Data Collection Guide for WRAP
Revised 10.30.19

<mark>**NOTE:** When a question asks if a person has been "assessed" for or "assessed" as needing, please answer YES if you, as a case manager, considered whether the client needed those services this reporting period, even if you did not conduct a formal assessment for that service.</mark>

1.	How many people were eligible to participate in the program during the reporting period? *Eligible people include anyone who qualifies or meets the programs predefined requirements.*	Kalene will answer
2.	Of those eligible, how many were selected to participate in the program during the reporting period? *"Participants selected" includes those who were chosen to participate in the program but may or may not have actually enrolled.*	Kalene will answer
3.	Of those selected, how many NEW participants were admitted to the program during the reporting period? *Admissions are defined as new participants who receive services in the program. For the first reporting period that the grantee becomes operational, report all participants enrolled as new.*	Kalene will answer
4.	During the reporting period, how many total people participated in the program? (New participants and those already enrolled).	Kalene will answer
5.	How many people received a risk assessment during the reporting period? (ORAS-CSST) *A risk and need assessment is an instrument to help identify risk factors and criminogenic needs that may lead an offender to reoffend. It pinpoints needed services to minimize those risks.*	Kalene will answer
6.	Of those assessed, how many were assessed at the following levels: -Low risk/need - -high risk/need -do not know/unsure **Risk: ORAS-CSST** (Males +3, Females +4)	Kalene will answer
7.	How many participants received a transition or case plan for the first time during the reporting period? *A case plan is designed to reduce criminogenic need and behavioral health need and to support reintegration of people into the community. Do not count those individuals who had minor revisions to the case plan. Only count those who were reassessed and, as a result, needed new or major revisions to their plan.*	
8.	During the reporting period, how many people were assessed for mental health services?	
9.	Of those assessed, how many people received mental health services?	

10.	Out of those who received mental health services, how many received services for the first time during the reporting period (i.e. new participants)	
11.	During the reporting period, how many people were assessed for substance use disorder services?	
12.	Of those assessed, how many people received substance use disorder services?	
13.	Out of those who received substance use disorder services, how many received services for the first time during the reporting period (i.e. new participants)	
14.	Of those enrolled in a substance use disorder treatment program for at least 90 days, please enter the number of participants who were tested and the number who tested positive for the presence of alcohol or illicit substances during the reporting period. (Only count each participant once, regardless of the number of tests) # of participants tested_____ # of participants testing positive_____	
15.	During the reporting period, how many people were assessed for co-occurring disorders?	
16.	Of those assessed, how many people received co-occurring disorder services?	
17	Out of those who received co-occurring disorder services, how many received services for the first time during the reporting period?	
18.	During the reporting period, how many people were assessed as needing employment services? # needing standard services_____ # needing supportive services _____ (like ORC) *Please separate those who receive standard employment services and those who receive supportive services. Supportive services are service provisions where people with disabilities are assisted with obtaining and maintaining employment.*	
19.	Of those assessed, how many people received employment services? # needing standard services_____ # needing supportive services_____	
20.	Of those who received employment services, how many received them for the 1st time during the reporting period? # needing standard services_____ # needing supportive services_____	
21.	During the reporting period, how many participants who were directly provided with employment servicers accomplished the following: Obtained employment_____ Maintained employment for 3 or more months _____ *(Participants are considered to have maintained employment if they lost a job and found a new one w/in 30 days).*	
22.	During the reporting period, how many people were assessed as needing educational services?	
23.	During the reporting period, how many people received educational services?	

24.	Of those who received educational services, how many received services for the first time during the reporting period?	
25.	During reporting period, how many participants who were directly provided w/educational services achieved the following: Earned a GED certificate_____ Earned a high school diploma_____ Earned a vocational certificate_____ Earned a higher education degree____	
26.	During the reporting period, how many people were assessed as needing housing services? *Please separate those who receive standard housing services and those who receive supportive services. Supportive services are service provisions where people with disabilities are assisted with obtaining and maintaining housing.*	
27.	During the reporting period, how many people received housing services?	
28.	Out of those who received housing services, how many received housing services for the 1st time during the reporting period.	
29.	Achieved the following: Obtained housing_____ (report only once) Were housed for 3 for more months _____	
30.	How many participants were deemed eligible for MAT (Medication Assisted Treatment) during the reporting period: Number eligible for MAT____ Participants receiving MAT____	
31.	Did any participants leave the program?	
32.	How many participants successfully completed the program during the reporting period?	
33.	How many did not complete and why? Due to court or criminal involvement (i.e. reincarceration)____ Due to lack of engagement_____ Due to absconding_____ Due to relocating or case transfer_____ Due to death or serious illness_____ Other/explain_____	
34	Were any participants who received services sent to jail or prison during the reporting period? How many?	
35.	Why were they sent to jail/prison? Administrative/technical violation_____ New charge ____	

36.	How many days total did participants send in jail or prison during the reporting period?	
37.	Were any program participants who received services w/in a community based program sent to a hospital or inpatient facility because of a mental health crisis during the reporting period? How many?_____	
38.	During the reporting period, did you serve or provide direct services to a population of program participants? *Services delivered to participants can be funded through a direct grant, subcontract or subaward*	
39.	Does you program track health care coverage for participants	
40.	Provide health care eligibility/enrollment info How many entered program w/any health care coverage_____. How many specifically Medicaid? *Health care coverage includes both private health insurance and government health benefits. Examples include health insurance that is employment based, marketplace coverage/self-insured, Medicare, Medicaid, military health care or benefits from the Dept of Veterans Affairs.* How many were eligible for health insurance? How many specifically Medicaid? *Medicaid is a joint federal-state program that provides health coverage or nursing home coverage to people meeting the federal low income level qualifications, including children, pregnant women, parents of eligible children, people with disabilities and elderly people needing nursing home care* How many were enrolled in health insurance? How many specifically Medicaid?	
41.	Same as #38, except report health coverage for participants exiting the program	