

**Data Collection Guide for WRAP+**  
**Revised 10/26/21**

**NOTE:** For questions relating to MENTAL HEALTH, SUBSTANCE USE and CO-OCCURRING DISORDERS, if the person received services this quarter, you must answer YES to the question of whether they were “**assessed for**” services, even if they did not have a formal assessment this quarter. Only if a person did not RECEIVE or NEED those services, can you answer NO to the “assessed for” question. For questions relating to EMPLOYMENT, EDUCATION AND HOUSING, if a person received services this quarter, you must answer yes to the “**assessed as needing**” services. Otherwise, if a client did not NEED or RECEIVE those services, you can answer NO to the “assessed as needing service.”

<b>PARTICIPANT NUMBERS</b>	
40A. Trish	How many people were eligible to participate in the program during the reporting period? <i>Eligible people include anyone who qualifies or meets the programs predefined requirements.</i> <b>For WRAP+, this is the number of ACCEPTED APPLICANTS.</b>
40B. Kalene	Of those eligible, how many were selected to participate in the program during the reporting period? <i>“Participants selected” includes those who were chosen to participate in the program but may or may not have actually enrolled.</i> <b>FOR WRAP+, this is the number of WRAP Participants (those accepted applicants who have signed a release of information and have completed an assessment.)</b>
40C. Kalene	Of those selected, how many NEW participants were admitted to the program during the reporting period? <i>Admissions are defined as new participants who receive services in the program. For the first reporting period that the grantee becomes operational, report all participants enrolled as new.</i>
40D. Kalene	During the reporting period, how many total people participated in the program? ( <b>New participants and those already enrolled</b> ).
<b>RISK ASSESSMENT</b>	
43.A. Trish	How many people received a risk assessment during the reporting period? (ORAS-CSST) <i>A risk and need assessment is an instrument to help identify risk factors and criminogenic needs that may lead an offender to reoffend. It pinpoints needed services to minimize those risks.</i>
43.B – 43.E Trish	Of those assessed, how many were assessed at the following levels: -Low risk/need; -high risk/need; -do not know/unsure <b>Risk: ORAS-CSST</b> (Males +3, Females +4)
48.	How many participants received a transition or case plan for the first time during the reporting period? ( <u>For new participants, this should be a yes, as this is the first case plan through the WRAP+ program. Thus, for example, participants who have a</u>

	<p><b><u>CHIPS case plan prior to admission but are new participants to WRAP+ in the quarter being reported should have a YES to this question).</u></b></p> <p><i>A case plan is designed to reduce criminogenic need and behavioral health need and to support reintegration of people into the community. Do not count those individuals who had minor revisions to the case plan. Only count those who were reassessed and, as a result, needed new or major revisions to their plan.</i></p>
	<b>MENTAL HEALTH SERVICES</b>
50.A.	During the reporting period, how many people were <b>assessed for</b> mental health services?
50.B.	Of those assessed, how many people received mental health services?
50.C	Out of those who received mental health services, how many received services for the first time during the reporting period (i.e. new participants) <b><u>Similar to Q48, this should be a YES for new participants to WRAP+, as all WRAP+ participants should be receiving some type of mental health services during the 1<sup>st</sup> quarter, even if it is only an assessment.</u></b>
74.	Was program participant who received services w/in a community-based program sent to a hospital or inpatient facility because of a mental health crisis during the reporting period?
	<b>SUBSTANCE USE DISORDER SERVICES</b>
51.A	During the reporting period, how many people were assessed for substance use disorder services?
51.B	Of those assessed, how many people received substance use disorder services?
51.C	Out of those who received substance use disorder services, how many received services for the first time during the reporting period (i.e. new participants)
54A. & B.	<p>Of those enrolled in a substance use disorder treatment program for at least 90 days, please enter the number of participants who were tested and the number who tested positive for the presence of alcohol or illicit substances during the reporting period. (Only count each participant once, regardless of the number of tests)</p> <p># of participants tested _____</p> <p># of participants testing positive _____</p>
	<b>CO-OCCURRING DISORDERS</b>
55.A.	During the reporting period, how many people were assessed for co-occurring disorders?
55.B	Of those assessed, how many people received co-occurring disorder services?
55.C	Out of those who received co-occurring disorder services, how many received services for the first time during the reporting period?
56.	Which of the following co-occurring disorder treatment models do you follow? Sequential (one, then another); Parallel (concurrent); Integrated (providing both in the same setting)
	<b>EMPLOYMENT SERVICES</b>
57A.	During the reporting period, how many people were assessed <b>as needing</b> employment services? # needing standard services

	# needing supportive services _____ (like ORC) <i>Please separate those who receive standard employment services and those who receive supportive services. Supportive services are service provisions where people with disabilities are assisted with obtaining and maintaining employment.</i>
57B.	Of those assessed, how many people received employment services? # needing standard services _____ # needing supportive services _____
58.A-C	During the reporting period, how many participants who were directly provided with employment services accomplished the following: Not tracked _____ Obtained employment _____ (report this only once) Maintained employment for 3 or more months _____ ( <i>Participants are considered to have maintained employment if they lost a job and found a new one w/in 30 days</i> ).
57C.	Of those who received employment services, how many received them for the 1 <sup>st</sup> time during the reporting period? # needing standard services _____ # needing supportive services _____
<b>EDUCATION SERVICES</b>	
59A.	During the reporting period, how many people were assessed <b>as needing</b> educational services?
59B.	During the reporting period, how many people received educational services?
60.A-E.	During reporting period, how many participants who were directly provided w/educational services achieved the following: Not tracked _____ Earned a GED certificate _____ Earned a high school diploma _____ Earned a vocational certificate _____ Earned a higher education degree _____
59C.	Of those who received educational services, how many received services for the first time during the reporting period?
<b>HOUSING SERVICES</b>	
61.A.	During the reporting period, how many people were assessed <b>as needing housing</b> services? <i>Please separate those who receive standard housing services and those who receive supportive services. Supportive services are service provisions where people with disabilities are assisted with obtaining and maintaining housing.</i> Standard _____ Supportive _____
61.B	During the reporting period, how many people received housing services? Standard _____ Supportive _____
62.	During the reporting period, how many participants who were directly provided with housing services achieved the following: Not Tracked: _____ Obtained housing _____ (report only once) Were housed for 90 days or more _____

61.C	Out of those who received housing services, how many received housing services for the 1 <sup>st</sup> time during the reporting period. Standard                  Supportive
<b>MEDICATION ASSISTED TREATMENT</b>	
65.	If your treatment program includes MAT, which of the following medications are you utilizing, regardless of BJA funding: Naltrexone _____ Buprenorphine or Naloxone (Suboxone) _____ Methadone _____
66A.	How many participants were deemed eligible for MAT (Medication Assisted Treatment) during the reporting period: _____
66A.	Participants receiving MAT
<b>PROGRAM COMPLETION</b>	
67.	Did any participants leave the program?
69.	How many participants successfully completed the program during the reporting period?
70A-F.	How many did not complete and why? Due to court or criminal involvement (i.e. technical violation, arrest, conviction, revocation, reincarceration) _____ Due to lack of engagement (no-shows and nonresponsive participants) _____ Due to absconding _____ Due to relocating or case transfer _____ Due to death or serious illness _____ Other/explain _____
<b>RECIDIVISM (Only Complete if you answered YES to Question 67)</b>	
71.	Were any participants who received services within a community-based program sent to jail or prison (e.g. as a sanction) during the reporting period? How many?
72.	Why were they sent to jail/prison? Administrative/technical violation _____ New charge _____
73.	How many days total did participants send in jail or prison during the reporting period?
<b>HEALTH INSURANCE</b>	
ACA3	Did person already have insurance when he/she entered the program?
ACA3	If yes, what kind? <i>Health care coverage includes both private health insurance and government health benefits. Examples include health insurance that is employment based, marketplace coverage/self-insured, Medicare, Medicaid, military health care or benefits from the Dept of Veterans Affairs.</i>

ACA3	If no insurance, was person eligible for health insurance?
ACA3	If no insurance and eligible, was person enrolled in health care coverage this quarter?
ACA3	If enrolled in coverage this quarter, what type of coverage?
ACA4	For those participants who exited the program, specify what type of insurance coverage they had, if any.
	<b>NEW PARTICIPANT DATA</b>
X1	On what date did applicant complete application for the program?
X1	What date was the person accepted into the program as an accepted applicant per the Target Population sheet?
X3	When did the applicant complete a diagnostic assessment?
X4	When did the applicant complete a chemical dependency assessment?
X5	When did the client first meet with a case manager? For those participants who are treatment court participants, please use the date of acceptance to treatment court.