

Winona County
Criminal Justice Coordinating Council
Monthly Minutes

January – December 2021

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JANUARY 6, 2021
VIA ZOOM MEETING

Members Present: Karin Sonneman (Winona County Attorney), Marie Kovecsi (County Commissioner); Travis Volkman (Goodview Police Dept.); Karen Sanness (Community Services Director); Mike Kuehn (Assistant Public Defender); Becky Brandt (Court Administrator); Fatima Said (Project FINE); Angela Lallemond (Winona County Bar Association); The Honorable Nancy Buytendorp (District Court Judge); Ken Fritz (County Administrator); Annette Freiheit (Superintendent, Winona Area Public Schools); Justin Green (Public Member); Rená Patterson (Department of Corrections); Judy Gilow (Public Member); Matt Robertson (Assistant Winona City Attorney).

Members Absent: Ron Ganrude (Winona County Sheriff); Steve Buswell (Winona County Jail Administrator); Gwen Carman (Superintendent, Lewiston-Altura School District); Michelle Alexander (Winona City Councilperson); Lonnie Roloff (Goodview Police Chief); Tom Williams (City of Winona Police Chief); The Honorable Nancy Buytendorp (District Court Judge).

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Carin Hyter (Treatment Court of Winona County); Rebecca Church (Assistant Winona County Attorney); Laura Madsen and Amy Sixty (SEMCIL); Meg Mitchell (3rd District Public Defender's Office); Trish Chandler (Jail Intake Worker); Emma Severson (Advocacy Center of Winona); Eric Engrav & Jay Rasmussen (City of Winona Police Department-Proxy for Tom Williams); Naomi Morris (Financial Supervisor, Winona County Health & Human Services); Jayston Seeling (Community Member); Claire Richards (Community Member); Dave Glithero (Winona County Sheriff's Dept – Proxy for Ron Ganrude).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for January 6, 2021:** Agenda was approved by consensus
- 3) **Review/Revise/Approve Draft Minutes from December 2, 2020:** Approved with following revision: add Meg Mitchell to list of attendees. (Post-meeting note: Ms. Mitchell was listed as an attendee under Guests).
- 4) **Information/Action Items:**
 - A. Presentation on Public Assistance Programs (Naomi Morris): Naomi Morris provided an overview of the Minnesota public assistance programs administered by her office, as follows:
 - The majority of the programs are federally funded, with some assistance from the state.

- All recipients must be residents of the State of Minnesota.
- Each program has a very unique set of rules and requirements and there are multiple programs and systems that staff must use.
- Staff members must pass background checks and go through rigorous training.
- Many factors must be considered when determining benefits; therefore, comparing benefits based upon only one or two criteria (i.e. number of children in household) is not a reasonable comparison.
- The five basic areas of assistance are health care, long-term care/waivered services, child care, cash & food support, burial assistance and emergency assistance, each of which is briefly described below:
 - Health Care/Waivered Programs: Healthcare programs include Medicaid (Medical Assistance) and Minnesota Care/MNSURE and is available to families, adults without children and persons with disabilities. A person must be aged or disabled to qualify for waived services, which are services designed to keep people in their homes longer and out of nursing homes.
 - Child Care Assistance: This benefit provides funding to assist with childcare costs while a person is working, looking for work, going to work or participating in job development activities. The biggest challenge with this program is the lack of daycare providers willing to accept childcare assistance.
 - Cash Assistance and Food Support (SNAP): The primary cash assistance program for families is MFIP (Minnesota Family Investment Program). This program is intended to help parents meet basic needs while they move to stability and self-sufficiency. Clients receiving MFIP must work with Career Force for job counseling and are limited to a total of 60 months of assistance in a lifetime. Other benefits include DWP (short-term benefit); General assistance (temporary interim aid for individuals) and Minnesota Supplemental Assistance (to supplement SSI benefits). Supplemental Nutrition Assistance Program (SNAP) provides funding for food (or seeds and plants to grow food) and comes on an EBT card.
 - Burial Assistance: This benefit is 100% county-funded and intended to provide a respectful burial for people who die without any apparent means to provide for their final disposition.
 - Emergency Assistance: This benefit is intended to assist people in a crisis, such as those facing an eviction or utility shutoff. The county works with other community partners such as SEMCAC and Volunteer Services to determine how to best assist the individual in crisis.
- Fraud investigations in this area are done by Nate Barker from Wabasha County under a contract with the Minnesota Department of Health & Human Services.

- B. COVID Updates: *Karen Sanness*-The Minnesota Department of Health & Human Services has set up a tiered system for delivering the COVID vaccine and the county is following that processes. Healthcare workers, long-term care facility residents and first responders are in Tier 1 and are currently being vaccinated. The City and County of Winona are working on doing a vaccine press conference. *Annette Freiheit*-Winona Area Public Schools will be doing a slow transition to in person learning, starting with grades 1-2 and 5 in January and grades 2-4 and hybrid 6-12 in the third quarter. *Ken Fritz*-The State of Minnesota distributed just short of 1 million to businesses for COVID relief. Winona County is working with the Winona Chamber of Commerce to distribute the funds. Funding is also available for non-profits.

 - C. Update on New Jail-*Ken Fritz*: The County Board authorized the jail design and construction committee to move forward with detailed design and development for an 80 bed (56 cell) facility. Several configurations will be reviewed to determine the best one for Winona County's purposes. The tentative plan is to break ground sometime in August.

 - D. CJCC Member Survey-*Kalene Engel*: The results of the CJCC member survey were included in the meeting packet. Thanks to those individuals who took time to complete the survey. Kalene suggested that the CJCC Executive Committee meet to discuss the survey results and next steps. There was no objection to this proposal, so Kalene will set up a Zoom meeting.

 - E. WRAP+ Update-*Kalene Engel*: Implementation of the new grant is going very well. Five implementation committees have been created and each has met at least once. A "Mental Health for Law Enforcement" will take place later this month. Job postings for the two positions created by the grant (Jail Social Worker and Community Connector) should soon be available.

 - F. SIM Mapping-*Kalene Engel*: One of the WRAP+ grant activities is to complete a new Sequential Intercept Map (as an update to the 2016 map). Winona County was selected to receive SIM Workshop Assistance from SAMHSA for the 2021 SIM Map. Kalene is compiling the pre-workshop information requested by SAMHSA, including a preliminary inventory of community assets and an invite list for the workshop. Persons interested in participating in the workshop should contact Kalene.
- 5) **Committee Reports**: Due to limited time, the committee reports were abbreviated.
- A. Juvenile Justice Committee – Kalene Engel for Rebecca Church: The committee did not meet in December; however, a survey was distributed to members for completion. The survey is intended to obtain input on the future direction for the committee. A grant application to establish a Family Dependency Treatment Court was submitted to the Office of Justice Programs. Funding decisions are expected to be announced by the end of January.

Next Meeting: January 21, 2021 at noon via Zoom

- B. Courts Committee – Karin Sonneman for Judge Nancy Buytendorp: The State Attorney General’s Expungement Program allows individuals seeking expungement to complete an on-line form, which allows their case to be reviewed by a member of the AG’s staff. Some of the bigger counties have links on the website directly to their County Attorney’s office, so that expungement cases can be handled more quickly and by local prosecutors. Winona County is seeking to have a “click through button” placed on the page, so individuals seeking expungement will get local, faster service. Court Administration is working with prosecutors, defense attorneys and the judges to set up settlement conference days in mid-February. These settlement conferences are geared towards clearing up cases for individuals for multiple files and are modeled after similar conferences that took place in December which were highly successful at resolving cases.

Next Meeting: January 21, 2021 at 8:15 a.m. via Zoom

- C. Crime Prevention (ASAP)-Travis Volkman: The Alliance for Substance Abuse Prevention was selected for an additional five -year period of funding and is in the process of evaluating next steps. The Crime Prevention Committee will start meeting again as a separate group to look at crime prevention strategies.

Next Meeting: To be determined

- D. Community Outreach & Diversity Committee-Karin Sonneman: The main focus of the committee is the creation of a virtual tour of the justice system. Several members/guests have created videos, which are posted on the CJCC website. Members/guests who have not yet completed a video are encouraged to do so soon.

Next Meeting: January 20, 2021 at noon via Zoom

- E. Jail and Jail Alternatives Committee-Justin Green: Committee members discussed the new jail, WRAP+ and the Sequential Intercept Mapping, all of which have been previously discussed in this meeting.

Next Meeting: January 27, 2021

- 6) **Other:** Project FINE’s Annual Report to the Community will be held on February 16, 2020 at 5:30 p.m. via Zoom.

Adjourn: 1:18 p.m.

Next Meeting: February 3, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
FEBRUARY 3, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Apee, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	X
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender		Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent		Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council		Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Carin Hyter (Treatment Court of Winona County); Rebecca Church (Assistant Winona County Attorney); Amy Sixty (SEMCIL); Trish Chandler (Jail Intake Worker); Jay Rasmussen (City of Winona Police Department); Aaron Sands (Community Member); Dave Glithero and Dave Fruth (Winona County Sheriff's Dept); Marissa Gerke and Stephanie Burton (Family Services Rochester); Katie Van Eijl (Project FINE); Eric Sievers (Hiawatha Valley Mental Health Center), Kate Doyle (Treatment Court of Winona County).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for February 3, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from January 6, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Family Advocacy in Recovery and Restoration (FARR) by Marissa Gerke and Stephanie Burton: Marissa Gerke (Case Manager) and Stephanie Burton Supervisor) provided an overview of the FARR Program, as follows:
 - FARR replaced the CRAFT Program, formerly administered by Empower CTC.

- Family Services Rochester took over the program last year and elected to continue services in both Rochester and Winona, as it was an important resource for both communities.
- FARR provides recovery support for women age 18 and over who are pregnant and/or parenting.
- Services provided include the following:
 - **One-on-one case management**, working towards person centered goals in sobriety, mental health, parenting, employment, education and more
 - **Peer Sober Support Groups** – currently held via Zoom once a week, which may include speakers on various topics and, prior to COVID, provided lunches and child care
 - **Drug Screens** to assist with accountability, including coordination with other programs, such as probation or child protection
 - **Monthly social events** where the participants could gather for sober activities. Last fall, one of the activities was a trip to Ferguson’s Orchards.
 - **Assistance** with basic needs, such as diapers, wipes, gas cards, etc.
- The program length is one year from intake or, in the case of a participant who is pregnant, 1 year from the day the baby is born. Participants can continue participation as an alumni and are no longer discharged if their parental rights are terminated
- FARR values coordination with other services providers, such as public health, PSOP and other providers and will often initiate provider meetings or case planning conferences.
- Family Service Rochester believes in serving the whole family, so future plans include expanding services to the whole family in a holistic way.
- Currently, the Winona program serves 10 women, 1 alumni and 25 children.
- The program is funding through a grant from PR%F (Proof) Alliance, which focuses on efforts to decrease the impact of Fetal Alcohol Syndrome Disorders.
- The referral process is very simple. Anyone can refer to FARR. Referrals can be made to FARR@familyservicerochester.org or 507-361-2198.
- There is no cost for the program and participation is on a voluntary basis. There is no cutoff for the age of the children.
- Karen Sanness noted that there was a lot of outcry from her staff last year when they learned that CRAFT was going to be discontinued, as they felt it was a very beneficial service. She and others worked with Family Service Rochester to retain the program.

B. COVID Updates-Becky Brandt: Court hearings and trials are still being held via Zoom; however, people can request in-person hearings. The public window to court administration is open, but most of the offices within the courthouse are available to non-staff only by appointment.

C. Update on New Jail-Steve Buswell: Things are still on the same pathway of trying to finalize plans for a 78-80 bed facility. Recent efforts have focused on doing value engineering to have a facility that meets all standards but has a small footprint. Steve had a day long meeting with representatives from the Department of Corrections yesterday and they are very pleased with the plans so far and agreed that Winona County would

not have to increase staffing to operate the jail as proposed. Future efforts will focus on determining where to locate utilities. Karin Sonneman reported that the County recently finalized the purchase of the former Walz auto lot adjacent to the current jail. Ron Ganrude added that the new jail will be unattached to the current jail building, except through the tunnel, and that the plans do not include a renovation of the current jail building. Trempealeau County is also building a new jail and they have an informative website on their project that could serve as a model for something similar in Winona County.

- D. Mental Health Trainings-Kalene Engel: Hiawatha Valley Mental Health Center is offering free mental health trainings in February (Question, Persuade, Refer) and March (Adverse Childhood Experiences) as part of the WRAP+ Grant. Anyone can attend these trainings. The registration link for the trainings is on the HVMHC website.
- E. SIM Mapping-Kalene Engel: The Sequential Intercept Model Mapping Workshop will take place on March 12th and March 26th. Thus far, over 50 people have agreed to participate in the workshop. Participants will soon be receiving a survey from Policy Research Associates. More information about the SIM Workshop can be found on the CJCC website.
- F. Virtual Tour Video Clips-Kalene Engel: Kalene encouraged attendees to complete short video clips describing their roles in the justice system. She offered to send the Powerpoint template and tutorial to anyone who requested it.

5) **Committee Reports:**

- A. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Implementation of the WRAP+ Program is going very well. All five committees have met one or more times and progress is tracking with the grant timeline. The January mental health training was very well attended with approximately 50-60 participants. Feedback on the training was very positive. Anyone interested in learning more about WRAP+ should contact Kalene.

Next Meeting: February 24, 2021 at noon via Zoom

- B. Juvenile Justice Committee – Rebecca Church: Restorative Justice gave a very enlightening presentation on the many services they offer for juveniles, almost all of which are pre-adjudication. The member survey was discussed and will be discussed again at the February meeting, as the group plans its direction for 2021. Kalene discussed doing a mapping of the juvenile justice system (similar to what is being done with the SIM Mapping Workshop) to identify services, barriers and gaps in the juvenile justice system.

Next Meeting: February 18, 2021 at noon via Zoom

- C. Courts Committee – Judge Nancy Buytendorp: The committee did not meet in January, but updates were provided by Carin Hyter and Karin Sonneman regarding some of the recurring agenda items. Treatment court currently has 11 participants, with four more in

the intake stage. Kate Doyle is Carin's new intern. Both Carin and Judge Buytendorp will be attending treatment court training soon. A program evaluation is being done by two WSU professors and should be completed by July 1st. Drug testing has been a struggle due to COVID. Yesterday, the jail drug testing program resumed. Karin Sonneman reported that Winona County now has a "button" on the HelpSealMyRecord.org website, which is the Minnesota Attorney General's website for prosecutor-initiated expungements.

Next Meeting: February 18, 2021 at 8:15 a.m. via Zoom

- D. Crime Prevention (ASAP)-Carin Hyter: The Alliance for Substance Abuse Prevention was awarded a \$575,000 grant for an additional five -year period of funding and is in the process of evaluating next steps. Comments received from the grantors on the grant application will serve as a great starting point for an action plan. Winona Health will continue to serve as fiscal sponsor for ASAP. Carin is now chairing the ASAP Coalition which is seeking additional members from the following areas: substance use treatment, faith, parent and media. The job description for the ASAP Coordinator has been approved and is posted. The grant has a dollar for dollar match requirement and, due to the efforts of Deb McClellan, has been very close to meeting that match requirement during the past 5 years. Very soon, ASAP will release its annual report. The meeting time was changed to the 4th Wednesday from 10:30 a.m. to noon. The Crime Prevention Committee will be restarted.

Next Meeting: February 24, 2021 at 10:30 a.m. via Zoom

- E. Community Outreach & Diversity Committee-Karin Sonneman: The committee did not meet in January. Please complete the Virtual Tour homework assignment!

Next Meeting: February 17, 2021 at noon via Zoom

Adjourn: 12:57 p.m.

Next Meeting: March 3, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MARCH 3, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Apee, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member		Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender	P	Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	X
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council		Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Jay Rasmussen (City of Winona Police Department); Katie Van Eijl (Project FINE-proxy for Fatima Said); Meg Mitchell (3rd District Public Defender’s Office – proxy for Michael Kuehn, Katie Illies and Megan Walters (Restorative Justice, Crystal Hegge and Emma Severson (Advocacy Center of Winona), Katie Mueller-Freitag (Community Member), Jayston Seeling (Community Member), Kayla Burrows (Community Member), Kay Peterson (Winona Volunteer Services), Zach Kayser (Winona Post).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:01 p.m.
- 2) **Review/Revise/Approve Agenda for March 3, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from February 3, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Restorative Justice by Katie Illies and Megan Walters: Katie Illies and Megan Walters provided an overview of the Restorative Justice Program, as follows:
 - Restorative Justice facilitates a compassionate response to crime and wrongdoing that holds youth offenders accountable while repairing harm for victims and the community.
 - The three main components that guide the restorative process are (1) healing for victims; (2) accountability for offenders and (3) safety for community.

- The Circle Process is one of the main processes used in Restorative Justice. It has roots in the Native American culture and is a way to bring people together to give everyone a voice and provide an opportunity to repair relationships. It is used for juvenile diversions and conflict resolution.
- The County Attorney's Office screens juvenile criminal cases and refers them to Restorative Justice, which is typically used for first time offenders.
- In a typical circle process, the coordinators, offender, victim and one or more community members would be present and sit close together in a circle. Guidelines would be discussed. Core "agreed upon" common values would be developed. A talking piece or object would be used to determine who could speak. Only the person holding the talking piece is allowed to speak. The circle would conclude with an agreed upon contract, which incorporates future actions to be taken by the youth to rectify the situation.
- School circles are available to all schools in the county. Currently, Riverway has a weekly circle and the Alternative Learning Center also utilizes circles.
- Restorative Justice also supervises Community Work Service for youth who are required to complete work service.
- Currently, the truancy program operated by Restorative Justice has consumed much of the coordinators' time. The program offers early intervention for students who 3-5 unexcused absences. After receiving a referral from the school for the student, the coordinators work with the student, family and school to provide support and troubleshoot barriers to school attendance. Coordinators also meet with school officials weekly to give/receive updates and develop plans for students. If and when a truancy is filed, the coordinators provide a diversion option. In a normal year, truancy court was held at the high school and at the Alternative Learning Center, so the student was not required to miss more school to attend court. The truancy rewards programs gives an opportunity for students to "work off" any community service hours by faithful attendance at school. Truancy numbers have risen due to COVID, increasing the caseload to approximately 300 students.
- Mentoring is another Restorative Justice program. The program provides 1-1 mentoring for youth ages 10-18. Mentors are expected to meet with their mentee weekly and there is typically a group activity once a month. The goal of the mentoring program is to provide a consistent, safe and stable relationship for youth. COVID has created significant challenges for the mentoring program.
- Winona County funds the two coordinators. Program expenses are mostly funded by the annual golf tournament fundraiser held at Cedar Valley.
- Restorative Justice is not probation, but more of a social services program prior to any court involvement. Restorative Justice efforts are aimed at keeping juveniles out of the court system and off probation.

B. COVID Updates-Becky Brandt, Annette Freiheit, Karen Sanness: As of March 15th, criminal jury trials will resume as in-person trials. Other trials may be held as in-person trials, but only upon request and if approved by the Chief Judge. Local schools are beginning to open, with Lewiston-Altura and St. Charles returning to in-person learning. The vaccine rollout in Winona County is going well.

- C. Representative for AMC Jail Population Workgroup-Chris Meyer: The Association of Minnesota Counties is forming a workgroup to discuss jail-related populations due to the pandemic. Chris Meyer thought it would be helpful for someone from our CJCC to be on the committee, but learned that only County Commissioners were allowed to be members. She is willing to be on the committee, but would like support from the CJCC.
- D. Update on Replacement Jail-Steve Buswell, Ken Fritz: The architects are in the process of coming out with a final plan, using value engineering to reduce the overall square footage by approximately 1,000 square feet. The committee is now looking at furniture, fixtures and equipment to get a better idea of final costs. Steve has requested information from peers at the Minnesota Sheriff's Association regarding integrated systems, with the goal of making sure that what is chosen will last a long time. Ken noted that additional work is being done regarding relocation of power lines and other utility issues. It is anticipated that more information will be available for the County Board to review in April, including the expanded programming space to support mental health services.
- E. Mental Health Trainings-Kalene Engel: Hiawatha Valley Mental Health Center continues to offer free mental health trainings as part of the WRAP+ Grant. The March training will focus on Adverse Childhood Experiences. Other trainings being planned include Trauma Informed Care, Motivational Interviewing, Medication Assisted Treatment and Civil Commitment Processes. The registration link for the trainings is on the HVMHC website.

5) **Committee Reports:**

- A. Community Outreach & Diversity Committee-Karin Sonneman: More virtual tour clips have been added to the CJCC website. To further assist people in completing the clips, Kalene added a link to the tutorial on the CJCC website, at the bottom of the virtual tour page. Because COVID will likely make an in-personal Law Day this year impossible, the virtual tour clips could be used as a substitute for Law Day. The committee has also been asked by Treatment Court of Winona County to assist with a 10 year anniversary celebration in 2022, which would also be the 15 year anniversary of CJCC.

Next Meeting: March 17, 2021 at noon via Zoom

- B. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Committee members received an update on the implementation of the WRAP+ jail re-entry program, which is going very well. The SIM Mapping Workshop will be held on March 12th and March 26th. Kalene reminding attendees to complete the pre-workshop survey distributed by the facilitator. A discussion was held on a local community group which has been working on housing and shelter concerns. The group is called Shelter and Housing Opportunity Coordinating Council (SHOCC) and its structure is based upon the CJCC structure. The Stepping Up Workgroup has been largely dormant pending decisions on the new jail. Judy Gilow, who chairs the Stepping Up Workgroup, plans to reconvene the group following the SIM Mapping Workshop. Kalene will be speaking about the WRAP+ at the March 9th Human Services Advisory Committee Meeting.

Next Meeting: March 24, 2021 at noon via Zoom

- C. Juvenile Justice Committee – Kalene Engel for Rebecca Church: The Family Dependency Treatment Court Workgroup continues to work on finalizing the policy and procedure manual. Having not yet heard back from the state on the grant application submitted in December, it seems likely that Winona County was not selected to receive funding. Discussion of the juvenile justice process resulted in a decision to map out the system to identify resources and gaps. The committee will start by mapping out the truancy process.

Next Meeting: April 15, 2021 at noon via Zoom

- D. Courts Committee – Judge Nancy Buytendorp: Treatment Court currently has 14 participants and will celebrate its 10th anniversary in 2022. Veteran’s Court is up to 32 participants, well over its goal of 15. Olmsted County was originally resistant to participating in Veteran’s Court, but is now on board. The Attorney General’s HelpSealMyRecord.org expungement page now contains a “button” for Winona County. This makes it easier for people seeking and expungement to do so. The emergency order which prevents most eviction actions from being filed will expire soon, resulting in what is anticipated to be a flood of eviction cases. The Third Judicial District plans to use senior judges to hear eviction cases. Attempts to clear backlogs of criminal cases locally has met with mixed results. The fact that criminal jury trials could not be scheduled means that there is little reason for defendants to settle. Statewide, there is a significant backlog of criminal cases. In-person jury trials will resume on March 15th.

Next Meeting: March 18, 2021 at 8:15 a.m. via Zoom

- E. Crime Prevention (ASAP)-Travis Volkman: The Crime Prevention Committee will be restarting. Anyone interested in serving on this committee should reach out to Travis. ASAP did receive a second 5-year grant and is in the process of hiring a coordinator.

Next Meeting: March 31, 2021 at 10:30 a.m. via Zoom

Adjourn: 12:51 p.m.

Next Meeting: April 7, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
APRIL 7, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Apse, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender	X	Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	X
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council	X	Williams, Tom Winona Police Chief	P

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Eric Engrav (City of Winona Police Department-proxy for Tom Williams); Jayston Seeling (Community Member); Kay Peterson (Winona Volunteer Services), Zach Kayser (Winona Post); Dave Glithero (Assistant Jail Administrator); Nancy Brown (Winona Community Foundation Executive Director); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Laura Madsen (SEMCIL); Erik Sievers (HVMHC Executive Director); Phil Huerta (ASAP Coordinator).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for April 7, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from March 3, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Winona Community Foundation (WCF) by Nancy Brown: Nancy provided an overview of Winona Community Foundation, as follows:
 - WCF has been in existence since 1987. Nancy has been with WCF for two years and during that time the organization’s focus has been on raising awareness of WCF and the work it does.

- A community foundation is a tax exempt charitable organization that provides philanthropic support in a geographic area through grantmaking, fundraising and fund management
- The three primary constituents of WCF are (1) donors – who make gifts or money or property to WCF; (2) nonprofits – who can apply for grants given by WCF or receive additional support by way of fiscal sponsorships and (3) professional advisors, such as attorneys, financial advisors and accountants who work with individuals who would like to make gifts of money or property.
- The Friend of Treatment Court is an example of a fiscal sponsorship provided by WDF. When someone makes a gift to Friends, the money comes to WCF who issues a donation receipt and then works with Treatment Court to purchase supplies and other items as approved by the Treatment Court Team. Winona County Dive Rescue is another example of a fiscal sponsorship.
- WCF's goal is to grow philanthropy locally and make it accessible to everyone.
- WCF has a volunteer board of directors and three paid staff.
- WCF awards community grants twice a year in March and August. These grants are available to the Winona Community, including within a 15 mile radius of Winona. Because of additional funding from COVID, they were recently able to award over \$105,000 in local grants.
- WCF offers several different types of funds for people who want to donate money or property, as follows:
 - Donor advised funds: the donor makes the gifts and retains the right to advise as to who receive the funds.
 - Designated: the donor makes a gift (usually through an estate) and puts the responsibility on WCF to make sure that the designated recipients get the money year after year.
 - Field of interest funds: the donor indicates cause or interest that is important to them, such as early childhood education, and leaves it up to the WCF Board to meet that expectation.
 - Scholarships: gifts given for the benefit of individuals, usually for an educational purpose.
 - Agency: where WCF holds the funds for another nonprofit organization, typically used when a charity gets a large gift but doesn't have the staff or expertise to manage the funds.
- WCF's goal is to grow the assets it manages, be a permanent source of funding for nonprofits and provide needed support for the community

B. COVID Updates-Annette Freiheit, Erik Sievers, Laura Madsen & Karen Sanness:

- Winona Area Public Schools (Annette Freiheit): As of tomorrow, 6-12th grades will return to in person learning, full time. All early childhood and grade five students have been in person since the end of January. The ALC will remain in a hybrid model because that is what works best for them. Plans are underway for prom and graduation as well as a few other traditional events that were not possible last year.
- HVMHC (Erik Sievers): The space at the HVMHC building which was formerly occupied by Winona Health rehab is now vacant, as the rehab program moved to the new YMCA. Over the next 45 days, HVMHC plans to create and implement plans for the space which will allow their site-based providers to have better,

larger spaces for providing services. The goal is to be able to see clients in person by the middle of June.

- SEMCIL (Laura Madsen): Laura noted that SEMCIL is able to assist anyone who identifies as having a disability with navigating the process of getting a COVID vaccine. She encouraged attendees to send people to her directly for assistance.
- COVID Vaccines (Karen Sanness): The COVID Vaccine Clinics administered by Public Health continue to pull in several thousand locals each week. The Minnesota Dept. of Public Health is revising its formula, so the vaccine allocations will change. The Moderna vaccine cannot be administered to 16 or 17 year olds, so that must be kept in mind when scheduling appointments.

C. Update on Replacement Jail-Steve Buswell: On April 13th, the Winona County Board will receive a presentation on the schematic design for the jail. The cells are neutralized, which means that they are designed to accommodate people with mental health concerns. Work also continues with engineering for mechanical, electronic and other systems. More information will be available in the County Board Meeting Packet, which should be posted sometime on Thursday.

D. Event Flyers-Karin Sonneman & Kalene Engel: Included within the CJCC Meeting Packet are several flyers on upcoming events or trainings, as follows:

- Volunteer Services and Fastenal Food Drop, April 9th from 10 to gone at 1858 West Service Drive
- Victim Services and Sexual Assault Interagency Council Events for April
 - April 19, 2-7:30 p.m. Navigating the Virtual Playground Webinar
 - April 22, 6-7 p.m.: Identify Theft Protection Basics
 - April 24, 3-4:30 p.m.: Sexual Assault Awareness Walk
- WRAP+ Trainings
 - April 20 and 27, 8:30 – 10 am: Understanding Mental Health Terminology
 - April 20 & 27, 10-noon: Understanding the Civil Commitment Process
- NIC Leadership Training in Diversity, Equity and Inclusion Culture, April 20th from noon to 1pm
- National Drug Takeback Day on April 24th from 10 am to 2pm at Winona YMCA

Karin and Kalene are also participating in a multi part racial justice and inclusion program sponsored by the National Network of Criminal Justice Coordinating Councils. Project FINE's Annual Fundraiser will be held on June 20th at Signatures Event Center from 5pm to 7 pm.

5) **Committee Reports:**

A. Crime Prevention/ASAP-Phil Huerta and Carin Hyter: Phil has been back in the coordinator role for a couple weeks and his digging through the work plan that was submitted as part of the 2nd grant. Some of the things that there are looking at during the

new few months is to expand the responsible beverage server training and enhance the substance abuse education offered in the schools. They are also looking into establishing subcommittees, likely focused on specific substances, such as tobacco and alcohol. To kick off the alcohol subcommittee, ASAP is sponsoring a youth alcohol prevention event on April 26th for 10th graders which will include people from ASAP and two people with lived experiences. There are still a few board positions open, one for a member of the media and another for a civic or volunteer board role. ASAP is based out of the new Winona YMCA building.

Next Meeting: April 28, 2021 at 10:30 a.m. via Zoom

- B. Community Outreach & Diversity Committee-Karin Sonneman: CJCC members and supporting organizations continue to complete their virtual tour clips. They are posted on the CJCC website; please encourage others to take a look at the videos. If you haven't yet done your video, please do so. The next meeting is a week earlier than the normal meeting due to scheduling issues.

Next Meeting: April 14, 2021 at noon via Zoom

- C. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Committee members received updates on WRAP+. Also taking place this month was the SIM Map Workshop and the Engage Winona-led Community Listening Sessions. We will soon receive reports from both events and will likely have some follow-up work to do. Judy Gilow has agreed to re-convene the Stepping Up Workgroup, which took a break as the replacement jail issue was being addressed. It is anticipated that some of the work arising out of the SIM Map Workshop will be incorporated into a workplan for the Stepping Up Workgroup. Thank you to everyone who participated in the SIM Map Workshop. It was very well attended with excellent discussion of the issues.

Next Meeting: April 28, 2021 at noon via Zoom

- D. Juvenile Justice Committee – Rebecca Church: The committee did not meet in March.

Next Meeting: April 15, 2021 at noon via Zoom

- E. Courts Committee – Judge Nancy Buytendorp: The expungement link on the Attorney General's website has generated 14 applications for expungement to Winona County. The eviction moratorium is still in place; the Third Judicial District is working on a district-wide plan for addressing evictions once the moratorium is lifted. Treatment Court has 13 participants and recently celebrated a graduation. Special thanks to Chris Meyer for speaking at the graduation. A team from Winona State is completing a program evaluation. Two officers from the Winona Police Department joined the team. Members of the team will be attending the statewide treatment court conference. Preliminary discussions are being held with Houston County to determine whether Winona can take on participants from Houston County, since it does not have enough participants to support its own court. The County website now contains a page for treatment court. Veteran's treatment court has 32 participants and will start in person hearings at the Rochester VFW in April. Becky Brandt and the district-wide case

processing team recently presented to the Winona County Bar Association and have been asked to repeat that for law office staff and others who were not able to attend the original presentation. Currently, jury trials are being held in person. All other hearings are, by default, held via zoom unless permission is received to hold them in person. A statewide committee has been formed to explore the possibility of converting some hearings to Zoom hearings on a permanent basis. Angela offered to survey the local bar association to get feedback for the statewide committee; Judge Buytendorp will make sure the results are provided to the committee.

Next Meeting: April 15, 2021 at 8:15 a.m. via Zoom

Adjourn: 12:51 p.m.

Next Meeting: May 5, 2021 at noon via Zoom. Tammy Moyer from SEMMCHRA will be presenting on Section 8 Housing.

**MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MAY 10, 2021
VIA ZOOM MEETING**

Members (Attendance shown by X, Proxy shown by P)					
Apse, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff		Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	P	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender		Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council	P	Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Kay Peterson (Winona Volunteer Services), Zach Kayser (Winona Post); Dave Glithero (Assistant Jail Administrator; Proxy for Steve Buswell); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Erik Sievers (HVMHC Executive Director); Phil Huerta (ASAP Coordinator); Emma Severson (Advocacy Center of Winona); Rachel Stoll (Winona Health); Scott Sherman (City of Winona Mayor, proxy for Eileen Moeller); Tammy Moyer (SEMMCHRA), _____ Eggers.

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for May 5, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from April 7, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. **Presentation on Section 8 Housing by Tammy Moyer:** Tammy provided an overview of Section 8 Housing, as follows:
 - As of January 1, 2020 SEMMCHRA (Southeast Minnesota Multi-County Housing & Redevelopment Authority) has taken over the City of Winona Section 8 Program.
 - Section 8 is actually called the Housing Voucher Program, but most people know it as Section 8.

- The program is a tenant-based program, which means that the voucher travels with the person. It is similar to public housing, but because it is tenant based, it can be used at locations that accept Section 8. Its purpose is to provide affordable rent to eligible individuals who rent in the private sector.
- The program is funded through the Housing and Urban Development Authority. SEMMCHRA receives an annual allotment of money for a multi-county region, serving Winona, Houston, Fillmore, Dodge, Wabasha and Goodhue (not including the City of Red Wing).
- To be eligible for Section 8, a person must be income-eligible, 18 years or older, a citizen or a noncitizen with eligible immigration status.
- Income eligibility means that a person must make less than 50% of the median income for the area. Income limits change based upon the number of persons in the family.
- The amount of rent that the Section 8 recipient has to pay is based upon 30% of their adjusted gross income.
- Once a voucher is issued, the tenant can select housing within the six counties served by SEMMCHRA as long as the landlord accepts the voucher and the unit passes inspection.
- The process to apply is to fill out an online application, after which SEMMCHRA will determine income eligibility and conduct a criminal background search. Typically, a person is then placed on a waiting list.
- As of May 1, 2021, SEMMCHRA is not accepting new applications, as the number of families (500) on their waiting list is approximately two years long. The waiting list does get reviewed and updated yearly.
- When an applicant's name rises to the top of the waiting list, a voucher is offered to that family. This voucher verifies that the person is income eligible, has passed the background check and can look for housing. Applicants are given 60 days to locate housing and can apply for up to two – 30 day extensions. If the applicant does not locate housing within 120 days, the voucher is expired or dropped and they must start the process all over again.
- When an applicant locates housing, the landlord must complete forms and SEMMCHRA determines whether the unit is affordable and comparable with other units, then schedules an inspection. Landlords are given time to complete needed repairs.
- SEMMCHRA does not pay security deposits. SEMMCHRA's share of the monthly rent is paid by the 5th of every month via direct deposit.
- A family is required to sign a one year lease initially, then the tenancy goes to month to month tenancy.
- Section 8 is a great program for landlords because they are guaranteed rent and there is a pre-lease inspection. More Section 8 housing is needed in Winona. Landlords are sometimes hesitant to accept Section 8 due to stories they have heard about other's experiences with bad tenants, but many people have very good experience with Section 8 tenants. Section 8 is a voluntary program.
- With respect to criminal backgrounds, if a person is a registered sex offender or has a criminal background involving manufacturing of methamphetamine, they are denied for life from Section 8. Otherwise, SEMMCHRA reviews the last three years to see if there are any charges that would endanger others in the area. If a person is denied, there is an appeal process. It is helpful for a denied applicant

to provide information from probation or courts or other professionals to show proof of rehabilitation. Treatment court participants have been successful in using the appeal process.

- The amount that Section 8 pays is based upon the cost of rents in the county. If the cost goes over that amount, the tenant has to pay the difference, but the tenant's amount must still be within 40% of their adjusted gross income. The typical amount SEMMCHRA pays is \$471 per household.
- Families on the waitlist must notify SEMMCHRA of any changes in income, address, phone number and household members within 10 days of the change.
- SEMMCHRA has a self-sufficiency program for people who are trying to get back on their feet and save up money to move from Section 8 to non-subsidized housing. The program is a five-year commitment where participants set goals and save money. Tammy has seen families who graduate from the program and take the money that they saved to put a downpayment on a house or purchase a dependable vehicle.
- SEMMCHRA also owns property which it leases for people with low income, including public housing, market rate housing and low income housing. Within the 6 county region, they have over 500 rental properties.

B. COVID Updates-

- Winona Area Public Schools (Annette Freiheit): WAPS has 24 days of school left. Currently, all students are in "in-person" learning, with some pockets of kids in quarantine. Generally, everything is going well. A modified prom is being held this weekend and plans are underway for an in-person graduation ceremony on June 11th.

C. Update on Replacement Jail-Ken Fritz: The County Board approved moving forward with an 80 bed (53 cell) jail, which includes space for additional room for nursing, specialty crises, assessment and jail social worker support services. The architect is currently working on construction drawings. Once those are completed, the construction manager will further refine prices and it will go out to bid. A ground breaking is expected to occur at the end of August. Once construction starts, it is expected to take 16 months to complete.

D. Event Flyers-Karin Sonneman & Kalene Engel: Included within the CJCC Meeting Packet are several flyers on upcoming events or trainings, as follows:

- RentHelpMN.org: website for landlords and tenants which offers applications for financial assistance for rent and related expenses
- WRAP+ Trainings in May: May 26th: Best Practices for Successful Re-Entry and Medication Assisted Treatment Options
- Congressional Hill Briefing on Justice and Mental Health Collaboration Grant Programs (including Winona County's): May 7th
- Project Fine Annual Fundraiser Dinner: June 20th
- Winona Community Day Center new location (151 E. 3rd Street) and hours (10-6pm, 7 days a week)

- Winona Resources: Listing of resources in Winona compiled by Clayton Griesback and updated April 20, 2021 by participants in the SIM Map Workshop

5) **Committee Reports:**

- A. Courts Committee (Karin Sonneman for Judge Nancy Buytendorp): Treatment Court has 13 current participants, with two graduations planned for May 30th. The April graduation was attended by almost 50 people (on Zoom) including State Senator Jeremy Miller. May is National Treatment Court Month; in honor of the occasion, at an upcoming treatment court session, four graduates will share experiences at a treatment court session. The State Treatment Court Conference was held via Zoom last week. In April, Treatment Court partnered with ASAP and Hiawatha Valley Mental Health Center at an alcohol prevention event at the high school. Treatment Court graduates shared their stories with 10th graders and HVMHC's Ted Barthel gave a presentation on how alcohol affects the brain. The program evaluation is in its final stages, where the evaluators are gathering qualitative data from participants.

Next Meeting: May 20, 2021 at 8:15 a.m. via Zoom

- B. Crime Prevention/ASAP-Phil Huerta and Carin Hyter: The ASAP/Treatment Youth Alcohol Presentation was a great success. Ten students participated in the Drug Takeback Event in April. Forty-four vehicles drove through the event, dropping off 86 pounds of medication and packaging. Special thanks to Sarah Dickson who coordinated the student volunteers, YMCA for hosting the event, the community outreach officers who assisted the students and Unlimited Nutrition for providing beverages for the volunteers. The Taxes Conference Committee of the Minnesota legislature is discussing an omnibus tax bill which includes proposals to dedicate existing cigarette tax revenue to prevention efforts. Senator Jeremy Miller is on the Taxes Conference Committee, so interested persons can reach out to him to express their support for the allocation. Nationally, the Biden administration is starting to crack down on flavored tobacco products—the FDA will ban menthol and flavored cigarettes, but it will take some time. Additionally, a bill was recently passed that will allow banks to accept proceeds from the sale of marijuana, which will make it easier for marijuana businesses to access the banking system.

Next Meeting: May 26, 2021 at 10:30 a.m. via Zoom

- C. Community Outreach & Diversity Committee-Karin Sonneman: No meeting was held in April and Karin will be on vacation during the time for the May meeting. Kalene will reserve the regular meeting time for people who would like help with creating their video clips. She also urged people to check out the video clips now that are posted on the website.

Next Meeting: May 19, 2021 at noon via Zoom (open hours for assistance with Virtual Tour clips creation)

- D. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Most of the discussion centered around the SIM (Sequential Intercept Map Workshop) Report and developing a plan for addressing the gaps, proposals and suggestions that the consultants will be providing to us. The tentative plan is to convert the information from the consultants into our existing SIM report and to hold a meeting of the CJCC Executive Committee plus committee chairs to develop a plan. Kalene noted that the WRAP+ planning is proceeding on track. The Community Connector has been hired and will start on June 1st. The trainings have been very well attended.

Next Meeting: May 26, 2021 at noon via Zoom

- E. Juvenile Justice Committee – Rebecca Church: The majority of the discussion centered around mapping truanancies. Representatives from the schools, probation, restorative justice and County Attorney’s office were present for the mapping, so the process went smoothly. The next meeting of the Family Dependency Treatment Court team is on May 7th. Attached to the Juvenile Justice Minutes is a compilation of juvenile data that was created in response to a data practices request. Thank you to Rebecca for the many hours she put into compiling the data and creating the report.

Next Meeting: May 20, 2021 at noon via Zoom

Adjourn: 1:00 p.m.

Next Meeting: June 2, 2021 at noon via Zoom.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JUNE 2, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Apse, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender	X	Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	X
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council		Williams, Tom Winona Police Chief	P

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Zach Kayser (Winona Post); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Erik Sievers (HVMHC Executive Director); Phil Huerta (ASAP Coordinator); Emma Severson (CJCC Intern); Ben Klinger (Winona County Emergency Management Director); Laura Madsen (SEMCIL); Destiny Walker (ASAP Intern); Deb McClellan (Livewell Winona), Tricia Klosky (St. Mary’s University); Katie Van Eijl, (Project FINE, proxy for Fatima Said); Jay Rasmussen (City of Winona Police Dept., proxy for Tom Williams).

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for June 2, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from May 5, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Winona County Emergency Management by Ben Klinger, Director:
Ben provided an overview of the Winona County Emergency Management Office, as follows:
 - The office has one full-time employee (Ben) and a part-time assistant director supplied by the Winona Fire Department. Volunteers provide assistance, mostly for severe weather issues County staff are used in disasters to staff the emergency

operations center, which is located in the basement of the law enforcement center.

- During COVID, a team met everyday to coordinate the county's response; currently they are meeting twice a week.
- Emergency management deals with all humanitarian aspects of emergencies, including preparedness, response, mitigation and recovery. The goal of emergency management is to reduce the harmful effects of all hazards, including disasters. During COVID, much of the department's time was spent on response, but typically a lot of what they do is focused on preparedness, including education.
- Every five years, the county must submit a hazard mitigation plan to FEMA. The plan goes through multiple levels of review.
- Smart911 is a program which can help provide critical information to emergency responders in the event of an emergency. Individuals can input information about themselves and their family into the Smart911 app on their phone, which would only be made accessible to emergency personnel if 911 was called. Otherwise, the information is stored on a secure server. Locations, photographs of children, vehicle information and mental health safety plans can all be put into the app.
- Other programs or duties within the Emergency Management's domain include EPCRA (emergency planning and information about the release of chemicals in the community); Emergency Response Plans, Emergency Response Maps; IPAWS (Integrated Public Alert Warning System); Outdoor Warning Sirens, emergency training exercises (at least 1 per year), SKYWARN (weather spotting), Mutual Aid (helping other communities) and recovery (obtaining financial recovery for disasters).

B. Action Item – Request for Support: The Minnesota Catholic Church, working with a bipartisan coalition of organizations in support of driver's licenses for all residents, has requested that the CJCC re-issue the letter of support that it provided in 2015. By consensus, councilmembers unanimously approved the request. Kalene will work with Ryan Hamilton of MCC to provide the requested letter.

C. COVID Updates:

- Winona Area Public Schools (Annette Freiheit): The last day for WAPS students is June 9th; staff are done after the 10th. The fourth quarter has gone well for in-person learning and activities, with just a few glitches in the middle school. Graduation for ALC will take place on June 7th at the ALC. Graduation for the high school will be on June 11th at Paul Giel Field, with each graduate limited to six guests. The school is grateful to the county for its work on COVID vaccinations.
- District Court (Becky Brandt): Justice Gildea issued another order; it is effective from June 14th through September 6th. The order increases the allowable in-person hearings, to include major criminal contested hearings as a default in-person hearing. Contested CHPS, juvenile delinquency and criminal settlement conferences can be in-person. Civil jury trials can be in person but only if they do not interfere with the major criminal background. The Winona calendar will not

change until July 1st. In the courtroom, either masks or a 6' social distancing must be maintained.

- Department of Health & Human Services (Karen Sanness): The County is now doing pop-up vaccinations at various events (Steamboat Days, Movie in the Park) instead of mass immunization clinics. Additionally, individuals who want a vaccine can call the Dept. of Health and Human Services to be put on a list. When there are enough people on the list, the county will schedule a clinic. DHHS is starting to do more outreach and in-person visits with clients. There are some legislative actions regarding COVID waivers that many counties would like to make permanent. Those are currently hanging in the balance. As it stands now, most programs will have 60 days to ramp back up to where they were pre-COVID.
- American Rescue Plan Money (Ken Fritz): The county will be receiving over \$9 million in funding. Ken is still digging through the federal legislation to determine possible uses for the funding.

D. Update on Replacement Jail-Steve Buswell: Steve Buswell showed a 3D computer image of the replacement jail, noting that the jail has fewer beds than the existing jail (80 compared to 83), but is designed to allow 14 different levels of classification. He showed images of the programming spaces, offices for the bail evaluator and social worker and inmate housing, noting that many accommodations were being made for inmate health concerns. In June, Market & Johnson should be providing more detailed cost information, which will go before the board on July 6th. Much effort is being devoted to the logistics of the building process to make sure that existing operations can continue as normally as possible. A request to reduce the number of fake windows for the jail will go before the City Board of Adjustment tonight.

E. Event Flyers-Karin Sonneman & Kalene Engel: Included within the CJCC Meeting Packet were several flyers on upcoming events or trainings, as follows:

- Smart911: Cell phone application which can provide critical information to emergency personnel in the event of an emergency.
- Hiawatha Valley Mental Health Center – Peer Support Network Reopening: The PSN is reopening on June 14th.
- WRAP+ Trainings in June and August: Motivational Interviewing (June 22 and 29); Trauma Informed Care (August 24 and 31)

5) **Committee Reports**: The committee reports were abbreviated due to time constraints. Attendees were advised to review the committee minutes for further details.

A. Juvenile Justice (Rebecca Church): During the meeting, the committee completed the mapping of the truancy process. At the next meeting, Eldridge McClatchey will present on the Front Porch Unity initiative.

Next Meeting: June 24, 2021 at noon via Zoom

- B. Courts Committee (Nancy Buytendorp): Treatment Court recently celebrated two graduations; Mayor Scott Sherman was one of the speakers. The Minnesota moratorium on evictions was extended through at least June 14th, but the federal moratorium may be longer. The Minnesota moratorium may be extended on June 14th as the governor is expected to call a special session to address it. Applications are being accepted on the RentHelpMN.org website for assistance with housing-related expenses.

Next Meeting: June 17, 2021 at 8:15 a.m. via Zoom

- C. Crime Prevention/ASAP-Phil Huerta and Carin Hyter: Destiny Walker has joined ASAP as a summer intern. She will be helping with a policy research project and may be reaching out to CJCC members for this purpose. Three new subcommittees were formed: Alcohol, Tobacco and Youth Engagement. All board members have signed up for one of the ASAP committees. Six coalition members will be attending the Montana Institute, virtually.

Next Meeting: June 23, 2021 at 10:30 a.m. via Zoom

- D. Community Outreach & Diversity Committee-Karin Sonneman: No meeting was held in May.

Next Meeting: June 16, 2021 at noon via Zoom

- E. Jail and Jail Alternatives Committee & Jail Advisory Committee-Justin Green: Members received an update on WRAP+, discussed intercepts -1 and 0 of the Sequential Intercept Map and discussed the planning of a Section 8 workshop.

Next Meeting: June 23, 2021 at noon via Zoom

Adjourn: 1:06 p.m.

Next Meeting: July 7, 2021 at noon via Zoom.

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
JULY 7, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Apse, Jeff St. Charles Superintendent		Ganrude, Ron Winona Co. Sheriff		Patterson, Rená DOC Supervisor	X
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member		Robertson, Matt Asst. Winona City Atty	
Buswell, Steve Jail Administrator	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender		Sonneman, Karin Winona Co. Attorney	X
Freiheit, Annette WAPS Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Volkman, Travis Goodview Police Dept.	
Fritz, Ken County Administrator	X	Moeller, Eileen Winona City Council		Williams, Tom Winona Police Chief	

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Zach Kayser (Winona Post); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Laura Madsen (SEMCIL); Katie Van Eijl, (Project FINE, proxy for Fatima Said); Vanessa Southworth & Danielle Swedberg (Family & Children’s Center); Dave Glithero (Assistant Jail Administrator); Kelsie Horst and Dave Fruth (Winona County Sheriff’s Office); Jayston Seeling, Jessica Schulz and Mary Jo Klinkner (Community Members); Crystal Hegge (Advocacy Center of Winona) and Georgia Neal (Hiawatha Valley Mental Health Center)

.Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for July 7, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from June 2, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Family & Children’s Center (Vanessa Southworth-Director of Minnesota Programs and Danielle Swedberg-Coordinator of Community Services): Vanessa and Danielle provided an overview of the programs and services offered by FCC, as follows:
 - The Winona Center is located at 601 Franklin Street at which they offer a continuum of services including prevention and early intervention.

- Outpatient Counseling: In addition to traditional forms of outpatient services (therapy, assessments and testing), they also offer specialty services including psychological testing, EMDR, substance use assessment and treatment, early childhood assessment and treatment and child/parent therapy and psychotherapy. With the exception of psychological testing, most services do not have a waiting list.
- Adult Rehabilitative Mental Health Services (ARMHS): These include services that are rehabilitative and allow individuals to develop and enhance psychiatric stability. Support can be provided in many areas including medication education and monitoring, basic and social living skills and symptom management. Typically, ARMHS workers meet with clients in their home or in the community.
- Hiawatha Hall: Hiawatha Hall is a residential setting which provides intensive residential treatment services for clients with severe and persistent mental illness and substance use disorders. A typically stay is 90 days, during which a client is provided with a variety of services to provide psychiatric stability, to allow for a transition into a more independent setting.
- Treatment Foster Care: TFC uses a trauma informed care model and a multidisciplinary team approach to provide intensive, specialized support for foster care families and children in placement.
- Matty's Place: Matty's Place is a safe place for children to receive an interview about possible abuse. Most referrals come from child protection or law enforcement. A family advocate also provides support and advocacy for families whose child(ren) have suffered abuse.
- Safe Visitation: Safe Visitation offers supervised settings visits or child exchanges for noncustodial parents where there are safety concerns or past domestic abuse. Safe Visitation is also used for supervised visits when children are in foster care. Services are offered seven days per week and multiple visitation rooms are available.
- Tracking Program: Tracking provides intensive supervision for juveniles using a level system that allows for clients to gradually progress out of the program. Tracking also does UAs and other drug testing for adults, typically in a child protection setting.
- Children's Therapeutic Services and Supports (CTSS Services): CTSS Services are intended for children age 3 to 17 with severe emotional and behavioral difficulties. The Day Treatment Program is the most intensive program, with services five days per week, year-round. Psychotherapy and skills training are also offered on an individual, family or group basis.
- Other: The website is in the process of being updated. Tours of the facility can be arranged by contacting Vanessa (507-615-3115) or Danielle (608-668-2282)

B. Action Item – Bylaws Revision (Kalene Engel): Kalene compiled the responses two surveys of CJCC members and guests, one administered in 2019 by the National Network of Criminal Justice Coordinating Councils and one administered by her in 2021. Based upon feedback and suggestions made in the surveys, she then reviewed the bylaws and structures of a number of different CJCCs and provided a list of recommendations to the Executive Committee. The Executive Committee and Committee Chairs discussed and are recommending changes to the bylaws in three main areas: membership, officers and committees & workgroups. Kalene reviewed the

proposed changes. There were no questions or other feedback. By consensus, the recommended changes to the bylaws were approved.

- C. Action Item – Sequential Intercept Map Workplan (Kalene Engel): Kalene reviewed the history of the Sequential Intercept Map Workshop, which was commissioned by the CJCC and resulted in a report by Policy Resource Associates which was released in late May. Kalene took the information from the SIM Report and updated the CJCC’s existing SIM Map Chart from 2016. The chart differs from the report in that it breaks down the intercepts individually, rather than grouping two intercepts together. The chart includes a section for each intercept on possible action steps, or ways to address the identified gaps. Due to the large number of services and gaps identified in the “pre-criminal justice involvement stage” she created another intercept, called -1. The CJCC Executive Committee and Committee Chairs reviewed the SIM Chart and developed a plan to address the identified gaps. The plan includes assigning Intercepts -1, 1 and 0 to the newly formed Early Intervention and Prevention Committee, assigning Intercepts 2 and 5 to the Courts Committee and assigning Intercepts 3 and 4 to the Jail & Jail Alternatives Committee. Committees would be expected to generate additional ideas for action steps, prioritize goals, create workgroups and recruit others to serve on the workgroups and assist with the action steps. By consensus, the recommended workplan was approved.
 - D. COVID Updates: With the lifting of the emergency order, proceedings in court are return to normal, with a mix of in-person and zoom hearings. Winona Area Public Schools has experienced very few issues with its summer programming and anticipates a return to near normal when regular school resumes in September.
 - E. Update on Replacement Jail-Ken Fritz: The City of Winona Board of Adjustment approved the change in design format. The new design and associated costs will be on the County Board Agenda on July 13th, with a request to move the project forward to the construction stage. If approved, groundbreaking would occur in early September.
 - F. Event Flyers-Karin Sonneman: Included within the CJCC Meeting Packet were several flyers on upcoming events or trainings, as follows: WRAP+ Motivational Interviewing Training (10/19 and 10/26), Restorative Justice Golf Tournament (8/20); Section 8 Workshop (8/4).
- 5) **Committee Reports**: The committee reports were abbreviated due to time constraints. Attendees were advised to review the committee minutes for further details.
- A. Jail & Jail Alternatives Committee (Justin Green): Much of the meeting was spend discussing the SIM Report and Replacement Jail, both of which were mentioned above. For more information, please refer to the minutes.

Next Meeting: July 28, 2021 at noon via Zoom

- B. Juvenile Justice (Rebecca Church): Most of the meeting was spent hearing from Eldridge McClatchey on his Front Porch Unity Program. There have been no recent meetings on Family Dependency Treatment Court, but there is work going on behind the scenes. There will be no meeting in July, but starting in August, the committee will

begin mapping the juvenile justice system for petty misdemeanors and misdemeanors, as has already been done with truancies.

Next Meeting: August 19, 2021 at noon via Zoom

- C. Courts Committee (Carin Hyter/Kalene Engel): Nearly 30 people marched in the Steamboat Days Parade to represent or support the Treatment Court of Winona County. The feedback and support received from the crowd was incredible and made some of the participants pretty emotional, knowing that the city would receive them with open arms. Thanks to the detention staff and others who encouraged and supported this effort. Treatment court just celebrated its 40th graduate and has 10 current participants. The treatment court evaluation was just completed and the team is still reviewing it. Kathy Sublett of Let's Erase the Stigma gave a presentation on the provides a variety of services to assist people who have less than ideal backgrounds to move on from past mistakes.

Next Meeting: July 15, 2021 at 8:15 a.m. via Zoom

- D. Crime Prevention/ASAP-Carin Hyter: ASAP is still looking for board members in the area of civic/volunteer, media and youth, having recently filled the parent role with Crystal Hegge. Plans are underway for the annual appreciation event which will be held at the start of the school year. Gayle Olsen from Community Pathways to Health and Recovery gave a presentation on this Rochester-based program which serves students with families who have addictions. The ASAP subcommittees on alcohol, tobacco and youth engagement have been meeting. ASAP has been tabling at the Farmer's Market and will be at the Winona County Fair this week.

Next Meeting: July 28, 2021 at 10:30 a.m. via Zoom

- E. Community Outreach & Diversity Committee-Karin Sonneman: The committee is looking at holding its October Community Collaboration Summit on the replacement jail, to provide information to the community about what it will look like and provide by way of programming space and how that will differ from the current jail.

Next Meeting: July 21, 2021 at noon via Zoom

Adjourn: 12:59 p.m.

Next Meeting: August 4, 2021 at noon via Zoom; Speaker: Southeast Regional Crisis Center

**MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
AUGUST 4, 2021
VIA ZOOM MEETING**

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Ganrude, Ron Winona Co. Sheriff	X	Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator		Gilow, Judy Public Member	X	Robertson, Matt Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge	X	Green, Justin Public Member	X	Said, Fatima Project Fine, Public Member	P
Carman, Gwen L-A Superintendent	X	Kovecsi, Marie County Commissioner	X	Sanness, Karen Winona DHHS Director	X
Brandt, Becky Court Administrator	X	Kuehn, Michael Asst. Public Defender	X	Sonneman, Karin Winona Co. Attorney	
Fritz, Ken County Administrator		Lallemont, Angela Winona Co. Bar Assoc		Volkman, Travis Goodview Police Dept.	X
		Moeller, Eileen Winona City Council		Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Zach Kayser (Winona Post); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Laura Madsen (SEMCIL); Katie Van Eijl, (Project FINE, proxy for Fatima Said); Dave Glithero (Assistant Jail Administrator); Kelsie Horst (Winona County Sheriff's Office); Crystal Hegge (Advocacy Center of Winona); Jay Rasmussen (Winona Police Dept.); Erik Sievers & Georgia Neal (Hiawatha Valley Mental Health Center); Meg Mitchell (3rd Judicial District Public Defender's Office), and Nicole Muchek, Tim Hunter and Jen Peterson of (Southeast Regional Crisis Center & Crisis Response of Southeast MN).

.Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for August 4, 2021:** Agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from July 7, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Southeast Regional Crisis Center-SERCC: Nicole Muchek, Jen Peterson and Tim Hunter: Nicole, Jen and Tim provided an overview of the Southeast Regional Crisis Center in Rochester, as follows:

- Nicole is the Executive Director of SERCC, Jen Peterson is the Mobile Response Coordinator with Southeast Crisis Response Services and Tim is the Regional Programs Coordinator with the CREST Adult Mental Health Initiative.
- SERCC is a collaborative effort of 10 southeast Minnesota Counties, medical facilities, health insurers, NAMI and law enforcement/EMS Providers.
- A five step approach, building upon services that were already in place, was used to develop the continuum of care which involves SERCC:
 1. Someone to talk to: This is accomplished through the Regional Crisis Call Center hotline, through a partnership with First Call. First Call has mental health practitioners who are available 24/7 to field calls, determine risk level and, if needed to dispatch mobile crisis teams. Professionals in the community can also use the call number to be connected directly to a local responder.
 2. Someone to Respond: This is accomplished through the Mobile Response Team. Three agencies, including Hiawatha Valley Mental Health Center, are used to provide mobile response team personnel. Responders can do crisis screening and assessment to determine whether the individual can stay safely in their home or needs further intervention.
 3. A Place to Go: This is accomplished through SERCC, which is a crisis receiving and stabilization clinic, which opened in late July. SERCC offers a responsive and trauma informed approach to crisis intervention for persons who do not require a hospital level of immediate intervention. The crisis center offers a face-to-face, short term, intensive intervention to help cope with the immediate stressors, locate and use available resources, avoid unnecessary hospitalizations and create a plan to return to independent living.
 4. A Place to Stay: This is accomplished through SERCC, with its short-term resident placement for adults and children.
 5. Continued Support: This is accomplished through the SERCC & Mobile Response Teams, who provided crisis stabilization services.
- SERCC was designed to serve people in a low barrier setting with immediate and appropriate care in a warm and welcoming environment.
- Referrals to the clinic will come from many places: walk-ins, mobile response, law enforcement, EMS/Hospital and outside organization referrals.
- No appointment is needed to access services.
- The short-term residential facility is geared towards people who need more than a 24 timeframe to stabilize. There are 16 total beds for children and adults, separate units for children and adults and 24/7 care which includes nursing, psychiatrists, peer support and others.
- The residential services are available for all genders and children 10-18 and adults 18 and over.
- Some issues that may affect admissions are current aggressive behaviors or elopement, as the unit is community-based and not locked (although there is delayed egress). Substance use or the inability to complete activities of daily living might also be a barrier.
- Services can be provided for up to 10 days.
- Through the discharge process, SERCC can provide discharge crisis stabilization services, either through the mobile response teams or SERCC.

- Tim and Nicole did a virtual walkthrough using a floorplan of the building. The front area of the building is the clinical services area.
- SERCC is exploring how they can handle psychiatric holds which are pending civil commitment court hearings.
- In the week that the clinic has been open, it has served 16 individuals. During that same timeframe, 8 individuals have accessed residential services and three have been discharged.
- As services are provided, they will track who is not being served and use that information to further develop the system.
- The main phone number for the facility is 507-322-3019. Law enforcement officers who would like to bring someone to the clinic can call that number, explain what is going on and receive guidance.
- They understand that transportation to the facility will be an issue for some and are working on ways to alleviate that concern. Crystal Hegge noted that, if domestic violence is involved, Woman's Advocacy Center has some funding available to provide transportation.

B. COVID Updates:

- Courts (Becky Brandt & Judge Buytendorp): Justice Gildea issued another order with no expiration date. The order defers to each individual county as far as courthouse COVID mandates and some counties are requirement facemasks. Hearings are occurring both in person and as hybrid hearings.
- County (Karen Sanness): The County has seen a significant uptick in cases, largely due to the Delta Variant, so the incident command meetings have re-started. Voluntary masking has been requested and mask mandates re being discussed. The issue will be further discussed during the next County Board Meeting on August 10th.

C. Update on Replacement Jail-Justin Green & Marie Kovecs: The Jail Design & Construction Committee met a few weeks ago. The bid documents are out and bids are due later this month. The County Board is holding a special meeting on August 31st to review the bids. Personnel is working with staff to determine staffing needs. Department of Corrections representative, Chris Thoma, has been attending all of the JDC meetings and confirms that everything is on target to get an extension from the DOC so that the jail is not completely shut down in September.

D. Event Flyers-Kalene Engel: A Section 8 Zoom Workshop, which is co-sponsored by multiple entities, will be held at 6pm today. Other events happening this month include the Restorative Justice Golf Tournament and the WRAP+ Trauma Informed Care training.

5) **Committee Reports:**

A. Community Outreach & Diversity Committee-Kalene Engel: Most of the meeting time was spent discussing the October Community Collaboration Summit on the replacement jail. A workgroup was created to plan the event and will be meeting later this month.

Next Meeting: August 25, 2021 at 8:00 a.m. via Zoom (workgroup meeting)

- B. Jail & Jail Alternatives Committee (Justin Green): Progress on the Winona Reentry Assistance Program Plus (WRAP+) was discussed. The Policy & Procedure Manual and forms have been approved and are accessible on the CJCC website at www.winonacountycjcc.com.

Next Meeting: August 25, 2021 at noon via Zoom

- C. Juvenile Justice (Rebecca Church): The committee did not meet in July. At its August 19, 2021 meeting, the committee will begin mapping the juvenile justice system for petty misdemeanors and misdemeanors, as has already been done with truancies.

Next Meeting: August 19, 2021 at noon via Zoom

- D. Courts Committee (Judge Buytendorp): Preston Selleck gave an update on Veteran's Court, which has 27 accepted clients. Treatment Court of Winona County has 10 clients, with one set to graduate on August 5th and 3-4 more set to join. Treatment court has been conducted using hybrid sessions, which is working well. A plan was formulated to address Intercepts 2 & 5 of the Sequential Intercept Model Map. Discussion was held on concerns about pretrial monitoring and a workgroup will be formed to further address those issues. The state has directed counties and districts to develop a plan to address the backlog of cases, so a local workgroup was formed to do so.

Next Meeting: August 19, 2021 at 8:15 a.m. via Zoom

- E. Crime Prevention/ASAP-Carin Hyter: ASAP is still looking for board members in the area of civic/volunteer and media. Dave Parker, a graduate of treatment court, spoke to the group about his recovery journey. Plans are underway for an appreciation event which will feature former ASAP Coordinator (and now Miss Minnesota) Elle Mark! Destiny Walker, an intern for ASAP, created a very informative policy review and recommendation paper which was included in the CJCC packet. The Tobacco Subcommittee is working on expanding vape drop box locations. ASAP has issued a Summer End Challenge to encourage youth to engage in healthy activities. Youth who complete each of the four identified activities will receive a gift card and be entered in drawings for larger prizes.

Next Meeting: August 25, 2021 at 10:30 a.m. via Zoom

Adjourn: 1:10 p.m.

Next Meeting: September 1, 2021 at noon via Zoom; Speaker: Dr. Robert Lauria, Associates in Mental Health & Addiction Services

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
SEPTEMBER 1, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator		Gilow, Judy Public Member		Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator		Green, Justin Public Member		Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge		Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	X
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Fritz, Ken County Administrator	X	Lallemont, Angela Winona Co. Bar Assoc	X	Sonneman, Karin Winona Co. Attorney	X
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council		Volkman, Travis Goodview Police Dept.	X
				Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Amy Sixty (SEMCIL); Kelsie Horst (Winona County Sheriff’s Office); Crystal Hegge and Emma Severson (Advocacy Center of Winona); Jay Rasmussen (Winona Police Dept.); Georgia Neal (Hiawatha Valley Mental Health Center); Preston Selleck (Veteran’s Treatment Court); Linda Soderstrom (Housing Advocate); Kay Peterson (Volunteer Services); Deb McClellan (Winona Community Hub); Rachel Stoll (Winona Health); and Robert Lauria, CNP, DNP from Associates in Mental Health & Addiction Services (AMH).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for September 1, 2021:** Karen Sanness asked to add two announcements. With those additions, agenda was by consensus.
- 3) **Review/Revise/Approve Draft Minutes from August 4, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Associates in Mental Health & Addiction Services: Robert Lauria, CNP, DNP provided an overview of Associates in Mental Health & Addiction Services, as follows:
 - Dr. Lauria is doctor of nursing practice and family nurse practitioner who has previously provided mental health services (outpatient and psychiatric) at Winona

Health. He also has prior affiliations with Gundersen and St. Marys Hospital/Mayo Clinic.

- He is originally from New York City and, after spending 27 years in the Navy he retired in 2003 and pursued his medical career.
- Given his military background, he has a special interest in veterans and PTSD. He does not yet have funding streams set up to allow for VA payments, but would like to do so (Preston offered to help).
- Services offered at AMH include mental health management, medication management, weight loss management and addiction management (including management with suboxone and naltrexone). The clinic is interested in helping out in whatever way they can with addiction issues and are talking about providing outreach services to the jail and sober houses.
- AMH opened its doors on January 27, 2021 at 166 West Third Street (across from the courthouse) and has served approximately 310 clients over the past 8 months.
- Mary Olson, who was formerly with Empower, is now at AMH working in the areas of mental health and chemical dependency.
- Clinic staff have experiencing working with the county and probation.
- Dr. Lauria exercises tight control on the prescribing of suboxone, never giving more than a two week supply. He recounted an instance where he learned that a patient was selling the suboxone strips; the patient was terminated immediately but went to another provider. He will only refill suboxone (which is a twice a day medication) one day prior to an appointment. He typically will not continue suboxone on a long term basis.
- AMH does perform UAs using a 12 panel test and before anyone gets a medication, they must complete a drug screen. The clinic also utilizes Gundersen and Winona Health to obtain comprehensive drug screens when necessary.
- He is a medical marijuana provider for the State of Minnesota. To get a marijuana “card” a person must have one of the 15 or so approved diagnoses. As a provider, he must review medical documentation to ensure the diagnosis is documented. Once certified for use, the card must be renewed yearly. There is a fee for recertification.
- Only certain forms of marijuana are approved for use (pill, tincture, oil, topical, lozenge, powder or pill). A plant-based material is NOT one of them, which means that smoking marijuana is not approved.
- Dr. Lauria is seeing more people with Kratom addictions, which mimics meth or opioids and which is accessible at the local smoke shop (but illegal in Wisconsin). Kratom is not easily detectable on a 12 panel cup.
- In his estimation, there is an approximate 80 percent relapse rate.

B. COVID Updates:

- Schools (Gwen Carman): Winona and Lewiston-Altura students return to school on September 7th; St. Charles students return on the 13th. Every school district has been left to develop their own “safe learning plan.” Each plan has many components, the most controversial of which is masking. Winona Public Schools is using the CDC data and will start with universal masking. Lewiston-Altura is requiring masks for Pre-K through 6th grade students and staff and all unvaccinated staff. St. Charles is recommending masks. Some districts in the state have started

and are already quarantining. The number one priority for schools is to keep students in the classrooms and staff at work.

- County (Karen Sanness): Positive COVID-19 cases continue to rise. Without having a governor's emergency order, everything has fallen to the local county/city level regarding regulations and it has become very political—the “wild, wild west.” Most current cases are due to the Delta Variant; an emerging variant is Lambda. Testing is available at the Winona Mall through the end of the year. Vaccines are readily available and smaller vaccine clinics are being scheduled. Winona Health and some local pharmacies also offer the vaccine. Public health is waiting for FDA approval for booster shots for COVID-19.

- C. Update on Replacement Jail: Bids were opened, came in under estimates and were adopted by the board. Construction will start later this month. Parking will become an issue, as the entire jail parking lot will be unavailable.

- D. Event Flyers: Included in the meeting packet was a report on the status of Veteran's Treatment Court as well as flyers announcing opportunities to assist with the launch of Grace House and a flyer on the WRAP+ Motivational Interviewing Training.

- E. Health & Human Services Announcements (Karen Sanness): Katie Shields has been hired as the jail social worker and will be starting on September 27th. The County Board has given direction to the Health & Human Services Advisory Committee to work in the area of juvenile corrections and out of home placement. Karen and Rená will be asked to attend the next HHS Advisory Committee Meeting which will be held on September 14th from 3-5pm. Meetings are open to the public.

- F. Update on SIM Map Workplan & CJCC Restructure (Kalene Engel): Kalene will be working on a CJCC Member Application Form so that the additional members that were approved earlier this year through the bylaw revision can be in place by January. She is also working on creating strategic planning charts for each of the SIM Map gaps that the CJCC Committees have identified as immediate priorities. Once those are done, she will circulate the charts to the people who participated in the SIM Map Workshop and invite them to participate on the workgroups that have been formed.

5) **Committee Reports:**

- A. Crime Prevention/ASAP-Carin Hyter: Elle Mark, the previous ASAP Coordinator, was recently named Miss Minnesota. She will be coming to a football game in Winona on September 18th at 1 pm to man a table and talk about ASAP and mental health. Destiny Walker, the ASAP intern from St. Marys University, recently completed her internship. ASAP is reviewing and revising its bylaws. The Alcohol Subcommittee is working on arranging a local or regional Responsible Beverage Server Training in September, as several people have expressed interest in the training. The Tobacco Subcommittee is working on getting additional vape disposal boxes in the schools. The Youth Subcommittee is working on its Summer End Challenge which was intended to get youth involved in prosocial activities. The subcommittees biggest focus is to have a presence in the schools.

Next Meeting: September 22, 2021 at 10:30 a.m. via Zoom

- B. Community Outreach & Diversity Committee (Karin Sonneman): The committee met as a workgroup in August to plan the 2021 Community Collaboration Summit. The purpose of the summit will be to give the community information on the replacement jail. The format will be virtual walkthrough of the jail and possibly some comparison photos of existing jail versus replacement jail.

Next Meeting: September 15, 2021 at noon via Zoom

- C. Jail & Jail Alternatives Committee (Kalene Engel): Two video slideshow presentations about WRAP+ are available on the CJCC website under the WRAP+ tab. Attendees were encouraged to view the videos and visit/explore the WRAP+ pages on the website. The WRAP+ Trauma Informed Response trainings were well attended. The next scheduled training is Motivational Interviewing in October, but Kalene is willing to conduct WRAP+ training for jail staff in September. After discussing the gaps identified in the SIM Map Workshop for Intercepts 3 & 4, committee members elected to create two workgroups, once to address a gap at each intercept. One workgroup will focus on supporting/encouraging local medication assisted treatment options and the other will focus on expanding knowledge of existing community resources.

Next Meeting: September 29, 2021 at noon via Zoom

- D. Juvenile Justice (Rebecca Church): The committee reviewed and updated the list of resources available to youth in Winona County as part of a system mapping. The list generated by the committee will be provided to others who work with juveniles so that a more comprehensive list can be developed. Terminology used in the juvenile justice system was also discussed, as it is different than terminology used in the adult criminal justice system. At the September meeting, which will be one week later than normal, the committee will continue working on the mapping process.

Next Meeting: September 23, 2021 at noon via Zoom

- E. Courts Committee (Karin Sonneman): Please see the minutes for updates on the Veteran's Court and Treatment Court. Masks are currently required in the courtrooms, as the Minnesota Judicial Branch is deferring to the policies of the county in which each court is located. Two workgroups were created to address the SIM Map gaps: pretrial supervision and sentencing issues. Although not discussed at the meeting, the Courts Committee has frequently discussed how to address the anticipated high level of evictions after the eviction moratorium is ended. Linda Soderstrom noted that a person who has a RentHelpMN.org application under consideration cannot be evicted while the application is pending.

Next Meeting: September 16, 2021 at 8:15 a.m. via Zoom

Adjourn: 12:59 p.m.

Next Meeting: October 6, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
OCTOBER 6, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator		Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator		Green, Justin Public Member	X	Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	P
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Fritz, Ken County Administrator	X	Lallemont, Angela Winona Co. Bar Assoc	X	Sonneman, Karin Winona Co. Attorney	
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council	X	Volkman, Travis Goodview Police Dept.	X
				Williams, Tom Winona Police Chief	

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer and Malcolm the Cat (Winona County Commissioner & pet); Trish Chandler (Jail Intake Worker); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Laura Madsen (SEMCIL); Georgia Neal (Hiawatha Valley Mental Health Center); Linda Soderstrom (Housing Advocate); Kay Peterson (Volunteer Services); Deb McClellan (Winona Community Hub); Katie Schild (Criminal Justice Social Worker); Samantha Terbeest Berhow (Winona Public Library); Chong Sur Vong (Project FINE – Proxy for Fatima Said); Phil Huerta (Winona County Alliance for Substance Abuse Prevention).

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for October 6, 2021:** The date of the next meeting is November 3, 2021. With that change, the agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from September 1, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Winona Public Library: Samantha Terbeest Berhow, Adult Services Librarian at Winona Public Library provided an overview of the services and programs offered at the library, as follows:
 - There are many services available at the library even if a person does not have a library card, as follows: free public wifi, free access to computers (with internet and Microsoft Office products); free in-library access to books, newspapers, movies,

microfilm and audio books, fee-based printing, copying and faxing services and exam proctoring.

- Four different types of library cards are offered.
 - Residents who provide proof of residence can obtain a standard library card for free, as the library is supported by local property taxes.
 - Non-residents can pay a fee to obtain a library card.
 - Temporary cards which provide limited access are available to persons who can provide proof that they are who they say they are, even if they do not have proof of residence.
 - Digital cards do not require proof of address and authorize access to e-books or audio books.
- Adult programs/services offered through the library include the following:
 - Loans of wi-fi hotspots with unlimited data
 - State park pass loans (which has helped make Great River Bluffs State Park among the top 10 visited state parks)
 - Book reads/discussions, writer's groups, a monthly craft n' things event, contests (currently a coloring contest) and other miscellaneous programs (such as financial literacy, summer and spring hiking and mental health programming).
- Youth programs/services include Flippin for Books, the Dolly Parton Imagination Library, Baby Book Bees, Storytime in the Park, a naturalist program with Whitewater State Park, crafts such as making bookmarks and stamping, STEM kits and mental health programming.
- Prior to the pandemic, there were a number of transient people who came to the library to access resources and pass time. As a result, Samantha did receive a number of questions about available community resources and made several referrals to Volunteer Services.
- Samantha can be reached at (507) 452-4860 or sterbeest@selco.info.

B. COVID Updates:

- Schools (Gwen Carman): Lewiston-Altura recently switched to mandatory masking for all grades due to an increased number of positive cases.
- County (Karen Sanness): Winona County is offering Pfizer booster shots for over age 65 or immunocompromised individuals. Approval has not yet been received for shots for children aged 5-12 or boosters for Moderna or Johnson & Johnson vaccinations. Local incident command meetings are held regularly. Increasing the vaccination rate will be key to achieving containment of the virus.

C. Update on Replacement Jail (Ken Fritz): The Winona Monument Building is in the process of being torn down to create space for a staging area for construction. Lane closures on 3rd Street will begin on October 19th so that traffic can be routed around construction. The Law enforcement parking lot will not be accessible during construction, which is expected to take 16-18 months to complete.

D. Event Flyers: Multiple handouts for upcoming events were included in the meeting packet. Kalene encouraged attendees to attend the WRAP+ trainings and pass the invitations onto

others, as the WRAP+ Grant required an in-kind match and time spent during trainings was counted in that match.

5) **Committee Reports:**

- A. Courts Committee (Nancy Buytendorp): Treatment Court has 10 current participants, with four eligible defendants going through the screening process. A couple of the participants will be participating in the Lived Experience Leadership Program through Engage Winona. The team is working through the recommendations that were provided in the evaluation report. Social distancing and masks are required for in person hearings. Preston Selleck provided an update on Veteran's Treatment Court, which currently has 26 participants. Becky Brandt provided an update on COVID precautions at the courthouse, which include masking, shields, sanitizing and social distancing. Justice partners continue to work on strategies to address the COVID-induced backlog of cases. Kalene provided an update on WRAP+. The SIM Map Workgroup which is addressing pretrial supervision and sentencing issues held one meeting and is in the process of scheduling a second meeting. Family Treatment Court is on hold due to funding issues.

Next Meeting: October 21, 2021 at 8:15 a.m. via Zoom

- B. Crime Prevention/ASAP-Phil Huerta & Carin Hyter: Sargent Kevin Kearney of the Winona Police Department gave a presentation on the Best Practices Program that was started about a year ago and which encourages local bars and liquor stores to undergo Responsible Beverage Server Training (RBST). ASAP will be sponsoring RBST on October 8th for local law enforcement and ASAP Coalition members. Andrea Northam was welcomed as a new coalition member, representing the media sector. Former ASAP Coordinator and current Miss Minnesota, Elle Mark, visited Winona last week and tabled on behalf of ASAP at the football game. ASAP will also be tabling at several upcoming events, including the Craig Scott talk on October 13th. They are also partnering with the Frozen River Film Festival to offer screenings of extreme sports as a way to promote prosocial activities.

Next Meeting: October 27, 2021 at 10:30 a.m. via Zoom

- C. Community Outreach & Diversity Committee (Karin Sonneman): The Community Collaboration Summit which was originally scheduled to take place on October 14, 2021 is on hold due to health issues of some of the participants.

Next Meeting: No meeting in October.

- D. Jail & Jail Alternatives Committee (Justin Green): The highlight of the meeting was meeting Katie Schild, who was recently hired as the new jail social worker for WRAP+ (Winona County Reentry Assistance Program Plus). WRAP+ is accepting and serving clients, including providing funding for recovery support services, such as rent.

Next Meeting: October 27, 2021 at noon via Zoom

- E. Juvenile Justice (Rebecca Church): Because the Health and Human Services Advisory Committee is looking into some juvenile justice issues, the committee has temporarily paused its mapping of the juvenile delinquency process.

Next Meeting: October 21, 2021 at noon via Zoom

- 6) **Other**: Judge Buytendorp was asked to put together a team of criminal and mental health professionals from the Third Judicial District for a Judicial Branch Mental Health Summit in March. One of the issues that will be addressed is the disconnect between civil commitments and persons with mental health issues involved in the criminal justice system.

Adjourn: 12:56 p.m.

Next Meeting: November 3, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
NOVEMBER 3, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator	P	Green, Justin Public Member	X	Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	
Carman, Gwen L-A Superintendent		Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	
Fritz, Ken County Administrator		Lallemont, Angela Winona Co. Bar Assoc	X	Sonneman, Karin Winona Co. Attorney	X
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council		Volkman, Travis Goodview Police Dept.	
				Williams, Tom Winona Police Chief	

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Rebecca Church (Assistant Winona Co. Attorney); Carin Hyter (Coordinator, Treatment Court of Winona County); Amy Sixty (SEMCIL); Georgia Neal (Hiawatha Valley Mental Health Center); Linda Soderstrom (Housing Advocate); Kay Peterson (Volunteer Services); Deb McClellan (Winona Community Hub); Katie Schild (Criminal Justice Social Worker); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Dave Glithero (Assistant Jail Administrator, proxy for Steve Buswell); Meg Mitchell, (Chief Public Defender, 3rd Dt.); Crystal Hegge (Women’s Advocacy Center); Bill Moe (Dept. of Corrections); Rachel Stoll (Winona Health), Christy Ferrington (Hiawatha Valley Mental Health Center); Kathy Sublett (Let’s Erase the Stigma).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for November 3, 2021:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from October 6, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**
 - A. Presentation on Let’s Erase the Stigma (LETS): Kathy Sublett, founder of Let’s Erase the Stigma, provided an overview of the services and programs offered by the non-profit, as follows:

- LETS believe that every individual deserves a chance to live a life of integrity and dignity. The mission of LES is to navigate individuals through the shame attached to stigma; stigma that is often associated with having a criminal history, chemical dependency, bad credit and/or a negative medical diagnoses. LETS believes that every day is an opportunity to learn and grow.
- The services provided by LETS are tailored to provide resource to educate, empower and encourage personal growth and help people look beyond their mistakes.
- LETS is based in Winona, but does offer some services in other areas.
- All services are free. Services in the Winona area are mostly in person and held at the Edge Church, 69 East Third, Winona. If someone is not comfortable meeting in person, Kathy will meet with them virtually.
- Kathy created LETS based upon her personal “lived experiences.” She believes that her experience has really helped the program be as successful as it is.
- The four main services provided by LETS are financial development, cultural humility training, health and wellness awareness and expungement workshops:
 - Financial development (offered quarterly): LETS offers a Budgeting Your Way to Good Credit Class, which is a four week class with topics such as financial literacy, the importance of having and building good credit, debt management, identifying “money leaks” and how to use government services as a stepping stone as opposed to a landing spot. The goal of the class is to have people obtain and maintain a savings account with a balance of \$1,000 for emergencies. Feedback from participants has been very positive.
 - Cultural Humility Training (as requested): This two-hour training is offered in person and virtually and covers topic such as defining cultural humility, dimensions of diversity, the cycle of conditioning and labeling theory. Kathy has presented to schools, employers, social workers and other community organizations. The goal of the training is to provide information to help organizations navigate through communication barriers and the challenges of racism.
 - Health and Wellness Training (offered quarterly): The health and wellness training covers preventative health and healthy food choices, especially for people who are on a budget or SNAP Program, to help teach them how to have their benefits stretch from one month to the next. Additional topics covered include facts v. myths of food, racial and ethnic disparities in health care and food preparation.
 - Expungement Workshop: The expungement workshop is the most popular of the programs and is Kathy’s personal favorite. At the age of 60, she applied for an apartment and was denied based upon something that happened when she was 30 years old. Expungement of old criminal records is really important for people to obtain decent housing and return to the workforce, otherwise a past mistake can come

back to haunt someone when they least expect it. Expungement clinics are offered in Winona, Fillmore, Houston, Wabasha, Goodhue, Dodge and Olmsted Counties. Topics covered include an overview of the process, what crimes can be expunged, how to request records from the Bureau of Criminal Apprehension, how to fill out the expungement papers. LETS provides the papers for a Minnesota expungement and call also help with the filing fee (which is \$300 per offense) up to a certain amount, if the fee is not already waived. LETS has partnered with Southern Minnesota Regional Legal Services in Winona and the Winona State University Legal Studies Department. Volunteer attorneys review the paperwork and help to file it. There is a current need for more volunteer attorneys to assist with this process, as the number of people seeking expungements through LETS has skyrocketed. She and Angela Lallemon of the Winona County Bar Association will connect with each other to solicit volunteers from that group.

- Kathy can be reached at (507) 313-6886. LETS also has a Facebook page: <https://www.facebook.com/Lets-Erase-The-Stigma-111360931049437>
- Kathy is grateful that she was given an opportunity to create the program and firmly believes that “if you make a mistake, fix it and move on!”

- B. SIM Map Updates (Kalene Engel): Included within the meeting packet was an outline of the seven workgroups that were created to address some of the gaps identified by the SIM Map Workshop process. Those individuals who have not already responded to the SIM Map Volunteer Survey should do so by Friday, November 5th. Thank you to Chris Meyer and Andy Kranz who have agreed to co-chair the Early Intervention and Prevention Committee.
- C. COVID Updates (Rachel Stoll/Chris Meyer): Winona County Health and Human Services has set up multiple clinics where people can receive their initial or booster doses. Winona Health is offering flu and COVID vaccinations in the same space. As of today, children aged 5-11 can get COVID vaccinations at Parkview Office Building. Chris Meyer has been working with Winona County Public Health on a Compassionate COVID Campaign. That group is seeking community leaders who would like to share their vaccination story and encourage others to get vaccinated. Reach out to Chris if you are interested in participating.
- D. Update on Replacement Jail (Ron Ganrude/Karin Sonneman): Market & Johnson set up their construction trailer in the parking lot and have erected fencing on the east side of the parking lot. The parking lane of third street has been blocked off. The area where the Winona Monument building was located is now a parking to and will be used for some law enforcement parking. The County is looking at a local sales tax option to pay for the bond that the board approved to build the jail.
- E. Event Flyers: Multiple handouts for upcoming events were included in the meeting packet. The overnight Warming Center opened on November 1st.

5) **Committee Reports:**

- A. Juvenile Justice Committee (Rebecca Church): The committee placed its meetings on hold for a couple months in order for the Health & Human Services Advisory Committee to

review information and have a discussion about juvenile detention issues. Instead of duplicating efforts, the two groups are working together.

Next Meeting: November 18, 2021 at noon via Zoom

- B. Courts Committee (Nancy Buytendorp): Treatment Court has 10 current participants and has 10 eligible defendants going through the screening process. The Treatment Court Team is seeking a mental health therapist member. Carin has been doing some speaking/outreach events. Insofar as COVID is concerned, there is a statewide directive that masks be worn in all courthouses. The WRAP+ Program is moving along well. The Pretrial Supervision Workgroup has met a couple of times. Kalene is working on a flowchart of the current process.

Next Meeting: November 18, 2021 at 8:15 a.m. via Zoom

- C. Crime Prevention/ASAP-Phil Huerta & Carin Hyter: Phil shared a short slideshow of ASAP's activities in the past month, including 10 different outreach events. The National Drug Takeback Event generated 100 pounds of drugs and was the thirteenth event with community partners. ASAP is in the process of selecting youth interns who will be assisting with outreach events, a service project and a new ad campaign. Several of them will also attend a youth leadership conference in the summer. The Alcohol Committee sponsored a Responsible Beverage Service Training. They are also looking at revamping and simplifying the Best Practices Program to get more employers to participate in the program. Deb McClellan noted that Carin and Phil did a really nice job on the budget and were able to capture a lot of match dollars.

Next Meeting: November 17, 2021 at 10:30 a.m. via Zoom (moved due to Thanksgiving Holiday).

- D. Community Outreach & Diversity Committee (Karin Sonneman): The committee did not meet in October.

Next Meeting: November 17, 2021 at noon via Zoom

- E. Jail & Jail Alternatives Committee (Justin Green): The committee talked about the SIM Workgroups, replacement jail and WRAP+. See the minutes in the packet for more information.

Next Meeting: November 24, 2021 at noon via Zoom

Adjourn: 12:56 p.m.

Next Meeting: December 3, 2021 at noon via Zoom

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
DECEMBER 1, 2021
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator	P	Green, Justin Public Member	X	Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	X
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender		Sanness, Karen Winona DHHS Director	P
Fritz, Ken County Administrator	X	Lallemont, Angela Winona Co. Bar Assoc		Sonneman, Karin Winona Co. Attorney	
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council	X	Volkman, Travis Goodview Police Dept.	X
				Williams, Tom Winona Police Chief	

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Carin Hyter (Coordinator, Treatment Court of Winona County); Amy Sixty (SEMCIL); Georgia Neal (Hiawatha Valley Mental Health Center); Linda Soderstrom (Housing Advocate); Kay Peterson (Volunteer Services); Deb McClellan (Winona Community Hub); Katie Schild (Criminal Justice Social Worker); Phil Huerta (Winona County Alliance for Substance Abuse Prevention); Dave Glithero (Assistant Jail Administrator, proxy for Steve Buswell); Crystal Hegge (Women’s Advocacy Center); Rachel Stoll (Winona Health), Christy Ferrington (Hiawatha Valley Mental Health Center); Sally Poepping (Hiawatha Valley Mental Health Center); Karen Bunkowski (Winona Co. Health & Human Services; proxy for Karen Sanness); Kelsie Horst (Winona County Jail); Kathryn Jargo (Ellie Family Services); Laura Madsen (SEMCIL); Anne Vandeberg (Winona State University); Patrick Michener (Catholic Charities of Southern Minnesota); Sarah Belleful (Minnesota Housing Partnership); Barbara Dolan (Minnesota Housing Partnership); Harlan Buckalew (Minnesota Housing Partnership).

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for December 1, 2021:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from November 3, 2021:** Minutes were approved by consensus.
- 4) **Information/Action Items:**

- A. Presentation on Ellie Family Services: Kathryn Jargo, Community Based Services Director, provided an overview of the services and programs offered by the Ellie Family Services (now Ellie Mental Health), as follows:
- Kathryn previously worked as a social worker at Winona County in the mental health area and was also involved in treatment court. She’s happy to be back in the area.
 - Ellie Family Services changed its name to Ellie Mental Health (EMH).
 - EMH has 12 clinics across the state and will celebrate its sixth anniversary in a couple of weeks. Other locations across the state offer counseling in specialty areas—such as eating disorders and equine therapy. Some of these can be accessed through telehealth.
 - EMH was originally started to offer options for services for LTGBQ individuals, but believes in choice and serves all.
 - EMH has provided telehealth services in Winona prior to becoming a “brick and mortar” clinic in April of 2021.
 - The Winona location for EMH is at 111 Riverfront, Suite 103. There are 8 offices, a conference room and a kitchen. It is the middle suite of offices on the 1st floor, formerly occupied by Gundersen Physical Therapy.
 - At the Winona location, there are 8 practitioners and four community based, in-home staff.
 - Services offered at EMH include outpatient counseling, couples relationship therapy, medication management, psychotherapy, AMHRS, in home therapy, children’s therapeutic services and supports and others.
 - The service location for the Winona EMH includes Winona, Olmsted and Houston counties.
 - EMH recently started working with the Advocacy Center offering a support group. Another new program being offered is a Trauma Focused Yoga Group.
 - With respect to waitlist, they currently do not have waitlists. They are constantly intaking and supporting new clients and will refer them out if they cannot support them with the services they offer.
 - The most efficient way to make a referral is through the website for the Winona location: <https://www.elliementalhealth.com/locations/winona-mn>. The phone number listed rings through to the Winona administrative staff.
- B. CJCC Committee and Workgroup Structure and Meeting Notice Opt-In (Kalene Engel): Kalene is updating all of the distribution lists for the committee meetings and the CJCC Main Council. She reviewed the committee and workgroup structure and encouraged everyone to complete the link to the opt-in form: <https://forms.gle/3QLgWHvJz7Z3vpiJ7>
- C. COVID Updates (Ken Fritz/Gwen Carman): Winona County is offering numerous clinics for vaccinations. Lewiston-Altura Schools are staying the course with masking. They’ve had a few positive cases but have been able to limit the quarantines as a result of the masking efforts.
- D. Update on Replacement Jail (Ken Fritz): Jail construction is moving forward slowly. Things have been delayed due to the need to check for hazardous substances and re-bid a portion of the project. Traffic has been rerouted on Third Street. The county will be selling addition bonds in December and is looking at funding options to pay for the bonds.

- E. Event/Info Flyers: An updated CJCC Brochure and a flyer for the December WRAP+ Training were included in the meeting packet. The December WRAP+ training is on Psychopharmacology and will take place on December 7th and 14th.

5) Committee Reports:

- A. Jail & Jail Alternatives Committee (Justin Green): The WRAP+ Program is working well now that the jail social worker is in place. Monthly trainings continue. An Operations Team was organized to clarify roles/responsibilities of the individuals working with clients. The Supportive Housing Workgroup held its first meeting last month and is in the midst of a site visit with representatives of Minnesota Housing Partnership regarding a Strengthening Rural Communities Grant Application.

Next Meeting: January 26, 2022 at noon via Zoom

- B. Juvenile Justice Committee (Kalene Engel for Rebecca Church): For the past couple of months, committee members have been working with the Health and Human Services Advisory Committee to help them understand the juvenile justice process. That work is complete and the committee was given the go-ahead to resume its mapping process (mapping the delinquency process, having completed the truancy process already). Sally Poepping is working on taking the juvenile data that was compiled by Rebecca earlier this year and converting it into data charts or graphs. Truancy numbers have been very low this year. Possible reasons for this were discussed and may include underreporting or more successful interventions at the school level.

Next Meeting: January 20, 2022 at noon via Zoom

- C. Courts Committee (Nancy Buytendorp): The districtwide Veterans Court has 32 accepted participants. Preston is working on meeting with probation departments in different counties to establish more formalized relationships. Treatment Court has 11 participants, with more in the intake process. Carin has been doing speaking engagements in the community. The team applied for a “Tune Up” training and are hoping to go as a team. Becky (Court Administrator) raised some concerns regarding omnibus and plea petition procedures and the committee is looking at different ways to address these concerns.

Next Meeting: December 16, 2021 at 8:15 a.m. via Zoom

- D. Crime Prevention/ASAP-Phil Huerta & Carin Hyter: ASAP has started to do a board member spotlight each month; Carin Hyter was the member featured in November. ASAP has recruited several student leaders from area schools. The students are working on service projects. The selection process is underway for determining which youth will attend the Washington, DC leadership conference in February. Winners for the art contest will soon be selected. The next meeting was moved to December 15th due to the Christmas holiday.

Next Meeting: December 15, 2021 at 10:30 a.m. via Zoom

E. Community Outreach & Diversity Committee (Karin Sonneman): The committee did not meet in November.

Next Meeting: December 15, 2021 at noon via Zoom

Adjourn: 12:56 p.m.

Next Meeting: December 3, 2021 at noon via Zoom