

**MINUTES  
CRIMINAL JUSTICE COORDINATING COUNCIL  
OCTOBER 5, 2022  
VIA ZOOM MEETING**

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Buswell, Steve Jail Administrator	P	Green, Justin Public Member	X	Vacant Asst. Winona City Atty	
Buytendorp, Nancy District Court Judge	X	Kovecsi, Marie County Commissioner	X	Said, Fatima Project Fine, Public Member	X
Carman, Gwen L-A Superintendent	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Maureen Holte Interim County Administrator		Lallemont, Angela Winona Co. Bar Assoc	X	Sonneman, Karin Winona Co. Attorney	X
Ganrude, Ron Winona Co. Sheriff	X	Moeller, Eileen Winona City Council		Volkman, Travis Goodview Police Dept.	
				Williams, Tom Winona Police Chief	P

**Guests Present:** Kalene Engel (CJCC Executive Director); Chris Meyer (Winona County Commissioner; proxy for Marie Kovecsi); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Rebecca Church (Asst. Winona Co. Atty); Rebecca Lundeen (WRAP+ Community Connector); Laura Madsen (SEMCIL); Andy Kranz (Inclusa); Carin Hyter (Treatment Court of Winona County); Linda Soderstrom (Supportive Housing Workgroup); Tim Hunter (HVMHC); Jay Rasmussen (Winona Police Department, proxy for Tom Williams); Alice Scarborough (Family & Children’s Center); Dave Glithero (Winona Co. Sheriff’s Dept., proxy for Steve Buswell), Shannon Sullivan, MSC Southeast, Kay Peterson (Winona Volunteer Services), Ann Mclaughlin (Winona State University); Kelsie Horst (Winona Co Sheriff’s Dept.), Crystal Hegge (Advocacy Center of Winona), Danielle Swedberg (Family & Children’s Center).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for October 5, 2022:** Approved as presented by consensus.
- 3) **Review/Revise/Approve Draft Minutes from September 7, 2022:** Minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

A. Presentation on Student Success Programs at Minnesota State College Southeast by Shannon Sullivan: Shannon Sullivan, Student Success Advisor at MSC Southeast, provided an overview of the three different programs she oversees at the college. Below are highlights from her presentation:

- Shannon has been in higher education for 16 years with most of that time spent in the Minnesota Technical College System.
- She works on three different student success programs at the college. Her position started as a part-time position, but quickly increased to full-time based upon the need.
  - *Papenfuss Scholars Program*: The Papenfuss Scholars Program was made possible through a generous grant from Pat and Jerry Papenfuss, who wanted to provide assistance for graduates of the Winona Area Learning Center who are pursuing a technical and trade program. Through the grant, Shannon is able to serve as a dedicated advisor for the students, meeting with them once a week and helping them with school and life issues. She starts meeting with the student in the summer (following their graduation from the ALC) to help prepare them for the college transition. Thereafter, she meets with them at least once a week. During the first year of the program, there were five students in the program, all of whom stayed in school. This year, there were four additional students added. As a group, the academic success of the Papenfuss Scholars is better than the average MSC student.
  - *DISH*: The Dish program is an education and training program which provides additional academic and financial support to students who are SNAP\* eligible. (\*Supplemental Nutrition Assistance Program). DISH students are required to meet with Shannon once a month, though it is common for them to meet more frequently. In addition to providing help and encouragement with studies, Shannon helps students to get resources in place. She is also to offer a limited amount of financial assistance to overcome barriers to success. Some of the things that DISH has paid for includes gas, cellular service and tools. To be eligible for the program, a student must be in a tech or trade program, have a Minnesota address and be SNAP eligible. The target number of students is 75; there are currently 10 students enrolled in the program.
  - *Basic Needs Coordinator*: The Basic Needs Program is available to all students. In this role, Shannon assists students who are in need of additional supports—ranging from childcare to housing, the mental and physical wellness to technology assistance and more. Faculty at the college are able to provide her with early notices (Starfish) so Shannon can initiate communication and offer help. MSC Southeast

as a food pantry on campus that is open during campus hours and available to anyone. They also have a technology lending program, where they offer hotspots and laptops for 30-day loans. Counselors are available on campus and Shannon has been trained to provide Mental Health 1<sup>st</sup> Aid Training. Basic Needs Scholarships are available for unexpected expenses, such as car repairs.

- The community support Shannon has received has been great. They have used Volunteer Services often. During the next year, they plan to invite community organizations to “table” on campus more regularly. They are currently conducting a food drive for the food pantry.
- They are partnering with Hope Center to conduct a detailed “basic needs” survey on all students.
- One of the new programs that they are piloting is an Equine Therapy Program.
- Shannon’s contact information is as follows:

Shannon Sullivan  
Basic Needs Coordinator  
**Minnesota State College Southeast**  
(507) 453-2745  
[shannon.sullivan@southeastmn.edu](mailto:shannon.sullivan@southeastmn.edu)

- B. CJCC Adoption of Welcoming Statement-Karin Sonneman/Fatima Said: Karin and Fatima explained the background and purpose of a Welcoming Statement. Many other departments and agencies in the county have adopted a welcoming statement and actions steps. Karin referred to the handouts included in the meeting packet and suggested that Welcoming Statement and action steps for the CJCC could be as follows:

*The Winona County Criminal Justice Coordinating Council commits to building an organization where all are welcomed, respected and valued.*

*Our commitment to welcome is to:*

*-Thoughtfully reach out to and invite people beyond usual circles when holding events open to the public.*

*-Create or support community efforts to build relationships, understanding and connections among diverse populations.*

By consensus, the council agreed to adopt the statement and action steps and to authorize publicity of this action.

- C. Committee Strategic Planning/Goal Planning for 2023 (Kalene Engel): Included within the meeting packet was the SIM Chart developed in 2021. Kalene asked the committee chairs to take time at an upcoming committee meeting to discuss the gaps identified in the chart and generate goals that the committee would like to work on in 2023.

- D. Event Flyers: Included within the meeting packet were flyers for The DISH, Winona Area Public Schools GED Classes, Crisis Resources Contact Information, HVMHC's Bringing Light Into Darkness event and the WRAP+ Motivational Interviewing Training.

5) **Committee Reports:**

- A. Juvenile Justice Committee-Rebecca Church: The committee will next meet in November, hopefully in person. The committee has exciting plans to move forward with planning some trainings for 2023.

**Next Meeting: November 17, 2022 at noon via Zoom**

- B. Courts Committee: Veteran's Treatment Court is going great and now has two case managers. Treatment Court will celebrate its 10<sup>th</sup> anniversary on October 6<sup>th</sup>. The Court is almost to capacity. Carin will have an intern in the spring. Most of the meeting was spent discussing electronic home monitoring. A small group will be meeting with some of the representatives from the monitoring companies to determine which would be best for Winona County.

**Next Meeting: October 20, 2022 at 8:15 a.m.**

- C. Early Intervention & Prevention Committee (Andy Kranz): The Navigator Network and Access to Health and Human Services Workgroups continue to make good progress. A representative from MNSURE will be presenting at the October Navigator Network Meeting. Committee member spent some time discussing the SIM Chart and next steps. Items discussed included co-responders, crisis stabilization beds, police-led diversions and communication mental health information about a subject by dispatch to law enforcement. At the next meeting on October 25<sup>th</sup>, Tonya Van Tol of La Crosse County Justice Services will be presenting on a few of the prevention programs she supervises.

**Next Meeting: October 25, 2022 at noon**

- D. Community Outreach & Diversity Committee-Karin Sonneman: The committee discussed the Welcoming Statement (see earlier discussion). Future work will include reviewing the IDI group profile and addressing it in the strategic plan. The group also discussed bringing back past in-person events, like the Elected Officials Forum in January and Law Day in late April/May.

**Next Meeting: October 19, 2022 at noon**

- E. Jail & Jail Alternatives Committee-Kalene Engel on behalf of Justin Green: The new jail is 50-60% done and is on schedule and budget. Judy reported on a Stepping Up Meeting that she attended. Based upon what was discussed at the meeting, Winona County has implemented many of the recommended strategies. WRAP+ staff

provided an update. A policy issue regarding residency will be discussed at the next Task Force Meeting. The Supportive Housing Group is meeting on October 14<sup>th</sup> at 10 am to finalize plans for a presentation that the “travel team” will deliver at the October Housing Institute.

**Next Meeting: October 26, 2022 at noon**

**6) Other:**

- Winona Public Health will be hosting a mass vaccine clinic for COVID. The vaccine is the BIVALENT kind, which includes the original COVID and OMNICRON strains. A recent vaccine clinic was very successful. Based upon experiences in Australia, the United States might be in for a difficult flu season.
- Karin was nominated by the Minnesota County Attorney’s Association to be on the National District Attorney’s Association Board. The first meeting is in Charleston, NC.
- The Advocacy Center of Winona is hosting an event for Landlord’s on October 12<sup>th</sup> at noon. The event, which includes a free lunch, is intended to provide landlord’s with helpful information about what happens when a tenant needs to break a lease due to domestic or sexual violence. Registration is required.

**Adjourn:** 12:54 p.m.

**Next Meeting:** November 2, 2022