

MINUTES
CRIMINAL JUSTICE COORDINATING COUNCIL
MARCH 2, 2022
VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator		Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	P
Buswell, Steve Jail Administrator	P	Green, Justin Public Member	X	Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge		Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	X
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Maureen Holte Interim County Administrator		Lallemont, Angela Winona Co. Bar Assoc		Sonneman, Karin Winona Co. Attorney	X
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council	P	Volkman, Travis Goodview Police Dept.	X
				Williams, Tom Winona Police Chief	X

Guests Present: Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner); Trish Chandler (Jail Intake Worker); Carin Hyter (Coordinator, Treatment Court of Winona County); Amy Sixty (SEMCIL); Kay Peterson (Volunteer Services); Vanessa Southworth (Livewell Winona); Katie Schild (Criminal Justice Social Worker); Christy Ferrington (Hiawatha Valley Mental Health Center); Bill Moe (Dept. of Corrections), Andy Kranz (Inclusa USA); Rebecca Church (Asst. Winona Co. Atty); Karrie Hahn (Family & Children’s Center); Phil Huerta (Alliance for Substance Abuse Prevention); Jay Rasmussen (Winona Police Dept.); Katie Van Eijl (Project FINE); Renee Rumpca (Dept. of Corrections – Proxy for Rena Patterson); Chad Ubl, City of Winona Manager – Proxy for Eileen Moeller; Rebecca Lundeen (WRAP+ Community Connector); Sally Poepping, Hiawatha Valley Mental Health Center); Dave Glithero (Asst. Winona County Jail Administrator-Proxy for Steve Buswell).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for March 2, 2022:** Chris Meyer requested to add an Information Item to allow Chad Ubl to speak about the City of Winona’s request for input on possible mental health initiatives. The amended agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from February 2, 2022:** Minutes were approved by consensus.
- 4) **Information/Action Items:**

- A. Presentation on Project FINE's Equity Toolkit: Katie Van Eijl, Project FINE Program Director and Fatima Said, Project FINE Executive Director provided an overview of Project FINE's new Equity Toolkit:
- The Equity Toolkit was developed as a result of many years of work by Project FINE in the area of diversity and equity. In 2017 and 2018, many people were involved in community leadership group meetings about how people could work together to build equity and inclusion in the community.
 - The Welcoming Statement adopted by Project FINE grew out of this work: "We are committed to building a community where all are welcomed, respected and valued. Stickers with statement are available from Project FINE.
 - COVID slowed the momentum from the leadership group's initial work, but in 2021 Project FINE partnered with Blue Cross Blue Shield to see how they could promote equity among partners, refugees and immigrants.
 - One of the products of this partnership was a community resource guide that is available in multiple languages: <https://www.projectfine.org/resource-guide.html>.
 - The other major project is the Equity Toolkit, which incorporates the Project FINE's staff's experiences and advise about how to help businesses, non-profits, governments and other organizations who would like to improve their work and efforts in diversity, equity and inclusive practices. The kit is very Winona specific and intended to be a tool for an organization to start a process or learn more about diversity, equity and inclusion. The kit includes definitions, self assessments, workplace practice tips and resources, sample equity policies and guidance on engaging constituents. The toolkit is a physical expression of where Project FINE wants to be with respect to bringing people together to make a better place for people. Hard copies of the Toolkit are available at Project FINE.
 - Please reach out to Katie or Fatima with any questions about the Toolkit or Project FINE; they are always happy to share information about the work of Project FINE.
- B. Intercultural Development Inventory Assessment Request (Karin Sonneman): One of the other equity and diversity programs offered by Project FINE is the Intercultural Development Inventory (IDI). The IDI is an assessment tool to help individuals and teams assess and reflect on stages of cultural Competence and build awareness of intercultural issues. The Community Outreach and Diversity Committee has recommended that the CJCC Council Members, Committee Chairs and, space permitting, members of the Community Outreach and Diversity Committee undergo the IDI. Karin has offered to use the County Attorney's Office forfeiture funds to pay for the cost for the assessment and follow-up. The assessment itself will take 15-20 minutes of time per member. The purpose of the assessment is to determine a baseline of where people are at so that a plan can be developed for where the individual and organization wants to be. By consensus, the group agreed to the request.
- C. City of Winona – Input on Mental Health Initiative (Chad Ubl): Chad is the new City Manager and is exploring the use of some of the City of Winona's 2.8 million dollars in ARPA funds for community health needs, including mental health. The Alternative Response Team that was developed last year was put on pause for budgetary reasons, and could potentially be funded through ARPA funds. Another idea that has been proposed is to fund a feasibility study for a partial hospitalization program. Chad would like to involve as many community members as possible in the discussion and is asking to include members

of the CJCC in the discussions. Members were receptive to the invite, so Chad will provide the invite to Kalene for redistribution to the CJCC distribution list.

- D. COVID Updates (Karen Sanness): The test positivity rate, case rate, hospital use rate and wastewater testing positivity rate have all decreased significantly, but the Minnesota DHS is urging caution about becoming overly optimistic. County-sponsored vaccination clinics will not be held in Winona, but vaccines are still offered at various locations in the county. The Disaster Healthcare Coalition is reporting that many long term healthcare facilities are becoming full staffed, such that some beds can be reopened and more referrals accepted.
- E. Update on Replacement Jail (Ron Ganrude): Construction on the new jail and remodeling of the old jail continues. Steve Buswell meets with the contractors every morning to review the plans.
- F. Event/Info Flyers: Included in the meeting pack were the following event or information flyers: Project FINE Equity Toolkit, WRAP+ Training Notice for March 22, 2022 Cultural Humility Training, WRAP+ Brochure and a listing of CJCC-related meetings.

5) **Committee Reports:**

- A. Courts Committee (Karin Sonneman for Judge Nancy Buytendorp): The Courts Committee did not meet in February; however, the Pretrial Services Workgroup did meet and is continuing to review strategies for a pretrial services program.

Next Meeting: March 17, 2022 at 8:15 a.m. via Zoom

- B. Early Intervention & Prevention Committee (Andy Kranz and Chris Meyer): Both workgroups met and provided reports to committee members. One of the main initiatives being pursued is a survey on access to programs and services offered by Winona County Health and Human Services. The survey is being administered to people whose main job is to help others “navigate” and find services.

Next Meeting: March 24, 2022 at 1pm via Zoom

- C. Community Outreach & Diversity Committee (Karin Sonneman): The majority of the meeting was spent discussing the Intercultural Development Inventory, which was previously discussed in this meeting.

Next Meeting: March 16, 2022 at noon via Zoom

- D. Jail & Jail Alternatives Committee (Justin Green): Committee members received updates on the WRAP+ Program, which is going well and recently welcomed a new Community Connector, Rebecca Lundeen. The Supportive Housing Workgroup continues to meet and do background work while waiting for more information from Minnesota Housing Partnership about the Housing Institute Grant which was received late last year.

Next Meeting: March 23, 2022 at noon via Zoom

- E. Juvenile Justice Committee (Rebecca Church): Committee members reviewed the juvenile delinquency and petty offense processes, including reviewing and revising previously created flowcharts. Brochures that were created several years ago on the delinquency and truancy processes were viewed and have been sent out to members for review/revision. Kalene will be working on incorporating all of the current updates into the existing policies/guidelines. Rebecca and Karin will also be reaching out to law enforcement to see if a representative would be willing to attend future meetings. Committee members will be reviewing the packet of juvenile justice resources Kalene compiled for the Health and Human Services Advisory Committee in the hopes of generating additional ideas for diversion or other beneficial programming in this area.

Next Meeting: March 17, 2022 at noon via Zoom

- 6) **Other:** Kalene created a new page on the CJCC website with the meeting dates/times: <https://winonacountycjcc.org/meeting-dates-times/>. To be added to the distribution list for the meeting invites for any of the meetings, email Kalene. Karin thanked Kalene on behalf of the CJCC for keeping everyone on task!

Adjourn: 12:54 p.m.

Next Meeting: April 6, 2022 at noon via Zoom with speakers from the Immigration Law Center of Minnesota