

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
January 16, 2019 at Noon
County Attorney's Office**

Present: Karin Sonneman, Carin Hyter, Nick Guy, Phil Huerta, Claire Exley, Stephanie Nuttall, Fatima Said, Marie Kovesci, Lynn Thuerer, Sarah Swanson (WRC) and Maddie Revord (Treatment Court Intern)

Minutes by: Karin Sonneman

Welcome & Call to Order: 12:05 p.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Jail Advisory Community Outreach Subcommittee: Work is continuing on the draft of the Jail Advisory Committee's report. The tentative date for the final report to be presented to the County Board is at the Board's Regular Meeting on February 26th at 7pm.

Elected Officials Forum Planning: The forum is on January 26th from 9-11 am at the Winona History Center. Continental breakfast has been arranged. Invitations have been sent to the elected officials and we have a good response. Karin sent out a press release last week. The event was posted on Facebook pages of the County Attorney's Office, Winona City Police Department, and the Sheriff's Office. Carin will post it on the Treatment Court Facebook page. Karin encouraged all members to share the event on their Facebook page. Stephanie will moderate the event. Co-sponsor League of Women Voters (LWV) will prepare cards for audience to use to write their questions. LWV members will collect and collate the cards and give questions to the moderator similar to the LWV's practice at candidate forums. Claire will create a sign-in sheet. Karin will contact Winona Daily News to see if they will cover the event on their live stream feed. Elected officials will be asked what they hope to accomplish in 2019. Committee members will be preparing questions on specific topics (driver's license for immigrants, legalization of marijuana, gun laws, and mental health funding & programs, etc.).

Opioid Addiction and Trauma-Neurobiology of the Brain: Training co-sponsored with WSU on April 5, 2019, 9-4 at Tau Center. Planning is underway for the all-day training. Ruth Charles (WSU Professor), Claire, Carin, and Karin are planning the event (with help from Kate Sattler of Karin's office). Carol Ackley, of River Ridge Treatment Facility, is the trainer/speaker. The event will be free, with a light breakfast and lunch provided. CLE, POST, and other professional continuing education credits will be applied for.

Law Day: Law Day is scheduled for May 2nd and 3rd. Vaping will be the topic for the mock trial.

Other Updates from Members: Phil briefed the group on ASAP's work on Tobacco21 initiative; Fatima talked about Project Fine's "Make a Commitment to Welcome" initiative.

Future Meetings: Next meeting is February 20, 2019 at noon in County Attorney's Office

Adjourn: 12:55 p.m.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
February 20, 2019 at Noon
County Attorney's Office**

Present: Karin Sonneman, Carin Hyter, Phil Huerta, Claire Exley, Marie Kovesci, Kalene Engel, Rebecca Church, Chong Sur Vong and Maddie Revord (Treatment Court Intern)

Minutes by: Kalene Engel

Welcome & Call to Order: 12:05 p.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Jail Advisory Community Outreach Subcommittee: The Jail Advisory Committee Report has been released to the public and press and will be presented to the Board on February 26th at 7pm. Currently, there is nothing for the COD Committee to do with respect to outreach until the report has been presented. The report was referenced at the Regional Jail Committee Meeting on Tuesday.

Opioid Addiction and Trauma-Neurobiology of the Brain: The all-day training event will be held on April 5, 2019, from 9 a.m. - 4 p.m. at the Tau Center. WSU is co-sponsoring the event. Carin created an Eventbrite signup. Thus far, over 150 people have signed up for it. A light continental breakfast and box lunch will be provided.

Law Day: Kalene distributed an information sheet for Law Day which summarizes the participating schools and numbers of students/chaperones. Phil has set up a volunteer signup page on the ASAP website and will coordinate the tour guide volunteers. Karin will talk to Karrie Espinoza and Rená Patterson about recruiting speakers for the Court Administration (Judge) and Probation stations. Rebecca will speak to Megan Elkin about the Defense Attorney station. Karin and Carin will tag-team on the County Attorney station. Rebecca, Stephanie, Phil and Bridget will be involved writing mock trial script.

Future Meetings: Next meeting is March 20, 2019 at noon in County Attorney's Office

Adjourn: 12:40 p.m.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
March 20, 2019 at Noon
County Attorney's Office**

Present: Karin Sonneman, Stephanie Nuttall, Phil Huerta, Claire Exley, Marie Kovesci, Kalene Engel, Felicia Fisk (ASAP Intern), Bridget Klinger, Nick Guy, Katie Van Eijl

Minutes by: Kalene Engel

Welcome & Call to Order: 12:05 p.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Law Day: Stephanie summarized the mock trial scenario for which she intends to draft a script (see attached). The script should be available for distribution the week of April 15th-19th. Phil offered to have a group of students read through and provide feedback on the script. He also offered to create some surveillance video as an exhibit for the trial. Bridget has started scheduling her pre-Law Day visits with the schools. Phil created a volunteer signup link for tour guides:

<https://winonacountyallianceforsubstanceabusepreventionasap.volunteerlocal.com/volunteer/?id=35006>

Kalene distributed an updated information sheet for Law Day and draft schedule for each day. Claire will create a Facebook invite for Law Day. Karin will use forfeiture funds to purchase sub sandwiches and waters for volunteers and presenters. Kalene will obtain cost info from Erbert & Gerberts and Subway.

Jail Advisory Community Outreach Subcommittee: The Winona County Board held a working session on the Jail Advisory Committee Report on March 19th. The session lasted from 10:30 a.m. to 3:00 p.m. Another work session is scheduled for April 30th. The County is going to have the architect create a concept design to help it fully understand the purpose of the "operational beds" that have been recommended. Much discussion centered on the forecasting of the jail bed days that would be needed. Until the board completes its review, any outreach efforts will be put on hold.

Opioid Addiction and Trauma-Neurobiology of the Brain: Currently, 193 people are registered for this training on April 5th. The event will be held on April 5, 2019, from 9 a.m. - 4 p.m. at the Tau Center. Potential issues with parking availability were discussed. Bridget will contact Chris Cichosz of WSU to ask about parking options. Karin will ask Carin if she can send a mass e-mail through Eventbrite to encourage people to carpool. A light breakfast and box lunch will be served. Attendees will receive a certificate of attendance. CLEs and POST credits will be available; CEUs for other disciplines may be submitted by individual attendees.

October Community Collaboration Summit: Committee members were asked to think about a potential theme for the summit.

Future Meeting: April 17, 2019 at 8:15 a.m.

Adjourn: 12:45 p.m.

2019 Mock Trial Summary: Vaping

Ryan, a minor, ends up sick due to nicotine poisoning (improperly refilled cartridge/pod) at a party and falls down the stairs, resulting in a concussion. The investigation leads to Sam being a vaping device dealer at school. Sam had traded Jamie for the device that Jamie and others pressured Ryan into using. School surveillance video also shows that Sam gets something from Dana in exchange for another device. A search of Sam's locker and backpack yields another device. Witnesses will testify to:

State's Witnesses

Dr. Carter: Health risks with vaping and symptoms of nicotine poisoning

Lou: Saw Ryan get pressured/dared into using; prevalence of vaping at school and parties;

Jamie: Tastes good; relaxing; thought Ryan needed to relax; got it from Sam for helping Sam with homework – was also cited for furnishing and possession

Principal Smith: vaping on campus; school surveillance video (shows Sam giving Dana the device in exchange for something; shows Jamie taking device from Sam's backpack after talking to Sam)

Dana: not a big deal, not dangerous, everyone doing it – got device from Sam (exchanged for something of monetary value, though not cash) – was also cited for possession

Officer Jones: device recovered from Sam (exhibit); overview of investigation; possession/sale/furnish minor devices illegal.

Defense Witnesses

Sam: got devices from parents; learned how to refill pods/cartridges online; wants to help other kids deal with stress or stop smoking cigarettes; didn't sell or furnish anything (Jamie stole it and it was Dana's device that Sam had in Sam's locker)

Chris Thompson: gave Sam devices to help Sam stop smoking cigarettes, thought better option, not dangerous – was also cited for furnishing

Charges:

609.685, subd. 1(c) – Sale of Electronic Delivery Device to Minor

609.685, subd. 2(a) – Furnishing Electronic Delivery Device to Minor

609.685, subd. 3 – Possess Nicotine Delivery Product by Minor

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
April 17, 2019 at 8:15 a.m.
County Attorney's Office**

Present: Karin Sonneman, Phil Huerta, Claire Exley, Bridget Klinger, Maddie Revord, Fatima Said,

Minutes by: Kalene Engel

Welcome & Call to Order: 8:20 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Jail Advisory Committee-Outreach: The County Board will be holding a second work session on the Jail Advisory Committee's Report on April 30th starting at 9:00 a.m. The architect, who also designed the Houston County Justice Center, will be presenting a schematic concept of a jail design. At this point, until the Board decides what it is going to do, any outreach work of this committee is on hold. Justin Green did a presentation on the jail to a Chamber of Commerce group earlier this month and will be presenting to the Board of Directors on Friday.

Opioid Addiction and Trauma-Neurobiology of the Brain Training: The training was held on April 5th at the Tau Center and was a huge success. Post-event surveys had overwhelmingly positive comments and responses. The case study that was used during the event was a composite of cases from Winona. Based upon the success of this training and the previous training on trauma-informed practices, the planning committee will be discussing the possibility of similar future trainings.

Law Day: Stephanie Nuttall distributed a draft of the mock trial script yesterday. Juvenile Justice Committee members will read through the script tomorrow, at the regular monthly meeting. Bridget Klinger has completed her pre-Law Day visits at four schools and has four sessions pending. During her visit, she discusses the criminal justice system up until the point of trial. She talks about the role of law enforcement and provides background information on the trial topic which, in this case, is vaping. More volunteers are needed as tour guides. Karin noted that the ISD 861 Curriculum Director may be interested in joining our committee, so she will reach out to her. Karin will also e-mail Lynn Theurer to see if any League of Women Voters members would be interested in volunteering.

County Fair: ASAP and Drug Court will be sharing a booth at the Winona County Fair, which takes place from July 10th-14th. Phil Huerta indicated that there would be room for CJCC, especially since it would help with staffing the booth—which can be problematic. Karin will reach out to Ken Fritz to see if the jail issue may be decided by then, so that outreach efforts could be done at the fair.

October Community Collaboration Summit: Karin will contact Helen Newell to discuss dates and nail down the Winona Middle School. We will need to finalize a topic. Vaping among school age kids and teenagers has been mentioned as a possible topic.

Future Meeting: May 15, 2019 at 8:15 a.m. at County Attorney's Office.

Adjourn: 8:55 a.m.

**Criminal Justice Coordinating Council
Community Outreach and Diversity Committee
May 15, 2019**

The Community Outreach & Diversity Committee did not meet in May, 2019. Members are encouraged to staff a table about the jail at the Know Your Neighbor Events, as follows:

- May 30th at East Rec Center from 5-7pm
- June 27th at Lake Park – Jaycee Pavillion from 5-7pm
- July 25th at Goodview Pavillion by Goodview Fire Dept from 5-7pm

The next meeting of the committee is on June 19, 2019 at 8:15 am at the County Attorney's Office.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
June 19, 2019 at 8:15 a.m.
County Attorney's Office**

Present: Karin Sonneman, Claire Exley, Nick Guy, Kalene Engel, Katie Van Eijl, Lynn Theurer, Carin Hyter, Sarah Swanson, Maurella Cunningham

Minutes by: Kalene Engel

Welcome & Call to Order: 8:20 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Jail Advisory Committee-Outreach: The County Board will be holding a third work session on June 25, 2019 at 4:30 p.m., prior to its regular board meeting. Although the COD Committee's work on outreach is on hold pending a decision by the County Board on whether to build a new jail, all members are encouraged to attend the work session.

Law Day Debrief: Kalene received positive feedback on the Law Day(s); she felt that it was the most successful year since CJCC started the events 9 years ago. Maurella, who volunteered as a tour guide, felt that the children were engaged. She is interested in knowing what happened after the event as far as feedback from children and how it was processed in their classes.

County Fair: ASAP, Drug Court and CJCC will be sharing a booth at the Winona County Fair, which takes place from July 10th-14th. Members are encouraged to sign up to staff the booth at <https://winonacountyalliancefor substanceabusepreventionasap.volunteerlocal.com/volunteer/> Kalene will send out the above link to CJCC members, requesting them to sign up. Members agreed to bring back the "sucker pull" for use at the booth. Kalene will coordinate the purchase of "prizes" with Carin and the new ASAP Coordinator.

Community Collaboration Summit: Group members agreed on a theme involving vaping. Maurella will check with WAPS regarding the availability of the Winona Middle School for evening of October 24th. Carin will check with the new ASAP Coordinator regarding the possibility of obtaining a speaker for the event. Other ideas mentioned for the event included a montage of video clips on vaping, the vaping backpack from ASAP, student projects showing the impact of vaping on youth, review of laws on the sale of vaping devices and a presentation by seller of vaping devices. Claire, Maurella, Kalene, and Karin volunteered to join Rebecca Church on a workgroup to further plan the event. Karin will send out a meeting invite for the workgroup.

Know Your Neighbor Events: Members were encouraged to attend the remaining Know Your Neighbor Events, as follows:

- June 27th at Lake Park – Jaycee Pavillion from 5-7pm
- July 25th at Goodview Pavillion by Goodview Fire Dept from 5-7pm

Other: WRC added a 3rd advocate and will be welcoming its new Director on July 8th.

Future Meeting: August 21, 2019 at 8:15 a.m. at County Attorney's Office.

Adjourn: 8:55 a.m.

THE COD COMMITTEE DID NOT MEET IN JULY 2019

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
August 21, 2019 at 8:15 a.m.
County Attorney's Office**

Present: Karin Sonneman, Claire Exley, Kalene Engel, Fatima Said, Carin Hyter, Rebecca Church, Marie Kovecsi, Bridget Klinger

Minutes by: Kalene Engel

Welcome & Call to Order: 8:15 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Members discussed upcoming events as follows:

Educator's Event

August 26, 2019 from 6-9pm at Winona Middle School

Committee members will staff a table at this event which will include information about justice-related topics, including CJCC, County Attorney's Office, Treatment Court and others. There are three 45 minute breakout sessions occurring during this time.

Minnesota House Mini-Legislative Session

October 2-4, 2019 at various locations in southeast Minnesota; October 3rd from 8-noon session on Public Safety and Judiciary in Winona

Karin is a member of the planning committee and distributed a sample agenda for the three day mini-session in advance of the meeting. Karin has provided the legislative representative with possible topics/presentations for the Public Safety and Judiciary time slot. A workgroup of this committee was formed to further assist with the planning efforts.

Community Collaboration Summit

October 24, 2019 from 6-8pm at Winona Middle School

The planning workgroup held its first meeting earlier this month, developed a tentative agenda and to-do list. The next meeting is scheduled for September 3rd.

Elected Official's Forum

January __, 2020 from 9-11 am at Winona History Center

Members reviewed possible dates for the event. Karin will check with the History Center to determine availability for January 11th or 18th. Possible topics to include were discussed, as follows: T21, gaps in housing and mental health.

Other:

- Project FINE is sponsoring Welcoming Week in September, which kicks off with a Rhythm on the River dance celebration at Levee Park in the afternoon September 15th and includes a Citizenship celebration/Welcoming Table, film screening and gathering in St. Charles later in the week. Kalene will include a flyer of event in the September CJCC packet.
- The Model Legislature will be held at the Tau Center on November 20th and 21st on the Winona State University West Campus.

Future Meeting: September 18, 2019 at 8:15 a.m. at County Attorney's Office.

Adjourn: 8:45 a.m.

**Criminal Justice Coordinating Council
Community Outreach & Diversity Committee
September 18, 2019 at 8:15 a.m.
County Attorney's Office**

Present: Karin Sonneman, Claire Exley, Kalene Engel, Fatima Said, Carin Hyter, Marie Kovecsi

Minutes by: Kalene Engel

Welcome & Call to Order: 8:15 a.m.

Approval of Minutes: Minutes of previous meeting were approved without changes

Members discussed upcoming events as follows:

Minnesota House Mini-Legislative Session

October 2-4, 2019 at various locations in southeast Minnesota; October 3rd from 8-noon session on Public Safety and Judiciary in Winona at Courtroom #1

- 8am-10am: Judiciary Time Slot
- 10am to noon: CJCC Time Slot.
 - Schedule includes intro/welcome by Karin, intro to CJCC by Kalene and short overviews by committee chairpersons or others regarding programs created or incubated by CJCC
 - Fatima noted that Gene Pelowski advised people to bring forward ideas of things that the legislatures can actually accomplish, to bring up the driver's license, jail and housing issues
- Kalene is working on a Powerpoint.
- The workgroup planning meeting is scheduled for Friday, September 20th at 8am

Justice and Mental Health Collaboration Grant Technical Assistance Site Visit

November 5-7th at Jail, Courthouse and Kensington

- Three technical assistance advisors with expertise in mentally ill justice involved individuals will be present.
- They will attend JMHC Task Force Meeting and CJCC Meeting plus observe processes and meeting with WRAP personnel
- On November 7th from 9-11 am they will make a presentation on best practices which can be tailored to our needs.

Community Collaboration Summit

October 24, 2019 from 6-8pm at Winona Middle School

- The invite has been revised to include our main topics—What is Vaping? Why Do We Care? What Can We Do About It?
- Kalene has reached out the Minnesota Adult and Teen Challenge to see how they could be involved and is waiting for a response.
- Carin will be helping out with the vaping backpack and ASAP table.
- A question arose as to whether the summit was the appropriate time to mention the local T21 effort. It does address the question “What do we do about it?” but is not the only solution. Marie mentioned that the SHIP (Winona County PartnerSHIP) has a workplan involving T21. Kalene will reach out to Deb or Rebecca to discuss how they could become involved.
- Kalene printed out copies of the Minnesota Department of Health Toolkit on Vaping.
- Karin will talk to John Casper about videotaping the event.
- Karin will schedule another meeting of the workgroup.

Elected Official's Forum

January 18, 2020 from 9-11 am at Winona History Center

- The venue has been reserved for the above time/place.
- Start thinking about issues, perhaps building off of those discussed at the legislative mini-session.

Future Meeting: November 20, 2019 at noon at County Attorney's Office. No committee meeting in October but Legislative Mini-Session Workgroup and Community Collaboration Summit Workgroup will still meet as scheduled.

Adjourn: 9:00 a.m.