

# Winona County Criminal Justice Coordinating Council Minutes

January – December 2023

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### JANUARY 4, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member		Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member		Polus, Jeremy Public Member	X
Buswell, Steve Jail Administrator	P	Klinger, Ben City of Goodview Mayor	X	Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	X
Maureen Holte Interim County Administrator		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Ganrude, Ron Winona Co. Sheriff	X			Williams, Tom Winona Police Chief	P

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz (HVMHC); Linda Soderstrom (Supportive Housing Workgroup); Dave Glithero (Winona Co. Sheriff's Dept., proxy for Steve Buswell); Christy Ferrington (HVMHC); Jay Rasmussen (Winona Police Dept, proxy for Tom Williams); Bill Moe (DOC); Ann Mclaughlin (Winona Health); Karrie Hahn (Family and Children's Center), Carin Hyter (Treatment Court of Winona County); Ben Smith (Public Defender); Rebecca Lundeen (Community Connector, WRAP+); Miguel Benjamin (Project FINE, proxy for Fatima Said); Crystal Hegge (Advocacy Center of Winona); Bill Moe (Dept. of Corrections); Amy Kuester and Carla Lundeen of Great Rivers 2-1-1.

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:05 p.m. Attendees introduce themselves.
- 2) **Review/Revise/Approve Agenda for January 4, 2023:** The agenda was approved by consensus as presented.
- 3) **Review/Revise/Approve Draft Minutes from December 7, 2022:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

- A. Presentation on Great Rivers 2-1-1 by Carla Lundeen and Amy Kuester: Carla and Amy provided information on Great Rivers 2-1-1 (GR211) as follows:
- GR211 provides 24/7/365 community information and resources via chat, phone, email and text (898211). People can call the number for information about anything from “where can I get my taxes done?” to “where can I get a ride to the doctor?” A real person will answer the phone.
  - GR211’s service area includes 13 counties in Wisconsin, 5 in Iowa and 3 in Minnesota, including Winona. They partner with other 211s in Wisconsin to serve the entire state.
  - The program has been in operation for many years, having started out as First Call for Help.
  - A unique offering of GR211 is that it provides crisis line services.
  - Funding for GR211 comes from a variety of sources including Gundersen Health System, Great Rivers United Way, grants and paid services for cities and counties. Amy and Carla are employees of Gundersen Health System.
  - The primary goal of GR211 is to provide information and referral sources—to let people know where the resources are.
  - GR211 also maintains a resource database that is updated at least yearly. Dedicated staff are responsible for updating the information in the database. To do this, they connect directly with the agencies to obtain current information. The database contains over 1,800 individual agencies. Information on the website is organized by categories.
  - The crisis line is staffed by a community resources specialist. Callers can press 1 if they are in a crisis. Some people who are isolated and struggle socially simply need someone to talk to and support them.
  - The highest number of referrals provided relate to mental health and/or additional support, followed by housing, health care, information services, utility assistance and others.
  - Special projects that GR211 is involved in include the Gundersen Employee Assistance Program, SEMCAC energy assistance (after hours), Gundersen Crime Victims, Gundersen Domestic Violence/Sexual Assault and Gundersen Resolve through Sharing.
  - GR211 partners with emergency management agencies to do trainings including tabletop exercises and reviews.
  - 211, 988 and 911 all work together to support persons and do warm handoffs to individuals, but each has a different focus, as follows:
    - i. Call 211 for information and community resources
    - ii. Call 988 for suicide intervention and crisis support
    - iii. Call 911 for emergencies
  - Professionals referring clients to 211 are encouraged to do a trial call with them in their office to get the client comfortable with the 211 services.
  - Services are available in many different languages, the most predominant of which are Hmong, Somali and Spanish.
  - There are approximately 11 call specialists and database staff who help with phone coverage.
  - Contact information is as follows:

- i. 211 or 800-362-8255
- ii. Text your zip code to 898211
- iii. Chat: <https://www.greatrivers211.org/gr211/>
- iv. Search online: <https://www.treatrivers211.org/gr211/>
- v. Carla Lundeen, Agency Director: [cflundee@gundersenhealth.org](mailto:cflundee@gundersenhealth.org); 608-775-6335
- vi. Amy Kuester, Call Line Supervisor: [alkueste@gundersenhealth.org](mailto:alkueste@gundersenhealth.org); 608-77-1251

B. Review/Designation of CJCC Members (Action): In 2021, the CJCC expanded its membership to add 3 public members and additional representatives from Lewiston and St. Charles. Membership applications received from Tara Brown, Jeremy Polus and Rachel Stoll were reviewed by the Executive Committee and those individuals are being recommended for appointment to the CJCC as a public member. Tara and Jeremy are both Treatment Graduates with lived experience in the criminal justice system. Rachel is a Certified Community Health Worker and the manager of the Winona Community Hub at Live Well Winona. By consensus, the three applicants were unanimously appointed to the CJCC. Welcome to all three; we are glad to have you aboard!

C. Committee Goals for 2023: Over the past several months, each committee has defined its goals for 2023. Those goals were included on a handout distributed with the meeting packet.

D. Flyers: Flyers for the Southeast Minnesota Regional Housing Forum, CJCC Elected Officials' Outreach Event, Winona Community Education and Homestretch were included in the meeting packet. The WRAP+ Training Invite will be sent out after the meeting.

5) **Committee Reports**: Due to time constraints, no committee reports were given. Attendees were referred to the committee minutes attached to the meeting packet.

A. Early Intervention & Prevention Committee (Chris Meyer): The committee received excellent presentations on two La Crosse County prevention programs (La Crosse Area Family Collaborative and Systems of Care) from Tonya Van Tol and Isaac Hoffman. They have agreed to give a similar presentation to others who were not able to attend. The Access to Health and Human Services is going to pause its work for the time being, until a new county administrator is on board and the county has the bandwidth to provide additional assistance to the workgroup. The survey that was administered generated excellent information and a Tips to Access HHS sheet was created. The Navigator Network continues to meet each month and receive presentations from representatives of area programs and services.

**Next Meeting: January 16, 2023 at noon via Zoom**

- B. Community Outreach & Diversity Committee (Karin Sonneman): The committee did not meet in December. The Elected Officials' Outreach Event will take place on January 14, 2023 from 9-11 a.m. at the Winona History Center. Everyone is invited to the event.

**Next Meeting: January 11, 2023 at noon via Zoom**

- C. Jail & Jail Alternatives Committee (Kalene Engel): The Winona County Reentry Assistance Program continues to operate smoothly, with several new participants this quarter. WRAP+ policies were reviewed and revised. The WRAP+ trainings for the next quarter have been confirmed. The next training is an in-person Motivational Interviewing Training which will take place on January 30<sup>th</sup> from noon to 4pm. Kalene will circulate the training flyer post-meeting. The jail construction is on schedule. Rachel volunteered to head up a workgroup for jail volunteers. The housing workgroup has been renamed to Hope for Homes. The two projects being developed through the Housing Institute include the Scattered Sites Supportive Housing Program and development of a Local Housing Trust Fund. Ann McLaughlin discussed her new position at Winona Health. Vanessa Southworth reported on the Health Equity Network Grant that was awarded to the HUB by the Minnesota Department of Health. The grant will allow the HUB to partner with Project FINE to receive several trainings to increase the cultural competence of the community connectors.

**Next Meeting: January 25, 2023 at noon via Zoom**

- D. Juvenile Justice Committee (Rebecca Church): The committee did not meet in December.

**Next Meeting: January 19, 2023 at noon via Zoom**

- E. Courts Committee (Judge Buytendorp): The Courts Committee received an update from treatment court, which is still going strong. Carin will have a new intern starting January 9<sup>th</sup>. She is also working with a Winona State University professor on a research project involving ACES. Kalene provided a report on WRAP+. The pretrial monitoring program developed by the committee will start on January 9<sup>th</sup>. Several members of the committee will be participating in a Mini-Mental Health Summit on January 26<sup>th</sup> from 1-4pm in Rochester. Members of the planning team will be making a presentation to professionals from the 3<sup>rd</sup> Judicial District about how to better assist individuals with mental illness who come into contact with the criminal justice system. The committee also defined its 2023 goals, having completed its 2022 goals.

**Next Meeting: January 19, 2023 at 8:15 a.m. via Zoom**

**Adjourn: 1:00 p.m.**

**Next Meeting: February 1, 2023 at noon via Zoom**

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### FEBRUARY 1, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator	X	Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender	P	Sanness, Karen Winona DHHS Director	
Carman, Gwen L-A Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff	X	Meyer, Chris County Commissioner		Sonneman, Karin Winona Co. Attorney	
Holte, Maureen Interim County Administrator				Williams, Tom Winona Police Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz (HVMHC); Linda Soderstrom (Supportive Housing Workgroup); Dave Glithero (Winona Co. Sheriff's Dept.); Christy Ferrington & Sally Poepping (HVMHC); Ann McLaughlin (Winona Health); Ben Smith (Public Defender); Rebecca Lundeen (Community Connector, WRAP+); Kate Grams (HVMHC Intern); Carla Lundeen (Great Rivers 2-1-1); Rebecca Church (Asst. Winona CO. Atty); Kelsie Horst & Dave Fruth (Winona Co. Sheriff's Dept); Kay Peterson (Volunteer Services); Tyler Kinney (Livewell Winona), Alice Scarborough (Family and Children's Center), Christy Bakken, Wanda Berg, Nicole Lanz and Stephanie Mensik (Fillmore County); Katelyn Fox (Americorps); Emilie Volkman (Winona Health)

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:04 p.m. Attendees introduce themselves. Special welcome to the group from Fillmore County.
- 2) **Review/Revise/Approve Agenda for February 1, 2023:** The agenda was approved by consensus as presented.
- 3) **Review/Revise/Approve Draft Minutes from January 4, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

- A. Presentation by Emilie Volkman of Winona Health on the Intensive Outpatient Program (IOP) and Partial Hospitalization Program (PHP): Emilie provided information on the IOP and PHP programs that will be starting soon at Winona Health, as follows:

Intensive Outpatient Program:

- The program is intended for people as a step-down from more intensive care (inpatient) or step-up from outpatient care (to address escalating symptoms before they become a crisis).
- The program consists of group therapy, individual therapy, medication management and care coordination.
- Patients can receive treatment 1-5 days per week for 3-4 hours each day based upon their assessed needs.
- This program allows individuals to remain in the community and engage in their daily responsibilities, rather than enter inpatient.
- The program is for adults only at this time. Participants must not be an imminent risk of harm to themselves or others.
- The program is located on the 2<sup>nd</sup> floor of the Winona Clinic and staffed by psychotherapists, psychiatric staff, social workers and nurses.
- The program will start with 6 patients and morning sessions for days per week. The goal is to add an afternoon session and expand to five days per week.
- Referrals can be made by anyone, including self-referrals; the referral form is on the Winona Health website. The phone number for referrals is 507-457-7731.
- Once referred, a client undergoes a level of care assessment and psychiatric evaluation. The referral process is to get the patient in for services as soon as possible.
- Most insurances except straight Medicaid are accepted. It is the job of the IOP staff to determine insurance coverage; they will exhaust all possibilities to find funding so that people can be helped.
- The program will start in mid-February.

Partial Hospitalization Program:

- The PHP is more intensive than the IOP and intended for people who would otherwise be in an inpatient unit.
- This program could also be an alternative for people when they return back from inpatient.
- Participants must undergo a minimum of 20 hours per week, 5 days per week. Lunch is provided.
- Because of the intensity of the program, it has a maximum limit of 10 people.
- The programming includes individual and group therapy, medication management and care coordination.
- The same intake process is used as the IOP.
- Most private insurances and straight Medicaid cover the costs. They are working with the State of Wisconsin to determine whether Badgercare will cover the costs.

- The program is expected to open by the end of the year  
Emilie is the contact person for both [programs.evolkman@winonahealth.org](mailto:programs.evolkman@winonahealth.org) or 507-453-3770.

B. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: Project FINE Annual Report; WRAP+ Trainings Jan-March; VITA Tax Preparation; Hope for Homes Scattered Sites Supportive Housing Program and Local Housing Trust Fund; Domestic Violence & Gender Equity Workshop; [Alliance for Substance Abuse Prevention Impact Report](#); [Justice and Mental Health Collaboration Program Website](#)

5) **Committee Reports:** Due to time constraints, no committee reports were given. Attendees were referred to the committee minutes attached to the meeting packet.

A. Courts Committee (Kalene Engel for Judge Buytendorp): The Courts Committee did not meet in January of 2023. However, several members of the Courts Committee planned and participated in a 3<sup>rd</sup> Judicial District Mini-Mental Health Summit in Rochester on January 26<sup>th</sup>. Jake Christenson and Luke Mathieson (Olmsted County) and Kalene (Winona County) gave presentations on each county's work on the Sequential Intercept Map, while Katy Burke from Minnesota Dept. of Human Services Direct Care Services discussed the state services. At the conclusion of the presentations, the participants from the other counties brainstormed on strategies that their county could implement to address the needs of persons with mental illness involved in the criminal justice system. Fillmore County would like to implement early jail interventions and social services will be taking the lead in that effort.

Next meeting: February 16, 2023

B. Early Intervention & Prevention Committee (Andy Kranz): The committee received updates from the workgroups. The Navigator Network meets on the 2<sup>nd</sup> Tuesday of each month at 2pm and receives presentations from representatives of area programs and services. Recorded presentations are also available in the Navigator Network Google Drive. With respect to the Resource Directory, the committee discussed ways in which members could support Great Rivers 2-1-1, which already serves as a resource directory for our area.

**Next Meeting: February 20, 2023 at noon via Zoom**

C. Community Outreach & Diversity Committee (Kalene Engel for Karin Sonneman): The Elected Officials' Outreach Event was held at the Winona History Center on January 14, 2023 from 9-11 a.m. at the Winona History Center. Although it has been two years since the event was held, the turnout was better than anticipated. Fatima was able to attend via Zoom and received some very positive news about the driver's license legislation for undocumented individuals.

**Next Meeting: February 15, 2023 at noon via Zoom**



- D. Jail & Jail Alternatives Committee (Justin Green): WRAP+ continues to operate smoothly and, per the evaluation report, mostly as designed. The jail construction is on time and on budget, with most of the work occurring inside. A workgroup is being set up to assist with recruitment and training of jail volunteers. Dave Glithero reported that a volunteer application will be available next month, to be followed closely by a schedule of training programs.

**Next Meeting: February 22, 2023 at noon via Zoom**

- E. Juvenile Justice Committee (Rebecca Church): The committee is now meeting every other month, with trainings held on the non-meeting months. The school has made some record management changes that doesn't allow Restorative Justice to monitor absences, so that is being worked out. Lately, there have been a lot of truancy referrals. Restorative Justice is busy with truanicies and life skills and will soon start planning the August golf tournament. The Alliance for Substance Abuse Prevention just released its annual impact report (available electronically only). The Alcohol, Tobacco and Positive Community Norms Committees continue to meet and plan events. Members are starting to review the student survey results.

**Next Meeting: March 16, 2023 at noon via Zoom**

- 6) **Other:** Project FINE's Annual Report to the Community will be held on February 8, 2023 from 5-7pm at St. Mary's University. All are welcome to attend, but must RSVP.

**Adjourn:** 12:52 p.m.

**Next Meeting:** March 1, 2023 at noon via Zoom

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### MARCH 1, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender		Sanness, Karen Winona DHHS Director	
Carman, Gwen L-A Superintendent		Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff	X	Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen Interim County Administrator	X			Williams, Tom Winona Police Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz & intern (HVMHC); Ann McLaughlin (Winona Health); Ben Smith (Public Defender); Rebecca Lundeen (Community Connector, WRAP+); Rebecca Church (Asst. Winona CO. Atty); Katelyn Fox (Americorps); Marie Kovacs (Hope for Homes); Jay Rasmussen (Winona Police Dept); Carin Hyter and Gracie Kafar (Treatment Court of Winona County; Bill Moe (Dept. of Corrections)

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:02 p.m.
- 2) **Review/Revise/Approve Agenda for March 1, 2023:** The agenda was approved by consensus as presented.
- 3) **Review/Revise/Approve Draft Minutes from February 1, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by Brandon Hennessey of Winona Recovery Center: Brandon provided information on the Winona Recovery Center (with assistance from Nicki Hennessey), as follows:

- The Center's mission is to have fun in recovery and embrace the opportunity to change by finding new pathways. The Center's vision and values are to provide a fun, comfortable, respectful and compassionate environment in which individuals can and do recover.
- The Center is located at 767 East 5<sup>th</sup> Street, next to the Athletic Club, in a pretty open space and homey environment with lots of couches and stuff hanging on the walls.
- They offer NA meetings twice a week and all recovery meetings twice a week.
- Additional offerings include mentorship, community work service, community support, job and housing search support, fellowship, game nights and other schedule activities.
- Planned future activities include peer recovery specialist services, additional meetings (AA, NAMI, Cancer Support, Al-Anon, Recovery Yoga, Teen Support), Narcan Education and Distribution, Fentanyl Strip Distribution and a Children's Activity Room.
- The current board includes Nicki and Brandon Hennessey, both of whom have successfully completed treatment programs and are active in recovery. They have knowledge of recovery and self help meetings and how it works. They are seeking additional board members.
- They chose Winona because there is no existing community center for the recovery community in Winona and felt that there was an increased probability of sustaining long-term recovery if there was a supportive environment conducive to recovery in the area.
- They serve adult men and women who are interested in staying sober and fostering a healthy recovery from substance use disorder or other addictions.
- They are working with Winona County Alliance for Substance Abuse Prevention to get teen education and support groups going.
- Approximately two weeks ago they were approved for 5013c status, retroactive to November of 2022.
- More information can be accessed at [winonarecoverycenter.com](http://winonarecoverycenter.com) or on the Winona Recovery Center Facebook page by emailing [winonarecoverycenter@gmail.com](mailto:winonarecoverycenter@gmail.com) or by calling (507) 312-9198

B. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: Restorative Justice, WRAP+ Trainings; Affordable and Safe Housing. Rachel is participating in the Affordable and Safe Housing panel discussion sponsored by Habitat for Humanity.

## 5) **Committee Reports.**

A. Juvenile Justice Committee (Rebecca Church): The committee did not meet in February.

**Next Meeting: March 16, 2023 at noon via Zoom**

- B. Courts Committee (Carin Hyter & Kalene Engel for Judge Buytendorp): There are 18 people in treatment court with one graduating on March 7<sup>th</sup> and three on deck to enter the program, which would bring the program to capacity by mid-March. There are also 10 graduates being supervised on probation. Last month's pro-social event was a Joy Labs event painting murals which will be displaced in different community parks. WRAP+ has had 86 participants, with 28 completing the program successfully and 16 being discharged unsuccessfully. There are currently 47 active participants. Based upon feedback from the local Children's Justice Initiative Members, changes were made to the remote versus in-person requirements for different CHIPS hearings. The Pretrial Monitoring Workgroup will be holding a follow-up meeting on March 2<sup>nd</sup> to discuss how the program is going thus far.

**Next meeting: March 16, 2023 at 8:15 a.m.**

- C. Early Intervention & Prevention Committee (Andy Kranz & Chris Meyer): Lisa Bork and Kevin Estenson from Partners in Excellence gave a presentation to the Navigator Network in February. Andy is working with the Health and Human Services Advisory Committee to arrange for the La Crosse Area Collaborative and La Crosse Systems of Care to present to the Committee. The Community Needs Assessment was discussed. Melanie Frazier of Winona County Public Health is heading up the formation of committees to discuss the four priority areas identified in the Assessment: Mental Health and Well-being; Health Equity; Healthy Behaviors and Social Connectedness. Discussion was held about the possible formation of a workgroup on Advance Psychiatric Directives. Kalene is making arrangements for the Disability Law Center to give a presentation on Advance Psychiatric Directives.

**Next Meeting: March 20, 2023 at noon via Zoom**

- D. Community Outreach & Diversity Committee (Karin Sonneman): The Community Outreach & Diversity Committee discussed partnering with WRAP+ on hosting a Poverty Simulation later this year. The 2023 Community Collaboration Summit will be on the new jail and many possible ideas about the format of the summit were discussed. Karin will make arrangements for the committee to tour the jail for the March meeting.

**Next Meeting: March 15, 2023 at noon via Zoom**

- E. Jail & Jail Alternatives Committee (Ron Ganrude & Justin Green): The iron workers have installed the stairways and mezzanines and will be working on the guardrails next (which is what will be necessary to safely conduct tours). Plumbers have started installing some of the plumbing fixtures. Kitchen and cabinet installation is also stating. Approximately 35% of the jail has been painted. The Department of Corrections has been conducting inspections so they are in the loop. Approximately 50 people on average are working on the jail each day currently. Karin was able to discuss a local option sales tax at the state legislature. This option could generate up to 1.5 million each year to help fund the jail. The jail volunteer work group met and

had a good initial discussion on how to structure and run the group. The minutes of the workgroup will be posted on the CJCC website.

**Next Meeting: March 22, 2023 at noon via Zoom**

**6) Other:**

- Congratulations to Kalene on 15 years as the CJCC Executive Director!
- Be sure to tune in to the “Twins from Rural and Urban” podcast feature our very own Karin Sonneman and her sister Jane Leonard.

**Adjourn:** 12:52 p.m.

**Next Meeting:** April 5 2023 at noon via Zoom; Speaker will be Andrea Pierson from Family and Children’s Center Healthy Families

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### APRIL 5, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge	X	Kuehn, Michael Asst. Public Defender		Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff	X	Meyer, Chris County Commissioner		Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen Interim County Administrator				Williams, Tom Winona Police Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz & Kotoko Yui (HVMHC); Ann McLaughlin (Winona Health); Ben Smith (Public Defender); Rebecca Lundeen (Community Connector, WRAP+); Rebecca Church (Asst. Winona CO. Atty); Katelyn Fox (Americorps); Carin Hyter (Treatment Court of Winona County); Bill Moe (Dept. of Corrections); Jose Pelaez (St. Charles Police Dept); Kay Peterson (Volunteer Services); Katie Rommes (Family & Children's Center); Tina Schott (Winona Housing & Redevelopment Authority); Tyler Kinney (Intern).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for April 5, 2023:** The agenda was approved by consensus as presented.
- 3) **Review/Revise/Approve Draft Minutes from March 1, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by Katie Rommess of Family and Children's Center's Healthy Families Program: Katie provided an overview of the Healthy Families Program, as follows:

- Healthy Families America (HFA) is the signature program of Prevent Child Abuse America. HFA is a home visiting, early intervention and prevention program which uses best practice standards to serve families with young children who are or have experienced significant stress.
- HFA was developed in 1992 and the La Crosse FCC site was one of its first sites. In January, FCC received funding to open a new site in Winona, so now FCC has one of the oldest and one of the newest of the 600+ HFA sites in the United States.
- To enroll in the Winona HFA, a person must reside in Winona County and have a child three months of age or younger. The program is intended to serve highly stressed families, but will also serve the “worried well.”
- Services provided are tailored to the family and can include transportation to appointments, referrals to community resources, screenings, stress reduction activities, activities for parents and children, home safety exploration, childhood growth and development education and more.
- Eventually, the program will offer some sort of a social outing for participants, whether that is baking cookies together or walking around the lake or having parent “café’s” where parents can get together and build a network with other parents.
- The program is completely voluntary and costs nothing. To engage and retain participants, HFA knows it must produce something of value for the family so they work very hard to get to know the family and build trust and relationships.
- Most of the participants are mothers, but HFA encourages all parents to participant.
- HFA staff members must have some type of human services education, whether in special education, mental health, social work or lived experience. Because of the diversity of employees, when cases are staffed, they get a lot of different perspectives on how to approach and best serve a family.
- Referrals can be made by calling or e-mailing FCC or submitting a request through the FCC website. Referring parties will be asked additional information to help FCC better understand and connect with the person referred.
- There are 40 slots available for families in Winona. Once an eligible child in a family is identified, the entire family can be served through the program.
- FCC is working with Winona County to establish a “no wrong door” approach for families seeking of young children seeking assistance. That way, even if HFA is not the right program for a family, they could be referred to a program that was.
- Questions about HFA can be directed to Andrea Pierson at 608-668-2258 or via email: [hfferral@fccnetwork.org](mailto:hfferral@fccnetwork.org).

B. Flyer/Links: See the meeting packet for the WRAP+ Training Flyer and link to the Advance Psychiatric Directive Training on April 13<sup>th</sup>.

## 5) Committee Reports.

- A. Jail & Jail Alternatives Committee (Justin Green): For its March meeting, the committee received a tour of the new jail led by Jail Administrator, Steve Buswell. The tour was informative and thorough and included a walkthrough parts of the old jail, which served to show just much improved the new jail will be from the old version. Per Sheriff Ganrude, the jail is still on time and on budget.

**Next Meeting: April 26, 2023 at noon via Zoom**

- B. Juvenile Justice Committee (Rebecca Church): The committee met on March 17, 2023 and started out by talking about the lack of appropriate juvenile placements and how that is affecting our juveniles and communities as a whole. A workgroup was created to look at the data and explore what other counties are doing for juvenile placements. In conjunction with WRAP+, the committee has made arrangements for several trainings, as outlined in the minutes. Updates on truanancies, diversions and Alliance for Substance Abuse Prevention activities were also received. There has been a large increase in truancy diversions and petitions. A recent policy change by Winona Area Public Schools has adversely affected the ability of Restorative Justice to do early intervention for truanancies. Karin suggested that a meeting with the schools be arranged; Kalene will coordinate.

**Next Meeting: May 18, 2023 at noon**

- C. Courts Committee (Hon. Nancy Buytendorp): The committee met on March 16, 2023. Treatment Court continues to go well. Janna Chandler graduated from Treatment Court on March 2<sup>nd</sup> and was featured in a great write-up in the newspaper. Upcoming trainings include the State Treatment Court Conference in June plus some virtual training sessions. A Treatment Court team participated in the Feed My Starving Children food packing event. Ashley Hall has been hired as the new Veteran's Treatment Court Coordinator, which also now has two case managers.

Kalene provided a WRAP+ update. Courtrooms 1 and 3 have new technology (computers) for trials. Minnesota Public Access is being phased out. Tara Brown and another Treatment Court participant gave a presentation to 14-16 year olds at Cotter Schools. They discussed drugs and the impact on their lives. It was a neat experiences for them and they believe it was impactful for the students.

**Next Meeting: April 20, 2023 at 8:15 a.m.**

- D. Early Intervention & Prevention Committee (Andy Kranz): At the March 20, 2023 meeting, committee members received a report on the Navigator Network, which meets the 2<sup>nd</sup> Tuesday of each month at 2pm. After hearing about Hiawatha Hall in March, the group will be taking a month break in April, before resuming in May. Andy has been working with the La Crosse Family Collaborative and Systems of Care to arrange for a presentation to the Health and Human Services Advisory Committee on May 9<sup>th</sup> at 3:30 p.m. Kalene has arranged for a training on Advanced



Psychiatric Directives to take place on April 13<sup>th</sup> at 9:00 a.m. Winona County is pulling together a team to discuss how to spend the opioid settlement funds.

**Next Meeting: April 17, 2023 at noon via Zoom**

- E. Community Outreach & Diversity Committee (Karin Sonneman): The Community Outreach & Diversity Committee did not meet in March. The April meeting will be a tour of the new jail.

**Next Meeting: April 26, 2023 at noon at the new Winona County Jail**

**6) Other:**

- Project FINE has been recognized by Welcoming America for the great efforts they have made to celebrate Welcoming Week. Due to these efforts, representatives from Project FINE and the City of St. Charles were selected to go to Australia to show them how we do Welcoming Week in this region. This year, Welcoming Week will be held from September 8-17. Fatima encouraged everyone to get involved in the activities. Visit the Project FINE website or reach out to Fatima to get a list of events.
- Happy Birthday to Karin Sonneman (and her twin, Jane). Be sure to tune in to the “Twins from Rural and Urban” podcast feature our very own Karin and Jane ([mntwintalks.org](http://mntwintalks.org)).

**Adjourn:** 12:52 p.m.

**Next Meeting:** May 3, 2023 at noon via Zoom; Speaker will be Lori Paulson of Winona Friendship Center

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### MAY 3, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge	X	Kuehn, Michael Asst. Public Defender	X	Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen Interim County Administrator		Peláez, José, City of St. Charles Police Chief	X	Williams, Tom Winona Police Chief	P

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz (HVMHC); Ann McLaughlin (Winona Health); Rebecca Church (Asst. Winona Co. Atty); Marie Kovecsi (Hope for Homes); Jay Rasmussen (Winona Police Dept, Proxy for Tom Williams); Carin Hyter (Treatment Court of Winona County); Tina Schott (Winona Housing & Redevelopment Authority), Lori Paulson (Winona Friendship Center); Christy Ferrington (HVMHC); Danielle Swedberg (Family & Children's Center), Linda Soderstrom (Lived Experience Individual); Crystal Hegge (Advocacy Center of Winona); Bill Moe (Dept. of Corrections), Carla Lundeen (Great Rivers 2-1-1)

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:02 p.m.
- 2) **Review/Revise/Approve Agenda for May 3, 2023:** By consensus, the agenda was modified to allow Fatima Said to discuss the Project FINE fundraiser prior to the featured speaker.
- 3) **Review/Revise/Approve Draft Minutes from April 5, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

- A. Project FINE Annual Fundraiser – Fatima Said: Included in the Meeting Packet was the invitation to Project FINE’s Annual Taste of International Cuisine Fundraiser which will be held on June 11, 2023 starting at 4:30 p.m. at the Kryzsko Ballroom at Winona State University. The featured cuisine and entertainment will celebrate the culture of Latin America. All are invited. Reach out to Fatima if you would like another invitation.
- B. Presentation by Lori Paulson of Winona Senior Friendship Center: Lori provided information on the Winona Senior Friendship Center, as follows:
- Lori is a Senior Advocate along with Marite Olmstead. Both are employees of the City of Winona. However, because their program also receives funding from the Southeast Agency Area on Aging, they are able to help residents aged 60 and older throughout the entire county.
  - There are a variety of services provided through the Senior Advocacy Program including assistance with taxes (income and renters/property tax rebates); helping complete application forms like SNAP, energy assistance and long-term care; referrals to other services such as health care and basically serving as an information and referral source. They will try hard to find answers to questions.
  - Because they are able to go into client’s homes, they are able to serve people that might not otherwise get assistance.
  - The services at the Center are open to persons aged 50 “and better.” Memberships cost \$30 per year and the fitness center fee is \$78 per year. There may be additional per class costs for different classes that are offered. Included in the fitness center cost is free access to Angelo, a trainer, who will develop a personalized workout program for anyone interested. The center is open Monday through Friday from 7 am to 4 pm.
  - Part of Lori’s job is to develop and promote dementia friendly programming. One of the programs is a choir called Forget Me Notes for people with memory loss and their caregivers. Another program is a Memory Café which is held in person and over Zoom. Spark! Is a program at the Minnesota Marine Art Museum intended to spark memories. There are several other programs to provide awareness of dementia and support for caregivers. Lori and Marite will also do training sessions for organizations, groups and clubs.
  - The Advocacy Center also offers other programs which are described in the newsletter which was linked in the agenda. There is a Chore Corps program to provide assistance with chores for older folks; a Continuing Connections Program to help people learn how to participate in virtual programs and Friendships Forever to help people participate in live programming at the center through Zoom.

C. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: WRAP+ Trainings; Ready, Set, School Signup; Mental Health 1<sup>st</sup> Aid Training for Youth, Project FINE Fundraiser and MN Health Access.

D. CJCC Website: Check out the extensive updates to the CJCC website!

## 5) **Committee Reports.**

### A. Community Outreach & Diversity Committee-Karin Sonneman

The committee had a very thorough and informative jail tour by Steve Buswell and Kelsie Horst on April 26. Karin was very impressed with the improvements from the old jail setup to the new. Carin Hyter was surprised at how bit the jail was on the inside and was impressed with the color changes and other accommodations made for inmates with mental illness.

**Next Meeting: May 17, 2023 at noon**

### B. Jail & Jail Alternatives Committee-Kalene Engel

WRAP+ enrollment continues to grow at a rapid pace with increasing numbers of successful completions. Rebecca Lundeen resigned to pursue other opportunities. HVMHC will be replacing her position with two ARMHS (Adult Rehabilitative Mental Health Services) workers, as that model fits the program better. Kalene will be submitting grant revisions during the month of May. The training schedule for WRAP+ was included in the meeting packet. Upcoming trainings include Housing (May); Employment (June) and Government Benefits (July). A policy meeting is scheduled for May 4<sup>th</sup>.

The Hope for Homes Workgroup continues to work on the Scattered Sites Supportive Housing Project and Local Housing Trust Fund. HVMHC has taken the lead on the Scattered Sites Project and is in the process of hiring a Housing Resource Specialist. The final in person Housing Institute is in July.

The Mental Health Collaborative is a group of higher-level policy makers who are meeting to review data and develop better responses, particularly with respect to civil commitments. Some adjustments have already been made and more are in the works.

No one was present to report on the Jail Programming Workgroup so attendees were referred to the minutes.

**Next Meeting: May 24, 2023 at noon**

### C. Juvenile Justice Committee (Rebecca Church): The committee did not meet in April.

**Next Meeting: May 18, 2023 at noon via Zoom**

D. Courts Committee (Judge Buytendorp):

There are 17 participants in Treatment Court and two on the way. In March the monthly activity for Treatment Court was to pack food for Feed My Starving Children; in April the activity was a Lake Cleanup. Participants and Alumni are also participating in speaking engagements at local schools. The participant and policy handbook were recently updated. Gracie Kafar completed her internship.

Veteran's Treatment Court is going well. The Coordinator, Ashley Hall, will be attending a conference in June.

Becky Brandt provided an update on Emergency Filings and Courtroom Technology.

Trish Chandler discussed changes in the criminal history lookup options and received permission to discontinue bail evaluations on misdemeanor thefts and trespass.

Mike Kuehn discussed processes for appointment of public defenders.

Karin added that she had a meeting last week with Dr. Greg Richard of Winona State University and Kathy Sublett, who collaborate with students to operate the Expungement Clinic. Due to staffing shortages, Karin will be working with Dr. Richard and Ms. Sublett to have them assist with the prosecutor-initiated expungements that are available through the County Attorney's Office.

**Next meeting: May 18, 2023 at 8:15 a.m.**

E. Early Intervention & Prevention Committee (Andy Kranz & Chris Meyer):

The Committee met on April 17<sup>th</sup> and received an update on the upcoming presentations for the Navigator Network. The recorded presentations are located in a Google Drive and are now posted on the CJCC website. Restorative Justice will be presenting on May 9<sup>th</sup>; PossAbilities will be presenting in June and Crisis Response will be presenting in July.

The group reviewed the Engage Winona Summary Report and it was out of this discussion that suggestions to make the CJCC website more user-friendly arose. As noted earlier, those changes are being made.

The La Crosse Early Intervention Program and La Cross Systems of Care will present on May 9<sup>th</sup> at 3:30 p.m. The meeting is open to the public and could also be attended via Zoom.

Karen Sanness provided an update on the Opioid Settlement Funds. There have been two internal leadership team meetings and another is scheduled for May 16<sup>th</sup>. At the initial meeting, the team reviewed the date and a tentative timeline. At the second

meeting they looked at more data and talked about programming to generate ideas for Katelyn to research, as well as finalize a timeline for initiate. Yesterday, Katelyn and Karin met to finalize releases of information and data privacy documents for lived experience surveys that Katelyn will be doing. Karin also met with Carol Ackley, who does trainings on biochemistry of addiction.

**Next Meeting: May 15, 2023 at noon via Zoom**

**Adjourn:** 12:50 p.m.

**Next Meeting:** June 7, 2023 at noon via Zoom; Speaker will be Lisa Bork of Partners in Excellence

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### JUNE 7, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator		Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender		Sanness, Karen Winona DHHS Director	X
Carman, Gwen L-A Superintendent		Lallemont, Angela Winona Co. Bar Assoc	X	Stoll, Rachel Public Member	
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen County Administrator	X	Peláez, José, City of St. Charles Police Chief	X	Williams, Tom Winona Police Chief	X

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Andy Kranz (HVMHC); Ann McLaughlin (Winona Health); Rebecca Church (Asst. Winona Co. Atty); Christy Ferrington (HVMHC); Linda Soderstrom (Lived Experience Individual); Vanessa Southworth (Livewell Winona); Jackie Henderson (Winona Community HUB); Kay Peterson (Winona Volunteer Services); Lisa Bork and Kevin Estenson (Partners In Excellence); Kathy Sublett (Let's Erase the Stigma), Jenny Scharton (Winona Co. Attorney's Office Intern).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for June 7, 2023:** The agenda was approved by consensus as presented.
- 3) **Review/Revise/Approve Draft Minutes from May 3, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

A. Presentation by Lisa Bork and Kevin Estenson of Partners in Excellence (PIE): Lisa and Kevin provided information on Partners In Excellence, as follows:

- PIE is an autism therapy center; its mission is to positive impact the life of each child through [their] unparalleled commitment and desire to see [their] clients reach their greatest potential.
- PIE was started 23 years ago by Deb Thomas. She had a child with disabilities and, as she was trying to find services for him, she discovered a need for more services for children with autism. She created a center in Burnsville which has since expanded to five sites, including Winona (opened in 2017) and La Crosse (opened in 2010).
- PIE serves children in a variety of age ranges. There are no hard and fast rules on ages, but children typically leave by the time they are seven. However, as long as a child is making gains, they can stay at PIE until they are ready to move on.
- In order to attend PIE, a child must have a diagnosis of autism or other related developmental delay. PIE doesn't offer diagnostic assessments.
- PIE uses Applied Behavior Analysis, which is a scientific evidence-based approach to studying behavior, understanding why a person behaves a certain way and applying techniques to change behavior. ABA, like many other therapies, has a rough history; however PIE does not use negative consequences or timeouts as was historically done with ABA.
- PIE also uses verbal behavior training to help children "find their words" and vocabulary and use it to communicate.
- PIE uses motivation to make a child WANT to do things and errorless teaching, which means they teach skills multiple times throughout the day.
- The majority of children in PIE start with 1:1 therapy, with small group time during the day. As they build skills, they participate in larger groups to prepare them for the school setting. Transitional planning and support is provided as a child is preparing to exit the program.
- The treatment team consists of behavioral therapists who provide direct therapy; primary behavior therapists who are the main contact person for the parents and write the treatment plan; program supervisors who supervise staff and clients within a POD and mental health professionals and licensed psychologists, who oversee treatment plans and programming. Molly Brady is the Clinical Director.
- Therapy sessions are typically one of four types:
  - Pairing; building a relationship with the child.
  - Table teaching: sitting at a table and minimizing distractions to teach skills; this helps children get used to sitting at a desk (such as in school).
  - NET (Natural Environment Teaching): Getting down on the ground with kids to play with them, work on their language, get them to learn how to share with other children, teach vocabulary, etc.
  - MAND Training: Teaching kids that their words matter; teaching them how to request information.
- Children are at PIE 8 hours per day. A typical schedule includes the above therapy sessions interspersed with music/movement, lunch, gym time and snacks.
- Parents are encouraged to be very involved. They have parent meetings, in-center observations, individualized trainings and community outings.



- Challenging behaviors are dealt with by analyzing what a child is doing and why they are doing it, then teaching the child the appropriate way to communicate or cope.
- Occupational therapy and speech therapy is also available at PIE.
- Referrals can be made by anyone—families should reach out to Lisa about completing an application as soon as possible concerns are identified. Lisa will work with families to complete the application and inform them about the program. Completion of the application is what gets a child on the waitlist. Currently there are waitlists in both Winona and La Crosse due to staffing capacity. Lisa is hopeful that the waitlist in Winona will be cleared by the end of the summer.
- Once an opening is identified, it typically takes 4-6 weeks to get the child started with services. During the admission process a treatment plan is developed.
- PIE is 100% insurance funded; the only insurance that is not accepted is Tri-Care. If a family is on straight Medical Assistance, parents do not pay any fees. If not straight MA, PIE will help the family navigate systems and complete the SMRT process. Parents are responsible for bringing diapers and wipes, providing food and transportation (unless the family utilizes medical transport).
- PIE is currently working with Winona County to become a provider of children's mental health case management.
- PIE behavioral therapists do not need previous experience. PIE has a very intensive training program after hire and throughout their employment.

B. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: WRAP+ Trainings; Car Seat Safety Event, Winona Area Kitchen Table and Project FINE Fundraiser.

## 5) **Committee Reports.**

A. Early Intervention & Prevention Committee-Chris Meyer/Andy Kranz

The committee did not meet in May.

**Next Meeting: June 19, 2023 at noon**

B. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in May.

**Next Meeting: June 21, 2023 at noon**

C. Jail & Jail Alternatives Committee-Kalene Engel

Kalene submitted the grant extension request for the WRAP+ grant in mid-May and a program modification request on June 7<sup>th</sup>. She will continue to follow-up on those requests. Hiawatha Valley Mental Health Center has hired two mental health

practitioners to serve as providers for WRAP+ as it transitions away from the use of HUB Community Connectors. As part of the transition, WRAP+ and HUB Staff are working on compiling current client lists. The roster of WRAP+ trainings was included in the meeting packet; the most recent training was one on employment services by Goodwill Easter Seals. All recorded trainings except the most recent are available to be viewed through links on the CJCC website and HVMHC website. The Policy Committee still plans to meet to continue working through the Evaluation Report and address other policy issues. Hope for Homes did not meet in May and needs to reschedule the June meeting. The Jail Programming Committee continues to explore ideas for programs in the new jail. Jail staff met with representatives from Adult and Teen Challenge. Rebecca Lundeen, who now works at Workforce Center, received permission from her employer to provide job seeking skills classes in the jail.

**Next Meeting: June 28, 2023 at noon**

**D. Juvenile Justice Committee-Rebecca Church**

Much of the meeting was spent discussing the struggles with finding placements for juveniles involved in the delinquency system. The problem has only gotten worse over time and it is becoming a significant concern, resulting in a couple of juveniles that were not able to be held. Because Winona County does not pay to reserve a bed at a facility, every facility that was contacted to take these youth refused to do so. Karen Sanness received a quote for \$171,000 from Scott County to reserve one bed for a year. Also discussed were trancies and concerns about the inability to access school data. It is hoped that the newly hired superintendent may present an opportunity to open up additional lines of communication regarding trancies. Other than trancies, the other Restorative Justice programs are going well. A list of trainings was included in the minutes.

**Next Meeting: July 20, 2023 at noon**

**E. Courts Committee-Karin Sonneman for Judge Buytendorp**

Judge Buytendorp was not present to provide the report, so attendees were referred to the minutes for updates. Due to the massive changes made to public safety and health and human services this session, Karin will be suggesting that the committee spin off a workgroup to look at how the changes will affect our work.

**Next meeting: June 15, 2023 at 8:15 a.m.**

- 6) **Other:** Vanessa Southworth introduced Jackie Henderson as a new Winona Community Hub Coordinator. With Rachel Stoll starting a grant funded project to provide apprenticeship and training to community health workers, she dropped down to a .5 FTE. Stratus Health provided funding to hire Jackie, who is a .8 FTE. Rachel will still function in the Coordinator role, but won't be onsite while working on the grant project. Thus,

Jackie will be handling the day-to-day operations and be available to answer questions. Jackie has started outreach to organizations in the community. Additionally, Livewell Winona (which has been a separate entity under the umbrella of Winona Health) is simplifying operations, so emails and the website are transitioning to winonahealth.org.

**Adjourn:** 12:54 p.m.

**Next Meeting:** July 12, 2023 at noon via Zoom; Speaker will be Andy Muhlenberg of Meridian Behavioral Health

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### JULY 12, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member	X	Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender		Sanness, Karen Winona DHHS Director	
Carman, Gwen L-A Superintendent	P	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	
Ganrude, Ron Winona Co. Sheriff	X	Meyer, Chris County Commissioner	P	Sonneman, Karin Winona Co. Attorney	
Holte, Maureen County Administrator	X	Peláez, José, City of St. Charles Police Chief	X	Williams, Tom Winona Police Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Ann McLaughlin (Winona Health); Rebecca Church (Asst. Winona Co. Atty); Christy Ferrington (HVMHC); Linda Soderstrom (Lived Experience Individual); Kay Peterson (Winona Volunteer Services); Marie Kovecsi (Hope for Homes: Dwayne Voegeli (Winona County Board, proxy for Chris Meyer); Trish Costello, Sierra Schier, Sally Poepping and Christy Ferrington (Hiawatha Valley Mental Health Center); Amber Ziegler (Winona County Alliance for Substance Abuse Prevention); Nancy Denzer and Brad Berzinski (Winona Area Public Schools, proxy for Gwen Carman); Jackie Henderson (Winona Community HUB); Carin Hyter (Treatment Court of Winona County); Bill Moe (Dept. of Corrections); Ben Smith (Public Defender's Office); Danielle Swedberg (Family & Children's Center).

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for July 12, 2023:** The agenda item related to a book club was removed as the person who requested the item was unable to attend the meeting. The revised agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from June 7, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**

A. Presentation by Andy Muhlenberg of Meridian Behavioral Health: Andy Muhlenberg provided information on Meridian Behavioral Health, as follows:

- Meridian is the largest SUD provider in the State of Minnesota and has been in existence for 30 years. It is based out of New Brighton, but has many facilities throughout the state, from East Grand Forks to Rochester.
- Three “brands” are associated with Meridian Beauterre Recovery Institute, New Beginnings of Minnesota and Meridian. Kalene was provided with flyers listing the program locations which she will distribute to attendees after the meeting.
- Meridian uses an evidence-based approach to care and has found that an integrated MICD (dual-diagnosis) approach works best. Mental health practitioners are at every site and some providers are dually licensed. All programs have nursing on site 24/7. The nurses handle all of the medication management so there is no self-administration. Medication assisted treatment is offered, with the exception of East Grand Forks.
- Each site has visitation hours and family education. Beauterre offers a free family program on zoom twice a week. People do not need to be enrolled in programming with Meridian to utilize this service. All facilities are ADA compliant. Meridian also offers a continuing education program once a quarter on Zoom.
- Meridian’s “claim to fame” is that it will provide transportation to anyone going into any one of its Minnesota care facilities, including transportation to the facility and from the facility post-discharge. It also includes transportation for appointments (within a reasonable distance) which take place while the person is at a facility.
- Beauterre Recovery Institute only accepts commercial or private pay insurance. It offers a standard residential track and a professional track.
- Twin Town, located in St. Paul, is a 50-bed men’s facility which accepts Level 3 Predatory Offenders. Tapestry is a 65 bed women’s facility in St. Paul. Oakridge Treatment Center is a 70 bed men’s facility located on 90 acres in Rochester. Bridge Recovery is a 96 bed men’s facility located in Sauk Rapids which is very accessible, with wide hallways and doorways.
- In total, Meridian has 633 patient beds in the State of Minnesota. This means that there is never NOT a bed available. Referrals are processed quickly, so within 24/48 hours of referral a patient can get processed and into a bed. If Meridian is not able to met the needs of a referral (such as in the case of someone with a TBI (traumatic brain injury), they will provide referrals.
- Most insurances are accepted, with the two exceptions being Medicare and Tricare. If a person is not insured upon arrival, Meridian staff will work with them

to get them signed up for services. Over 99% of the persons they work with are able to access insurance.

- Meridian also offers IOP (Intensive Outpatient Services), mostly located in the middle of the state.
- Meridian uses a central admission process, so you can refer to one place and they will determine the best fit of available Meridian locations. They also have direct access, which means that an individual does not need to have an assessment completed prior to referral. Contact information for referrals is as follows: meridianprogram.com; 877-367-1715; [carc@meridianprograms.com](mailto:carc@meridianprograms.com).
- Referral criteria include a primary SUS and secondary mental health. If there are questions about a client's suitability, contacting the admissions office is the best way to address those questions.

B. Report on National Network of CJCC's Conference & Essential Elements Checklist: In mid-June, Kalene attended the NNCJCC Annual Conference in Milwaukee. Among other things discussed were the recently released standards for CJCCs developed by the National Institute of Corrections and Justice Management Institute. A copy of the Essential Elements Checklist for CJCC's was included. Completing the checklist will be put on a future agenda.

C. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: WRAP+ Trainings and Restorative Justice Golf Tournament.

## 5) **Committee Reports.**

A. Courts Committee-Carin Hyter and Kalene Engel (for Judge Buytendorp)

Winona County Treatment Court has 18 current participants and 10 graduates on supervision. The event of the month was Soberfest in Dodge County. Tara Brown is organizing a group to march in the Goodview Days' parade in August. The funding allocation for the fiscal year was just received and represents an increase from past years. WRAP+ served 49 participants during the 2<sup>nd</sup> quarter of 2023, with 14 successful graduates and 2 unsuccessful terminations. The switchover in case managers from the Winona Community HUB to HVMHC Mental Health Practitioners has gone relatively smoothly. WRAP+ trainings continue to be well attended. A training on Government Benefits 101, Unemployment and Social Security was held on July 11<sup>th</sup> and will be repeated on July 27<sup>th</sup>. Upcoming trainings include Cultural Humility (August); Understanding Fetal Alcohol Spectrum (September) and Poverty Simulation (October). A list of trainings is in the meeting packet.

**Next Meeting: July 20, 2023 at 8:15 a.m.**

B. Early Intervention & Prevention Committee-Kalene Engel for Chris Meyer/Andy Kranz

The Navigator Network continues to meet monthly and offer presentations relevant to the work of the attendees. At the most recent meeting, Rebecca Lundeen spoke about her work with the Workforce Center. The Winona County Health & Human Services Advisory Committee received a presentation on two La Crosse County early intervention programs. WRAP+ will be doing a presentation at the August meeting. The Mental Health Collaborative continues to meet and will be doing a presentation to the City Council and County Board on July 19<sup>th</sup>.

**Next Meeting: TBA**

C. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in May.

**Next Meeting: July 19, 2023 at noon**

D. Jail & Jail Alternatives Committee-Justin Green

The new jail is on schedule and on budget, with temporary occupancy set to occur soon so that training of staff can occur. Inmates will be brought back by October 2<sup>nd</sup>. The only issue right now relates to a generator that hasn't yet arrived. The issue of holding public tours of the jail was referred to the County Board. The Hope for Homes Workgroup is working on three operations: (1) supportive services housing for which HVMHC is hiring staff positions; (2) a local housing trust fund in collaboration with Winona Community Foundation and (3) pursuit of grant funding for sustainability of the supportive services housing positions. The final Minnesota Housing Partnership Institute will take place on July 12<sup>th</sup> and 13<sup>th</sup>. The Jail Programming Workgroup continues to meet and is going well, with many ideas and good participation from a diverse group of individuals.

**Next Meeting: July 26, 2023 at noon**

E. Juvenile Justice Committee-Rebecca Church

The committee did not meet in July as it meets every other month.

**Next Meeting: July 20, 2023 at noon.**

**Adjourn: 12:54 p.m.**

**Next Meeting:** August 2, 2023 at noon via Zoom; Speaker will be Justin Page of Disability Law Center

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### AUGUST 2, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member		Patterson, Rená DOC Supervisor	P
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	P
Buytendorp, Nancy District Court Judge	X	Kuehn, Michael Asst. Public Defender	X	Vacant Winona DHHS Director	
Carman, Gwen L-A Superintendent	P	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	P	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen County Administrator		Peláez, José, City of St. Charles Police Chief		Williams, Tom Winona Police Chief	X

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Ann McLaughlin (Winona Health); Marie Kovecsi (Hope for Homes: Dwayne Voegeli (Winona County Board, proxy for Chris Meyer); Brad Berzinski (Winona Area Public Schools, proxy for Gwen Carman); Carin Hyter (Treatment Court of Winona County); Karrie Hahn (Family & Children's Center), Renee Rumpca (Dept of Corrections, proxy for Rena Patterson); Miguel Benjamin (Project FINE, proxy for Fatima Said); Jay Rasmussen (Winona Police Dept), Andy Kranz (Hiawatha Valley Mental Health Center), Justin Page (Minnesota Disability Law Center).

Minutes by Kalene Engel

- 1) **Call to Order:** Karen Sonneman called the meeting to order at 12:03 p.m.
- 2) **Review/Revise/Approve Agenda for August 2, 2023:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from July 12, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by Justin Page, Supervising Attorney of the Minnesota Disability Law Center (MDLC): Justin provided information on MDLC, as follows:



- MDLC is the federally designated protection and advocacy organization for individuals with disabilities in the State of Minnesota and provides free legal services statewide for persons with disabilities on cases that impact the individual's disabilities.
- MDLC is part of Mid-Minnesota Legal Aid, which is the civil legal aid provider for Hennepin County and Central Minnesota. Although every state must have a protection and advocacy organization for individuals with disabilities, in most states it is a standalone non-profit organization, so being a division within a civil legal aid organization makes Minnesota unique.
- MDLC has a staff of 24 attorneys who are evenly divided between attorneys and advocates. Advocates are able to handle administrative appeals (like appeals before the Minnesota Department of Human Services), but cannot handle issues in court.
- The main MDLC office is in Minneapolis and there are branches in Duluth, Fertile and Mankato.
- The services they provide range from advice, fact investigation to resolution.
- There are no income or citizenship guidelines.
- MDLC's main intake phone number 1-877-696-6529. Individuals seeking help (or a friend, family member or caseworker) can call the intake line where MDLC will do a short intake, gather some background information and send the information to the legal director who will assign cases to the case handler to contact the person. MDL does approximately 1000 intakes per year.
- MDLC's main focus areas are as follows:
  - Education: Assistance with IEPs or 504 plans.
  - Community Services and Integration: Assistance with people who have personal care assistance services, waived services or who need assistive technology.
  - Access and Discrimination: Assistance with fair housing and access, public services and accommodation, including service animal issues.
  - Voting Rights: Nonpartisan voting rights work and policy work to ensure polling places are accessible.
  - Employment: Assistance with receiving needed services through vocational rehabilitation
  - Social Security Rep Payee: Review of the work being done by representative payees to ensure that people are not being taken advantage of.
- Even if MDLC cannot assist a person, they do attempt to provide helpful information. Lawhelpmn.org has fact sheets on several disability related issues.

- Justin provided a brochure that was included in the Meeting Packet. He is happy to send out paper copies to anyone who wants them.
- B. Measuring Interest in a Book Club (Mike Kuehn): This issue arose out a conversation that Mike and Karin had regarding a book he was reading (The New Jim Crow) which triggered discussions about whether others might want to get together in a more social setting to discuss a book related to the work we do. Anyone interested should reach out to Mike at [michael.kuehn@pubdef.state.mn.us](mailto:michael.kuehn@pubdef.state.mn.us).
- C. Flyer/Links: See the meeting packet or hyperlinked sites for the following flyers: WRAP+ Trainings, Jail Volunteer Application, Health Access Flyer on Medical Assistance Recertifications and Restorative Justice Golf Tournament.

## 5) **Committee Reports.**

### A. Juvenile Justice-Kalene Engel (for Rebecca Church)

Much of the meeting was spent discussing the challenges of finding placements for juveniles who need to be placed outside of the home. Winona County does not have contracts with placement facilities for reserved beds, so locating suitable placements is extremely difficult and time consuming. Restorative Justice is looking forward to working with the new Winona Area Public Schools administration on reinitiating discussions on trancies (and that interest was shared by new WAPS Superintendent, Brad Berzinski). Amber Ziegler is the new Alliance for Substance Abuse Prevention Coordinator; Phil Huerta is now the Regional Prevention Coordinator. The Juvenile Justice Committee sponsored a Steward of Children training on detecting child sex abuse. The training is offered by Livewell Winona for free; contact Vanessa Southworth if interested.

**Next Meeting: August 17, 2023 at noon**

### B. Courts Committee-Hon Nancy Buytendorp

The County Board authorized a public tour of the jail sometime in September; Karin is heading up the effort. Treatment Court will be at capacity of 20 participants in September, with 10 graduates still on probation. Treatment Court received a budget increase and has established good connections with several community organizations including Great River Shakespeare Festival, Frozen River Film Festival and Joy Labs. Artwork by Treatment Court participants is located under the bridge. The CAMO group will be starting a new round soon. The state is pushing to make treatment courts available in every county, so Winona is meeting with Houston and Fillmore to explore ways that persons from those two counties could participate in Winona's court. The WRAP+ Grant was extended and the request to change personnel to two ARMHS workers was approved. There are many upcoming trainings that WRAP+ is supporting or encouraging. New eviction laws went into effect on August 1<sup>st</sup>; if a person is in public housing they will have an opportunity to apply for a court-

appointed attorney. Court administration expressed some concerns about Rule 15 petitions and solutions are being ironed out.

**Next Meeting: August 17, 2023 at 8:15 a.m.**

C. Early Intervention & Prevention Committee- Chris Meyer/Andy Kranz

The committee did not meet in July.

**Next Meeting: August 9, 2023 at 9:00 a.m.**

D. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in July.

**Next Meeting: TBA**

E. Jail & Jail Alternatives Committee-Justin Green

Jail construction is on time with the exception of a new generator, which has been promised for several months but still has not arrived. The DOC has indicated that it will not approve occupancy by inmates without a generator. The Jail Volunteer Application was included in the meeting packet. Justin will be providing information on area pastors so they can spread the word on the need for jail programs and volunteers. The WRAP+ presentation to the board went very well, despite some technical challenges. The data showed that the program is very successful and Kalene made a pitch for the Jail Social Worker to be fully funded by the County as of January 1, 2024. The Hope for Homes “travel team” attended its last in-person Housing Institute session in July and will continue to meet locally to implement the projects. A small group will be working on a grant application to support the Scattered Sites Supportive Housing Program. HVMHC is running the Scattered Sites program and is in the process of hiring a Housing Resource Specialist to organize the program. The County Board approved an allocation of funding for SEMMCHRA to pursue additional state grant funding and to create a county local housing trust fund.

**Next Meeting: August 23, 2023 at noon**

**Adjourn:** 1:00 p.m.

**Next Meeting:** September 6, 2023 at noon via Zoom; Speaker will be Rebecca Lundeen of Workforce Center

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### SEPTEMBER 6, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator		Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender	X	Vacant Winona DHHS Director	
Carman, Gwen L-A Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	
Holte, Maureen County Administrator	X	Peláez, José, City of St. Charles Police Chief		Williams, Tom Winona Police Chief	X

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Ann McLaughlin (Winona Health); Marie Kovecsi (Hope for Homes); Carin Hyter (Treatment Court of Winona County); Andy Kranz and Christy Ferrington (Hiawatha Valley Mental Health Center); Rebecca Church (Winona Co. Atty's Office); Amber Ziegler (Winona County ASAP); Rebecca Lundeen (Career Force).

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for September 6, 2023:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from August 2, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by Rebecca Lundeen Workforce Development Representative from CareerForce: Rebecca provided information on CareerForce, as follows:
    - CareerForce used to be called Workforce Center. It is a state entity through the Department of Employment and Economic Development (DEED).

- The physical location of the Winona CareerForce is in the Southeast Technical College. There is a separate entrance to CareerForce, right next to the main entrance.
- CareerForce helps job seekers of any kind and offers many different programs, all of which are free of charge.
- Following is a description of some of the main programs offered by CareerForce:
  - *MFIP Program:* Anyone who receives MFIP benefits is assigned to an employment counselor who will assist them in career exploration and creating personalized plans. Different classes on various employment topics are offered every Friday. Funding is available for gas cards and other immediate needs.
  - *Dislocated Worker Program:* This program assists people who have lost their job due to no fault of their own and are facing an employment barrier, such as a lack of a degree. This program provides funding to cover new career training and one on one job support.
  - *Youth Program:* This program assists low income youth who face employment barriers and provides career counseling and exploration and help with tuition, coursebooks, school supplies, gas cards and clothing. Some students receive paid job placement through this program.
  - *Together We Train Winona:* This program provides free tuition for two-year degrees or certifications, as well as supplies. Anyone who is underemployed and resides in Winona County is eligible for the program. Underemployed is broadly interpreted and could be someone who has a degree but wants to do something different.
  - *Employment Services:* Employment services is the program in which Rebecca is employed. It is a catchall program for other services provided by CareerForce. Rebecca helps people with creating and reviewing resumes and cover letters, searching for jobs, interviewing and other aspects of finding and getting a job. Drop-in assistance is provided on Mondays and Tuesdays from 8am to 4pm at the Workforce Center and on Thursdays from 1-4pm at the Winona Library. On other days she meets people by appointment and can meet people in the community. Much of what she does is help people address barriers to employment such as criminal histories, poor job histories, transportation and physical and mental health).
- CareerForce sponsors two job fairs per year. They also offer clothing and hygiene products to job seekers as well as free use of their computers.
- Contact Information is as follows:

- Location: 1250 Homer Road, Suite 200, Winona, MN 55987
- Phone: 507-205-6060
- E-mail: [Careerforce.winona@state.mn.us](mailto:Careerforce.winona@state.mn.us)
- Website: CareerForceMN.com

- B. Public Jail Tour: Public Tours of the new jail are being offered on Sunday, September 17<sup>th</sup> from 1 to 4pm. Tour guides will lead small groups of people to various stations, where they will hear from Sheriff's Office staff about the function and purpose of the station. Other law enforcement groups, such as the SOAR Team and Dive Team will have tables and information in the parking lot. Light refreshments will be served.
- C. Volunteers for Poverty Simulation: Volunteers are needed to staff the poverty simulation on October 12<sup>th</sup> at the American Legion. These volunteers will act as service providers such as the Department of Motor Vehicles and Department of Health and Human Services, for the simulation participants to interact with. Signup information for both volunteers and participants is posted on the CJCC Facebook Page and included in the meeting packet.
- D. Flyers/Links: Additional flyers in the meeting packet included a High Tech Stalking Webinar announcement, Free Clothing Shop announcement, HealthAccess MN flyer and information on Safe Dates.

## 5) **Committee Reports.**

### A. Jail & Jail Alternatives Committee-Justin Green

Much of the August meeting was spent discussing the new jail and tour (discussed above). The problem with the generator was solved by installing the old generator, so the jail is still on track to open in October. The Jail Programming Workgroup continues to meet and talk about jail programming and processes. A volunteer application is on the CJCC website and Sgt. Horst is processing completed applications, after which training will be set up. Hope for Homes continues to work on establishing scattered sites supportive housing, which includes working with landlords to offer incentives to participate in the program. Two grant applications have been submitted. The next meeting of Hope for Homes is on September 8<sup>th</sup> from 10-11:30 at Winona Community Foundation and on Zoom.

**Next Meeting: September 27, 2023 at noon**

### B. Juvenile Justice-Rebecca Church

The committee met in August and continued to discuss concerns relating to out-of-home placement of juveniles in need of placement. A meeting of people with decision-making authority on the topic will be arranged. A group representing Winona County met with the new Winona Area Public Schools superintendent. Although nothing was immediately resolved, the meeting went well and all sides pledged to work together for better outcomes. The Restorative Justice Golf

Tournament went well. ASAP provided an update which included revamping the youth program and forging strong youth partnerships. The trainings for 2023 were reviewed; a Fetal Alcohol Spectrum Disorder training was held on September 6<sup>th</sup>. It was an excellent training and very well attended. Sherri Brekke, a social worker who has worked on truanancies and pretrial supervision, has retired and will be missed.

**Next Meeting: October 19, 2023 at noon**

C. Courts Committee-Hon Nancy Buytendorp

The committee did not meet in August.

**Next Meeting: September 21, 2023 at 8:15 a.m.**

D. Early Intervention & Prevention Committee- Chris Meyer/Andy Kranz

The committee had its usual report from the Navigator Network, which continues to meet monthly. Rachel is looking for a speaker for September and future months; please reach out to her directly if you can present or know someone who can. The committee also received updates on youth and family prevention coordination. WRAP+ presented to the Health and Human Services Advisory Committee. Some brainstorming was done on ways to provide information and barrier free access to programs for children and families.

**Next Meeting: September 13, 2023 at 9:00 a.m.**

E. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in August, but the Jail Tour Planning Workgroup met weekly to plan the September 17<sup>th</sup> tours.

**Next Meeting: TBA**

6) **Other:**

- SEMMHCRA received additional funding from the County Board for 2024. Part of the increase will support grantwriting and part will support a Local Housing Trust Fund.
- The IMPACT Center, which is a new center for youth next to Grace Place, opened today.
- Judy will again be co-facilitating a Family to Family Class for NAMI. The class is four weeks long and meets on Mondays and Wednesdays from 6:30 to 9:00 a.m. The purpose of the class is to help people better understand mental illness and how to deal with it.
- Foxhole Recovery Center recently opened in the Peer Support Network location at Hiawatha Valley Mental Health Center. It will be open on weekends and other times that the PSN is not open.

**Adjourn:** 12:44 p.m.

**Next Meeting:** October 4, 2023 at noon via Zoom; Speaker will be the Student Success Coaches at Winona Area Public Schools



# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### OCTOBER 4, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member	X	Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor		Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge	X	Kuehn, Michael Asst. Public Defender	X	Vacant Winona DHHS Director	
Carman, Gwen L-A Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen County Administrator	X	Peláez, José, City of St. Charles Police Chief	X	Williams, Tom Winona Police Chief	X

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Ann McLaughlin (Winona Health); Carin Hyter (Treatment Court of Winona County); Andy Kranz, Sally Poepping and Christy Ferrington (Hiawatha Valley Mental Health Center); Rebecca Church (Winona Co. Atty's Office); Amber Ziegler (Winona County ASAP); Dan Wilson (Engage Winona); Nancy Denzer, Laura Madsen and Ann Riebel (Winona Area Public Schools); Carla Lundeen (Great Rivers 2-1-1); Alyssa Passehl (Winona Co. Health & Human Services); Danielle Swedberg (Family & Children's Center).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:05 p.m.
- 2) **Review/Revise/Approve Agenda for October 4, 2023:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from September 6, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by Ann Riebel and Laura Madsen on Student Success Coaches at Winona Area Public Schools: Ann and Laura provided information on the Student Success Coaches Program (SSCP) at Winona Area Public Schools, as follows:

- Currently funded through ARPA funding, the program pairs students who are struggling with coaches who assist them in identifying and overcoming barriers to being successful in school.
- Referrals can be made by any staff member at WAPS.
- A referral must meet on or more of the following criteria:
  - Improve/increase communication with the family
  - Improve school attendance
  - Assist family in accessing community resources (housing, income food)
  - Support family in building a healthy routine for the student at home
  - Assist family in accessing mental health or substance abuse services
  - Assist student in building connections to school (clubs, sports, etc.)
  - Support family in joining with the school team to meet the student's needs (attend IEP meetings, return calls, etc.)
- Once a student is referred, the Student Success Team screens the referral to ensure that they are appropriate for the program. This includes reviewing other interventions that have been tried.
- The family and older students are then contacted to explain the program and secure consent for the services.
- Once consent is obtained, a Student Success Coach is assigned and the referral source is notified.
- The student success coach meets with the student and family to develop goals, assist in making connection and obtaining resources and monitoring goals.
- The Student Success Team meets biweekly to review progress and assign appropriate referrals.
- The SSCP is part of the district's multi-tiered student support process. This takes into account the fact that 80% of students will do well with a traditional referral, but a smaller population of students require more intensive intervention, such as a coach.
- The coach works in the community (meeting families in their homes) as well as at school.
- The current funding will expire on June 30, 2024. The district is exploring additional funding options to sustain the program.
- Currently, the program supports 1.5 FTE. The caseload per person can be anywhere from 20-30 students per person, depending upon need.
- The programming is getting great results. Some families feel more comfortable working with the coaches than with other providers. It is common for the coaches to assist with connections to local resources, such as SNAP, EBT, MFIP and child care assistance.
- Laura gave an example of where she helped 19 children obtain new (to them) school clothing at Grace Place. She provided another example of where she was able to get phyed clothes lined up for a student who was failing phyed because she could not participate due to having no phyed clothes. Laura has also been a part of some group setting activities with participants, such as a fishing outing.
- The coaches are not chauffers, therapists or tutors. However, they can make connections for those services.

- Depending on progress on goals, interest or age, a student may exit the program due to successful completion of goals, lack of continued interest or graduation (aging out).
- B. Ben Klinger: Congratulations to Ben Klinger who was recently named the 2023 Emergency Manager of the Year by the Association of Minnesota Emergency Managers.
- C. Public Jail Tours: The jail tours held on Sunday, September 17<sup>th</sup> were a huge success, so much so that extra time and tours were added to accommodate the huge turnout. A total of 262 people toured the jail with 24 total tours. In addition to the tour of the jail, the Sheriff's Posse, Dive Team, Canine Unit and SOAR were present in the parking lot to provide information to guests. Many persons made positive comments about the jail; some had negative comments. Karin thanked everyone involved with the planning and execution of the jail tours.
- D. Update on County Budget: The County Board recently set the preliminary levy at a 9.8% increase which included the addition of a jail social worker position. The final levy cannot go higher than the preliminary levy. There was great support among several board members for the jail social worker position. Chris noted that the presentation done by the WRAP+ team in July was very helpful to show the success and impact of the program.
- E. Update on Opioid Settlement Funds Committee: The Community Listening Sessions are wrapping up soon. The committee will meet at the end of October to receive a report on the listening sessions, after which it will put together a plan of proposals or recommendations to bring before the board. The committee is also meeting with municipalities, which is part of the settlement agreement requirements.
- F. Flyers/Links: Additional flyers in the meeting packet included announcements for upcoming WRAP+ Trainings (Poverty Simulation and Drug Recognition) and a suicide awareness event sponsored by Hiawatha Valley Mental Health Center called Bringing Light Into Darkness. The HVMHC event will be held at the Minnesota Marine Art Museum and includes a free event and speakers outside the museum and a paid performance by the Dueling Pianos inside the museum.

## 5) Committee Reports.

### A. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in September due to the jail tours.

**Next Meeting: October 18, 2023 at noon**

### B. Jail & Jail Alternatives Committee-Justin Green

The Jail Programs Committee did a good job of recruiting Tier 1 programs, so jail staff has plenty of applicants for Bible Study, GED, AA/NA, CMA and Employment.

However, due to the need to conduct staff training and get the jail open and operational, the programs committee has suspending meeting until February. Contractors are working on resolving issues with the doors and cameras. Staff training is expected to start on October 9<sup>th</sup>. There is no official open date for the jail, but it will likely be sometime. Hope for Homes was awarded a \$7,500 grant from Winona Community Foundation for a flexible housing fund to pay housing expenses related to the Scattered Sites Supportive Housing Project. The group will be applying for an additional \$10,00 in funds from Minnesota Housing Partnership.

**Next Meeting: October 25, 2023 at noon**

C. Juvenile Justice-Rebecca Church

The committee did not meet in September.

**Next Meeting: October 19, 2023 at noon**

D. Courts Committee-Hon Nancy Buytendorp

Treatment Court is at capacity with one person waiting for a slot to open. Eleven graduates on probation are also being supervised by Carin and Bill, so they are very busy. Two participants are set to graduate on October 26<sup>th</sup>. The system that many justice partners used to access court records (Odyssey) was replaced with an inferior program, which has resulted in problems and delays in accessing records and has affected the speed with which Trish can perform bail evaluations. Committee members discussed an issue that occurred at first appearances, details of which can be found in the Courts Minutes.

**Next Meeting: October 19, 2023 at 8:15 a.m.**

E. Early Intervention & Prevention Committee- Chris Meyer/Andy Kranz

The Navigator Network met in September and heard about Winona Health's Intensive Outpatient Program. Future speakers include WeCare Minnesota (October) and Families First (November). Rachel is looking for someone to take over as facilitator when Rachel is on leave. Committee members discussed the formation of a No Wrong Door Workgroup. Previously, the committee had an Access to Health and Human Services Workgroup which partnered with the Health and Human Services Advisory Committee. That workgroup had done a survey and made progress on reducing barriers to access. The No Wrong Door concept is an extension of that idea. The committee will next meet in November.

**Next Meeting: November 8, 2023 at 9:00 a.m.**

**Adjourn:** 12:58 p.m.

**Next Meeting:** November 1, 2023 at noon via Zoom; Speaker will be the Winona Area Kitchen Table

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### NOVEMBER 1, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	X	Gilow, Judy Public Member		Patterson, Rená DOC Supervisor	X
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Klinger, Ben City of Goodview Mayor	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Kuehn, Michael Asst. Public Defender		Vacant Winona DHHS Director	
Carman, Gwen L-A Superintendent	X	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	X
Ganrude, Ron Winona Co. Sheriff		Meyer, Chris County Commissioner	X	Sonneman, Karin Winona Co. Attorney	X
Holte, Maureen County Administrator		Peláez, José, City of St. Charles Police Chief		Williams, Tom Winona Police Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Ann McLaughlin (Winona Health); Andy Kranz, Sally Poepping and Christy Ferrington (Hiawatha Valley Mental Health Center); Rebecca Church (Winona Co. Atty's Office); Amber Ziegler (Winona County ASAP); Dan Wilson and NDea Young (Engage Winona); Tina Schott (Winona HRA).

Minutes by Kalene Engel

- 1) **Call to Order:** Karin Sonneman called the meeting to order at 12:04 p.m.
- 2) **Review/Revise/Approve Agenda for November 1, 2023:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from October 4, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by NDea Young and Dan Wilson on Winona Area Kitchen Table (Kitchen Table): NDea and Dan provided information on the Winona Area Kitchen Table, as follows:
    - The Kitchen Table is an initiative of Engage Winona and funded by Heading Home Minnesota.

- The Kitchen Table is comprised of a cohort of 14 Winona County community members (leaders) with lived experiences of housing instability or homelessness. The diverse group of leaders ranges in age from their 20s to their 60s. All but one leader has experienced homelessness; other types of lived experiences include living in public housing, being a Section 8 voucher holder, eviction, intimate partner violence, credit history affecting housing and other challenges. The lived experience background of the leaders is important because it allows the persons who are most affected by the issues and who are the experts of their experience to use their unique insights to inform and improve policies, practices and programs.
- Program goals include the following:
  - Building relationships between people with lived experiences and key stakeholders.
  - Collective visioning and creating actionable solutions.
  - Motivating support for tangible change in both policy and practices that advances housing justice.
- Kitchen Table members meet every other Saturday for 2.5 hours. Leaders are paid for their expertise. Food, snacks, technology, childcare, gas cards and interpreter services are also provided.
- According to the Winona County Housing Study,
  - Winona County is the #9 worst county in the state for percentage of rent-burdened households (rent-burdened is defined as 30% of income going towards rent). Only a small amount of rent-burdened households are of typical college age.
  - Winona County has a rental vacancy rate of only 1.7%. The rate for a healthy rental market is 5%.
  - Although fewer homeowner's are cost burdened, close to a third of persons experiencing homeownership burden are senior citizens.
  - Many more housing units (700 within five years and an additional 300 within ten years) are needed in the City of Winona to meet the demand.
  - To appropriate address the housing needs, cooperation and coordination will be needed across all levels of government and from developers, businesses and non-profits.
- Some of the specific things that the cohort would like to achieve include the following:
  - Reducing stigma and help the community move forward.
  - Members being involved in advisory boards and using their voice and lived experience to start making tangible changes.
  - Connect with city and county decisionmakers and stakeholders.
  - Effectuate statewide policy change.
  - Advocate to create more subsidized affordable housing units.

- Advocate to create more accessibility to County Health and Human Services.
  - NDea and Dan have been attending the Hope for Homes Workgroup, which complements the work of the Kitchen Table. Improving access to county health and human services programs is also a shared interest. The Kitchen Table would like to continue to work with and alongside the CJCC on shared interest items.
  - Members of the cohort are interested in participating on advisory committees and boards, as they understand that many important decisions occur in those spaces.
  - Dan is working on a supplement to the housing study, which is a six page summary of key takeaways from the housing study to make the 100+ document easier to digest.
  - NDea and Dan can be contacted through Engage Winona ([engagewinona.org](http://engagewinona.org))
- B. Jose Pelaez Award: Congratulations to CJCC Member and St. Charles Police Chief Jose Pelaez, who recently received the La Familia Latino Heritage Award, which recognizes leaders in the Latino community in Minnesota.
- C. Kalene Engel Resignation: After 15+ years as the Executive Director of the CJCC, Kalene will be stepping down at the end of the year. She will be working as a Hotline Attorney for Southern Minnesota Regional Legal Services and will continue as Grant Manager for the WRAP+ Program for the duration of the grant. By a round of applause, Kalene was thanked for her years of service to CJCC. Karin will be convening a meeting of the CJCC Executive Committee to determine next steps for Kalene's replacement.
- D. Flyers/Links: Christy Ferrington reported that the next WRAP+ Training will be an in-person training at HVMHC on drug identification, with one session from 9 am to 11 am and a second from 1 to 3pm. Interested persons can sign up at [HVMHC.org](http://HVMHC.org). Additional trainings will be scheduled starting in January, which will include Mental Health 1<sup>st</sup> Aid. Karin thanked Christy and HVMHC for their work. Christy recently spoke at Karin's church and the attendees were wowed by the work that HVMHC has been doing for the community.
- E. Update on Opioid Settlement Funds Committee: The Opioid Task Force met yesterday and received a report on the community listening sessions. The committee will next start working on developing recommendations for the County Board

## 5) Committee Reports.

- A. Early Intervention & Prevention Committee-Chris Meyer/Andy Kranz

The committee did not meet in October.

**Next Meeting: November 8, 2023 at 9:00 a.m.**

B. Community Outreach & Diversity Committee-Karin Sonneman

The committee did not meet in October.

**Next Meeting: November 15, 2023 at noon**

C. Jail & Jail Alternatives Committee-Kalene Engel for Justin Green

WRAP+ continues to have a steady stream of participants. Funding requests were up significantly in October; this will be monitored to ensure that enough funding is available for the duration of the grant. The Poverty Simulation Training that was held on October 12<sup>th</sup> was very well attended and received. It was eye-opening for participants to experience some of the challenges faced by persons living in poverty. Hope for Homes received a \$7,500 grant from Winona Community Foundation for its Scattered Sites Supportive Housing Project and is awaiting word on a response for an additional \$10,000 from Minnesota Housing Partnership. The next meeting of Hope for Homes is November 3<sup>rd</sup>. At that meeting, coalition members will be discussing processes and policies for the scattered sites program.

**Next Meeting: November 22, 2023 at noon**

D. Juvenile Justice-Rebecca Church

Committee members again discussed juvenile placement concerns. A smaller group has met once already to discuss the issue and are meeting again on November 6<sup>th</sup> to look at different options. No additional progress has been made on resolving the Winona Area Public Schools student record access issues which are adversely affecting the truancy program. Sherri Brekke, longtime social worker for juveniles, retired during the late summer/early fall and an offer has been made to an individual for her position. Restorative Justice and ASAP provided updates on their respective programs, details of which are included in the minutes.

**Next Meeting: November 16, 2023 at noon**

E. Courts Committee-Becky Brandt for the Hon. Nancy Buytendorp

Treatment Court had 21 participants prior to the October 26<sup>th</sup> graduation ceremony, during which 2 participants graduated. The treatment court team attended a training and developed an action plan. Consideration is being given to adding another track for treatment court. The next criminal thinking group will begin on November 7<sup>th</sup>. Carin has been speaking at local colleges and schools. Veteran's Treatment Court had 10 active participants on the east side, with three graduating on October 20<sup>th</sup>. Rebecca Church joined the team as the east side prosecutor. WRAP+ had 39 participants and 24 accepted applicants. Thus far, there have been 57 successful completions and 23 unsuccessful completions in WRAP+. There is no set opening date for the new jail. Vendors are completing work and jail staff is undergoing training.



**Next Meeting: November 16, 2023 at 8:15 a.m.**

**Adjourn:** 12:49 p.m.

**Next Meeting:** December 6, 2023 at noon via Zoom; Speaker will be John Mullen of the IMPACT Center

# MINUTES

## CRIMINAL JUSTICE COORDINATING COUNCIL

### DECEMBER 6, 2023

### VIA ZOOM MEETING

Members (Attendance shown by X, Proxy shown by P)					
Brandt, Becky Court Administrator	P	Gilow, Judy Public Member	X	Peláez, José, City of St. Charles Police Chief	X
Brown, Tara Public Member		Green, Justin Public Member	X	Polus, Jeremy Public Member	
Buswell, Steve Jail Administrator		Holte, Maureen County Administrator	X	Said, Fatima Project Fine, Public Member	X
Buytendorp, Nancy District Court Judge		Klinger, Ben City of Goodview Mayor		Sonneman, Karin Winona Co. Attorney	
Carman, Gwen L-A Superintendent	P	Lallemont, Angela Winona Co. Bar Assoc		Stoll, Rachel Public Member	
Church, Rebecca Asst. Public Defender	X	Meyer, Chris County Commissioner		Vacant Winona DHHS Director	
Ganrude, Ron Winona Co. Sheriff		Patterson, Rená DOC Supervisor		Williams, Tom Winona Policy Chief	

**Guests Present:** Kalene Engel (CJCC Executive Director); Trish Chandler (Jail Intake Worker); Katie Schild (Criminal Justice Social Worker); Sally Poepping (Hiawatha Valley Mental Health Center); Dan Wilson (Engage Winona); Renee Rumpca (Dept of Corrections – Proxy for Rená Patterson); Ellie Wilke (Court Administrator’s Office, Proxy for Becky Brandt); John Mullen (Impact Center); Travis Snider (Snider Law Firm); Linda Soderstrom (Community Member); Brad Berzinski, WAPS Superintendent, proxy for Gwen Carman, Bill Moe (Dept of Corrections).

Minutes by Kalene Engel

- 1) **Call to Order:** Judy Gilow called the meeting to order at 12:04 p.m. and congratulated Rebecca on her new job as Managing Attorney at the Winona Public Defender’s Office and Mike Kuehn on his new job at the Chief Public Defender for the 3<sup>rd</sup> District.
- 2) **Review/Revise/Approve Agenda for December 6, 2023:** The agenda was approved by consensus.
- 3) **Review/Revise/Approve Draft Minutes from November 1, 2023:** The minutes were approved by consensus as presented.
- 4) **Information/Action Items:**
  - A. Presentation by John Mullen of Impact Center: John provided information on The Impact Center, as follows:

- John is the Executive Director of both Grace Place and the Impact Center, which are two separate non-profits. The Impact Center is located in the western half of the Grace Place Building, for which it pays rent.
  - John has a history in youth outreach ministry and was previously a volunteer for KidsFirst, an after-school program that was held in the Maplewood Townhomes.
  - He saw how well the KidsFirst Program worked and recognized a need for a spiritual component, so he started another youth program based at Goodview Trinity, which offered food and devotions once a week and continued to grow. He eventually formed a 501(c)(3) for the program, called The Impact Center.
  - At about the same time, he met Carla Burton, who was looking to retire from Grace Place and asked if he would consider taking over.
  - He agreed to take the position at Grace Place, provided he could still pursue The Impact Center and bring along his assistant director, Alfreda Green. The Grace Place Board approved this arrangement.
  - The Impact Center opened on September 6<sup>th</sup> with 30 children and has since grown to 70 children, ranging in age from kindergarten through high school.
  - The program operates Monday through Friday from 2:30-6pm and is free to the children.
  - The elementary children arrive at around 2:30 p.m., check in and do homework or worksheets/reading for the first hour. Then they have a snack, a short devotion and free time.
  - The older children arrive around 4pm and begin with a devotion, followed by a snack, homework and free time.
  - Every Friday evening, they have an evening meal.
  - The program is structured and activities based.
  - They have also done field trips and community service activities.
  - They have experienced great results thus far, and have good engagement with the parents.
  - The staff is all volunteer including John, Alfreda, several college students, retired teachers, parents and grandparents.
  - The expenses are very low as the rent is low and the staff is volunteer. The primary expense is for the daily snacks. Donations are always welcome.
- B. Flyers/Links: Carol Ackley is doing an Addiction & Trauma presentation on December 12<sup>th</sup> at 6pm at Winona Senior High. Registration can be made through the link on the flyer included in the meeting packet.
- C. Other: Helen Newell stepped down from the leadership of the local NAMI group. The new leader is interested in starting a teen “family to family” group to help people understand mental illness.

## 5) **Committee Reports.**

### A. Courts Committee

No report as Judge Buytendorp was not present to give the report; please see the Courts Committee Meeting Minutes.

**Next Meeting: December 21, 2023 at 8:15 a.m.**

- B. Early Intervention & Prevention Committee-Kalene Engel for Chris Meyer/Andy Kranz

The Navigator Network heard from Dina Nelson of WeCareMN in November and will resume meetings in January. Rachel is not working as a navigator anymore and is looking for someone to lead that workgroup. Discussion on the No Wrong Door approach was deferred pending the hire of a Health and Human Services Director. Maureen noted that interviews were held and a decision should be forthcoming shortly. The Winona Mental Health Collaborative is brainstorming solutions. ASAP is seeking volunteer opportunities for its youth interns.

**Next Meeting: December 13, 2023 at 9:00 a.m.**

- C. Community Outreach & Diversity Committee-Kalene Engel for Karin Sonneman

The committee met in November to discuss reinstating the pre-COVID programs/activities (Elected Officials Forum, Law Day and Community Collaboration Summit). Several dates were identified for the Elected Officials Forum in January and February, with the final date dependent upon the availability of the Winona History Center. October 24<sup>th</sup> was selected as the date for the Community Collaboration Summit, with the topic to be determined.

**Next Meeting: December 20, 2023 at noon**

- D. Jail & Jail Alternatives Committee-Justin Green

The committee did not have a meeting in November, as the December 13<sup>th</sup> meeting is a combined November/December meeting. The jail is still working through some construction issues with the architect and contractor. Maureen reported that she and Steve are in close contact with the architects and that a soft opening is tentatively set for December 12<sup>th</sup>.

**Next Meeting: December 13, 2023 at noon**

- E. Juvenile Justice-Rebecca Church

More discussions among county staff and probation have taken place regarding possible options for juvenile placements. There has been improved communication on truancies and some additional truancy alternatives are being explored. ASAP provided an update on activities. The ASAP meetings were moved to the evenings to allow students to attend. There will be no meeting in December.

**Next Meeting: January 18, 2024 at noon**

- 6) **Other – Thank you to Kalene:** Judy thanked Kalene for her dedicated service to the CJCC and wished her the best in her new position. Rebecca and Fatima added their thanks and appreciation. Kalene thanked everyone for the time and effort they put into the CJCC and its work.

**Next Meeting:** January 3, 2024 at noon via Zoom; Speaker will be Tara Markus of Common Ground