice committee. Truancies has always been a recurring topic of discussion of the committee. Reviewing the Cornerhouse interview process was also mentioned as a possible focus of the committee.

**Meeting adjourned:** 1:05 p.m.

**Next Meeting:** No meeting in September. Next meeting on October 20, 2016 at noon at County Office Building, Conf. Room B.

**Juvenile Justice Committee**

The Juvenile Justice Committee did not meet in September of 2016. The next meeting is October 20, 2016 at noon at the County Office Building, Conf. Room B.

**Criminal Justice Coordinating Council  
Juvenile Justice Committee  
October 20, 2016 at noon  
County Office Building, Conf. Room B**

**Present:** Matt Brickl, Kalene Engel, Rebecca Church, Beth Wilms, Kris Sather, Drew Althoff, Sara Longley

**Minutes by:** Kalene Engel

**Welcome & Call to Order:** 12:03 a.m.

**Approve Minutes from August meeting:** Approved without changes.

**Juvenile Housing Update:** Kalene sent information requests to neighboring counties asking for information regarding shelter care use. She heard back from Winona County and Wabasha Social Services and expects to hear back from Fillmore County and Houston County soon. Beth stated that Karen Sanness will be digging deeper into the data to get more detailed information about the type/length of placements. Kalene will continue to follow up on this issue. Attendees commented that it would be very beneficial to have a local placement option to keep kids involved in treatment. Also, due to lack of spots available at Von Wald and Hayward, some must be placed in locations that are not the most appropriate for them (such as Red Wing). As of January 1<sup>st</sup>, Hayward will house exclusively females and Von Wald will house males.

**Truancy Update:** Drew has been the only Restorative Justice Coordinator since August, but hopes to be joined soon by a new coordinator. The County Attorney has filed 5 truancy petitions so far this year. One diversion is pending and several more are in process. The truancy rewards program was modified to reduce the number of hours from 20 to 10. This is because very few were able to complete the 20 hours. It is hoped that having fewer hours to complete will keep the kids motivated. Drew feels that it is necessary for him to be in court during truancy hearings to explain the rewards program. One item under discussion is the possibility of taking the phone away from kids who violate the truancy disposition terms.

**Juvenile Teams:**

- **Juvenile Screening Team:** The juvenile screening team has been meeting every other week. Currently, the number of kids on pretrial supervision is very high (10-12); some are in the community and some are in secure placements. Because DOC does not have jurisdiction of these kids during the pre-trial stage it is necessary to have social service involvement, particularly when there is a need for placement or a move between placements. Current attendees at the meeting include Rebecca, Karen S. Sherri B., Kris S. Teri H., Matt B, Lisa Bork and a representative from HVMHC. A suggestion was made to possibly switch or rotate social workers to get input from multiple social workers. DOC feels that the screening team meetings are very necessary as it helps for a smoother transition between pre-trial supervision and DOC supervision.
- **Multi Disciplinary Team:** The last meeting of the MDT was held in February and there are currently no meetings scheduled. An all-day training on MDT will be held in the Twin Cities on November 4<sup>th</sup> and a few people from Winona will be attending. It is hoped that the information obtained at the training can be used to define the makeup and purpose of an MDT. Additionally, Matty's Place is in the process of obtaining accreditation and will need to establish an MDT, so there will be opportunities for collaboration. Rebecca will follow up on this issue with Karen S. (Note: After the meeting, Karen S. sent a note

stating that the last meeting was in June and that the County is revamping its meetings to be in compliance with the statute and focused more on case review than informational session. She also noted that the three MDT members are scheduled to be in attendance at the November 4<sup>th</sup> training).

- **Children's Justice Initiative:** Prior to the permanency training this summer, the Winona CJI team had not met since April of 2015. The CJI meeting held on September 20, 2016 was well attended and another is scheduled for November. Scheduling orders have now been implemented in CHIPS cases. One of the recommendations from the Governor's Task Force is that social workers and supervisors must be available 24/7 by January 1<sup>st</sup>. Due to union issues, Winona County will not be in compliance with the mandate. Rebecca indicated that she could be available 24/7.
- **Out-of-Home Placement Meetings:** The in-person meetings have been replaced by e-mail "meetings" and seems to be going alright.
- **Family Preservation Meetings:** Family Preservation meetings occur on an as-needed basis to make decisions about what needs to happen to get kids back home. Most are child welfare cases. Graham and Rebecca will want to attend some of these meetings, so there may be issues to iron out.

**Mental Health Training Opportunities:** Attendees were reminded to pass along any mental health training opportunities to Rebecca, for redistribution to committee members.

**Other:** The County recently hired a full-time intake worker at WCCS to replace a worker who had left. The new hire is experienced and the department is excited to have the position filled.

**Adjournment:** 1:02 p.m.

**Next Meeting:** November 17, 2016 at noon at County Office Building

**Note:** After the meeting Rebecca, Matt and Sara were talking about other items. Matt would like to see some discussion regarding family involvement and if we can make this more of a requirement. This will be added to the November agenda to discuss in more detail.

**Criminal Justice Coordinating Council  
Juvenile Justice Committee  
November 17, 2016 at noon  
County Office Building, Conf. Room B**

**Present:** Matt Brickl, Kalene Engel, Rebecca Church, Beth Wilms, Kris Sather, Drew Althoff, Teri Henderson, Lisa Gernand, Karen Sanness

**Minutes by:** Kalene Engel

**Welcome & Call to Order:** 12:03 a.m.

**Approve Minutes from October meeting:** Approved with changes suggested by Karen Sanness regarding MDT meetings.

**Juvenile Housing Update:** Kalene has not received any additional information from any counties regarding placement numbers or needs.

**Truancy Update:** Lisa Gernand is now on board as the 2<sup>nd</sup> Restorative Justice Coordinator. Drew has been exploring ways to work with his truancy clients. He estimates that 80% of kids possibly just need to be told that they are the radar screen for a court action and a warning to get on back. However, in some cases, getting the parents to be supportive is a real challenge. Drew has not received any referrals yet this year from the ALC. Rebecca has received some referrals from the ALS where the absences total over 20. Drew intends to hold weekly meetings at the ALC to address absences.

**Juvenile Re-Entry Grant:** Community Services is working on pulling together a grant application for a Minnesota Office of Justice Programs Request for Proposal for re-entry grants. They are discussing a model where a social worker would be assigned to work with children who are facing juvenile charges to do intensive case management services including making efforts to keep them out of secure detention and into treatment (where needed) as soon as practicable and to do discharge planning/local service coordination. The grant would create a position for a Juvenile Justice Case Manager. Some necessary components of the grant would include CBT (cognitive behavioral therapy), use of the Carey Guides and MRT (moral reconnection therapy). The grant is a 2 year grant; the deadline is December 2<sup>nd</sup>.

**Family Involvement in Juvenile Justice:** One of the biggest challenges for kids involved in the juvenile justice system is “what happens next” after they have received treatment or been in a structured environment for a period of time and then are returned to the family. Even though the kids’ attitude and behavior may have changed, they are usually returning to the same family environment from which they came. If nothing has changed in that environment, the child may revert to the same behaviors that prompted them to become involved in the juvenile justice system in the first place. Committee members discussed different ideas for effectuating changes in the household or some type of structure for the child upon return to the community. Ideas included incorporating a therapy component, using a mentorship program or creating a youth center with supportive services. Members of the Community Outreach & Diversity Committee will be touring the La Crosse YMCA Youth Center and will report back on what that center is offering to its youth.

**ACEs (Adverse Childhood Experiences) Training:** Several individuals from Winona attended the ACEs Training in Eagan on November 10<sup>th</sup> and 11<sup>th</sup>. The group wants to bring a two day “train-the-trainer” workshop to Winona, to expand the number of people who are trained



in ACES. This issue will be discussed at a meeting at Livewell Winona on December 2<sup>nd</sup> at 4:30 p.m.

**Juvenile Committee/Team Updates:**

- **Juvenile Screening Team:** Brian Stamschror and Karen Sanness attended a Multidisciplinary Team training to learn more about how an MDT can function more effectively. The MDT should have a greater focus on case review and process improvement. The next meeting of the MDT will be held sometime in December.
- **CJI:** The CJI Team met on November 9<sup>th</sup>. Judy Wood was unable to present at the meeting due to illness, so Karina Kujawa and Heidi Hovland presented on Safe Haven, Matty's Place and Supervised Visitation services available at Family & Children's Center. The next meeting will be January 11, 2017 at noon at County Office Building, Room B. Judy Woods will be speaking. Future speakers mentioned included Ruth Charles and Deb Ratterath. Feedback on the rejuvenation of the CJI Team is positive.

**Open Discussion:** A Restorative Justice-type intervention was recently used in Lewiston after an egging incident involving children. The method seemed to work well.

**Adjournment:** 12:45 p.m.

**Next Meeting:** December 15, 2016 at noon at County Office Building, Conf. Room. B

**Criminal Justice Coordinating Council  
Juvenile Justice Committee  
December 15, 2016 at noon  
County Office Building, Room 113**

**Present:** Kalene Engel, Rebecca Church, Beth Wilms, Kris Sather, Drew Althoff, Teri Henderson, Lisa Gernand, Karen Sanness, Marie Kovecsi, Phil Huerta, Chris Rogers

**Minutes by:** Kalene Engel

**Welcome & Call to Order:** 11:03 a.m.

**Approve Minutes from November 17, 2016 meeting:** Approved without changes.

**Juvenile Housing Update:** Kalene requested assistance and clarification from committee members on the "shelter care" data request that she made in September to several counties. The need for this data is even more timely since one of the two main shelter care facilities serving this area (Hayward) has been closed. The remaining shelter care facility used by Winona (VonWald in Rochester) is believed to be converting to a co-ed facility. Kalene has received some information from some counties but is not sure who to contact in each county for the Corrections versus has not received any additional information from any counties regarding placement numbers or needs. Committee members provided the names of contact persons in each county, noting that kids were placed in shelter care by both Corrections and Human (Community) Services. Currently, there is no reimbursement to counties for corrections-based placement; however, there could be (IV-E) reimbursement for human services-based placements. Unfortunately, that funding is in jeopardy for congregate settings (more than a few kids) due to directives from the Federal government. Kalene will continue to follow up to try and gather more data.

**Truancy Update:** Due to increased workload, Restorative Justice is decreasing the interventions at the elementary school level. They were not getting referrals at the 3-5 absence range anyway, so the cases that they were dealing with were frequently at a point where the County could file an Educational Neglect Petition. They will continue to work with 10-11 year old middle school students. Currently, there are 15 truancy petitions filed and 10 more on the way. Some previously failed diversions will proceed directly to petitions. Currently, everyone who needs to check attendance records has access to the records.

**Parent Support Outreach Worker:** Winona County will soon have a full-time Parent Support Outreach Worker who will be able to work with parents in their homes on parenting issues. To qualify for services, the parent just needs express a need for help

**Juvenile Re-Entry Grant:** Community Services submitted a grant application to the Minnesota Office of Justice Programs. The application requests funds to supplement the current re-entry process. The goal is to de-institutionalize children and provide more support for aftercare programs, peer support program and other evidence-based practices, including facilitated recreation time. Approximately 10 grants will be awarded statewide; awards should be announced sometimes early next year. Karen will provide Kalene with a copy of the grant as it does contain some juvenile data.

**Systems of Care:** The State of Minnesota is applying for a Systems of Care grant which will examine how a child with mental health needs receives services depending upon how they enter

the system (i.e. child protection, delinquency, etc). Awards on this grant will not be made until August.

**2017 Goals/Direction:** Last year, the committee worked on the dual status youth program, improved handling of truancies, providing/promoting mental health training for practitioners and increasing options for local placement for youths. A formal dual status youth program is no longer being pursued, but communication between Corrections and Community Services has improved. All other strategies are still being pursued. Additionally, there is interest in improving the continuum of care for children with mental illness. With respect to local placement options, Kalene observed that the move towards de-institutionalization of juveniles closely parallels the Stepping Up Initiative.

**Juvenile Committee Updates:** The MDT (Multi-Disciplinary Team) is working on revamping the team now that members have undergone training. CJI has its next meeting on January 11, 2017 at noon. The Juvenile Delinquency Screening team has had some difficulty in coordinating schedules.

**ACEs (Adverse Childhood Experiences) Training:** A meeting on ACES (Adverse Childhood Experiences) was held on December 2nd at Livewell Winona and was very well attended. Members of the group are exploring the possibility of applying for grant funding to sponsor a "train-the-trainer training on ACES

**Warming House:** Due to efforts of some community partners, a warming house is scheduled to open on January 1<sup>st</sup> at Community Bible Church. Volunteers are being sought to staff the center for 5 hour shifts. Two shifts per night are planned and training will be provided

**Hope Harbor:** Hope Harbor plans to open a facility in Winona in June or July. Hope Harbor is a Christian-based home for girls which is funded privately and licensed as a Minnesota Residential Group Home.

**Open Discussion:** The Elected Official's Forum will be held on January 21, 2017. One of the ideas being discussed for a white paper is the delay in finalization of adoptions in permanency cases at the state level. Rebecca will work with Community Services representatives to gather data on extra costs and time in placement due to those delays.

**Adjournment:** 12:05 p.m.

**Next Meeting:** January 19, 2017 at noon at County Office Building, Conf. Room. B