

# **2018 Main Council CJCC Minutes**

**January - December**

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**JANUARY 3, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Ron Ganrude (Winona County Sheriff); The Honorable Nancy Buytendorp (District Court Judge); Fatima Said (Project FINE); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator); Wendy Van Duyne (Court Administrator); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Judy Gilow (Public Member); Gerry Krage (City of Winona); Jeff Apse (Supt. St. Charles School District); ); Rich Dahmen (Superintendent, Winona Area Public Schools); Travis Volkman (Goodview Police Dept.); Kurt Knuesel (Winona County Bar Association).

**Guests Present:** Kalene Engel (CJCC Executive Director); Rebecca Church (Asst. Winona County Attorney); Carin Hyter (Drug Court of Winona County); Steve Coddington (Common Ground); Bridget Klinger (Winona Police Dept. – Proxy for Paul Bostrack); Ben Klinger (Winona County Jail); Janneke Sobeck (Winona County ASAP-proxy for Travis Volkman); The Honorable Mary Leahy (District Court Judge); The Honorable Jeffrey Thompson (District Court Judge); John Goodman (Avumedia); Chris Rogers (Winona Post); Jeff Mueller (Chief Deputy, Winona County Sheriff's Dept.).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for January 3, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from December 5, 2017 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. New Winona County Community Services Director: Heather Johnson was introduced as the new Winona County Community Services Director.
  - b. Importance of CJCCs – The Honorable Jeffrey D. Thompson: Judge Thompson spoke at the National Association for Presiding Judges and Court Executives (NAPCO) Conference in September of last year and also attended a breakout session on CJCCs. After seeing and hearing about the court systems in other areas of the country and state, he deemed it important to let the Winona County CJCC

know how special, important and well-run it was. He also noted that there was a good likelihood that judge seat that he holds will be moved to Olmsted County due to the weighted caseload and recognized need for an additional judge in that county. He offered to share with members his written thoughts on the location of the judge seat, but will not be taking an official position on the matter. Wendy Van Duyne noted that the loss of a judgeship in Winona County will have a significant impact on Winona County, including Drug Court.

#### **5) Committee Reports:**

- a. Community Outreach & Diversity-Karin Sonneman: Committee members are preparing for the January 20, 2018 Elected Official's Outreach Forum. All of the elected officials from the area are invited. They will be allowed to give a brief statement on their upcoming term and then will answer written questions posed by the audience. The forum will be held at the Winona History Center from 9 a.m. to 11 a.m. The public is invited and a continental breakfast will be served. The next event for the committee is Law Day, which is scheduled for the end of April.

**Next Meeting: February 21, 2018 at noon at County Attorney's Office**

- b. Jail & Jail Alternatives Committee-Justin Green: CARE provided statistical updates via e-mail. Committee members spent the majority of the meeting time discussing strategic planning. One goal identified by members was to foster greater collaboration between the criminal justice system and social services. Much of the work that the committee has already tackled has been to address the challenge of recidivism and to prevent people from going through the revolving door back to jail, so that will always be a focus of the committee. Committee members also expressed interest in working on ways to strengthen drug court. Marie provided information on Project Yellow Line, which is a Blue Earth program that contains many of the same elements of our existing system and could serve as a model for Winona County to use to tie in those elements into a coordinated system. A meeting about Project Yellow Line was held earlier in the day and Heather Johnson is working on arranging a meeting with Blue Earth officials to learn more about the project. Ken Fritz noted that the Winona County Board approved a contract with Tom Weber to facilitate the Jail Advisory Committee. A meeting of that committee will be scheduled in the near future.

**Next Meeting: January 25, 2018 at noon at Kensington Banquet Room**

- c. Crime Prevention (ASAP)-Janneke Sobeck: Phil attended Youth Engagement Training in December to learn more about establishing better connections with youth. University of Wisconsin-La Crosse is hosting two sessions of a workshop entitled Effective Strategies for Working with Youth; for more details see: <https://www.uwlax.edu/conted/effective-strategies/#tab-details>. The Program team is working on an Appreciation Event for volunteers and the Outreach Team is working on the Annual Report. ASAP will be applying for an enhancement

grant to address the topic of opioids and methamphetamines. Beth Moe gave a presentation on nonprofits.

**Next Meeting: January 22, 2018 at 2:30 p.m. at Pleasant Valley Church**

- d. Juvenile Justice Committee-Rebecca Church: Committee members continued strategic planning discussions. The possibility of forming a workgroup to address truanancies was also discussed. Representatives from Von Wald were unable to attend the meeting due to the weather, so their presentation was rescheduled until January. Future meetings will include presentations from other juvenile-justice related groups.

**Next Meeting: January 18, 2018 at noon at County Office Bldg, Room B**

- e. Courts Committee (Pre-Trial Services)-Wendy Van Duyne: Drug Court team trainings for 2018 have been solidified. Carin has been meeting with Trish Chandler to discuss ways to increase referrals to Drug Court. The grant agreement for the Courthouse Safety Grant has been received from the state and forwarded to County Administration. Wendy will be scheduling a workgroup meeting to discuss the in-kind contribution required of the County under the grant agreement. Hopefully the new metal detector will be purchased soon. Court Clerk Debbie Stark transferred to Wabasha County recently so Court Administration is down one clerk on the civil side and may not process things as quickly as normally. Wendy is unsure as to whether she will be allowed to hire someone to replace Debbie.

**Next Meeting: January 18, 2018 at 8 a.m. at Count Administration Conference Room, Courthouse 2<sup>nd</sup> Floor.**

- f. Other: Janneke Sobeck announced that the Blandin Community Leadership Program is seeking applicants for its next round of training and encouraged everyone to consider whether the program was a good fit for them. The deadline for registration is January 15<sup>th</sup> and there is no cost to attend. The Engage Winona project was created by recent Blandin graduates.

6) **Adjourn: 12:47 p.m.**

Next CJCC Meeting: February 7, 2018 at noon at Kensington Banquet Room

**Winona County Criminal Justice Coordinating Council**  
**February 2018**

The CJCC Main Council did not meet in February of 2018. The next meeting of the CJCC Main Council is March 7, 2018 at noon at The Kensington Banquet Room.

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**MARCH 7, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); The Honorable Nancy Buytendorp (District Court Judge); Fatima Said (Project FINE); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator); Gerry Krage (City of Winona).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Judy Gilow (Public Member); Jeff Apse (Supt. St. Charles School District); Rich Dahmen (Superintendent, Winona Area Public Schools); Travis Volkman (Goodview Police Dept.); Kurt Knuesel (Winona County Bar Association); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Ron Ganrude (Winona County Sheriff); Wendy Van Duyne (Court Administrator); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Carin Hyter (Drug Court of Winona County); Bridget Klinger (Winona Police Dept. – Proxy for Paul Bostrack); Phil Huerta (Winona County ASAP-proxy for Travis Volkman); Chris Rogers (Winona Post); Jess Shattuck (CARE); Eve Martinson-McQuaid (CARE); Latrisha Green (CARE); Karina Kujawa (Safe Haven); Katie Van Eijl (Project FINE); Nick Guy (Peer Support Specialist).

Minutes by Latrisha Green; formatted by Kalene Engel

- 1) **Call to Order:** 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for March 7, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from January 3, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Community Leadership Program: Phil Huerta, Bridget Klinger and Carin Hyter will be attending a Community Leadership Program.
  - b. Community and Healthcare Transformation – Project FINE: Project FINE has been working on the Community and Healthcare Transformation Project funded by the Center for Prevention at Blue Cross and Blue Shield of Minnesota. This project created space for refugees and immigrants in Winona County to share their experiences. The topics of discussion included connections to the community, challenges with the lack of legal status, racism on community and national levels, basic needs, and limited access to sufficient employment to meet basic needs. The collection of these experiences has created an awareness that our

immigrant and refugee community members are looking for meaningful ways to connect and be a part the Winona Community. Project FINE is offering an opportunity to intentionally share space called The Welcoming Table. The goal of the Welcoming Table is to provide opportunities for the community to come together to share a meal and build cross cultural relationships. The first meal is on March 19th at noon located at Central Lutheran Church 259 West Wabasha Street. All are welcome. To sign up register at [projectfine.org](http://projectfine.org) under the calendar of events.

## 5) Committee Reports:

- a. Courts Committee-Hon. Nancy Buytendorp: The Courts Committee last met in January. Tyler Brown graduated from Drug Court with many previous graduates were in attendance. Drug Court numbers are steady-- they gained a new participant and 3 more are being considered. Next month, the Courts Committee will focus on strategic planning including pretrial and future initiatives.

**Next Meeting: March 15, 2018 at 8 a.m. at Court Administration Conference Room, Courthouse 2<sup>nd</sup> Floor.**

- b. Community Outreach & Diversity-Karin Sonneman: The Community Outreach Committee met to debrief on the recent elected public official forum. Karin reported that there was good dialogue and socializing. Law Day is at the end of April. The theme has not yet been solidified, but may be connected to opioids. The Fall Summit will address the issues with the jail and will include a dialogue with the community.

**Next Meeting: March 21, 2018 at noon County Attorney's Office**

- c. Jail & Jail Alternatives Committee-Ken Fritz/La Green:

*Jail Advisory Committee (Ken Fritz)*: The committee completed a Jail Tour; Chris Rogers was present to cover the event. Facilitator Tom Weber distributed a lengthy survey to look at safety and other deficiencies within the jail. The Committee is in the process of collecting data and is charged with creating a needs assessment to summarize who is in the jail and what kinds of need they have. The County Board will decide how to approach and respond to the community needs as they are revealed.

*CARE*: The CARE Grant is ending in September-ish, and La doesn't intend to stay in the same capacity once it's done. She will continue recommendations and cheerleading for filling gaps in a sustainable way, using data that has been collected and is being collected. La also described the work that many committees are doing to sustain services with an emphasis on mental health services in the jail sans CARE.

*Housing:* Justin interested in seeking funds to hire a consultant for the transitional housing group. He has been meeting with Poverty Round Table and Volunteer services to discuss options for transitional housing with services.

*Strategic Plan:* The JJA Strategic Plan includes (1) continued support of CARE; (2); support of the Jail Advisory Committee; (3) assist with the Supportive Housing Initiative of the Poverty Roundtable; (4) exploration of Yellow Line Project and (5) enhance collaboration between the criminal justice system and community services.

**Next Meeting: March 22, 2018 at noon at Kensington Banquet Room**

- d. Crime Prevention (ASAP)-Phil Huerta: ASAP submitted an enhancement grant application to address opioids in Winona County. They will find out in May if the competitive grant is awarded. Included in the grant request are resources to create a task force to maintain drop boxes and Narcan training. In February there was an appreciation event, gave the annual ASAP report, which is available in the CJCC Meeting packet on the CJCC Website. Hidden in plain sight was successful. Future plans are to investigate strategies for best affecting the community. The committee would like to diversify. Lewiston and St. Charles had a high number of minor consumption tickets recently. Members mentioned that these occurrences make spring the right timing to address underage drinking and social hosting ordinances again. Rebecca mentioned there will be some resistance and there is some rural-cultural engrained issues that the committee should be prepared for. Karin suggested strategic planning on how to help the resistance and fear surrounding hosting underage parties where alcohol is present using some education and clarification about the risk and culpability. Marie brought up concern about the currently legal substance called Kratom which is sold at local smoke shops. Council members acknowledged it was on the radar.

**Next Meeting: March 26, 2018 at 2:30 p.m. at Pleasant Valley Church**

- e. Juvenile Justice Committee-Rebecca Church: The committee is planning to meet later this month, hosing a speaker from Von Wald and Project FINE. In addition, they would like to meet with Karen Sanness to discuss truanancies.

**Next Meeting: March 15, 2018 at noon at County Office Bldg, Room B**

6) **Adjourn:** 12:47 p.m.

Next CJCC Meeting: April 4, 2018 at noon at Kensington Banquet Room



**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**APRIL 4, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Fatima Said (Project FINE); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Ron Ganrude (Winona County Sheriff); Judy Gilow (Public Member); Travis Volkman (Goodview Police Dept.); Rená Patterson (Corrections' Supervisor).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Jeff Apse (Supt. St. Charles School District); Rich Dahmen (Superintendent, Winona Area Public Schools); Kurt Knuesel (Winona County Bar Association); Wendy Van Duyne (Court Administrator); Heather Johnson (Winona County Community Services); Gerry Krage (City of Winona); The Honorable Nancy Buytendorp (District Court Judge).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Carin Hyter (Drug Court of Winona County); Bridget Klinger (Winona Police Dept. – Proxy for Paul Bostrack); Phil Huerta (Winona County ASAP); Chris Rogers (Winona Post); Nick Guy (Peer Support Specialist); Aaron Camacho (Human Rights Commission); Ben Klinger (Jail Programs Director); Jeff Mueller (Deputy Sheriff); Kalene Engel (CJCC Executive Director).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:01 p.m.
- 2) **Review/Revise/Approve Agenda for April 4, 2018:** Approved with two changes – information items from Kalene.
- 3) **Review/Revise/Approve Draft Minutes from March 7, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Lewiston-Altura Opioid Event: Bree Maki is organizing an Opioid Event at Lewiston-Altura Schools on April 30<sup>th</sup> which consists of talks and discussions during the day for the students and a panel discussion from 6:30 – 8:00 p.m. in the evening, which is open to the public. Bree is looking for criminal justice professionals, family members and people in recovery to speak at the event. Please contact Bree at [bmaki@isd857.org](mailto:bmaki@isd857.org). For more information, she [www.changetheoutcome.org](http://www.changetheoutcome.org).

- b. Youth Listening Sessions: Engage Winona is conducting training in Youth Listening Sessions in order to gather more information about youth mental health issues in the Winona Community. The trainings are free and open to anyone interested. Please contact Brian Voerding at [brian@engagewinona.org](mailto:brian@engagewinona.org) or visit [www.engagewinona.org](http://www.engagewinona.org).
- c. CJCC Letter on Judicial Vacancy: The meeting packet contained a draft letter from the CJCC in support of retaining a third judge seat in Winona County. The letter referenced the vision/mission of the CJCC and the importance of having judicial involvement in the various “smart on crime” programs that we have developed. The letter was approved, as is, by consensus.
- d. Strategic Planning: Deferred until after Committee Reports.

**5) Committee Reports:**

- a. Juvenile Justice Committee-Rebecca Church: Project FINE presented at the meeting about its Community and Healthcare Transformation Project. Karen Wrolson is the new director at Family and Children’s Center. Committee members would like to focus on improving truanancies processes which has resulted in the creation of a truancy subcommittee. Von Wald Home will be presenting at the April meeting.

**Next Meeting: April 19, 2018 at noon at County Office Bldg, Room B**

- b. Courts Committee-Kalene Engel & Carin Hyter: The electronic court reminder pilot project in Hennepin County has been successful and will be rolled out statewide by the middle of 2019. The courthouse has a new metal detector. Components of the Yellow Line Project were discussed by the group with great interest and many questions. Since the Jail & Jail Alternatives Committee was planning on reviewing the YLP at its March meeting, committee members decided to attend that meeting. As of today, there are 18 participants in Drug Court which is close to the max of 20. Drug Court is partnering up with college social work and nursing students for help with public relations (pamphlets, Facebook page, participant handouts). Additionally, WSU social work students will be helping Drug Court create a community garden at Maplewood Townhomes. Starting on April 19<sup>th</sup>, Drug Court will be moving to Thursdays.

**Next Meeting: No meeting in April due to two meetings in March.**

- c. Community Outreach & Diversity-Karin Sonneman: The Community Outreach Committee devoted most of its meeting to a discussion of the upcoming Law Day events, which will be held on April 26<sup>th</sup> and 27<sup>th</sup>. The mock trial will focus on bullying; Bridget Klinger, Rebecca Church and Stephanie Nuttall are updating the bullying script that was created a few years ago. Carin Hyter will present information on Drug Court as part of the County Attorney’s station. The

committee will also be serving as the community outreach arm of the Jail Advisory Committee. Karin, Bridget, Carin and Claire Exley are on the workgroup which will be coordinating outreach efforts. The Rotary Club is sponsoring "Know Your Neighbor Picnics" so the JAC Workgroup will be planning how to participate in those. Winona Health is sponsoring a USO Show on April 12<sup>th</sup>-14<sup>th</sup> as a fundraiser event for its volunteer organization. Karin will be reprising her role as Kate Smith from the 2009 Courthouse Open House.

**Next Meeting: April 18, 2018 at noon County Attorney's Office**

- d. Jail & Jail Alternatives Committee-Justin Green: The JJA held a joint meeting with the Courts Committee. Members reviewed the Yellow Line Project website videos and documents and spent time discussion what a Yellow Line Project might look like in Winona County. The main difference between the YLP and what Winona is currently doing is the point of intervention/diversion, which is at the prebooking stage for the YLP and post-booking for Winona. Members raised many questions about processes and procedures and also discussed several challenges. JJA and Courts Committee members were given a homework assignment to review the handouts and videos and send any questions to Kalene for compilation. Kalene would then arrange a time for Jessi (YLP Coordinator) to attend a meeting by phone to provide answers to the questions. Ken will be setting up a meeting with the department heads involved to discuss the future of CARE.

Jail Advisory Committee: Ben Klinger and Dave Glithero have been working with representatives of the former (CIS) and current (LETG) jail management information system to obtain the data that Tom Weber has requested for the Jail Advisory Committee. The CIS information will be easier to get than the LETG information, which might need to be compiled manually. Justin is trying to make sure that the data pulled for the JAC can be used with the Justice and Mental Health Collaboration Grant. *NOTE: An update on the JAC will be provided as part of the JJA Report in future CJCC minutes.*

**Next Meeting: April 23, 2018 at noon at Kensington Banquet Room**

- e. Crime Prevention (ASAP)-Phil Huerta: Coalition members spent time reviewing their logic models, which is essentially the roadmap of what problems they want to address and how they plan to do address them. ASAP recently displayed the Hidden in Plain Sight exhibit at a local business (Miller Ingenuity) and had a great turnout. The Parents Who Host Lose the Most campaign has been renamed BUZZKILL; ASAP will launch this soon. A new youth group called Teens Against Drug Abuse (TADA) will be going into businesses to put stickers on alcohol which remind purchasers not to furnish to underage individuals. A realtor who is a coalition member is going to research whether prescription drug theft is an issue during open house. A drug takeback event is scheduled for April 28<sup>th</sup> at Walgreens.

**Next Meeting: April 16, 2018 at 2:30 p.m. at Pleasant Valley Church**

**6) Strategic Planning:**

- a. Crime Prevention (ASAP): ASAP's strategic planning is ongoing, through the use of its logic models. ASAP also has various action teams to carry out the action items on the logic models. Current initiatives include Buzz Kill, Sticker Shock, Prescription Take Back Days; Hidden in Plain Sight; providing information to parents on safe party tips and encouraging Crimestoppers tip reporting.
  - b. Jail & Jail Alternatives: JJA's strategic planning includes (1) continued support of CARE; (2); support of the Jail Advisory Committee; (3) assist with the Supportive Housing Initiative of the Poverty Roundtable; (4) exploration of Yellow Line Project and (5) enhance communication between the criminal justice system, including involvement of middle management.
  - c. Community Outreach & Diversity: COD's strategic planning includes continuation of existing major events such as the Elected Official's Outreach Event, Law Day and Community Collaboration Summit. It also includes serving as the community outreach committee of the Jail Advisory Committee.
  - d. Courts: The Courts Committee's strategic planning includes moving towards a more formalized pretrial services program, support of drug court and continued exploration of and adoption of the Yellow Line Project.
  - e. Juvenile Justice: The Juvenile Justice Committee's strategic plan includes improving the truancy project, reviewing/improving current prevention programs and improving the apprehension and detention process.
- 7) **Other**: Judy Gilow is co-teaching the NAMI Family-to-Family course on Monday and Wednesday nights from 6:30 – 9 p.m. starting April 4<sup>th</sup> and running for 6 weeks. Meetings are held in the Media Room at the Winona Middle School.

**8) Adjourn: 1:05 p.m.**

Next CJCC Meeting: May 2, 2018 at noon at Kensington Banquet Room

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**MAY 2, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Travis Volkman (Goodview Police Dept.); Rená Patterson (Corrections' Supervisor).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Jeff Apse (Supt. St. Charles School District); Rich Dahmen (Superintendent, Winona Area Public Schools); Kurt Knuesel (Winona County Bar Association); Wendy Van Duyne (Court Administrator); Heather Johnson (Winona County Community Services); Gerry Krage (City of Winona); The Honorable Nancy Buytendorp (District Court Judge); Ron Ganrude (Winona County Sheriff); Fatima Said (Project FINE).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Trish Chandler (Jail Intake Worker); Phil Huerta (Winona County ASAP); Chris Rogers (Winona Post); Nick Guy (Peer Support Specialist); Kalene Engel (CJCC Executive Director); Steve Coddington (Common Ground); The Honorable Mary Leahy (District Court Judge); Dave Glithero (Sheriff's Department).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:00 p.m.
- 2) **Review/Revise/Approve Agenda for May 2, 2018:** Approved with one change – addition of Information Item 4D from Project FINE.
- 3) **Review/Revise/Approve Draft Minutes from April 4, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Intercultural Development & Resistance Training: Winona County ASAP is hosting two cultural competency trainings on the morning of May 24<sup>th</sup> at the Winona History Center. The event is free and provides continuing education credits, but pre-registration is required. As of today, there are 92 participants registered and there is a limit of 100.
  - b. Judicial Vacancy Order: The Minnesota Supreme Court issued its Judicial Vacancy Order on April 26<sup>th</sup>, determining that the appropriate location for the judgeship was in Olmsted County, not Winona. Judge Leahy noted that the judges received a proposal regarding equalization time which has helped them to better understand what level of judge time Winona will be receiving from other

counties. The time will come from Fillmore County, Olmsted County and a retired judge. The Winona County judges and Court Administrator will meet on Friday to create a calendar for the equalization time. Karin thanked everyone who sent in comments to the Supreme Court regarding the issue.

- c. Law Day Photos: Kalene provided a collage of Law Day photos from last week's Law Days. Approximately 400 sixth graders heard from representatives from Prosecution, Drug Court, Court Administration; Probation, Restorative Justice and the Public Defender. They also participated in a mock trial about bullying.
- d. Project FINE: The Project FINE Taste of International Cuisine Dinner will be held on the evening of June 10<sup>th</sup> at Lourdes Hall. The theme for this year's event is Caribbean. If anyone is interested in participating in a CJCC Table (6 persons), please contact Karin and Kalene.

#### 5) Committee Reports:

- a. Crime Prevention/ASAP-Phil Huerta: On Monday night, ASAP participated in the "Change the Outcome" opioid education/prevention event at Lewiston-Altura High School. The event was primarily organized by Bree Maki and others in Lewiston. There were events during the day for the students and an evening presentation which including a panel discussion. On Saturday, ASAP held a Prescription Drug Takeback Event at Walgreens, collecting 112 pounds of prescriptions from 97 people. The Walgreens pharmacy manager was present for the event. During the last ASAP Board Meeting, coalition members reviewed the logic models to make sure that they were following their strategic plan. They also discussed the Buzzkill campaign, which was formerly called the "Parents Who Host Lose the Most." Phil was at Lewiston-Altura High School this morning to discuss the consequences of partying, including how that could affect students later in life. Phil is looking into organizing a training on Narcan or Naloxone, likely for sometime in August. On Tuesday, Engage Winona will be offering board training, so that people who serve on boards have a better understanding of their roles and responsibilities.

**Next Meeting: May 21, 2018 at 2:30 p.m. at Pleasant Valley Church**

- b. Juvenile Justice Committee-Rebecca Church: The entire meeting was devoted to a presentation and Q & A session with Laura Johnson, the Program Manager at on Wald Group Home In Rochester. Currently, half of the 12 residents at Von Wald are from the counties of Winona, Houston and Wabasha. Von Wald is planning to expand its Rochester location to accommodate more children. (They were strongly encouraged to consider Winona as a potential location for another facility). The committee minutes contained extensive detail about the discussion, so please refer to them for more information. One focus of the committee will be to create greater awareness of the services available in the community. Truancy will also remain a focus. A Truancy subcommittee has been formed, but due to the impending end of the school year, prefer to wait until the summer to begin

meeting. Judge Leahy noted that she had met with Superintendent Dahmen about some ideas that both of them had for handling truanancies. One idea that they discussed was to bring truancy resolutions to the schools, rather than allowing the child to get another day off to deal with a truancy issue.

**Next Meeting: May 17, 2018 at noon at County Office Bldg, Room B**

- c. Courts Committee-N/A: The Courts Committee held two meetings in March and did not meet in April. On May 21<sup>st</sup>, a Drug Court Appreciation Event will be hosted by the Friends of Drug Court. The event is intended to recognize and honor community members who have helped Drug Court survive and thrive.

**Next Meeting: May 17, 2018 at 8 a.m. in Court Admin Conference Room.**

- d. Community Outreach & Diversity-Karin Sonneman: As noted above, Law Day was held on April 26<sup>th</sup> and 27<sup>th</sup>. The committee is working on ways to raise community awareness of the work of the Jail Advisory Committee.

**Next Meeting: May 16, 2018 at 8 a.m.in County Attorney's Office**

- e. Jail & Jail Alternatives Committee & Jail Advisory Group-Justin Green: The Jail & Jail Advisory Committee did not meet in April and needs to set a new meeting day due to a conflict with Drug Court. Several members of the Jail Advisory Committee toured the Goodhue County Jail. Prior to the tour, they were treated to a presentation by the jail staff about the philosophy and approach they used with dealing with inmates. They make a real effort to deal respectfully with people who are incarcerated, which became evident during the tour based upon the behavior/demeanor of the inmates. Goodhue County jail staff recommended that the Jail Advisory Committee consider the needs and desired outcome, then develop a solution to meet those needs. They provided insightful comments on things that would have done differently. Steve Buswell spoke with several inmates, who confirmed that the respect that they received in Goodhue County was different than other jails. Committee members who had toured both the Goodhue County Jail and the Mower County Jail were struck by the differences between the two jails in philosophy and behaviors. Heather Johnson felt that the outdoor space at Goodhue seemed to produce a positive effect on behaviors.

**Next Meeting: Date TBD due to change of meeting day for Drug Court**

- 6) **Other**: Rená Patterson noted that Hiawatha Valley Mental Health Center will no longer be offering the CAM Program as they do not have a trained facilitator. The nearest equivalent program is in Rochester.
- 7) **Adjourn**: 12:43 p.m.

Next CJCC Meeting: June 6, 2018 at noon at Kensington Banquet Room

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**JUNE 6, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Travis Volkman (Goodview Police Dept.); Jeff Apse (Supt. St. Charles School District); Rená Patterson (Corrections' Supervisor); The Honorable Nancy Buytendorp (District Court Judge)

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Rená Patterson (Corrections' Supervisor); Rich Dahmen (Superintendent, Winona Area Public Schools); Kurt Knuesel (Winona County Bar Association); Darlene Larson (Acting Court Administrator); Heather Johnson (Winona County Community Services); Gerry Krage (City of Winona); Ron Ganrude (Winona County Sheriff); Fatima Said (Project FINE).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Trish Chandler (Jail Intake Worker); Phil Huerta (Winona County ASAP); Chris Rogers (Winona Post); Nick Guy (Peer Support Specialist); Kalene Engel (CJCC Executive Director); Steve Coddington (Common Ground); Dave Glithero (Sheriff's Department); Renee Rumpca (Dept. of Corrections – Proxy for Rená Patterson); Chong Sur Vong (Proxy for Fatima Said); Carin Hyter and Taylor Duellie of Drug Court of Winona County, Lexi Krause and Christy Ferrington of Hiawatha Valley Mental Health Center.

Minutes by Kalene Engel

- 1) **Call to Order:** 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for June 6, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from May 2, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Project FINE Dinner: Project FINE is holding its Annual Taste of International Cuisine Fundraiser Dinner on June 10, 2018 from 4:30 to 7:30 p.m. at Lourdes Hall on St. Teresa's/Cotter's Campus. The theme for the event is "Journey to the Caribbean." Tickets are still available either online or by calling Project FINE..
  - b. Southeast Minnesota Crisis Response Team (Lexi Krause and Christy Ferrington): Ms. Krause and Ms. Ferrington provided information on the SE Minnesota Crisis Response Team as follows:



- The team was established in 2015 with Hiawatha Valley Mental Health Center, Zumbro Valley Mental Health Center and South Central Human Relations (Owatonna).
- Services are now offered round the clock (24/7). Day time crisis services started in 2017.
- People call into a central number and speak to an individual who collects information and performs an initial assessment, then connects the caller to the mobile responder in that area, if appropriate.
  - Law enforcement and mental health professionals can bypass the screener and get right to the mobile crisis team.
- Mental health practitioners get called out in crisis situations to deal with the mental health portion of what is causing the crisis. The team looks at the situation, assesses for suicide risk, determines whether hospitalization is necessary and formulates next steps for the person.
- Responders talk to the client, find out where they are at and do a crisis assessment to assess for risk of self-harm or harm of others. Then they evaluate the capacity of family members to help them and availability of services that could help them.
- The service is very client centered and focuses on the client's needs, striving to return the person to their baseline level of functioning.
- Sometimes the person knows what they need and they just need to get hooked up with services. Other times, more intensive intervention is needed.
- Referrals come from a variety of sources such as family, law enforcement, schools emergency rooms and self-referrals.
  - Calls from law enforcement have been increasing because law enforcement has seen how the services is helping both the clients and law enforcement.
  - Referrals are expected to increase now that the hospital will no longer be providing a locked (involuntary) mental health unit.
- The goal of the team is to keep the individual in their homes, if possible. A consistent theme among individuals experiencing a mental health crisis is that they do not want to go to the hospital. It can be very disruptive to the lives of the individual to be hospitalized, as a hospitalization can result in a loss of a job, legal issues and financial burdens (from hospital bills, inability to work, etc.).
- The program also provides staff to work with individuals in crisis on the following day to establish a therapist or ARMHS worker, apply for medical assistance or other supportive services.
  - There is no end date for the crisis stabilization services provided after the call. The team's goal is to bridge the gap between no services and establishing services.
- The territorial area for the Winona-based response team includes Winona, Wabasha and Houston Counties and parts of Fillmore County. Essentially, from the main HVMHC in Winona, the responders travel approximately an hour. However, because the responders live in different locations, the actual response time could be greater than 1 hour.

- The target response time goal is for the responders to leave their homes within 15 minutes of receiving the call.
- The demand for services is growing:
  - In 2017, there were 1800 calls for the 10 counties served in the region; 275 of the calls involving adults and 83 of the calls involving kids required a response team.
  - In 2017, there were a total of 40 callouts in the Winona region, 25 in Winona County, 7 each in Wabasha and Houston Counties and 1 in Fillmore Counties.
- Already in 2018, there have been 52 callouts.
- If the individual has a weapon or is physically violent, the response team is going to be very limited in what they can do. They do not want to put themselves in harms way and do not want to escalate the situation. Similarly, if the person is intoxicated or under the influence, response team services will not be helpful. If a physical threat can be extinguished, the response team will work in tandem with law enforcement.
- Frequently, the individuals in crisis are well known to the response team and have services in place, but it is after normal business hours and they need someone to talk to.
- “Crisis” is a very subjective word, but if an individual is calling the crisis line, it means that it is a crisis for that person.
- There are 10 mental health practitioner responders on the Winona-based team, two of whom are always on from 5 p.m. to 8 a.m. All of the responders are currently ARMHS workers. There is also a mental health professional that the response team can consult.
- Right now, the CRT is funded through a grant from the State of Minnesota, supplemental funding from counties and Medical Assistance (for billable services)
- Holidays are often a difficult time for people who have lost a loved one, so calls escalate during the holidays.

## 5) Committee Reports:

- a. Jail & Jail Alternatives Committee & Jail Advisory Group-Justin Green:  
Committee members reviewed the storyboards on the jail that were assembled by a subcommittee of the Community Outreach and Diversity Committee (Carin Hyter, Bridge Klinger and Claire Exley). The storyboards were used at the Know Your Neighbor Event at the East End Rec at the end of May to help educate the public about the current state of the jail. Bridget felt the event went very well, with good interaction from community members. The storyboards will be used at future Know Your Neighbor Events and at the County Fair. Additionally, committee members were briefed on the work of the Jail Advisory Committee.

**Next Meeting: June 27, 2018 at noon at Kensington Banquet Room**

- b. Crime Prevention/ASAP-Travis Volkman: ASAP administered a student survey and is preparing to analyze the results. The grantor will be making a site visit in

July for evaluation purposes. A coalition member gave a presentation on JUULing (or jeweling) which is vaping from a device that looks like a flash drive. With jeweling, youth can vape discreetly, even in classrooms in the presence of teachers.

**Next Meeting: June 18, 2018 at 2:30 p.m. at Pleasant Valley Church**

- c. Juvenile Justice Committee-Rebecca Church: The committee did not meet in June of 2018. A meeting of the truancy subcommittee is set for next week.

**Next Meeting: June 21, 2018 at noon at County Office Bldg, Room B**

- d. Courts Committee-Hon. Nancy Buytendorp: Committee members have been discussing the Yellow Line Project, observing that Winona County already has many of the components of the program in place. However, there are still issues with individuals in crisis (mental health or otherwise) and how to deal with them. Drug Court is going really well, with 19 participants. Kalene will invite members of the Southeast Minnesota Crisis Response Team to the next committee meeting so that they can join in the discussion of the Yellow Line Project.

**Next Meeting: June 21, 2018 at 8 a.m. in Court Admin Conference Room.**

- e. Community Outreach & Diversity-Karin Sonneman: The Jail Advisory Committee Outreach Subcommittee is getting the word out about the jail through the Know Your Neighbor Events. They will also have the jail storyboards at the County Fair. The Community Collaboration Summit in October will feature the work of the Jail Advisory Committee (JAC). The Winona County website has a page devoted to updates on the JAC.

**Next Meeting: June 20, 2018 at 8 a.m. in County Attorney's Office**

**6) Other:**

- a. Drug Court Appreciation Event: The Friends of Drug Court Appreciation Event on May 21<sup>st</sup> was very well attended and very well received. There was a good outpouring of community support for the drug court program.
- b. Opioid Litigation: The Winona County Board approved going forward with pursuing a claim against opioid manufacturers. The Bri and Benson Law Firm will handle the matter on behalf of the County.

**7) Adjourn: 1:05 p.m.**

Next CJCC Meeting: August 1, 2018 at noon at Kensington Banquet Room (no meeting in July).

The Winona County CJCC  
did not meet in July of 2018.

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**AUGUST 1, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Travis Volkman (Goodview Police Dept.); Rená Patterson (Corrections' Supervisor); The Honorable Nancy Buytendorp (District Court Judge); Karrie Espinoza (Court Administrator); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services); Ron Ganrude (Winona County Sheriff).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Rich Dahmen (Superintendent, Winona Area Public Schools); Kurt Knuesel (Winona County Bar Association); Gerry Krage (City of Winona); Fatima Said (Project FINE). Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Kalene Engel (CJCC Executive Director); Steve Coddington (Common Ground); Dave Glithero (Sheriff's Department); Chong Sur Vong (Proxy for Fatima Said); Catherine Illies and Marissa Ambrose (CRAFT Program), Yvette Mergenthaler (Rice County); Peter Gifford (proxy for Mike Flaherty); Jim Pomeroy (Winona County Commissioner, proxy for Marie Kovecsi); Chris Meyer (member of public); Chris Rogers (Winona Post); Bridget Klinger (Winona Police Department, proxy for Paul Bostrack); Karina Kujawa (Family and Children's Center).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:06 p.m.
- 2) **Review/Revise/Approve Agenda for August 1, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from June 6, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Restorative Justice Golf Tournament: The 18<sup>th</sup> Annual Restorative Justice Golf Scramble will be held on Friday, August 17<sup>th</sup>, 2018 at Cedar Valley with shotgun start at noon.
  - b. Empower CTC Domestic Violence Treatment for Men: Empower CTC is starting a Domestic Violence Treatment Program on September 10, 2018. The program fills a gap created when Hiawatha Valley discontinued its Counseling for Abusive Men Program.

- c. Workforce Center Employment Seminar: CJCC is co-sponsoring a seminar for employers interested in employing ex-offenders. The seminar will be held at the Minnesota Southeast College Tandeski Center on September 14, 2018.
- d. Presentation on CRAFT Program – Catherine Illies and Marissa Ambrose: Ms. Illies and Ms. Ambrose provided information on the CRAFT Program as follows:
  - CRAFT stands for Community of Recovery Aiding Families in Transition.
  - The program is grant-funded and has already been operational in Olmsted County.
  - The purpose of the program is to decrease the use of alcohol and drugs in pregnant women or mothers with young children who have struggled with sobriety. One of the main goals of the program is to have babies born chemical free.
  - The target population is anyone 17 years or older who has a past history of drug and/or alcohol abuse and who is currently pregnant or has a child under the age of 3.
  - The CRAFT Case Managers provide one-on-one visits each month, or more frequently if needed. They help mother coordinate services, set goals and keep them on track. They can also provide UAs.
  - With appropriate releases of information, they will provide information and coordinate services with others who may be involved with the mother, such as probation or child protection.
  - A major part of the program is the weekly two-hour group sessions, which includes time for discussion, lunch and a speaker. Transportation is available to/from the group sessions. A child educator will be present at all groups.
  - For mothers who participate in at least three group sessions each month, a sober social activity will be offered.
  - Steve Coddington noted that he has had experience with the Olmsted County CRAFT Program and feels that the programming is excellent.
  - The phone number for the Winona CRAFT Program is 507-474-4810.

## 5) **Committee Reports:**

- a. Community Outreach & Diversity-Karin Sonneman: In addition to involvement in the Workforce Center Employer Seminar, the Committee is also planning the annual Community Collaboration Summit. The Summit, which will focus on the Jail, will be held on October 25<sup>th</sup>. The display boards on the jail, including a new board with data charts, will be available at the final Know Your Neighbor Event on August 7<sup>th</sup>. Karin announced that her office will be involved in hosting a trauma-informed care training on November 2<sup>nd</sup> for law enforcement professionals and social workers. More details on the training will be available soon.

**Next Meeting: August 15, 2018 at 8am at County Attorney's Office**

- b. Jail & Jail Alternatives Committee & Jail Advisory Committee-Kalene Engel & Justin Green: CARE Staff provided a staffing and programming update. Jessica Shattuck's last day with CARE is August 14<sup>th</sup> and La Green's last day is September 30<sup>th</sup>. Grant funds are available to extend the program beyond the grant term (September 30<sup>th</sup>), but the state wants assurance that a case manager will be in place upon La's departure. The current position is a contract position through Express. Committee members felt that the position could be hired before La leaves, but action would need to be taken soon. According to the recently completed quarterly report, CARE served 54 people in the past quarter. La presented at a recently training session in Rochester on "Addressing the Mentally Ill in the Criminal System." Reports were also provided on the JMHC Grant. Kalene completed the 2018 Quarter 2 grant report; approximately 1/3 of the Federal funds have been spent with 15 months remaining on the grant. Trish felt that people are appreciative of the information she is providing in the bail studies. She is now completing the short screeners as well as the bail evaluations. She distributed copies of the short screeners (GAIN-SS and ORAS-CSST) to committee members. Heather reported on the progress of the Jail Advisory Committee and its workgroups. Justin completed a Request for Proposals to fund a consultant to help the Transitional/Supportive Housing Task Force.

**Next Meeting: August 22, 2018 at noon at Kensington Banquet Room**

- c. Crime Prevention/ASAP-Travis Volkman: ASAP did not meet in July, but had a site visit and other executive meetings. An analysis of the student survey data revealed that student usage has decreased for alcohol, marijuana and drugs. However, the perception of use has increased. In other words, kids are not using as much but believe that their peers are using. The "marijuana video" was created to address the perception issue. Efforts will be made to promote that video and further address the perception issue. In June, ASAP cut ties with its evaluator. They will be moving to a more local evaluator who can attend some meetings and better analyze/present survey results. Kalene, Phil Huerta and Janneke Sobeck recently met with representatives of Fillmore County who are interested in starting a Drug Free Communities Coalition.

**Next Meeting: August 20, 2018 at 2:30 p.m. at Pleasant Valley Church**

- d. Juvenile Justice Committee-Rebecca Church: In June, the committee reviewed the work of the Truancy Subcommittee. They also discussed how to make the committee meetings more meaningful, with a suggestion for monthly speakers. Currently, there are speakers arranged for every meeting through December, along with a list of speakers for 2019. At the July meeting, Carol Marchant presented on the Kids First and College Bound Program. These programs are held at Maplewood and provide excellent after school educational programming for children for free. On July 19<sup>th</sup>, four committee members travelled to Rochester for a tour of the Von Wald facility. The tour allowed participants to gain a better understanding of what children experience while at Von Wald.

**Next Meeting: August 16, 2018 at noon at County Office Bldg, Room B**

- e. Courts Committee-Hon. Nancy Buytendorp: In June, committee members discussed the Yellow Line Project, noting that Winona County already has several of the Project's components in place. Karin also presented her Comprehensive Budget Proposal. The Crisis Response Team spoke at the July meeting. Committee members were able to identify many ways to work together with the CRT, including more use of ARMHS services. Drug Court had two graduates in June and currently have 15 participants. Two team members attended the National Drug Court Conference. The Drug Court Team recently held a lengthy policy meeting and will hold an operational tune-up meeting in September.

**Next Meeting: August 16, 2018 at 8 a.m. in Court Admin Conference Room.**

- 6) **Other:** Karin discussed her Comprehensive Criminal Justice Budget Proposal which requests county funding for the CARE Case Manager, Drug Court Coordinator and Jail Intake Worker. Due to remaining grant funding, 2019 would be a transition year with a lower amount of funding requested. The budget proposal will be discussed at a work session of the board sometime this fall. Karin will be asking for support from the CJCC when the proposal is presented to the County Board.
- 7) **Adjourn:** 1:05 p.m.

Next CJCC Meeting: September 5, 2018 at noon at Kensington Banquet Room.



**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**SEPTEMBER 5, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Justin Green (Public Member); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (District Court Judge); Rich Dahmen (Superintendent, Winona Area Public Schools); Mike Kuehn (Assistant Public Defender); Marie Kovecsi (County Commissioner); Ken Fritz (County Administrator).

**Members Absent:** Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Gerry Krage (City of Winona); Fatima Said (Project FINE); Karrie Espinoza (Court Administrator); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services); Ron Ganrude (Winona County Sheriff).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Kalene Engel (CJCC Executive Director); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Jeff Mueller (Sheriff's Department, proxy for Ron Ganrude); Karin Bunkowski (Winona County Community Services Supervisor, proxy for Heather Johnson); Brian Voerding (Engage Winona); Chong Sur Vong (proxy for Fatima Said); Bridget Klinger (Winona Police Department, proxy for Paul Bostrack); Nicholas Guy (Certified Peer Specialist); Renee Rumpca (Dept. of Corrections, proxy for Rená Patterson); Trisha Chandler (Jail Intake Worker); Dave Glithero (Winona County Sheriff's Department).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for September 2, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from August 1, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Workforce Shortage Solution Seminar: The CJCC, County Attorney's Office, Drug Court of Winona County and several others are collaborating with the Minnesota Workforce Center to sponsor a seminar about employing past offenders. This free seminar will be held on September 14, 2018 from 8 a.m. to 3 p.m. at the MSC Southeast Tandeski Center.

- b. Welcoming Week: Project FINE, the City of Winona, the City of St. Charles and Welcoming America are sponsoring Welcoming Week from September 14<sup>th</sup>-23<sup>rd</sup>. Welcoming Week is an annual celebration of the contributions of immigrants and refugees and the role communities play in fostering greater welcome for everyone. Multiple events are taking place during the week at various locations. See <http://bit.ly/WelcomingWinonaCounty> for a complete schedule.
- c. Wellness in the Woods: Nicholas Guy has worked very hard to secure funding from SAMHSA to provide a WRAP (Wellness Recovery Action Plan) seminar in Winona. The free seminar will take place on October 8<sup>th</sup> and 9<sup>th</sup> from 9 to 4:30 p.m. at the BA Miller Auditorium at Winona Health. The seminar will guide the process of developing a wellness action plan.
- d. Community Collaboration Summit: CJCC will be holding its 5<sup>th</sup> Annual Community Collaboration Summit on October 25, 2018 from 6 to 8 pm at the Winona Middle School. The event is intended for anyone interested in learning more about the Winona County Jail: its history, purpose, challenges and future.
- e. Investigation of Sexual Assault and the Neurobiology of Trauma Training: The Winona County Attorney's Office is co-sponsoring a free training for law enforcement and prosecutors regarding sexual assault investigations. The free training will take place on November 2, 2018 from 8:00 a.m. to 4:30 p.m. at the Tau Center at Winona State University.
- f. Presentation on Engage Winona (EW): Brian Voerding, Executive Director of Engage Winona, provided an overview of Engage Winona's purpose and current activities, as follows:
  - EW is a nonprofit community engagement center, that provides support services or resources to people and groups who are advocating for projects or programs to benefit the Winona community.
  - EW has been in existence for about 18 months and arose out of community conversations which identified a need for a way help changemakers succeed in launching their new ideas.
  - EW also convenes groups that are working on similar issues so that they can effectively share information and ideas.
  - EW has worked with the Winona Dakota Unity Alliance, Drug Court of Winona County, CARE, the Alternative Learning Center, the ACEs group and Winona State University.
  - Currently, EW is working with four collaborative groups: Nonprofit Leaders Roundtable, Youth Mental Health, Next Ones Up and Connect. Engage. Thrive.
  - The Youth Mental Health Group recently concluded a round of youth listening sessions, which were designed to ask kids what they needed. They were asked what was working in their lives, what were their challenges and what they did to deal with times of stress.

- Adult facilitators held approximately 30 different conversations with 250 kids in grades 7-12, and compiled results.
- Currently, the group is working on discussing ways to share the results. They have discussed creating a community exhibit and sharing what they heard with decision makers.
- Some of the things they heard were as follows:
  - Kids felt lonely and disconnected, lacking strong peer relationships.
  - Kids wanted more things to do in Winona; transportation is a challenge.
  - Kids wanted to be more involved in community work and extracurriculars.
- All EW services are free.
- Brian is the only employee but hopes to pull in some interns and eventually add more staff.
- EW is funded by grants and donations.

#### 5) **Committee Reports:**

- a. Courts-Judge Nancy Buytendorp: Drug Court (now known as Treatment Court) currently has 15 participants. The Treatment Court Team will be attending an operational tune-up with other treatment courts in the Third Judicial District on September 20<sup>th</sup> and 21<sup>st</sup>. A new process will be implemented to comply with Minnesota Statute Section 152.0271, which requires suspension of a driver's license when a person is convicted of a controlled substance effect while in a motor vehicle. Instead of having court administration personnel review pleadings to determine whether the offense occurred in a motor vehicle, the judges want the facts to be disclosed during sentencing. A new and quicker type of testing (microcrystal) has been developed for drugs. It is similar to a field test and is intended to help cases resolve more quickly, without the need for the more time consuming, traditional testing.

**Next Meeting: September 20, 2018 at 8 a.m. at Court Admin Conference Room**

- b. Community Outreach & Diversity-Karin Sonneman: In addition to involvement in the Workforce Center Employer Seminar, the Committee is also planning the annual Community Collaboration Summit. The Summit, which will focus on the Jail, will be held on October 25<sup>th</sup>. Karin's will be discussing her Comprehensive Criminal Budget proposal during a working session of the County Board on Tuesday, September 11, 2018, starting at approximately 11 a.m. CJCC member and guests were encouraged to attend to show support for the proposal.

**Next Meeting: September 19, 2018 at 8am at County Attorney's Office**

- c. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Community Members spent the majority of the meeting discussing the programs

and positions that are currently grant funded: CARE, Treatment Court and Jail Intake Worker. CARE is slowing down operations in anticipation of terminating operations at the end of September. An update on the Jail Advisory Committee and Community Collaboration Summit was also provided.

**Next Meeting: September 26, 2018 at noon at Kensington Banquet Room**

- d. Crime Prevention/ASAP-Travis Volkman: Winona Health's new prescription drop box has been delivered. Goltz Pharmacy may also add one. Businesses are being asked to host the Hidden in Plain Sight exhibit. A new program evaluator has been hired. The new evaluator is local and will be able to provide more hands on evaluation services. ASAP obtained Director's and Officer's Insurance as an added level of protection. The Operational Calendar was reviewed and updated. The Data and Evaluation Team reviewed the latest student survey and are considering ways to share the information with the community. ASAP is hosting two, one-hour webinars at Livewell Winona on Youth Substance Use Policymaking, one on September 25<sup>th</sup> and the second on September 28<sup>th</sup>, both of which start at 1pm.

**Next Meeting: September 17, 2018 at 2:30 p.m. at Pleasant Valley Church**

- e. Juvenile Justice Committee-Kalene Engel/Rebecca Church: The majority of meeting time was spent learning about the Big Brothers/Big Sisters organization from its staff. BBBS is the oldest, largest, most student and most successful youth mentoring program in the United States. The process to become a mentor is involved, but it results in high quality matches. Judge Leahy, Rebecca Church, Preston Selleck and Drew Althoff have been meeting as a Truancy Subcommittee to look at different ways to be more proactive about truancy interventions. Judge Leahy really wants to hold truancy court in the schools and it appears as though that will be happening.

**Next Meeting: September 20, 2018 at noon at County Office Bldg, Room B**

6) **Adjourn: 1:50 p.m.**

Next CJCC Meeting: October 3, 2018 at noon at Kensington Banquet Room.

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**OCTOBER 3, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Marie Kovacs (County Commissioner); Gerry Krage (City of Winona); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services); Ron Ganrude (Winona County Sheriff); Karrie Espinoza (Court Administrator).

**Members Absent:** Ken Fritz (County Administrator); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (District Court Judge); Rich Dahmen (Superintendent, Winona Area Public Schools); Mike Kuehn (Assistant Public Defender); Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Fatima Said (Project FINE); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Kalene Engel (CJCC Executive Director); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Jeff Mueller (Sheriff's Department); Dave Glithero (Sheriff's Department); Chong Sur Vong (proxy for Fatima Said); Bridget Klinger (Winona Police Department, proxy for Paul Bostrack); Nicholas Guy (Certified Peer Specialist); Trisha Chandler (Jail Intake Worker); Carin Hyter (Winona County Treatment Court); Jacob Stock (WRC of Winona); Kathleen Hardyman and Kelly Kjos (Workforce Center); Jen Olson (Minnesota Southeast Technical); Chris Rogers (Winona Post).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:02 p.m.
- 2) **Review/Revise/Approve Agenda for October 3, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from September 2, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Community Collaboration Summit: CJCC will be holding its 5<sup>th</sup> Annual Community Collaboration Summit on October 25, 2018 from 6 to 8 pm at the Winona Middle School. The event is intended for anyone interested in learning more about the Winona County Jail: its history, purpose, challenges and future.
  - b. Investigation of Sexual Assault and the Neurobiology of Trauma Training: The Winona County Attorney's Office is sponsoring a free training for law enforcement and prosecutors regarding sexual assault investigations. The free

training will take place on November 2, 2018 from 8:00 a.m. to 4:30 p.m. at the Tau Center at Winona State University.

- c. Presentation on Pathways to Prosperity (P2P) Grant: Kathleen Hardyman and Kelly Kjos of the Minnesota Workforce Center and Jen Olson of Minnesota Southeast Technical provided an overview of Pathways to Prosperity (P2P) Grant that the Workforce Center received, as follows:

- The purpose of the grant is to prepare incarcerated and recently released individuals for employment and placement in manufacturing positions.
- The counties served by the grant include Goodhue, Wabasha, Winona and Houston.
- The term of the grant is two years; it started in July of 2018.
- There is a major worker shortage, especially in the manufacturing area, so employers are more willing to accept employees with a criminal background.
- The program includes both classes (to provide education and training to prepare people to work in manufacturing positions) and wraparound services (to assist people in locating jobs and overcoming other barriers to successful reentry—such as ID cards, transportation, housing, etc.
- The classes offered include a two-week class called Manufacturing 101 and a one-week class called OSHA 10. Upon successful completion of both courses, students will receive two certificates and a nationally recognized OSHA 10 credential.
- Successful program outcomes include (1) people who enter manufacturing jobs upon completion of the courses; (2) people who continue their education after completing the courses; (3) people who complete the courses but decide that manufacturing is not a career for them.
- The program has been operational in Red Wing, with 4 co-horts and 50 graduates.
- Their plan for Houston and Winona County is to have an instructor teach in one county in the morning and one in the afternoon or evening. Due to the low census at Houston County, they plan to start with a “recently released” class at that location. Recently released people from Winona County could attend classes in Houston, space permitting. Video technology may also be a possibility, but the best teaching atmosphere for the class is in-person.
- The optimal class size is approximately 10 to 15 people.

#### **5) Committee Reports:**

- a. Juvenile Justice Committee-Rebecca Church: The speaker who was scheduled to present at the meeting felt that it would be more beneficial to defer for a few months so the meeting was canceled. Prairie Care will be the speaker at the October meeting.

**Next Meeting: October 18, 2018 at noon at County Office Bldg, Room B**

- b. Courts-Carin Hyter: The committee did not meet in September because several committee members were attending a two-day treatment court training in Rochester. The Winona team received reassurance that they are doing well as a team and as a program. They will be discussing policy changes in the near future. Trisha Chandler will be undergoing training next week for the pretrial bail evaluation. One of the biggest changes with the new, statewide program is that the bail evaluation score must be based upon the actual charges, not just the charges on which they are booked into the jail. A discussion was held about information on the actual charges could be transmitted to Trisha earlier than what is currently happening.

**Next Meeting: October 18, 2018 at 8 am at Court Admin Conference Room**

- c. Community Outreach & Diversity-Karin Sonneman: The regular meeting was converted to a workgroup meeting for the committee members who are organizing the Jail Summit. The workgroup will continue meeting on a regular basis to plan the event.

**Next Meeting: October 17, 2018 at 8am at County Attorney's Office**

- d. Jail & Jail Alternatives Committee & Jail Advisory Committee-Judy Gilow: La left as the CARE Program Case Manager at the end of September. Committee members discussed what would happen with the program and identified a need to get a message about the future of the program to people who want to be involved in CARE. Trisha talked about bail evaluation. The "sunset letter" for the closure of the jail was also discussed. The Jail Advisory Committee is determining whether it will include recommendations in its report. Ken Fritz is working on a digital resource directory of community resources available in the area. Judy will be attending a NaCO Stepping Up Conference in Des Moines, IA on November 1<sup>st</sup> and 2<sup>nd</sup>. Karin noted that the County Board approved a grant extension request for the CARE Program to extend it through March of 2019. County officials will be meeting soon to discuss how to replace the services provided by CARE in a different way.

**Next Meeting: October 24, 2018 at noon at Kensington Banquet Room**

- e. Crime Prevention/ASAP-Phil Huerta: Phil distributed a handout geared at helping parents understand the kinds of tobacco products that their kids could be carrying in their backpacks. The Hidden in Plain Sight Exhibit was on display at parent-teacher conferences at Winona Senior High School. Thirty-five families attended the exhibit. The prescription drug drop box that was partially funded by ASAP is now installed at Winona Health. Compliance checks were completed, with 14 establishments checked and only two found noncompliant. A new evaluator, Melissa Adolfson, has been hired for the remaining two years of the current grant. An overview of ASAPs accomplishments was recently published in local papers.

**Next Meeting: October 15, 2018 at 2:30 p.m. at Pleasant Valley Church**

- 6) **Other:** The Primary Prevention Project is sponsoring a community forum on respect, which will be held on October 22<sup>nd</sup> at Minnesota Southeast Technical starting at 6:00 p.m.

**Adjourn:** 1:05 p.m.

Next CJCC Meeting: November 7, 2018 at noon at Kensington Banquet Room.



**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**NOVEMBER 7, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Steve Buswell (Winona County Jail Administrator); Judy Gilow (Public Member); Marie Kovecsi (County Commissioner); Ron Ganrude (Winona County Sheriff); Karrie Espinoza (Court Administrator); Justin Green (Public Member); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender);

**Members Absent:** Ken Fritz (County Administrator); Gerry Krage (City of Winona); Rená Patterson (Corrections' Supervisor); Heather Johnson (Winona County Community Services); Rich Dahmen (Superintendent, Winona Area Public Schools); Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Fatima Said (Project FINE); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Kalene Engel (CJCC Executive Director); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Jeff Mueller (Sheriff's Department); Dave Glithero (Sheriff's Department); Chong Sur Vong (proxy for Fatima Said); Bridget Klinger (Winona Police Department, proxy for Paul Bostrack); Nicholas Guy (Certified Peer Specialist); Trisha Chandler (Jail Intake Worker); Erin Parker (Empower CTC); Kathy Sublett (Recovery is Happening); Renee Rumpca (Dept. of Corrections, proxy for Rená Patterson); Peter Gifford (Assistant Winona City Attorney, proxy for Mike Flaherty).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:02 p.m.
- 2) **Review/Revise/Approve Agenda for October 3, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from September 2, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Presentation on Empower CTC Domestic Violence Program: Erin Parker, Case Manager at Empower CTC, provided an overview of the Domestic Violence Treatment Program available in the Winona office location:
    - Referrals are typically received by probation, but other referrals are welcome;
    - After a referral is made, the individual undergoes an assessment. If the assessment recommends treatment, the individual starts the program;

- The program is a 24-week group program, with sessions held on Monday evenings from 6 to 8 pm. Due to absences, most people take a few more weeks than 24 to complete.
- The group is an open group so people can enroll at any time.
- There must be a minimum of 3 people to have a group; the maximum group size is 12.
- The cost of the program is \$50 per session. Insurance and cash/credit card are accepted.
- The cost of the assessment is \$267 (for insured clients) or \$100 (for private pay). The difference is that the insured clients also receive a full mental health assessment.
- The program curriculum is a combination of the Duluth Model and cognitive behavioral therapy. They explore which behaviors to change and how to do things the right way.
- The program emphasizes accountability. If participants miss more than 3 weeks, they are terminated from the program. If there are too many positive UAs, the individual will be referred for CD intervention.
- The program has been operational for 13 years in Rochester.
- Once an individual graduates from the program, they can come back free of charge at no cost as long as they have not received an additional criminal conviction.

## 5) **Committee Reports:**

- a. Courts Committee-Hon. Nancy Buytendorp: There are currently 15 participants in Treatment Court. The Treatment Court Team held a policy meeting and is in the process of tweaking some of its policies. One of the major changes is that treatment court is now being held every other week (not weekly) because there is no evidence that more frequently court hearings produce better outcomes. Committee members discussed concerns about proper courtroom attire, which violate the courtroom attire rules posted outside of the courtrooms. The rules have not been enforced as strictly and some people are coming into the courtroom dressed inappropriately. Starting January 1<sup>st</sup>, the judges and security will be enforcing the dress code. Scrubs will be available for people who violate the dress code. Judge Leahy and Trish Chandler discussed the new state-mandated bail evaluation form. The biggest change (and challenge) is that the form requires information on the actual charges filed with the court, not the recommended charges upon booking. At criminal hearings, the clerks will be announcing court dates and courtroom numbers of the next hearing, but will not necessarily identify which judge will preside. Karin noted that the County Board will consider a Treatment Court funding agreement with the State of Minnesota at its November 27<sup>th</sup> meeting.

**Next Meeting: November 15, 2018 at 8am at Court Admin Conference Room**

- b. Community Outreach & Diversity-Karin Sonneman: The regular monthly meeting was converted to a workgroup meeting for the committee members who are organizing the Jail Summit. The Summit was held October 25<sup>th</sup> at the Winona Middle School. Considering all of the other events that were occurring that night, there was a great turnout (approximately 60 people) including 3 members of the press. Panelists included Dave Glithero, Ron Ganrude, Jeff Mueller, Darrell Warnke, Fatima Said and Steve Buswell. Karin distributed a compiled list of the survey results. Both local newspapers have published articles on the Summit. The next event for the committee to plan is the Legislative Outreach Event in January.

**Next Meeting: November 21, 2018 at noon at County Attorney's Office (note time change to noon meetings during winter months)**

- c. Jail & Jail Alternatives Committee & Jail Advisory Committee-Justin Green & Judy Gilow: In lieu of an October meeting, members were encouraged to attend the jail summit. Judy Gilow reported on the NaCo Stepping Up Peer Exchange Conference that she attended in early November. The conference was held in Des Moines, Iowa and highlighted the efforts that Polk County has made to reduce the number of mentally ill individuals in its jail system. Judy went on a tour of a psychiatric urgent care center where people could stay for up to 8 hours. She also attended a tour of the SafeNet Rx Pharmacy, which takes donations of unused medications and redistributes them at no or low cost. The program is run by the Iowa State Department of Health. Another topic discussed at the conference was the fact that people with money are able to bail out of jail, while people without money often cannot.

Jail Advisory Committee: The JAC is in the process of writing the report, summarizing its work. Karin prepared a draft and Justin is reviewing it. At the last meeting, the committee identified four different options; the report will explore the advantages and disadvantages of each. The four options include (1) do nothing and allow the jail to close; (2) construct a 72 hour facility; (3) construct a 90 day facility and (4) construct a one year facility. With the latter 3 options, the County would almost certainly need to build a new jail because the current structure would not meet building code requirements. Members of the Board appear interested in learning about the possibility of having a juvenile facility in Winona. Ken Fritz invited an architect to attend the next JAC meeting. Justin observed that the architect involved in the project should be one who is experienced in building jails and juvenile facilities. Judy noted that a Clinton County Supervisor at the NaCo Stepping Up Conference informed her that their jail referendum passed with 74% of the vote.

**Next Meeting: November 28, 2018 at noon at Kensington Banquet Room**

- d. Crime Prevention/ASAP-Phil Huerta & Travis Volkman: ASAP held another Prescription Drug Takeback Event on October 27<sup>th</sup>. Forty-three families contributed 60 pounds of unused prescriptions. Melissa Adolfson facilitated a

meeting in which coalition members discussed local conditions to focus on this year. The seven priority conditions include the following:

1. Took alcohol from home;
2. Got alcohol from parents;
3. Got alcohol from parties;
4. Perceived low risk of harm from drinking;
5. Got marijuana from adults ages 18-25;
6. Perceived low risk of harm from marijuana use; and
7. Easy access to e-cigarettes.

The next step is to come up with strategies to address the local conditions. With respect to #7, members felt that more information was needed. Therefore, ASAP is conducting listening sessions to obtain additional information. The next ASAP meeting would be a great opportunity for people to give input on the different issues that they are addressing.

**Next Meeting: November 19, 2018 at 2:30 p.m. at Pleasant Valley Church**

- e. Juvenile Justice Committee-Rebecca Church: Two representatives from Prairie Lakes Youth Programs discussed their programs, which include secure and non-secure detention and group homes. One new piece of information provided was that Prairie Lakes is able to provide transportation for youth so they can attend court hearings at Kandiyohi County for ITV hearings in their home county. Since it is a 4-5 hour drive one way to Prairie Lakes, using ITV might be a consideration, especially during winter months. Judge Leahy will be presiding over the first truancy court at Winona High School on November 13<sup>th</sup>. Depending upon the success of that effort, the program may be expanded to the ALC.

**Next Meeting: November 15, 2018 at noon at County Office Building, Rm B**

- 6) **Other:** On November 2<sup>nd</sup>, the Sexual Agency Interagency Council and Winona County Attorney's Office sponsored a trauma informed sexual assault investigation training. The training was attended by 100 people+. The County Attorney's Office is looking at applying for another grant for additional, similar training.

**Adjourn: 1:00 p.m.**

Next CJCC Meeting: December 12, 2018 at noon at Kensington Banquet Room (Meeting change to 2<sup>nd</sup> Wednesday of month with a possible potluck).

**MINUTES**  
**CRIMINAL JUSTICE COORDINATING COUNCIL**  
**DECEMBER 12, 2018**  
**KENSINGTON BANQUET ROOM**

**Members Present:** Karin Sonneman (Winona County Attorney); Judy Gilow (Public Member); Marie Kovecsi (County Commissioner); Travis Volkman (Goodview Police Dept.); The Honorable Nancy Buytendorp (District Court Judge); Mike Kuehn (Assistant Public Defender); Ken Fritz (County Administrator); Gerry Krage (City of Winona); Rená Patterson (Corrections' Supervisor).

**Members Absent:** Heather Johnson (Winona County Community Services); Rich Dahmen (Superintendent, Winona Area Public Schools); Paul Bostrack (City of Winona Police Chief); Mike Flaherty (Assistant Winona City Attorney); Kurt Knuesel (Winona County Bar Association); Fatima Said (Project FINE); Jennifer Backer-Johnson (Superintendent, Lewiston-Altura School District); Steve Buswell (Winona County Jail Administrator); Ron Ganrude (Winona County Sheriff); Karrie Espinoza (Court Administrator); Justin Green (Public Member).

**Guests Present:** Rebecca Church (Asst. Winona County Attorney); Kalene Engel (CJCC Executive Director); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Nicholas Guy (Certified Peer Specialist); Kathy Sublett (Recovery is Happening); Roseann Shaw & Sam Hansen (Paralegals for Winona City Attorney, proxy for Mike Flaherty), Sarah Larsen & Drew Althoff (Winona County Restorative Justice), Jim Pomeroy (Winona County Commissioner), Kathy Pomeroy, Carin Hyter (Treatment Court of Winona County), Chris Meyer (Winona County Commissioner Elect); Jeff Singer (Winona County Sheriff's Dept – proxy for Ron Ganrude).

Minutes by Kalene Engel

- 1) **Call to Order:** 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for December 12, 2018:** Approved without changes.
- 3) **Review/Revise/Approve Draft Minutes from November 7, 2018 Meeting:** Approved without changes.
- 4) **Information Items:**
  - a. Elected Official's Outreach Event: The event will be held on Saturday, January 26<sup>th</sup> from 9 am to 11 am at the Winona History Center
  - b. Recognition of Retiring Member – Jim Pomeroy: Jim Pomeroy, was provided with a certificate and mug with thanks from the CJCC for her strong support of the program during his tenure as a Winona County Commissioner.

c. Winona County Restorative Justice (WCRJ) Presentation: Drew Althoff and Sarah Larsen provided an overview of the Winona County Restorative Justice Program as follows:

- The Restorative Justice Process offers an alternative to the traditional criminal justice system response; it offers a compassionate and restorative response to crime and wrongdoing by focusing on repairing relationships. They look at what happened and why, who it affected and how to “make it right.”
- Restorative Justice utilizes a circle process for communication, where people can speak (share) when they have a “talking piece.” The circle is a place where everyone can be respected and share openly and where people listen for understanding in a nonjudgmental way.
- WCRJ operates several different programs, as follows:
  - **Diversion Program:** The diversion program was the main reason WCRJ was started. The diversion program provides an alternative to the traditional court process for first time, lower level offenders. WCRJ brings the stakeholders together to discuss the offense and arrive at an appropriate, restorative response. The focus of the program is on eliminating recidivism, righting the wrong and providing support for the youth offender.
  - **Community Work Service:** WCRJ supervises youth offenders who have been ordered to complete community work service hours. Some of the entities that benefit from the program include the Winona County Humane Society, Camp Wenonah, First Student, Winona Park Rec and Hiawatha Homes.
  - **Independent Living Skills:** Starting this year, WCRJ assumed responsibility for the ILS 13-week course which is offered twice a year to Winona area high school students. Students completing the course can earn 1 credit towards graduation. Some of the topics covered in the course include mindfulness, healthy eating, insurance, family planning and pet ownership. The classes are held at Central Lutheran Church.
  - **Circles of Support:** WCRJ offers an array of different circles to provide communication and conflict resolution opportunities. Currently, they are working in the schools to address a variety of topics including teacher and student conflicts, other conflicts, vaping and re-entry of a student to the community/school.
  - **Mentoring Program:** The WCRJ mentoring program is a one on one, community-based mentoring program for youths ages 10 to 18. Although they do not have a site for the mentors and mentees to spend time, WCRJ does try to arrange group activities on a regular basis. WCRJ is always looking for more mentors, especially male mentors.
  - **Truancy:** WCRJ works closely with the schools and community services to provide early intervention and response for students who have truancy issues.

## 5) Committee Reports:

- a. Juvenile Justice Committee-Rebecca Church: The Truancy Subcommittee continues to refine the truancy processes. The first court hearing in the Winona High School was held in November; additional hearings are scheduled for later this month at both the high school and the Alternative Learning Center. Committee members discussed the frequency, content and member participation in the monthly meetings. Starting in January of 2019, the committee will meet every other month. The January meeting will be used to map out the juvenile justice system to determine areas of focus for committee work. It will be important to have all stakeholders present during this meeting. Josh Ploetz from Minnesota Workforce Center was present and provided information on the two programs for youth employment that he manages.

**Next Meeting: January 17, 2019 at noon at County Office Bldg, Room B**

- b. Courts Committee-Hon. Nancy Buytendorp: There are currently 14 participants in Treatment Court; two of those participants are graduating on December 13<sup>th</sup>. Carin Hyter attended another conference and picked up a lot of good tips. She has an intern this spring and is also working on recruiting more participants. Committee members discussed the possibility of using ITV for hearings, given the nature of the jail and potential future of the jail. Legally, contested hearings cannot be held via ITV. Other hearings could be held by ITV, but an in-person hearing would still have to be held within three days if the Defendant requested such a hearing. Based upon the feedback at the meeting, it seemed likely that the Defendants would be requesting such a hearing, as studies have shown that bail is set higher when hearings are not held in person. Clarification was provided on the MADD Impact Panels in that they are not allowed to be completed electronically. Several committee members discussed the WRAP (Winona County Re-entry Assistance Program) that they are developing to incorporate the concepts and services of the CARE Program and JMHC Grant. The judges have agreed to support the program by ordering inmates to complete a WRAP application and screening as part of the booking and fingerprinting process.

**Next Meeting: November 15, 2018 at 8am at Court Admin Conference Room**

- c. Community Outreach & Diversity-Karin Sonneman: Committee members are finalizing plans for the Elected Officials Outreach Event. The next major event for the committee is Law Day in May. As the communication committee for the Jail Advisory Committee, the COD is waiting for the County's response to the committee's report.

**Next Meeting: December 19, 2018 at noon at County Attorney's Office (note time change to noon meetings during winter months)**

- d. Jail & Jail Alternatives Committee & Jail Advisory Committee-Kalene Engel & Carin Hyter: Committee member discussed the progress of the WRAP planning.

Carin Hyter and three of her fellow graduates from the Blandin Leadership Program formed an action committee four months ago to address the needs of housing for nonviolent offenders in Winona County. The committee heard presentations from a treatment court participant and a landlord and is meeting twice a month to develop action steps. A goal of the committee is to bring together the various groups that are or have discussed the challenges of housing for this population of individuals.

Jail Advisory Committee: The JAC is in the process of writing the report, summarizing its work. The report will discuss four different options, ranging from doing nothing to building a one-year facility. The first draft of the report will be done later this month.

**Next Meeting: December 18, 2018 at noon at Kensington Banquet Room**

- e. Crime Prevention/ASAP-Phil Huerta & Travis Volkman: The ASAP Coalition reviewed its successes for the third year of the grant: holding seven prescription takeback events resulting in 817 pounds of prescription medications; hosting an intercultural development and leadership training attended by 85 participants; and exhibiting the Hidden in Plain Sight exhibit at 8 different locations. Congratulations to Phil Huerta who was recently selected as Board Chairperson for the Minnesota Prevention Alliance.

**Next Meeting: December 17, 2018 at 2:30 p.m. at Pleasant Valley Church**

- 6) **Other**: The Winona Warming Center has been utilized to capacity throughout November and December. A meeting will be held at Community Baptist Church tomorrow at 6:00 p.m. to discuss workable options to address the high use of the Center.

**Adjourn: 1:03 p.m.**

Next CJCC Meeting: January 9, 2019 December 12, 2018 at noon at Kensington Banquet Room with guest speaker, Chief Judge Jodi Williamson.